



# REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

January 22, 2019

## MINUTES

### 1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:30 p.m. January 22, 2019 at the District Office, 901 W. Esplanade Avenue, San Jacinto California, by President Nick Schouten

### 2. PLEDGE OF ALLEGIANCE

2.01. The Pledge of Allegiance was led by President Schouten

### 3. INVOCATION

3.01. The invocation was led by Vice President Bragg

### 4. ROLL CALL

BOARD PRESENT: Nick Schouten, John Bragg, Jan Bissell, Noah Rau

BOARD ABSENT: Steve Simpson

STAFF: Gustavo Bermeo, James Salvador, Kirk Summers, Calen Daniel

OTHERS PRESENT: Howard Tounget, Tim Williams, Al Wohlfarth, San Jacinto Sheriff Deputy

### 5. AGENDA APPROVAL

5.01. **On a motion by Director Bissell, seconded by Director Bragg** the Board approved the agenda

**Motion carried by the following roll call vote:**

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

### 6. RECOGNITION, PROCLAMATION

6.01. None

## 7. PUBLIC COMMENTS – NON AGENDA ITEMS

- 7.01. Al Wohlfarth mentioned recent former Valley-Wide employee Michael Paul and talked about his career with the District. He stated that Michael Paul had positively impacted so many lives in the valley through Valley-Wide and believed the Board should consider honoring him by (re)naming a ballfield or facility after him

## 8. BOARD COMMENTS

- 8.01. Director Bissell voiced his desire to honor Michael Paul for his 31 years of employment with Valley-Wide and volunteer work prior

Director Schouten voiced why he desires to honor Michael Paul as well and requested the establishment of an Ad Hoc Committee that would research and explore avenues on how to best recognize former Valley-Wide employees

\*The Former Valley-Wide Employees Recognition Ad Hoc Committee was established with Director Schouten and Director Bissell\*

## 9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST

- 9.01. DECEMBER 2018: 98736 – 99025; EFT120718, EFT121418, EFT122018

**On a motion by Director Rau, seconded by Director Bissell** the Board approved the clearing accounts check list for December 2018

**Motion carried by the following roll call vote:**

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

## 10. FINANCIAL STATEMENTS FOR DECEMBER 2018 – Received and Filed

## 11. PRESENTATION

- 11.01. None

## 12. CONSENT CALENDAR

- 12.01. Approval of Minutes for the Regular Meeting of December 17, 2018

**On a motion by Director Bissell, seconded by Director Bragg** the Board approved the Consent Calendar

**Motion carried by the following roll call vote:**

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

### 13. CONSENT ITEMS HELD OVER

13.01. None

### 14. PUBLIC HEARING

14.01. No Public Hearing

### 15. ACTION ITEMS

#### 15.01. Revised Board Meeting Schedule 2019

- **On a motion by Director Bissell, seconded by Director Rau** the Board approved the amended Board meeting schedule for 2019

**Motion carried by the following roll call vote:**

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

#### 15.02. Preliminary Amendment Policy 5010 – Board Meetings

- **On a motion by Director Bissell, seconded by Director Rau** the Board approved preliminary amendment of Policy Number 5010

**Motion carried by the following roll call vote:**

Ayes: Schouten, Bissell, Rau

Noes: Bragg

Absent: Simpson

Abstain: None

#### 15.03. Replacement of Playground Chips for Various Park Locations

- **On a motion by Director Bissell, seconded by Director Rau** the Board approved the following:
  - Award bid to Plant's Choice, Inc., the lowest responsible bidder, for the Replacement of Playground Chips for Various Park Locations project, and waive any and all minor irregularities in the bidding documents as submitted by said bidder;
  - Authorize the General Manager to execute the Construction Contract and Purchase Order between Valley-Wide Recreation and Park District and Plant's Choice, Inc., in the amount of \$202,500.00; and
  - Authorize the General Manager to approve appropriate Change Order(s) necessary for the execution of work, in accordance with the signature authorization policy

**Motion carried by the following roll call vote:**

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

**15.04. Award Professional Services Disability Access Consultants**

- **On a motion by Director Rau, seconded by Director Bissell** the Board authorize the General Manager to execute Professional Services Agreement between Valley-Wide Recreation and Park District and Disability Access Consultants (DAC)

**Motion carried by the following roll call vote:**

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

**16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION**

- 16.03.** New Articles, Thank You's, and Recreation Reports – Director Bragg admired the District's presence in local papers with the efforts of staff

**17. EXECUTIVE SESSION**

The Board entered executive session at 5:52 p.m. regarding the following:

**17.01. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

Significant Exposure to Litigation pursuant to Government Code section 54956.9(d)(2):  
1 Case

**17.02. LIABILITY CLAIM**

Government Code section 54956.95

Claimant: J. Volger

Agency Claimed Against: Valley-Wide Recreation and Park District

The Board closed executive session and reopened the meeting at 6:21 p.m., reporting out that both claims had been rejected, Items 17.01 and 17.02

**18. ADJOURNMENT**

**On a motion by Director Bragg, seconded by Director Rau** the Board adjourned the meeting at 6:22 p.m.

**Motion carried by the following roll call vote:**

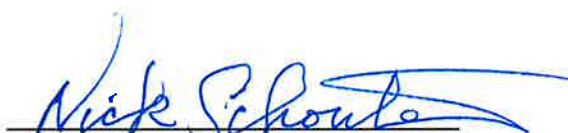
Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

Minutes Approved this 19<sup>th</sup> day of February, 2019.



Nick Schouten, Board President



James Salvador, Clerk of the Board