



SPECIAL MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

August 20, 2018

MINUTES

1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:00 p.m. August 20, 2018 at the District Office, 901 W. Esplanade Avenue, San Jacinto California, by President Duarte

2. PLEDGE OF ALLEGIANCE

2.01. The Pledge of Allegiance was led by President Duarte

3. INVOCATION

3.01. The invocation was led by Vice President Bragg

4. ROLL CALL

BOARD PRESENT: Mat Duarte, John Bragg, Steve Simpson, Nick Schouten, Jan Bissell

BOARD ABSENT: None

STAFF PRESENT: Dean Wetter, James Salvador, Gustavo Bermeo, Kirk Summers, Vince Valdez

OTHERS PRESENT: Howard Tounget, Bill Burger, San Jacinto Sheriff Deputy

5. AGENDA APPROVAL

5.01. **On a motion by Director Schouten, seconded by Director Bissell** the Board approved the agenda

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: None

6. PUBLIC COMMENTS – NON AGENDA ITEMS

6.01. No public comments

7. BOARD COMMENTS

- 7.01. President Duarte congratulated Director Schouten and Director Bissell for the re-election and serving another term. He shared a photo of himself playing in a Youth baseball game at Wheatfield Park, pointing out no development surrounding the park in the 90's and admiring the growth of the District now and moving forward.

8. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

8.01. BOARD WORKSHOP – Strategic Planning

- The Board recapped the January 10, 2018 Workshop SWOT Analysis summary and reviewed Board Member Goals. Mr. Wetter presented staff's goals based on the January Workshop and Board goals. Staff also presented three (3) refined District Mission Statements for Board consideration

On a motion by Director Duarte, seconded by Director Simpson the Board approved "To responsibly provide exceptional programs and quality park facilities that promote community involvement and healthy lifestyles" as the District's Mission Statement

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: None

- 8.02. General Manager's Report – Mr. Wetter gave a brief update on the City of Hemet Simpson Center Services Agreement

9. ACTION ITEMS

9.01. Job Descriptions

- **On a motion by Director Duarte, seconded by Director Simpson** the Board approved the Assistant General Manager, Facilities Superintendent/ADA Compliance Officer, Public Information Officer, and Community Services Coordinator job descriptions, with a revision to the Facilities Superintendent/ADA Compliance Officer's Education and Experience to read, "Possession of an Associate's degree, Bachelor's degree or State Contractors License is preferred and five (5) years of experience performing facilities maintenance with at least two (2) years of experience in coordinating and management of facility improvement and/or maintenance inspection"

Motion carried by the following roll call vote:

Ayes: Duarte, Simpson, Schouten, Bissell

Noes: Bragg

Absent: None

Abstain: None

10. EXECUTIVE SESSION

The Board entered into executive session at 7:04 p.m. regarding the following:

10.01. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957

Title: General Manager

The Board closed executive session and reopened the meeting at 7:41 p.m. with no reportable action.

11. ADJOURNMENT

On a motion by Director Simpson, seconded by Director Bissell the Board adjourned the meeting at 7:41 p.m.

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: None