

Valley-Wide Recreation and Park District Board of Directors

Division 1
Nick Schouten
President

Division 2
Steve Simpson
Director

Division 3
Jan Bissell
Secretary

Division 4
John Bragg
Vice President

Division 5
Noah Rau
Director

Regular Meeting of the Board of Directors

AGENDA

Monday, June 15, 2020, 5:30 P.M.

District Office, 901 W. Esplanade Ave., San Jacinto, 92582

Public Teleconference: URL to Join: <https://us02web.zoom.us/j/81472816831>

Or join by phone: US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Zoom Webinar ID: 814 7281 6831

Welcome to the Board of Directors Meeting

IMPORTANT MESSAGE: (Special Teleconference Meeting Procedures) In compliance with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic, this meeting is being conducted utilizing teleconferencing and electronic means.

Anyone who wishes to address the Board regarding items not on the agenda may do so under item #7 "Public Comment" when the President requests comments from the audience. You may do so by selecting the "Raise Hand" button on your computer or press *9 on your telephone. You will be called upon when it is your turn to speak. Presentations are limited to three (3) minutes.

Individuals who wish to address the Board regarding items on the agenda should select the "Raise Hand" button on your computer or press *9 on your telephone prior to the item you wish to comment on. Public Comments regarding agenda items will take place prior to Board discussion of each item. Presentations are limited to three (3) minutes.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact, Lanay Negrete, Clerk of the Board, at Lanay@GoRecreation.org. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to this meeting.



Agenda posting, and meetings are done in accordance with Ralph M. Brown Act Government Code § 54954.2 and 54953. **PLEASE NOTE:** District agendas are posted at least 72 hours in advance of regular meetings at the District Office, 901 W. Esplanade Avenue, San Jacinto, California.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. ROLL CALL

5. AGENDA APPROVAL

6. RECOGNITION, PROCLAMATION

➤ None

7. PUBLIC COMMENTS – NON-AGENDA ITEMS

8. BOARD COMMENTS

8.01. Board members wishing to comment may do so at this time

9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST

9.01. MAY 2020: 106680-106984; EFT050120, EFT050820HI, EFT051420, EFT051520, EFT052720, EFT052820, EFT052920

10. FINANCIAL STATEMENTS FOR MAY 2020 – Receive and File

11. PRESENTATION

11.01. None

12. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board or audience request specific items to be removed from the Consent Calendar for separate discussion and action under Consent Items Held Over of the Agenda.

12.01. Approval of Minutes for the Regular Meeting of May 18, 2020

12.02. Approval of Minutes for the Special Meeting of June 2, 2020

12.03. Lago Vista Park Reimbursement Request

➤ Board of Directors authorize the General Manager to execute the Valley-Wide Disbursement Requisition (Exhibit B-3 and F-2) from CFD 2006-1

12.04. Notice of Completion – Holland Road, Shrimp Lane, and Benton Creek Channel Recycled Water Retrofit Project

➤ Board of Directors:

1. Accept the work constructed by Adame Landscape, Inc. for the Holland Road, Shrimp Lane, and Benton Creek Channel Recycled Water Retrofit Project; and
2. Accept the Notice of Completion (NOC) and authorize the General Manager to Execute; and
3. Authorize the District Clerk to file the NOC with the Riverside County Recorder's Office.

12.05. Heritage Ranch Park and Paseo - Acceptance of Irrevocable Offer of Dedication

- Board of Directors adopt **Resolution No. 1122-20**, Resolution of the Board of Directors of Valley-Wide Recreation and Park District accepting an offer of dedication from Beazer Homes for Lot 123 (Heritage Ranch Park and Paseo) in Tract 32185.

12.06. Hemet Unified School District (HUSD) S.A.F.E. After School Program 2020/2021 Agreements/MOUS

- Board of Directors authorize the General Manager to negotiate terms and enter into an agreement with Hemet Unified School District for the 2020/2021 S.A.F.E. After School Program with approval and concurrence with District Legal Counsel.

12.07. San Jacinto Unified School District - O.A.S.I.S. (A.S.E.S.) Afterschool Program 2020/2021 Agreement Amendment

- Board of Directors authorize the General Manager to negotiate terms and enter into an agreement with San Jacinto Unified School District for the 2020/2021 O.A.S.I.S. (A.S.E.S.) After School Program with approval and concurrence with District Legal Counsel.

12.08. Terminate Echo Hills Enterprise Fund, Transfer Operations to General Fund and forgiveness of the \$1,085,000 loan from the Capital Projects Fund

- Board of Directors adopt **Resolution 1123-20**, a Resolution of the Board of Directors of the Valley-Wide Recreation and Park District to approve the termination of the Echo Hills Golf Course Enterprise Fund and direct all remaining Echo Hills Enterprise Fund current liabilities, assets, and future revenues be transferred to the General Fund and the Long Term liabilities to the Capital Projects Fund for the \$1,085,000 loan forgiveness and the Capital Assets, to the Districts Capital Assets Fund effective June 30, 2020.

12.09. LMD Annual Levies Resolution Nos. 1124-20 thru 1126-20

Board of Directors adopt resolutions relating to the annual levy of each Landscape Maintenance District. Resolutions including: (1) initiating proceedings for the annual levy of assessments and ordering the preparation of the engineer's report for Fiscal Year 2020/2021, (2) preliminary approval of the engineer's report regarding the proposed levy and collection of the assessments for Fiscal Year 2020/2021, (3) declaring intention for the annual levy and collection of assessments for Fiscal Year 2020/2021

- **Resolution No. 1124-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, initiating proceedings for the annual levy of assessments and ordering the preparation of the Engineer's Report for Fiscal Year 2020/2021
- **Resolution No. 1125-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, preliminary approving the Engineer's Report regarding the proposed levy and collection of assessment for Fiscal Year 2020/2021
- **Resolution No. 1126-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention for the annual levy and collection of assessments within the maintenance districts for Fiscal Year 2020/2021

12.10. July 2020 Parks Make Life Better Month

- Board of Directors approve **Resolution 1127-20**, declaring the month of July 2020 as "Parks Make Life Better" Month in the Valley-Wide Recreation and Park District community.

12.11. French Valley Community Facilities District (CFD) Zone 17 Spencer's Crossing IV Formation

- Board of Directors approve **Resolution No. 1128-20** - Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

12.12. Winchester Community Facilities District (CFD) Zone 19 Formation

- Board of Directors approve **Resolution No. 1129-20** - Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes

12.13. French Valley Community Facilities District (CFD) Zone 18 (Morningstar Village) Formation

- Board of Directors approve **Resolution No. 1130-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

12.14. Menifee South Community Facilities District (CFD) Zone 1 “La Ventana” Ranch Formation

- Board of Directors approve **Resolution No. 1131-20** - Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

12.15. Water Quality Management Plan Community Facilities District (CFD) 2020-1 “La Ventana” Ranch Formation

- Board of Directors approve **Resolution No. 1132-20** - Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

13. CONSENT ITEMS HELD OVER

14. PUBLIC HEARING

- 14.01.** None

15. ACTION ITEMS

15.01. 2020 Master Plan

- Board of Directors consideration to approve **Resolution 1133-20**, Resolution of the Board of Directors of Valley-Wide Recreation and Park District approving the 2020 Valley-Wide Recreation and Park District Master Plan, created by GreenPlay, LLC.

15.02. Notice of General District Election

- Board of Directors consideration to approval of regulations that candidates shall be responsible for payment of the Candidates statement in connection with the General District Election to be held on November 3, 2020.

15.03. CSDA Board of Directors Election 2020

- Board of Directors consideration to authorize the General Manager to complete the California Special District Association (CSDA) election ballot for 2020 and submit on behalf of the District.

15.04. Replacement Flooring Purchase and Installation for Three (3) Locations

- Board of Directors consideration to approve the purchase and installation of flooring from Performance Floor Systems, Inc. in the amount of \$59,601.82.
 - Winchester Community Center - \$16,407.11
 - Valle Vista Community Center – \$26,993.03
 - Diamond Valley Lake Sports Park Restroom Facility – \$16,201.68

15.05. 2020/2021 and 2021/2022 Preliminary Budget

- Board of Directors consideration to approve the Preliminary Budget for Fiscal Year 2020/2021 and 2021/2022

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

16.01. General Manager’s Report

- District Updates

16.02. Report from Board of Directors Ad Hoc Committees

16.03. News Articles, Thank You’s, and Recreation Reports

17. EXECUTIVE CLOSED SESSION

17.01. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code section 54956.9(d)(1)

Name of case: (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)

17.02. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code section 54956.9(d)(1)

City of Menifee v. All Persons Interested

Riverside County Superior Court Case No. RIC 1722064

18. ADJOURNMENT

The next regularly scheduled Board of Directors meeting is scheduled for Monday, July 20, 2020 at 5:30 p.m. the Valley-Wide District Office located at 901 W. Esplanade Avenue, San Jacinto California, 92582. In response to the COVID-19 pandemic and in compliance with California Governor Newsom’s Executive Orders N-29-20, this meeting may be held electronically. If applicable, more information will be provided and available on the July 20, 2020 Board Agenda.

I, Lanay Negrete, Clerk of the Board of Valley-Wide Recreation and Park District, do hereby certify that I caused to be posted the foregoing agenda this 12th day of June 2020 as required by law.

THIS PAGE INTENTIONALLY LEFT BLANK

VALLEY-WIDE CHECK LISTS

**May
2020**

THIS PAGE INTENTIONALLY LEFT BLANK

Valley-Wide Recreation Park District
Check List abbreviations Definitions

LOCATION ABBREVIATIONS

VW	VALLEY-WIDE
EH	ECHO HILLS
FV	FRENCH VALLEY
MEN	MENIFEE LMD 88-1
MEN NO,MN	MENIFEE NORTH LMD
MEN SO,MS	MENIFEE SOUTH LMD
MW,MEN WEST	MENIFEE WEST OPERATIONS AND MAINTENANCE
DVAC	DIAMOND VALLEY AQUATIC CENTER(POOL)
DVLC	DIAMOND VALLEY LAKE COMMUNITY PARK
RBV CC	FV RANCHO BELLA VISTA COMMUNITY CENTER
KC	KAY CENICEROS SENIOR CENTER-MENIFEE WEST
LAZY CRK,LC	LAZY CREEK CENTER-MENIFEE WEST
RC	RIVERCREST LMD
PD / PARK DEV	PARK DEVELOPMENT
VVCC	VALLE VISTA COMMUNITY CENTER
WIN,WP	WINCHESTER PARK/COMMUNITY CENTER
WIN PARK	WINCHESTER PARK LMD
WIN TRAILS	WINCHESTER TRAILS-WINCHESTER PARK LMD

OTHER ABBREVIATIONS/DEFINITIONS

PKS	PARKS
SS	STREETSCAPES
GSB	GIRLS SOFTBALL
REF	REFUND
MAIN	MAINTENANCE
OPERATIONAL	PARK REPAIRS, IRRIGATION REPAIRS, TRASH PICK-UP, SECURITY, PARK OPERATIONS.
REC	RECREATION
IRRIG	IRRIGATION
REP	REPAIRS

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/1/2020	106680	ADAME LANDSCAPE	FVCFD COVID-19 EXPENSES + PLANTING 1	1,941.80
5/1/2020	106685	ADAME LANDSCAPE	MEN COVID-19 EXPENSES + IRRIG REPAIR	572.00
5/1/2020	106689	ADAME LANDSCAPE	FVCFD IRRIG REPAIRS + PLANTING 1-PK 1	2,671.98
5/1/2020	106690	ADAME LANDSCAPE	FV IRRIG/PK REPAIRS 2-PKS	1,036.06
5/1/2020	106692	ADAME LANDSCAPE	MS IRRIG/PK REPAIRS 2-PKS 3-SS	8,192.22
5/1/2020	106694	ADAME LANDSCAPE	MN IRRIG/PK REPAIRS + PLANTING 3-PKS	3,719.77
5/1/2020	106695	ADAME LANDSCAPE	MEN IRRIG/PK REPAIRS 3-PKS 3-SS	4,186.77
5/1/2020	106696	ADAME LANDSCAPE	FVCFD COVID-19 EXPENSES 3-PKS 1-SS	357.50
5/1/2020	106697	ADAME LANDSCAPE	MN COVID-19 EXPENSES + IRRIG REPAIRS	733.78
5/1/2020	EFT050120	PERS	RETIREMENT	8,199.63
5/4/2020	106704	ADAME LANDSCAPE	MN TREE TRIMMING 1-PK 9-SS	21,362.01
5/4/2020	106705	ADAME LANDSCAPE	MN PK REPAIRS 1-PK 1-SS	1,269.77
5/4/2020	106706	ADAME LANDSCAPE	MEN COVID-19 EXPENSES/PK REPAIRS 1-PI	761.75
5/4/2020	106707	ADAME LANDSCAPE	MEN GRAFFITI REMOVAL 3-PKS	551.75
5/4/2020	106721	FRENCH VALLEY PARK SPECIALIST	FV COVID-19 EXP. + IRRIG/PK REP. 7-PKS	2,135.31
5/4/2020	106722	FRENCH VALLEY PARK SPECIALIST	FV IRRIG REPAIRS + PLANTING 3-PKS 6-SS	2,228.90
5/4/2020	106725	FRENCH VALLEY PARK SPECIALIST	FV,FVCFD COVID-19 EXP./PK REP. + PLANT	3,572.94
5/4/2020	106726	FRENCH VALLEY PARK SPECIALIST	FV COVID-19 EXP. + IRRIG/PK REP. 7-PKS	3,512.50
5/4/2020	106728	FRENCH VALLEY PARK SPECIALIST	FV IRRIG/PK REPAIRS 4-PKS 3-SS	2,518.35
5/4/2020	106730	FRENCH VALLEY PARK SPECIALIST	FV IRRIG REPAIRS + PLANTING 3-PKS 5-SS	7,900.20
5/5/2020	106731	EMWD	MEN,FV UTILITIES 1-PK 14-SS	2,229.63
5/5/2020	106732	EMWD	FV UTILITIES 6-PKS 4-SS	1,674.35
5/5/2020	106733	EMWD	MN UTILITIES 7-SS	2,213.89
5/5/2020	106735	SCE	MEN,FV UTILITIES 4-PKS 13-SS	544.06
5/5/2020	106738	ADAME LANDSCAPE	VW PK REPAIRS 1-PK	719.00
5/6/2020	106741	FRENCH VALLEY PARK SPECIALIST	FV COVID-19 EXPENSES 9-PKS 1-SS	550.17

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/6/2020	106743	ADAME LANDSCAPE	MS COVID-19 EXPENSES/IRRIG REPAIRS +	888.27
5/6/2020	106745	ADAME LANDSCAPE	MN COVID-19 EXPENSES/PK REPAIRS + PL	6,628.16
5/6/2020	106746	ADAME LANDSCAPE	MN COVID-19 EXPENSES + IRRIG/PK REPA	2,152.63
5/6/2020	106747	ADAME LANDSCAPE	MEN COVID-19 EXPENSES/IRRIG REPAIRS :	648.24
5/6/2020	106751	ADAME LANDSCAPE	MEN COVID-19 EXPENSES + IRRIG/PK REP.	1,953.18
5/6/2020	106753	DAVENCORP, INC.	RBV II JANITORIAL SERVICES	500.00
5/6/2020	106756	FRONTIER COMMUNICATIONS	VW,FV,MN 4-PHONES	1,431.89
5/6/2020	106759	HI-TECH PROFESSIONAL SECURITY	SECURITY SERVICES 13-SITES	1,332.00
5/6/2020	106760	HOWARD ELECTRIC	DVLCP REPAIRS 1-SITE	3,689.35
5/6/2020	106762	MASTER CARE COMMERCIAL JANITORIAL	VW,MEN CONT. SERVICES 6-SITES	2,395.00
5/6/2020	106764	SCE	VW,EH UTILITIES 4-SITES	2,616.07
5/6/2020	106765	STAPLES CREDIT PLAN	VW SUPPLIES 4-PROGRAMS	458.47
5/6/2020	106766	T-MOBILE	VW,MEN,FV,EH 20-PHONES	305.67
5/6/2020	106767	WASTE MANAGEMENT	VW,FV,MEN TRASH PK-UP 10-SITES	2,358.78
5/7/2020	106769	EMWD	VW UTILITIES 2-SITES	309.89
5/7/2020	106771	LAKE HEMET MUNICIPAL WATER DIS	VW UTILITIES 2-SITES	793.01
5/7/2020	106772	MONET/PRESCOTT COMPANIES	DEPOSIT REIMBUST. FOR SIGNAGE TRACT	1,000.00
5/7/2020	106775	SHERWIN WILLIAMS, CO	VW GRAFFITI SUPPLIES 1-SITE	752.75
5/7/2020	106776	VALLEY RESOURCE CENTER/EXCEED	VVF'S CONTRACT MAINTENANCE	475.00
5/8/2020	EFT050820HI	PERS	GROUP HEALTH INSURANCE	31,787.79
5/11/2020	106784	CITI CARDS	VW,MEN,EH,FV SUPPLIES 5-PROGRAMS	5,265.74
5/11/2020	106785	LOWE'S BUSINESS ACCOUNT	VW,MEN,EH OPERATIONAL 16-SITES	3,865.51
5/11/2020	106786	WEX BANK	GAS BILL 11-SITES	2,243.69
5/11/2020	106787	WEX BANK	GAS BILL 4-SITES	459.49
5/11/2020	106788	EMWD	FVCFD,MN,WCFD UTILITIES	730.68
5/11/2020	106789	EMWD	MEN,FV UTILITIES 5-PKS 11-SS	5,366.89

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/11/2020	106790	EMWD	FV,FVCFD UTILITIES 9-PKS 7-SS	13,864.46
5/11/2020	106791	FRENCH VALLEY PARK SPECIALIST	FV PLANTING 1-SS	4,301.25
5/11/2020	106792	FRENCH VALLEY PARK SPECIALIST	FV PLANTING 1-SS	2,287.50
5/11/2020	106794	SCE	VW,RC,MEN,FV,FVCFD,MN,MS UTILITIES 6-	532.95
5/11/2020	106795	SCE	FV,FVCFD,MN UTILITIES 2-PKS 7-SS	599.44
5/12/2020	106803	DANIEL SEPULVEDA	VW REFUND ADULT SLO-PITCH COVID-19	525.00
5/12/2020	106804	JASON RHEINGANS	VW OPERATIONAL 2-SITES	1,000.00
5/12/2020	106806	SCE	VW UTILITIES 2-SITES	378.59
5/13/2020	106807	ADP, LLC	VW PAYROLL PROCESSING	1,039.18
5/13/2020	106808	CIVICPLUS	REC 1 CREDIT CARD REFUNDS-COVID-19	57,283.07
5/13/2020	106810	FRONTIER COMMUNICATIONS	EH,MEN,MN 3-PHONES	407.22
5/13/2020	106813	HOWARD ELECTRIC	VW OPERATIONAL 1-SITE	2,879.84
5/13/2020	106814	TEMPLE 57	SECURITY SRV. COVID-19	2,800.00
5/13/2020	106815	THE GAS COMPANY	VW,MEN,FV UTILITIES 4-SITES	359.44
5/13/2020	106816	TOP PEST SOLUTIONS	ECHO HILLS PEST CONTROL SRV.	450.00
5/13/2020	106817	VALLE VISTA HOME CENTER	VW,EH,FV OPERATIONAL 6-SITES	524.71
5/14/2020	106818	ADAME LANDSCAPE	FV RECYCLED WATER RETRO-FIT	20,085.85
5/14/2020	106819	AMERICAN FENCE COMPANY, INC.	FV OPERATIONAL 1-SITE	592.65
5/14/2020	106821	BARNEY'S BLENDS	DVLCF INFIELD CONDITIONER	4,629.26
5/14/2020	106822	BEST, BEST & KRIEGER	VW,MEN,WPCFD LEGAL SRV.	4,070.50
5/14/2020	106823	GEOVIRONMENT CONSULTING	VW GIS SUPPORT SERVICES	1,715.00
5/14/2020	106825	SPECTRUM / TIME WARNER CABLE	VW INTERNET/PHONE 3-SITES	1,473.15
5/14/2020	106827	WHITE NELSON DIEHL EVANS LLP	VW AUDIT SERVICES	2,500.00
5/14/2020	EFT051420	VALLEY-WIDE RECREATION AND PARK DIS	PAYROLL 10	120,085.05
5/15/2020	106828	DAVE'S AUTO	FV VEHICLE MAIN 1-VEH.	317.40
5/15/2020	106829	LAND DEVELOPMENT CONSULTING, INC	VW,FV,FVCFD,WCFD PLAN CHECKS	8,860.00

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/15/2020	106830	LAND DEVELOPMENT CONSULTING, INC	FVCFD,MN,MSCFD,WCFD PLAN CHECKS	5,345.00
5/15/2020	106831	LAND DEVELOPMENT CONSULTING, INC	FVCFD,MN,MNCFD,MSCFD,WCFD PLAN CHE	10,495.00
5/15/2020	106832	LAND DEVELOPMENT CONSULTING, INC	MEN,FVCFD,MSCFD,WCFD PLAN CHECKS	11,640.00
5/15/2020	106833	LAND DEVELOPMENT CONSULTING, INC	MNCFD,WP,WCFD PLAN CHECKS	2,355.00
5/15/2020	106834	EMWD	VW,MEN UTILITIES 2-SITES	326.73
5/15/2020	106835	RIGHTWAY	VW OPERATIONAL 4-SITES	531.55
5/15/2020	106836	SCE	MEN,FV,FVCFD,MN UTILITIES 3-PKS 8-SS	3,279.39
5/15/2020	EFT051520	PERS	RETIREMENT	8,376.60
5/19/2020	106839	FRONTIER COMMUNICATIONS	VW,MEN 4-PHONES	959.72
5/19/2020	106840	HEMET VALLEY TOOL	VW OPERATIONAL 3-SITES	930.81
5/19/2020	106844	SCE	FVCFD,MN,WP UTILITIES 3-PKS 8-SS	1,156.76
5/19/2020	106845	SCE	MEN,FV,FVCFD UTILITIES 4-PKS 14-SS	1,288.98
5/19/2020	106846	SOUTHLAND AQUATIC MANAGEMENT	MEN,EH POND/FOUNTAIN SERVICES	985.00
5/19/2020	106848	VALVOLINE INSTANT OIL CHANGE	VW,MEN,FV VEHICLE MAIN. 4-VEH.	329.30
5/21/2020	106849	AL'S KABOTA TRACTOR, INC.	VW OPERATIONAL 1-PK	495.64
5/21/2020	106850	BEST, BEST & KRIEGER	VW,MEN,WPCFD LEGAL SRV.	5,053.87
5/21/2020	106851	CITY OF HEMET	VW,EH UTILITIES 2-LOCATIONS	557.50
5/21/2020	106852	CITY OF SAN JACINTO WATER	VW UTILITIES 1-PK	554.15
5/21/2020	106853	EMWD	MEN,FV UTILITIES 5-PKS 11-SS	6,184.18
5/21/2020	106854	EMWD	FV UTILITIES 16-SS	8,138.94
5/21/2020	106855	EMWD	FV UTILITIES 5-PKS 11-SS	6,410.59
5/21/2020	106856	EMWD	FV,FVCFD,MN UTILITIES 7-PKS 9-SS	2,733.53
5/21/2020	106857	EMWD	MN,MS UTILITIES 2-PKS 14-SS	6,416.30
5/21/2020	106858	EMWD	MS,WP,WCFD UTILITIES 5-PKS 3-SS	4,301.01
5/21/2020	106860	FARGO PLUMBING	FV,MEN PLUMBING REPAIRS 2-SITES	2,110.00
5/21/2020	106861	SCE	VW,MEN UTILITIES 7-SITES	5,324.26

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/21/2020	106862	SCE	MEN,FV UTILITIES 2-PKS 15-SS	1,253.38
5/21/2020	106863	SCE	FV,FVCFD,MN,MS UTILITIES 5-PKS 13-SS	1,241.85
5/21/2020	106864	SCE	MS UTILITIES 3-PKS 2-SS	333.93
5/21/2020	106865	EMWD	MEN,MN UTILITIES 5-PKS 6-SS	12,380.44
5/26/2020	106866	EMWD	VW UTILITIES 4-SITES	1,637.65
5/26/2020	106870	BRYAN BIRD	VW REFUND Y-BASE SPONSOR COVID-19 #	350.00
5/26/2020	106874	HOWARD ELECTRIC	VW OPERATIONAL 1-SITE	4,146.75
5/27/2020	106881	CR&R	VW,EH OPERATIONAL 4-SITES	2,064.90
5/27/2020	106884	FRONTIER COMMUNICATIONS	VW,MEN 5-PHONES	1,096.76
5/27/2020	106888	LAKE HEMET MUNICIPAL WATER DIS	VW UTILITIES 1-SITE	2,713.45
5/27/2020	106893	SWRCB	REGIONAL SWRCB FEES	442.00
5/27/2020	106895	WEX BANK	GAS BILL 11-SITES	2,367.49
5/27/2020	EFT052720	CALPERS	RETIREMENT	24,058.96
5/28/2020	106896	ADAME LANDSCAPE	MS CONT MAIN STREETSCAPE #1	3,074.36
5/28/2020	106897	ADAME LANDSCAPE	MS CONT MAIN STREETSCAPE #2	6,760.09
5/28/2020	106898	ADAME LANDSCAPE	MS CONT MAIN HIDDEN MEADOWS	1,337.85
5/28/2020	106899	ADAME LANDSCAPE	MS CONT MAIN STREETSCAPES #3	8,277.42
5/28/2020	106900	ADAME LANDSCAPE	MS CONT MAIN MOSAIC #28206	1,041.35
5/28/2020	106903	ADAME LANDSCAPE	MN CON MAIN PASEO 9	1,264.34
5/28/2020	106904	ADAME LANDSCAPE	FVCFD CONT MT SPENCER'S POC 10	1,736.91
5/28/2020	106905	ADAME LANDSCAPE	FVCFD CONT MAIN POUR/TR#36376	332.98
5/28/2020	106906	ADAME LANDSCAPE	FV CONT MAIN RBV BASIN	1,747.83
5/28/2020	106907	ADAME LANDSCAPE	VW CONT MAIN RANCHO SAN JACINTO	472.49
5/28/2020	106908	ADAME LANDSCAPE	VW CONT MAIN REGIONAL PARK	5,315.62
5/28/2020	106909	ADAME LANDSCAPE	CONT MAIN RIVERCREST	757.34
5/28/2020	106910	ADAME LANDSCAPE	VW CONT MAIN SANTA FE PARK	649.67

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/28/2020	106912	ADAME LANDSCAPE	FVCFD CONT MAINT ASSEMBLAGE	369.03
5/28/2020	106913	ADAME LANDSCAPE	FV CONT MAIN TRACT - 28695	1,121.76
5/28/2020	106914	ADAME LANDSCAPE	VW CONT MAINT BILL GRAY PARK	1,352.52
5/28/2020	106915	ADAME LANDSCAPE	FVCFD CONT MAIN CALCUTTA	394.22
5/28/2020	106916	ADAME LANDSCAPE	VW CONT MAIN COTTONWOOD PARK	601.08
5/28/2020	106917	ADAME LANDSCAPE	FV CONT MAIN CROWN VALLEY PK TENNIS	404.25
5/28/2020	106918	ADAME LANDSCAPE	FV CONT MAIN CROWN VALLEY VILLAGE	1,638.17
5/28/2020	106919	ADAME LANDSCAPE	VW CONT MAIN DVL AQUATIC	1,837.50
5/28/2020	106920	ADAME LANDSCAPE	VW CONT MAIN-DVL FIELDS	8,574.95
5/28/2020	106921	ADAME LANDSCAPE	VW CONT MAIN ECHO HILLS GOLF COURSE	7,500.00
5/28/2020	106922	ADAME LANDSCAPE	MN CONT MAIN GRAND/HERITAGE LAKE	1,100.00
5/28/2020	106923	ADAME LANDSCAPE	MEN CONT MAIN POCKET PARK	1,803.89
5/28/2020	106924	ADAME LANDSCAPE	FVCFD CONT MAIN HERO'S PARK	7,748.00
5/28/2020	106925	ADAME LANDSCAPE	FVCFD CONT MAIN HONEY PINE ROAD	1,253.65
5/28/2020	106926	ADAME LANDSCAPE	VW CONT MAIN JERRY SEARL	1,399.77
5/28/2020	106928	ADAME LANDSCAPE	MEN CON MAIN LAGO VISTA	10,261.88
5/28/2020	106929	ADAME LANDSCAPE	FVCFD LEON/JEAN NICHOLS	1,391.18
5/28/2020	106930	ADAME LANDSCAPE	FVCFD CONT MAIN LINEAR PARK	5,125.16
5/28/2020	106931	ADAME LANDSCAPE	WP CONT MAIN WINCHESTER TRAILS	397.93
5/28/2020	106932	ADAME LANDSCAPE	FVCFD CONT MAIN MAHOGANY PKWY	6,789.67
5/28/2020	106933	ADAME LANDSCAPE	MS CONT MAIN MARIGOLD STREETSCAPES	343.49
5/28/2020	106934	ADAME LANDSCAPE	VW CONT MAINT-MARION ASHLEY CC	3,565.19
5/28/2020	106935	ADAME LANDSCAPE	MN CONT MAIN MCCALL/AQUA	1,721.31
5/28/2020	106936	ADAME LANDSCAPE	MN CONT MAIN STREETSCAPES #2	7,828.49
5/28/2020	106937	ADAME LANDSCAPE	MN CONT MAIN STREETSCAPES #3	8,438.09
5/28/2020	106938	ADAME LANDSCAPE	MN CONT MAIN GASLINE EASEMENT	3,958.56

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/28/2020	106939	ADAME LANDSCAPE	MN CONT MAIN STREETSCAPES #1	12,043.86
5/28/2020	106940	ADAME LANDSCAPE	MEN CONT MAIN MEN PARK ZONE #1	5,675.38
5/28/2020	106941	ADAME LANDSCAPE	MEN CONT MAIN PARK ZONE #2	7,217.70
5/28/2020	106942	ADAME LANDSCAPE	MEN CONT MAIN GARBONI PARK	576.98
5/28/2020	106944	ADAME LANDSCAPE	MEN CONT MAIN STREETSCAPES	8,621.55
5/28/2020	106946	ADAME LANDSCAPE	MS CONT MAIN SOUTH SHORE #34022-2	404.25
5/28/2020	106947	ADAME LANDSCAPE	FVCFD CONT MAIN SPENCERS GREENBELT	757.63
5/28/2020	106948	ADAME LANDSCAPE	FVCFD CONT MAIN SPENCERS PKWY	353.72
5/28/2020	106949	ADAME LANDSCAPE	FVCFD CON MAIN SPENCER SS #32289	582.82
5/28/2020	106951	ADAME LANDSCAPE	FV CONT MAIN TRACT #30696	615.64
5/28/2020	106952	ADAME LANDSCAPE	MEN CONT MAIN MAHOGANY CREEK	2,999.56
5/28/2020	106953	ADAME LANDSCAPE	MEN CONT MAIN TRAIL HEAD #31582	644.09
5/28/2020	106954	ADAME LANDSCAPE	VW CONT MAIN LOUIS JACKSON PARK	1,093.97
5/28/2020	106955	ADAME LANDSCAPE	FVCFD CONT MAIN VINEYARD HEIGHTS	416.80
5/28/2020	106958	FRENCH VALLEY PARK SPECIALIST	FV #7 CONTRACT MAIN STREETSCAPES	4,928.76
5/28/2020	106959	FRENCH VALLEY PARK SPECIALIST	FV CONTRACT MAIN 9 ACRE BASIN	4,668.13
5/28/2020	106960	FRENCH VALLEY PARK SPECIALIST	FV CONTRACT MAIN SHEFFIELD PARK	7,326.63
5/28/2020	106961	FRENCH VALLEY PARK SPECIALIST	FV #6 CONTRACT MAIN. STREETSCAPES	12,137.74
5/28/2020	106962	FRENCH VALLEY PARK SPECIALIST	FV #3 CONTRACT MAIN. STREETSCAPES	7,086.28
5/28/2020	106963	FRENCH VALLEY PARK SPECIALIST	FV #4 CONTRACT MAIN. STREETSCAPES	7,526.40
5/28/2020	106964	FRENCH VALLEY PARK SPECIALIST	FV #1 CONTRACT MAIN. STREETSCAPES	12,266.27
5/28/2020	106965	FRENCH VALLEY PARK SPECIALIST	FV #5 CONTRACT MAIN. STREETSCAPES	11,398.40
5/28/2020	106966	FRENCH VALLEY PARK SPECIALIST	FV #2 CONTRACT MAIN. STREETSCAPES	17,849.33
5/28/2020	106967	FRENCH VALLEY PARK SPECIALIST	FV CONTRACT MAIN WIN COORIDOR	3,859.51
5/28/2020	106968	SWEEPING UNLIMITED	CONT MAIN REGIONAL SWEEPING	441.00
5/28/2020	EFT052820	VALLEY-WIDE RECREATION AND PARK DIS	PAYROLL #11	119,851.38

Valley-Wide Recreation Park District
Check List
May 31, 2020

Check Date	Check #	Issued to	Explanation	Amount
5/29/2020	106969	CANON FINANCIAL SERVICES, INC.	VW,MEN,FV COPIER LEASE 7-SITES	1,217.03
5/29/2020	106971	DIGITAL DEPLOYMENT/STREAMLINE	VW WEBSITE ADMINISTRATION	400.00
5/29/2020	106975	HOWARD ELECTRIC	VW,EH,FV OPERATIONAL 3-SITES	2,132.83
5/29/2020	106978	RAUL VALENCIA	VW MASK COVID-19 EXPENSES	300.00
5/29/2020	106979	RIGHTWAY	VW OPERATIONAL 2-SITES	397.21
5/29/2020	106980	STAPLES CREDIT PLAN	VW SUPPLIES 2-PROGRAMS/COVID-19 EXP	527.90
5/29/2020	106982	THE PRESS ENTERPRISE	VW ADMIN. ACCT#180939284	498.02
5/29/2020	106984	VJ GRAPHICS	WIN SUPPLIES 1-PROGRAM	438.97
5/29/2020	EFT052920	PERS	RETIREMENT	8,380.80

THIS PAGE INTENTIONALLY LEFT BLANK

FINANCIAL STATEMENTS

***May
2020***

THIS PAGE INTENTIONALLY LEFT BLANK

Valley-Wide District
Valley-Wide Recreation & Park District
P.O. Box 907, San Jacinto, CA 92582

Balance Sheet
May 31, 2020

CURRENT ASSETS		
VW-Cash - Riverside County Account	\$	790,295
VW-Cash - Checking		423,334
VW-Cash - Imprest Cash		803
Valley-Wide Savings - General Fund/Operations		6,010,092
Valley-Wide Savings - Park Development		4,434,394
Investments - LAIF Funds - General Fund/Operations		3,346
Investments - LAIF Funds - Park Development		66,074
Amounts to be Provided		1,284,671
Note Receivable-Enterprise Fund		1,085,000
Prepaid Expenses/Misc Receivables		395,743
Inventory		12,620
TOTAL CURRENT ASSETS	\$	14,506,372
 FIXED ASSETS-CAPITAL ASSETS		
Maintenance Equipment	\$	77,657
Vehicles		133,938
Structures & Improvements		45,763,943
Land & Buildings		36,857,114
TOTAL FIXED ASSETS	\$	82,832,652
TOTAL ASSETS	\$	97,339,024
 CURRENT LIABILITIES		
Accounts Payables/Accrued Payroll	\$	18,703
TOTAL CURRENT LIABILITIES	\$	18,703
 LONG TERM LIABILITIES		
Other Post-Employment Benefits		1,132,942
Accrued Vacation Payable		151,729
TOTAL LONG TERM LIABILITIES	\$	1,284,671
TOTAL LIABILITIES	\$	1,303,374
 EQUITY		
VWR General Fund Balance	\$	6,389,292
Capital Projects Fund Balance		4,468,468
Capital Assets Fund Balance		82,832,652
Revenues Over/(Under) Expenses-General Fund		1,017,478
Revenues Over/(Under) Expenses-Capital Project		1,327,760
TOTAL EQUITY	\$	96,035,650
TOTAL LIABILITIES & FUND EQUITY	\$	97,339,024

Valley-Wide District
Valley-Wide Recreation & Park District
P.O. Box 907, San Jacinto, CA 92582

Income Statement
Current Month & Year to Date
For the Period Ending May 31, 2020

	Month of May 2020		Year-To-Date	
	Actual	Percent	Actual	Percent
Revenues:				
Property Tax	\$ 485,067	23.1%	\$ 1,684,046	27.0%
V-W Special Assessment	557,987	26.5%	1,265,715	20.3%
Homeowners Tax Relief	5,342	0.3%	12,955	0.2%
Supplemental Tax	8,708	0.4%	14,587	0.2%
Program Fees	(1,005)	0.0%	125,350	2.0%
KAC Program	209,475	10.0%	752,233	12.1%
Aquatic Center/Pool	0	0.0%	167,747	2.7%
Simpson Center	0	0.0%	180,650	2.9%
Excursions	0	0.0%	0	0.0%
Graffiti Removal	3,208	0.2%	24,837	0.4%
Sponsors/Fundraising	0	0.0%	0	0.0%
Facility Rentals	1,162	0.1%	135,925	2.2%
Donations & Fund Raisers	(2,050)	-0.1%	62,438	1.0%
Concessions	0	0.0%	0	0.0%
LMD Admin. Transfers	830,316	39.5%	1,747,640	28.0%
Miscellaneous	4,775	0.2%	45,229	0.7%
Invest Income	573	0.0%	12,360	0.2%
Total Revenues	\$ 2,103,558	100.0%	\$ 6,231,712	100.0%
Expenses:				
Salaries-Permanent	\$ 116,337	5.5%	\$ 854,282	13.7%
Salaries-Part-Time	31,683	1.5%	644,884	10.3%
Benefits/Payroll Taxes	69,814	3.3%	589,797	9.5%
Contract Labor	180	0.0%	89,249	1.4%
Contract Services	42,800	2.0%	589,491	9.5%
Office Supplies/Misc.	132	0.0%	28,611	0.5%
Legal	5,152	0.2%	26,759	0.4%
District Audit	975	0.0%	12,152	0.2%
Printing/Advertising/Promo	98	0.0%	43,129	0.7%
Memberships/Dues	(1,406)	-0.1%	17,681	0.3%
Travel/Gas-Diesel-Oil	3,818	0.2%	40,905	0.7%
Trips & Excursions	0	0.0%	0	0.0%
Concessions	0	0.0%	0	0.0%
Equipment Leases	767	0.0%	9,076	0.1%
Election Costs	0	0.0%	0	0.0%
Equipment Repair	714	0.0%	11,932	0.2%
Field Supplies	42,882	2.0%	585,034	9.4%
Utilities-Electric	4,972	0.2%	126,225	2.0%
Utilities-Water	5,430	0.3%	139,031	2.2%
Telephone	2,388	0.1%	36,359	0.6%
Equipment Outlay	0	0.0%	0	0.0%
Vehicles	0	0.0%	0	0.0%
Liability Insurance	0	0.0%	92,419	1.5%
KAC Program	98,519	4.7%	671,818	10.8%
Aquatic Center/Pool	24,058	1.1%	372,248	6.0%
Simpson Center	12,004	0.6%	199,372	3.2%
Graffiti Expenses	1,822	0.1%	33,780	0.5%
Subtotal	463,139	22.0%	5,214,234	83.7%
Total Expenses	463,139	22.0%	5,214,234	83.7%
Revenues Over/Under Expenses	\$ 1,640,419	78.0%	\$ 1,017,478	16.3%

Valley-Wide District
Valley-Wide Rec & Park District
P.O. Box 907, San Jacinto, CA 92582

Income Statement
Prior Year Compared To Current Actual
For the Period Ending May 31, 2020

	-----Month-----			-----Year-To-Date-----		
	Actual May-20	Actual May-19	Variance \$	Actual Y-T-D	Actual Prior Y-T-D	Variance \$
Revenues						
Property Taxes	485,067	482,660	2,407	1,684,046	1,558,498	125,548
Special Assessments	557,987	554,508	3,479	1,265,715	1,214,318	51,397
Homeowners Tax Relief	5,342	5,480	(138)	12,955	13,309	(354)
Supplemental Tax	8,708	3,117	5,591	14,587	34,349	(19,762)
Program Fees	(1,005)	27,949	(28,954)	125,350	244,882	(119,532)
KAC Program	209,475	141,196	68,279	752,233	700,371	51,862
Aquatic Center/Pool	0	44,724	(44,724)	167,747	215,382	(47,635)
Simpson Center	0	37,324	(37,324)	180,650	161,871	18,779
Excursions	0	0	0	0	0	0
Graffiti Removal	3,208	2,523	685	24,837	21,699	3,138
Sponsors/Fundraising	0	0	0	0	0	0
Facility Rentals	1,162	16,860	(15,698)	135,925	142,912	(6,987)
Donations	(2,050)	3,180	(5,230)	62,438	48,556	13,882
Concessions	0	0	0	0	321	(321)
LMD Admin. Transfers	830,316	729,116	101,200	1,747,640	1,509,998	237,642
Miscellaneous	4,775	251	4,524	45,229	32,709	12,520
Investment Inc.	573	552	21	12,360	10,201	2,159
Subtotal	2,103,558	2,049,440	54,118	6,231,712	5,909,376	322,336
Total Revenues	2,103,558	2,049,440	54,118	6,231,712	5,909,376	322,336
Expenses:						
Salaries-Permanent	116,337	103,040	13,297	854,282	790,495	63,787
Salaries-Part-Time	31,683	84,492	(52,809)	644,884	642,604	2,280
Benefits/Payroll Taxes	69,814	56,119	13,695	589,797	518,160	71,637
Contract Labor	180	19,851	(19,671)	89,249	138,131	(48,882)
Contract Services	42,800	38,447	4,353	589,491	424,376	165,115
Office Supplies/Misc.	132	1,450	(1,318)	28,611	20,141	8,470
Legal	5,152	2,655	2,497	26,759	29,210	(2,451)
District Audit	975	2,497	(1,522)	12,152	12,485	(333)
Printing/Advertising/Promo	98	1,510	(1,412)	43,129	36,537	6,592
Memberships/Dues	(1,406)	1,279	(2,685)	17,681	18,951	(1,270)
Travel/Gas-Diesel-Oil	3,818	5,810	(1,992)	40,905	37,752	3,153
Trips & Excursions	0	0	0	0	0	0
Concessions	0	0	0	0	0	0
Equipment Leases	767	682	85	9,076	9,522	(446)
Election Costs	0	0	0	0	0	0
Equipment/Building Repair	714	130	584	11,932	8,608	3,324
Field Supplies	42,882	43,336	(454)	585,034	569,227	15,807
Utilities-Electric	4,972	11,396	(6,424)	126,225	148,478	(22,253)
Utilities-Water	5,430	5,024	406	139,031	118,751	20,280
Telephone	2,388	2,962	(574)	36,359	37,111	(752)
Equipment Outlay	0	3,396	(3,396)	0	19,291	(19,291)
Vehicles	0	0	0	0	0	0
Interest-COP Pmt	0	0	0	0	0	0
Principle-COP Pmt	0	0	0	0	0	0
Liability Insurance	0	0	0	92,419	73,497	18,922
KAC Program	98,519	110,373	(11,854)	671,818	718,477	(46,659)
Aquatic Center/Pool	24,058	38,953	(14,895)	372,248	374,835	(2,587)
Simpson Center	12,004	23,598	(11,594)	199,372	197,468	1,904
Graffiti Expenses	1,822	4,643	(2,821)	33,780	38,793	(5,013)
Subtotal	463,139	561,643	(98,504)	5,214,234	4,982,900	231,334
Total Expenses	463,139	561,643	(98,504)	5,214,234	4,982,900	231,334
Revenues Over/Under Exp	1,640,419	1,487,797	152,622	1,017,478	926,476	91,002

VALLEY-WIDE CAPITAL PROJECTS

Valley-Wide Rec. & Park District
P.O. Box 907, San Jacinto, CA 92582

Income Statement

**Prior Year Compared To Current Actual
For the Period Ending May 31, 2020**

	-----Month-----			-----Year-To-Date-----		
	Actual May-20	Actual May-19	Variance \$	Actual	Prior Y-T-D	Variance \$
REVENUES						
QUIMBY FEES	119,808	84,864	34,944	1,529,600	595,602	933,998
DONATIONS	0	0	0	0	0	0
INTEREST INCOME	510	489	21	6,040	6,896	(856)
MISCELLANEOUS	139,657	0	139,657	769,632	0	769,632
TOTAL REVENUES	259,975	85,353	174,622	2,305,272	602,498	1,702,774
EXPENSES						
VALLE VISTA CC/PARK	0	23,373	(23,373)	0	51,885	(51,885)
SEARL YOUTH PARK	0	0	0	0	0	0
ADMIN BUILDING	0	0	0	2,581	6,943	(4,362)
REGIONAL PARK	0	9,667	(9,667)	0	6,696	(6,696)
SPORTS CENTER	0	0	0	0	0	0
MARIAN ASHLEY CC/PARK	0	0	0	0	9,664	(9,664)
DVL AQUATIC CENTER	0	0	0	19,897	278,052	(258,155)
DIAMOND VALLEY LK PK	0	0	0	77,944	9,062	68,882
JV EXCHANGE CLUB PARK	0	199,706	(199,706)	877,090	713,010	164,080
BILL GRAY PARK	0	0	0	0	0	0
WINCHESTER PARK	0	30,239	(30,239)	0	0	0
WIN. COMM CENTER	0	0	0	0	34,804	(34,804)
TOTAL EXPENSES	0	262,985	(262,985)	977,512	1,110,116	(132,604)
REV OVER/ (UNDER) EXP	259,975	(177,632)	437,607	1,327,760	(507,618)	1,835,378

THIS PAGE INTENTIONALLY LEFT BLANK

**ECHO HILLS-ENTERPISE FUND
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
May 31, 2020**

<hr/> <hr/>		
<u>ASSETS</u>		
Cash-Echo Hills Checking Account	\$	1,402
Cash-Imprest		100
Inventory		12,138
Deferred amounts from Pension		12,383
Receivable-Rec1		15,811
TOTAL CURRENT ASSETS	\$	<u>41,834</u>
<u>FIXED ASSETS</u>		
Land	\$	269,364
Equipment		92,814
Improvements		806,453
Accumulated Depreciation		(214,650)
TOTAL FIXED ASSETS	\$	<u>953,981</u>
<u>TOTAL ASSETS</u>	\$	<u><u>995,815</u></u>
<u>LIABILITIES & FUND BALANCE</u>		
<u>CURRENT LIABILITIES</u>		
Accrued Payroll	\$	5,983
Accounts Payable		260,876
GASB 68 Net Pension Liability		58,188
Net OPEB Liability		69,278
Deferred amounts from Pension		3,736
Sales Tax Payable		0
		<u>398,060</u>
<u>LONG TERM LIABILITIES</u>		
Note Payable		\$1,085,000
TOTAL LIABILITIES		<u>1,483,060</u>
<u>FUND BALANCE</u>		
Echo Hills Fund Balance	\$	(442,203)
Current Earnings/(Loss)	\$	(45,042)
		<u>(487,245)</u>
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	\$	<u><u>995,815</u></u>

ECHO HILLS-ENTERPISE FUND
VALLEY-WIDE REC & PARK DISTRICT
P.O. Box 907, San Jacinto, CA 92582

Income Statement
Current Month and Prior Year Month
For period Ending May 31, 2020

	Actual	Actual		Actual	Actual	
	<u>May-20</u>	<u>May-19</u>	<u>Variance</u>	<u>Curr YTD</u>	<u>Prior YTD</u>	<u>Variance</u>
REVENUES						
GREEN FEES	22,761	16,210	6,551	163,246	176,737	(13,491)
CART RENTALS	6,037	5,224	813	46,348	55,388	(9,040)
MERCHANDISE/CONCESSION SALES-NET	<u>301</u>	<u>577</u>	<u>(276)</u>	<u>4,640</u>	<u>10,189</u>	<u>(5,549)</u>
TOTAL REVENUES	<u>29,099</u>	<u>22,011</u>	<u>7,088</u>	<u>214,234</u>	<u>242,314</u>	<u>(28,080)</u>
EXPENSES						
SALARIES-PERMANENT	806	-	806	3,988	-	3,988
SALARIES-PART-TIME	17,671	15,592	2,079	100,086	90,683	9,403
P/R TAX & BENEFIT	3,021	1,896	1,125	15,763	11,004	4,759
CONTRACT SERVICES	8,310	7,860	450	87,900	86,450	1,450
REC 1 FEES	825	588	237	5,983	6,376	(393)
SUPPLIES	-	736	(736)	1,507	2,060	(553)
EQUIPMENT MAINTENANCE	-	308	(308)	35	8,065	(8,030)
OPERATIONAL EXPENSES	1,575	1,969	(394)	26,776	35,528	(8,752)
INTEREST EXPENSES	-	-	-	-	-	-
UTILITIES	541	1,812	(1,271)	14,391	14,095	296
DEPRECIATION	-	-	-	-	-	-
TELEPHONE	<u>255</u>	<u>-</u>	<u>255</u>	<u>2,847</u>	<u>2,084</u>	<u>763</u>
TOTAL EXPENSES	<u>33,004</u>	<u>30,761</u>	<u>2,243</u>	<u>259,276</u>	<u>256,345</u>	<u>2,931</u>
NET INCOME/(LOSS)	<u>(3,905)</u>	<u>(8,750)</u>	<u>4,845</u>	<u>(45,042)</u>	<u>(14,031)</u>	<u>(31,011)</u>

**MENIFEE LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
May 31, 2020**

<u>ASSETS</u>	
Cash-Riverside County Account (Cash held by Riverside County Treasurer)	\$ 158,209
Cash-Menifee Checking Account (Cash in Bank of Hemet)	32,497
Cash-Menifee Investment Account-Savings	1,225,296
REC1/Misc Receivables	0
TOTAL CURRENT ASSETS	\$ 1,416,002
 <u>TOTAL ASSETS</u>	 \$ 1,416,002
<u>LIABILITIES & FUND BALANCE</u>	
<u>LIABILITIES</u>	
Refundable Deposits	\$ 5,550
Accounts Payable	62,412
TOTAL CURRENT LIABILITIES	67,962
<u>FUND BALANCE</u>	
Menifee Fund Balance (Cash Balance beg of year)	\$ 1,100,066
Current Earnings/(Loss)	247,974
TOTAL LIABILITIES AND FUND BALANCE	\$ 1,416,002

MENIFEE LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582

Income Statement
Current Month and Prior Year Month
For period Ending May 31, 2020

	Actual	Actual		Actual	Actual	
	<u>May-20</u>	<u>May-19</u>	<u>Variance</u>	<u>Curr YTD</u>	<u>Prior YTD</u>	<u>Variance</u>
Revenues						
Special Assessments	1,055,152	1,032,309	22,844	2,331,347	2,192,010	139,337
Program Fees	300	4,073	(3,773)	50,189	80,588	(30,399)
Rental Income	75	500	(425)	20,750	7,849	12,902
Donations & Sponsors	0	0	0	156	192	(36)
Plan Check/Inspections	0	0	0	0	8,000	(8,000)
Miscellaneous	0	0	0	0	1,640	(1,640)
Investment Income	<u>54</u>	<u>64</u>	<u>(10)</u>	<u>2,005</u>	<u>1,547</u>	<u>458</u>
Total Revenues	<u>1,055,581</u>	<u>1,036,945</u>	<u>18,636</u>	<u>2,404,448</u>	<u>2,291,826</u>	<u>112,621</u>
Expenditures						
Full Time Salaries	25,672	24,162	1,510	196,969	180,177	16,792
Part Time Salaries	0	17,940	(17,940)	126,186	138,027	(11,841)
Benefits/Payroll Taxes	12,828	11,940	888	118,973	104,825	14,148
Workers Comp	363	963	(600)	5,201	7,474	(2,273)
Contract Labor	0	5,789	(5,789)	26,727	51,900	(25,173)
Contract Services	54,051	52,710	1,340	614,168	588,579	25,590
Prof Assess Regional LMD	0	0	0	20,744	5,679	15,066
Administrative Transfers	157,370	154,846	2,524	335,347	328,801	6,545
Legal	1,764	3,398	(1,634)	11,837	11,773	64
Professional Audit	337	862	(525)	4,195	4,310	(114)
Advertising	0	0	0	92	0	92
Memberships	0	0	0	1,025	977	48
Gas & Oil	458	317	141	3,707	3,951	(243)
Equipment Leases	100	100	0	1,098	1,054	44
Equipment Maintenance	0	0	0	28	1,332	(1,304)
Vehicle Maintenance	122	0	122	247	957	(710)
Supplies	(21)	1,269	(1,290)	29,127	33,375	(4,248)
Operational	15,132	15,618	(486)	249,924	257,233	(7,309)
Utilities-Electricity	2,627	2,227	400	57,594	38,877	18,717
Utilities-Water	8,965	14,217	(5,253)	233,607	193,949	39,658
Telephone/Cell/Internet	997	510	487	10,974	9,985	989
Structures/Improv/Equip	0	0	0	75,656	96,622	(20,967)
Interest-COP	0	12	(12)	0	374	(374)
Principle-COP	0	2,575	(2,575)	0	31,863	(31,863)
Insurance	0	0	0	31,698	25,327	6,371
Plan Checks	<u>1,350</u>	<u>0</u>	<u>1,350</u>	<u>1,350</u>	<u>1,600</u>	<u>(250)</u>
Total Expenditures	<u>282,112</u>	<u>309,453</u>	<u>(27,341)</u>	<u>2,156,474</u>	<u>2,119,021</u>	<u>37,453</u>
Revenues Over (Under) Expenses	<u>773,469</u>	<u>727,492</u>	<u>45,977</u>	<u>247,974</u>	<u>172,805</u>	<u>75,169</u>

**FRENCH VALLEY COMMUNITY FACILITIES DISTRICT
 VALLEY-WIDE REC & PARK DISTRICT
 P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
 May 31, 2020**

<u>ASSETS</u>		
Cash-Checking Account (Cash in Bank of Hemet)		48,229
Cash-Investment Account-Savings		1,694,020
Misc. Receivables		-
TOTAL CURRENT ASSETS		1,742,249
 <u>TOTAL ASSETS</u>		 1,742,249
 <u>LIABILITIES & FUND BALANCE</u>		
Refundable Performance Deposit		87,279
 <u>FUND BALANCE</u>		
French Valley CFD Fund Balance (Cash Balance beg of ye	1,088,025	
Current Earnings/(Loss)	566,945	1,654,970
		1,654,970
 <u>TOTAL LIABILITIES AND FUND BALANCE</u>		 1,742,249

**FRENCH VALLEY COMMUNITY FACILITIES DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

Income Statement
Current Month And Prior Year Month
For period Ending May 31, 2020

	Actual <u>May-20</u>	Actual <u>May-19</u>	<u>Variance</u>	Actual <u>Curr YTD</u>	Actual <u>Prior YTD</u>	<u>Variance</u>
Revenues						
Special Assessments	677,751	483,457	194,295	1,410,784	980,618	430,166
Plan Check/Inspections	0	0	0	42,000	28,462	13,538
Annexation to LMD	5,650	0	5,650	12,875	5,600	7,275
Investment Income	<u>142</u>	<u>100</u>	<u>42</u>	<u>1,387</u>	<u>1,014</u>	<u>372</u>
Total Revenues	<u>683,544</u>	<u>483,557</u>	<u>199,987</u>	<u>1,467,045</u>	<u>1,015,695</u>	<u>451,351</u>
Expenditures						
Contract Services	38,269	37,187	1,083	415,882	393,350	22,532
Prof Assess Regional LMD	0	0	0	12,570	2,993	9,577
Administrative Transfers	101,663	72,519	29,144	210,697	147,093	63,604
Postage	0	0	0	0	30	(30)
Legal	0	0	0	1,092	0	1,092
Professional Audit	111	283	(173)	1,378	1,416	(38)
Advertising	0	0	0	2,087	0	2,087
Memberships	0	0	0	360	321	39
Operational	9,305	6,776	2,529	92,937	34,998	57,940
Utilities-Electricity	901	1,471	(569)	13,963	15,494	(1,531)
Utilities-Water	4,707	7,496	(2,789)	114,921	73,164	41,758
Telephone/Cell/Internet	0	212	(212)	2,505	1,480	1,025
Insurance	0	0	0	11,130	8,320	2,810
Annexation to LMD	0	0	0	5,100	0	5,100
Plan Checks	<u>14,820</u>	<u>0</u>	<u>14,820</u>	<u>15,476</u>	<u>18,335</u>	<u>(2,859)</u>
Total Expenditures	<u>169,776</u>	<u>125,943</u>	<u>43,833</u>	<u>900,100</u>	<u>696,994</u>	<u>203,106</u>
Revenues Over (Under) Expenses	<u>513,767</u>	<u>357,613</u>	<u>156,154</u>	<u>566,945</u>	<u>318,700</u>	<u>248,245</u>

**FRENCH VALLEY LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
May 31, 2020**

<u>ASSETS</u>		
Cash-Checking Account		27,725
Cash-Investment Account-Savings		3,826,652
Cash-Investment Account-LAIF		302,329
Cash-Imprest cash		30
REC1 Receivables		-
TOTAL CURRENT ASSETS		4,156,736
 <u>TOTAL ASSETS</u>		 4,156,736
 <u>LIABILITIES & FUND BALANCE</u>		
Accounts Payable		89,248
Refundable Deposits		14,611
TOTAL CURRENT LIABILITIES		103,859
 <u>FUND BALANCE</u>		
French Valley Fund Balance (Cash Balance beg of year)	4,342,529	
Current Earnings/(Loss)	(289,652)	4,052,877
 <u>TOTAL LIABILITIES AND FUND BALANCE</u>		 4,156,736

FRENCH VALLEY LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582

Income Statement
Current Month and Prior Year Month
For period Ending May 31, 2020

	<u>Actual</u> <u>May-20</u>	<u>Actual</u> <u>May-19</u>	<u>Variance</u>	<u>Actual</u> <u>Curr YTD</u>	<u>Actual</u> <u>Prior YTD</u>	<u>Variance</u>
Revenues						
Special Assessments	2,238,742	2,063,695	175,046	4,688,298	4,260,331	427,967
Program Fees	(90)	7,021	(7,111)	51,016	78,416	(27,400)
Rental Income	0	11,855	(11,855)	54,234	68,887	(14,653)
Donations & Sponsors	0	0	0	632	672	(40)
Plan Check/Inspections	0	0	0	10,000	24,000	(14,000)
Miscellaneous	0	0	0	0	312,922	(312,922)
Investment Income	<u>253</u>	<u>384</u>	<u>(131)</u>	<u>8,933</u>	<u>9,713</u>	<u>(780)</u>
Total Revenues	<u>2,238,905</u>	<u>2,082,955</u>	<u>155,949</u>	<u>4,813,113</u>	<u>4,754,941</u>	<u>58,172</u>
Expenditures						
Full Time Salaries	26,097	22,516	3,581	213,024	186,437	26,587
Part Time Salaries	0	13,566	(13,566)	78,883	98,110	(19,227)
Benefits/Payroll Taxes	9,998	8,682	1,316	80,956	76,692	4,265
Workers Comp	448	903	(455)	5,170	6,898	(1,728)
Contract Labor	0	2,938	(2,938)	34,437	40,731	(6,294)
Contract Services	142,473	138,331	4,142	1,524,849	1,523,516	1,334
Prof Assess Regional LMD	0	0	0	30,362	9,278	21,084
Administrative Transfers	335,811	309,554	26,257	702,752	639,050	63,703
Postage	0	0	0	27	2	24
Legal	0	0	0	0	22	(22)
Professional Audit	693	1,774	(1,081)	9,186	8,872	314
Memberships	0	0	0	2,093	2,011	83
Conferences	0	0	0	0	20	(20)
Gas & Oil	297	0	297	2,055	1,527	528
Equipment Leases	100	100	0	1,098	1,035	64
Equipment Maintenance	0	0	0	4,709	0	4,709
Vehicle Maintenance	360	0	360	2,027	816	1,210
Supplies	(1)	2,264	(2,266)	27,573	32,089	(4,516)
Operational	40,460	79,316	(38,856)	849,506	622,223	227,284
Utilities-Electricity	3,139	4,682	(1,543)	54,684	64,299	(9,615)
Utilities-Water	35,429	42,267	(6,838)	716,474	652,946	63,527
Telephone/Cell/Internet	636	640	(4)	7,203	7,140	63
Structures/Improv/Equip	20,086	8,981	11,105	685,463	543,340	142,122
Insurance	0	0	0	64,759	52,141	12,617
Plan Checks	<u>1,600</u>	<u>0</u>	<u>1,600</u>	<u>5,475</u>	<u>21,800</u>	<u>(16,325)</u>
Total Expenditures	<u>617,626</u>	<u>636,514</u>	<u>(18,889)</u>	<u>5,102,765</u>	<u>4,590,995</u>	<u>511,771</u>
Revenues Over (Under) Expenses	<u>1,621,279</u>	<u>1,446,441</u>	<u>174,838</u>	<u>(289,652)</u>	<u>163,946</u>	<u>(453,599)</u>

**MENIFEE NORTH LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
May 31, 2020**

<u>ASSETS</u>	
Cash-Checking Account (Cash in Bank of Hemet)	109,756
Cash-Investment Account-Savings	1,176,843
Cash-Investment Account-LAIF	30,390
Misc Receivables	-
TOTAL CURRENT ASSETS	1,316,989
 <u>TOTAL ASSETS</u>	 1,316,989
 <u>LIABILITIES & FUND BALANCE</u>	
Accounts Payable	18,799
 <u>FUND BALANCE</u>	
Menifee North Fund Balance (Cash Balance beg of year)	\$ 885,041
Current Earnings/(Loss)	413,149
	1,298,190
 <u>TOTAL LIABILITIES AND FUND BALANCE</u>	 1,316,989

**MENIFEE NORTH LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

Income Statement
Current Month and Prior Year Month
For period Ending May 31, 2020

	Actual <u>May-20</u>	Actual <u>May-19</u>	<u>Variance</u>	Actual <u>Curr YTD</u>	Actual <u>Prior YTD</u>	<u>Variance</u>
Revenues						
Special Assessments	941,520	766,640	174,880	1,946,269	1,560,026	386,243
Plan Check/Inspections	12,000	0	12,000	37,775	12,000	25,775
Annexation to LMD	0	0	0	26,250	0	26,250
Miscellaneous	1,713	2,284	(571)	26,188	24,039	2,149
Investment Income	<u>57</u>	<u>68</u>	<u>(11)</u>	<u>1,151</u>	<u>1,430</u>	<u>(279)</u>
Total Revenues	<u>955,289</u>	<u>768,991</u>	<u>186,298</u>	<u>2,037,634</u>	<u>1,597,495</u>	<u>440,139</u>
Expenditures						
Full Time Salaries	2,613	2,458	155	20,018	16,156	3,862
Part Time Salaries	0	0	0	1	0	1
Benefits/Payroll Taxes	990	663	327	6,652	4,838	1,814
Workers Comp	38	50	(12)	292	295	(2)
Contract Services	49,050	49,932	(882)	549,368	549,103	265
Prof Assess Regional LMD	0	0	0	5,790	1,824	3,966
Administrative Transfers	141,228	114,996	26,232	291,754	234,004	57,750
Legal	450	290	160	4,512	12,704	(8,191)
Professional Audit	237	606	(369)	2,949	3,030	(80)
Memberships	0	0	0	713	687	26
Vehicle Maintenance	0	0	0	0	561	(561)
Operational	38,586	31,376	7,210	381,525	233,987	147,538
Utilities-Electricity	4,143	6,864	(2,721)	72,399	81,296	(8,897)
Utilities-Water	13,205	21,402	(8,198)	264,063	236,820	27,242
Structures/Improv/Equip	0	17,103	(17,103)	0	97,179	(97,179)
Insurance	0	0	0	22,058	17,806	4,253
Plan Checks	<u>2,390</u>	<u>0</u>	<u>2,390</u>	<u>2,390</u>	<u>10,340</u>	<u>(7,950)</u>
Total Expenditures	<u>252,929</u>	<u>245,740</u>	<u>7,189</u>	<u>1,624,484</u>	<u>1,500,628</u>	<u>123,857</u>
Revenues Over (Under) Expenses	<u>702,360</u>	<u>523,252</u>	<u>179,109</u>	<u>413,149</u>	<u>96,867</u>	<u>316,282</u>

**MENIFEE SOUTH LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
May 31, 2020**

<u>ASSETS</u>			
Cash-Checking Account (Cash in Bank of Hemet)			57,639
Cash-Investment Account - Savings			2,405,460
Cash-Investment Account - LAIF			109,375
Property Tax/Misc Receivables			(0)
TOTAL CURRENT ASSETS			\$ 2,572,474
 <u>TOTAL ASSETS</u>			 \$ 2,572,474
<u>LIABILITIES & FUND BALANCE</u>			
Accounts Payable			12,286
<u>FUND BALANCE</u>			
Menifee South Fund Balance (Cash Balance beg of year)	\$	2,446,151	
Current Earnings/(Loss)		114,037	\$ 2,560,188
 <u>TOTAL LIABILITIES AND FUND BALANCE</u>			 \$ 2,572,474

MENIFEE SOUTH LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582

Income Statement
Current Month and Prior Year Month
For period Ending May 31, 2020

	<u>Actual</u> <u>May-20</u>	<u>Actual</u> <u>May-19</u>	<u>Variance</u>	<u>Actual</u> <u>Curr YTD</u>	<u>Actual</u> <u>Prior YTD</u>	<u>Variance</u>
Revenues						
Special Assessments	458,347	426,983	31,365	953,053	886,105	66,948
Plan Check/Inspections	0	0	0	12,000	0	12,000
Investment Income	<u>245</u>	<u>265</u>	(20)	<u>4,691</u>	<u>4,731</u>	(40)
Total Revenues	<u>458,592</u>	<u>427,248</u>	<u>31,345</u>	<u>969,744</u>	<u>890,836</u>	<u>78,908</u>
Expenditures						
Full Time Salaries	3,401	3,196	206	26,055	20,656	5,399
Part Time Salaries	0	0	0	1	0	1
Benefits/Payroll Taxes	1,289	862	427	8,660	6,068	2,592
Workers Comp	54	70	(17)	409	409	1
Contract Services	27,135	26,887	247	300,555	295,761	4,794
Prof Assess Regional LMD	0	0	0	11,758	3,648	8,110
Administrative Transfers	69,655	64,047	5,608	156,708	132,916	23,792
Legal	681	268	414	5,960	798	5,162
Professional Audit	129	330	(201)	1,058	1,652	(594)
Memberships	0	0	0	386	374	12
Vehicle Maintenance	0	0	0	0	561	(561)
Operational	10,762	3,105	7,657	117,973	129,014	(11,041)
Utilities-Electricity	581	841	(260)	6,496	9,516	(3,020)
Utilities-Water	10,071	18,777	(8,705)	201,020	163,818	37,201
Structures/Improv/Equip	0	6,840	(6,840)	0	14,090	(14,090)
Insurance	0	0	0	11,940	9,707	2,233
Plan Checks	<u>5,775</u>	<u>0</u>	<u>5,775</u>	<u>6,728</u>	<u>5,385</u>	<u>1,343</u>
Total Expenditures	<u>129,534</u>	<u>125,224</u>	<u>4,310</u>	<u>855,706</u>	<u>794,373</u>	<u>61,333</u>
Revenues Over (Under) Expenses	<u>329,058</u>	<u>302,023</u>	<u>27,035</u>	<u>114,037</u>	<u>96,463</u>	<u>17,574</u>

**WINCHESTER PARK COMMUNITY FACILITIES DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
May 31, 2020**

<u>ASSETS</u>	
Cash-Checking Account (Cash in Bank of Hemet)	56,949
Cash-Investment Account-Savings	350,047
Misc Receivables	0
TOTAL CURRENT ASSETS	\$ 406,996
 <u>TOTAL ASSETS</u>	 \$ 406,996
<u>LIABILITIES & FUND BALANCE</u>	
CURRENT LIABILITIES	
Accounts Payable	190,387
 <u>FUND BALANCE</u>	
Winchester Park Fund Balance (Cash Balance beg of year) \$	93,182
Current Earnings/(Loss)	123,427
	\$ 216,609
 <u>TOTAL LIABILITIES AND FUND BALANCE</u>	 \$ 406,996

**WINCHESTER PARK COMMUNITY FACILITIES DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

Income Statement
Current Month and Prior Year Month
For period Ending May 31, 2020

	<u>Actual</u> <u>May-20</u>	<u>Actual</u> <u>May-19</u>	<u>Variance</u>	<u>Actual</u> <u>Curr YTD</u>	<u>Actual</u> <u>Prior YTD</u>	<u>Variance</u>
Revenues						
Special Assessments	79,786	17,550	62,236	163,647	35,442	128,206
Plan Check/Inspections	6,000	6,000	0	30,000	18,100	11,900
Annexation to LMD	0	(4,038)	4,038	18,613	9,525	9,088
Miscellaneous	0	0	0	12,085	0	12,085
Investment Income	<u>12</u>	<u>0</u>	<u>12</u>	<u>47</u>	<u>0</u>	<u>47</u>
Total Revenues	<u>85,798</u>	<u>19,513</u>	<u>66,286</u>	<u>224,392</u>	<u>63,067</u>	<u>161,325</u>
Expenditures						
Contract Services	3,353	0	3,353	28,793	0	28,793
Prof Assess Regional LMD	0	0	0	3,697	555	3,142
Administrative Transfers	11,968	2,633	9,335	24,522	5,316	19,206
Postage	0	0	0	52	0	52
Legal	1,076	67	1,009	6,514	7,042	(528)
Professional Audit	7	19	(12)	92	94	(3)
Advertising	0	0	0	1,776	2,711	(935)
Memberships	0	0	0	22	21	0
Operational	229	0	229	5,672	3,363	2,309
Utilities-Electricity	127	0	127	998	0	998
Utilities-Water	147	0	147	1,193	0	1,193
Insurance	0	0	0	675	555	120
Annexation to LMD	0	0	0	13,738	33,775	(20,038)
Plan Checks	<u>12,565</u>	<u>0</u>	<u>12,565</u>	<u>13,221</u>	<u>4,420</u>	<u>8,801</u>
Total Expenditures	<u>29,472</u>	<u>2,718</u>	<u>26,754</u>	<u>100,965</u>	<u>57,853</u>	<u>43,112</u>
Revenues Over (Under) Expenses	<u>56,326</u>	<u>16,794</u>	<u>39,532</u>	<u>123,427</u>	<u>5,214</u>	<u>118,213</u>

**WINCHESTER PARK LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

**BALANCE SHEET
May 31, 2020**

<u>ASSETS</u>		
Cash-Checking Account (Cash in Bank of Hemet)	44,465	
Cash-Investment Account - Savings	182,653	
Misc Receivables	0	
TOTAL CURRENT ASSETS		\$ 227,119
<u>TOTAL ASSETS</u>		\$ 227,119
 <u>LIABILITIES & FUND BALANCE</u>		
Accounts Payable		1,490
 <u>FUND BALANCE</u>		
Winchester Park Fund Balance (Cash Balance beg of year) \$	148,665	
Current Earnings/(Loss)	76,964	\$ 225,629
		\$ 227,119
<u>TOTAL LIABILITIES AND FUND BALANCE</u>		\$ 227,119

**WINCHESTER PARK LANDSCAPE MAINTENANCE DISTRICT
VALLEY-WIDE REC & PARK DISTRICT
P.O. BOX 907, SAN JACINTO, CA 92582**

Income Statement
Current Month and Prior Year Month
For period Ending May 31, 2020

	<u>Actual</u> <u>May-20</u>	<u>Actual</u> <u>May-19</u>	<u>Variance</u>	<u>Actual</u> <u>Curr YTD</u>	<u>Actual</u> <u>Prior YTD</u>	<u>Variance</u>
Revenues						
Special Assessments	67,423	53,500	13,923	137,055	116,714	20,342
Plan Check/Inspections	293	0	293	293	6,000	(5,707)
Investment Income	<u>13</u>	<u>10</u>	<u>2</u>	<u>146</u>	<u>78</u>	<u>69</u>
Total Revenues	<u>67,729</u>	<u>53,510</u>	<u>14,219</u>	<u>137,495</u>	<u>122,791</u>	<u>14,704</u>
Expenditures						
Full Time Salaries	497	460	37	3,794	3,666	128
Benefits/Payroll Taxes	188	124	64	1,263	1,005	258
Workers Comp	10	12	(3)	73	92	(19)
Contract Services	1,049	1,049	0	11,720	12,885	(1,164)
Prof Assess Regional LMD	0	0	0	2,281	1,190	1,091
Administrative Transfers	10,113	8,025	2,088	20,532	17,507	3,025
Legal	0	0	0	0	714	(714)
Professional Audit	11	28	(17)	138	142	(4)
Advertising	0	0	0	389	0	389
Memberships	0	0	0	33	32	1
Operational	474	533	(59)	4,781	8,491	(3,711)
Utilities-Electricity	42	57	(14)	438	692	(254)
Utilities-Water	241	1,300	(1,060)	13,477	11,236	2,240
Insurance	0	0	0	1,012	832	180
Plan Checks	<u>600</u>	<u>0</u>	<u>600</u>	<u>600</u>	<u>2,600</u>	<u>(2,000)</u>
Total Expenditures	<u>13,226</u>	<u>11,590</u>	<u>1,636</u>	<u>60,531</u>	<u>61,084</u>	<u>(553)</u>
Revenues Over (Under) Expenses	<u>54,503</u>	<u>41,921</u>	<u>12,582</u>	<u>76,964</u>	<u>61,708</u>	<u>15,256</u>

THIS PAGE INTENTIONALLY LEFT BLANK

CONSENT CALENDAR

ITEM No. 12.01

THIS PAGE INTENTIONALLY LEFT BLANK

Valley-Wide Recreation and Park District Board of Directors

Division 1
Nick Schouten
President

Division 2
Steve Simpson
Director

Division 3
Jan Bissell
Secretary

Division 4
John Bragg
Vice President

Division 5
Noah Rau
Director

Regular Meeting of the Board of Directors

Minutes

Monday, May 18, 2020

EXECUTIVE CLOSED SESSION (5:00 P.M.)

The Board entered executive session at 5:00 p.m. regarding the following items and closed session, reopening the meeting, at 5:30 p.m. with no reportable action.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d)(1)
Name of case: (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d)(1)
City of Menifee v. All Persons Interested
Riverside County Superior Court Case No. RIC 1722064

REGULAR SESSION (5:30 P.M.)

1. CALL TO ORDER

- 1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:30 p.m. on May 18, 2020 via Public Teleconference URL: <https://us02web.zoom.us/j/88192942591>
Phone: US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 Zoom Webinar ID: 881 9294 2591, San Jacinto, California, by President Schouten.

2. PLEDGE OF ALLEGIANCE

- 2.01. The Pledge of Allegiance was led by President Schouten

3. INVOCATION

3.01. The Invocation was led by Vice President Bragg

4. ROLL CALL

BOARD PRESENT: Nick Schouten, John Bragg, Jan Bissell, Steve Simpson, Noah Rau

BOARD ABSENT: None

STAFF PRESENT: Dean Wetter, Gustavo Bermeo, Lanay Negrete, James Salvador, Miranda Negrete, Craig Shultz, Janea Butler, Joe Walsh, Julia Waltrip, Keri Price

OTHERS PRESENT: Howard Tounget, Unknown Caller 6952, Unknown Web Attendee "Slim Pickins"

5. AGENDA APPROVAL

5.01. **On a motion by Director Simpson, seconded by Director Bissell** the Board approved the Agenda

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

6. RECOGNITION, PROCLAMATION

➤ None

7. PUBLIC COMMENTS – NON-AGENDA ITEMS

The Board received public comment from Howard Tounget regarding upcoming agenda item numbers 9 (pages 14, 16, 17, 28), 10 and 15 (15.07).

8. BOARD COMMENTS

8.01. Vice President Bragg commented the staff, under the leadership of Dean Wetter have handled the changing orders issued by the County and State very well. Vice President Bragg issued a thank you to the staff for their ability to keep up with the changes. The appreciation was echoed by all Board Members.

9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST

The Board received public comment from Howard Tounget regarding pages 14, 16, 17, and 28 of the Clearing Accounts Check List.

9.01. On a motion by Director Simpson, second by Director Schouten the Board approved the clearing accounts check list for MARCH 2020: 105551-106030; EFT030620, EFT030920HI, EFT031420, EFT032320, EFT032420; and

9.02. APRIL 2020: 106031-106676; EFT040220, EFT040320, EFT040820HI, EFT041520, EFT041620, EFT041720, EFT042720, EFT043020

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

10. FINANCIAL STATEMENTS FOR MARCH 2020, APRIL 2020 and ADA Compliance Memorandum – Received and Filed

The Board received public comment from Howard Tounget requesting response from his comment on item number 9, after its approval. Mr. Tounget continued with comment on the staff report on item number 10.

11. PRESENTATION

11.01. None

12. CONSENT CALENDAR

On a motion by Director Rau, seconded by Director Bissell, the Board approved the Consent Calendar

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

13. CONSENT ITEMS HELD OVER

13.01. None

14. PUBLIC HEARING

14.01. None

15. ACTION ITEMS

15.01. **Resolution Supporting the Nomination of Nick Schouten and Dean Wetter to the California Association of Recreation and Park District Board of Directors**

The Board received public comment from Howard Tounget regarding the fiscal impact and the General Manager's time away from the District as well as wording on the Resolution 1118-20.

On a motion by Director Simpson, seconded by Director Rau the Board approved **Resolution No. 1118-20** authorizing the nomination of Nick Schouten and Dean Wetter to the California Association of Recreation and Park District Board of Directors (with recommended modified correction).

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

15.02. **Establishment of Policy Authorizing Electronic Execution of Contracts, Agreements and Applications under the Uniform Electronic Transactions Act (UETA)**

On a motion by Director Bissell, seconded by Director Simpson the Board adopted **Resolution No. 1119-20** establishing a policy authorizing electronic execution of contracts, agreements, and applications under the Uniform Electronic Transactions Act (UETA)

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

15.03. **Cal OES 130 Designation of Applicant's Agent**

On a motion by Director Schouten, seconded by Director Simpson the Board adopted **Resolution No. 1120-20** authorizing the General Manager to file with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

15.04. Tract 30809 (Aspen Pointe) Grant of Easements

On a motion by Director Rau, seconded by Director Bissell the Board ratified the acceptance of Grant of Easement for maintenance purposes upon Lots 19, 30, 31, and 99 from D.R. Horton Los Angeles Holding Company, Inc.

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

15.05. Award Professional Services Agreement for Replenishment of Engineered Wood Fibar for Various Park Locations

On a motion by Director Simpson, seconded by Director Schouten the Board approved to:

1. Award a Professional Services Agreement (PSA) to Plant's Choice, Inc. for the Replenishment of Engineered Wood Fibar for Various Park Locations and authorize the General Manager to execute two-year agreement not-to-exceed \$200,000; and
2. Authorize the General Manager to approve the appropriate Change Order(s) necessary for the execution of the work, in accordance with the signature authorization policy.

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

15.06. Purchase and Installation of Four (4) Miracle Playground Structures

The Board received public comment from Howard Tounget on the Searl Park playground equipment regarding replacement parts, concrete and fencing.

On a motion by Director Rau, seconded by Director Bissell the Board authorized the purchase and installation of Miracle Recreation playground structures for the following locations and not-to-exceed amounts:

- Jerry Searl Sports Park - \$72,860
- Wheatfield Park - \$43,750
- La Paloma Park - \$52,195
- Winchester Park - \$33,430

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

15.07. Resolution Supporting the Nomination of Dean Wetter to the California Association for Park and Recreation Indemnity Board of Directors

On a motion by Director Bissell, seconded by Director Bragg the Board approved **Resolution No. 1121-20** authorizing the nomination of Dean Wetter to the California Association for Park and Recreation Indemnity Board of Directors.

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

Vice President Bragg congratulated Mr. Wetter for being a professional manager and having the honor to be nominated to the CAPRI Board. He acknowledged the value that Mr. Wetter gains professionally from serving on the Board. Noting his time away allows the Assistant General Manager and other staff the ability to continue to learn.

Vice President Bragg stated that professionally, Mr. Wetter gains knowledge that is brought back to the betterment of our District. This professional knowledge helps to keep Valley-Wide Recreation and Park District a leader in the California. Vice President Bragg pointed out how important it is for the Valley-Wide Board of Directors to continue to put Mr. Wetter into these positions.

President Schouten concurred the importance of Mr. Wetter serving on the CAPRI Board.

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

16.01. General Manager's Report

- Mr. Wetter thanked Vice President Bragg for his comment and thanked the Board for their support. He also thanked the staff team being able to come together to get the job done, allowing him to serve

on the CARPD and CAPRI Boards. He complimented the entire Valley-Wide team.

- At the request of Vice President Bragg, Mr. Wetter gave a brief update on the following operations during COVID-19 restrictions: following state orders, passive parks, Echo Hills, plans to reopen are part of developing industry protocols, and informing the Board along the way.

16.02. Formation of District-Wide WQMP Basin CFD

- Mr. Wetter provided an update moving forward with our maintenance responsibilities for water quality features in basins working with District Legal Counsel and NBS Governmental Finance. Expect to see the first CFD for purpose of maintaining water quality basins and water quality features next month. Which is consistent with our Memorandum of Understanding with the Riverside County Transportation Department and Planning Department.
- President Schouten asked if these were the basins that were discussed with Adame Landscape. Mr. Wetter confirmed that they were.

16.03. Heritage Ranch Park and Paseo Maintenance Acceptance

- Mr. Wetter informed the Board that we have accepted the maintenance of the Heritage Ranch Park (8 acre) and 131,000 square feet of Paseo in the French Valley area.

16.04. Report from Board of Directors Ad Hoc Committees

- None

17. ADJOURNMENT

On a motion by Director Simpson, seconded by Director Bissell the Board voted to adjourn the meeting at 6:27 p.m.

Minutes Approved this 15th day of June 2020

Nick Schouten, Board President

Lanay Negrete, Clerk of the Board

THIS PAGE INTENTIONALLY LEFT BLANK

CONSENT CALENDAR

ITEM No. 12.02

THIS PAGE INTENTIONALLY LEFT BLANK

Valley-Wide Recreation and Park District Board of Directors

Division 1
Nick Schouten
President

Division 2
Steve Simpson
Director

Division 3
Jan Bissell
Secretary

Division 4
John Bragg
Vice President

Division 5
Noah Rau
Director

Special Meeting of the Board of Directors

Minutes

Tuesday, June 2, 2020, 5:00 P.M.

CALL TO ORDER

The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:00 p.m. on May 18, 2020 via Public Teleconference URL:

<https://us02web.zoom.us/j/82264366816>; Phone: US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799; Zoom Webinar ID: 822 6436 6816, San Jacinto, California, by President Schouten.

1. PLEDGE OF ALLEGIANCE

1.01. The Pledge of Allegiance was led by President Schouten

2. INVOCATION

2.01. The Invocation was led by Vice President Bragg

3. ROLL CALL

BOARD PRESENT: Nick Schouten, John Bragg, Jan Bissell, Steve Simpson, Noah Rau

BOARD ABSENT: None

STAFF PRESENT: Dean Wetter, Gustavo Bermeo, Lanay Negrete, James Salvador, Miranda Negrete, Craig Shultz, Julia Waltrip, Kirk Summers, Vince Valdez

OTHERS PRESENT: Unknown Call-in User 1, Unknown Web Attendee "Slim Pickins"

4. AGENDA APPROVAL

- 4.01. On a motion by Director Simpson, seconded by Director Bissell the Board approved the Agenda**

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

5. RECOGNITION, PROCLAMATION

- 5.01. None**

6. PUBLIC COMMENTS – NON-AGENDA ITEMS

- 6.01. None**

7. BOARD COMMENTS

- 7.01. None**

8. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST

- 8.01. None**

9. FINANCIAL STATEMENTS

- 9.01. None**

10. PRESENTATION

- 10.01. None**

11. CONSENT CALENDAR

- 11.01. None**

12. CONSENT ITEMS HELD OVER

- 12.01. None**

13. PUBLIC HEARING

- 13.01. None**

14. ACTION ITEMS

14.01. Board Discussion of the Annual 4th of July Event

- **On a motion by Director Bissell, seconded by Director Simpson** the Board of Directors approved a one-year partnership with the Soboba Band of Luiseno Indians, for the 4th of July fireworks show with an estimated amount of \$15,000.

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Simpson, Rau

Noes: None

Absent: None

Abstain: None

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

16.01. None

EXECUTIVE CLOSED SESSION

- None

17. ADJOURNMENT

On a motion by Director Simpson, seconded by Director Schouten the Board voted to adjourn the meeting at 5:29 p.m.

Minutes Approved this 15th day of June 2020

Nick Schouten, Board President

Lanay Negrete, Clerk of the Board

THIS PAGE INTENTIONALLY LEFT BLANK

CONSENT CALENDAR

ITEM No. 12.03

THIS PAGE INTENTIONALLY LEFT BLANK



AGENDA REPORT

Item No. 12.03

BOARD OF DIRECTORS MEETING:

June 15, 2020

SUBJECT:

Lago Vista Park Reimbursement Request

RECOMMENDED ACTION:

That the Board of Directors authorize the General Manager to execute the Valley-Wide Disbursement Requisition (Exhibit B-3 and F-2) from CFD 2006-1

ANALYSIS:

On November 1, 2019, Valley-Wide and Lennar Homes executed a Funding and Acquisition Agreement for Tract Map No. 30322. (Exhibit A). "Section 5.4 Payment" of the agreement states:

"Upon approval of a CFD payment request by District's General Manager or his designee pursuant to the terms of the JCFA, the General Manager or his designee shall sign the payment request, and cause the same to be submitted to the Fiscal Agent under the applicable provisions of the Fiscal Agent Agreement of the applicable CFD, to the extent of funds then deposited with the Fiscal Agent."

Lennar is requesting reimbursement in the amount of \$794,876.00. This amount represents a portion of the park costs available to be funded from CFD 2006-1. As a requirement of the funding agreement, the park site was to be appraised. The appraised value was \$8,685,000.00.

Upon Board of Directors approval, the General Manager will execute the Disbursement Requisition (Exhibit B-3 and Exhibit F-2) from CFD 2006-1 (Exhibit B of this report).

FISCAL IMPACT:

There is no fiscal impact to file this request.

ENVIRONMENTAL ANALYSIS:

This action is exempt from the California Environmental Quality Act (CEQA) requirement.

ATTACHMENTS:

1. Executed Funding and Acquisition Agreement
2. Disbursement Requisition (Exhibit B-3 and Exhibit F-2) from CFD 2006-1

Prepared by: Loretta Domenigoni

Reviewed by: James Salvador

Approved by: Dean Wetter

FUNDING AND ACQUISITION AGREEMENT

By and Among

VALLEY-WIDE RECREATION AND PARK DISTRICT

and

**LENNAR HOMES OF CALIFORNIA,
a California corporation**

Effective Date: Nov. 1, 2019

FUNDING AND ACQUISITION AGREEMENT

This FUNDING AND ACQUISITION AGREEMENT (the “Agreement”) is entered into by and among the VALLEY-WIDE RECREATION AND PARK DISTRICT (“District”) and LENNAR HOMES OF CALIFORNIA, INC., a California corporation (“Owner”).

RECITALS

- A. Certain property located on Tract No. 30422 (the “Property”) in the County of Riverside, as described in Exhibit “A” hereto, is subject to a Joint Community Facilities Agreement dated February 21, 2007 (the “Prior JCFA”) by and amongst District, Eastern Municipal Water District (“EMWD”), and Centex Homes (“Centex”), Owner’s predecessor in ownership of the Property, under which EMWD was to form Community Facilities District No. 2005-47 (the “Prior CFD”) in accordance with the Mello-Roos Community Facilities Act of 1982, Government Code Section 53311 *et seq.* (the “Act”) and issue bonds that would finance the acquisition of land for a public park as described in Exhibit “B” attached hereto (the “Park Site”) to be conveyed to District.
- B. The Prior CFD was unable to issue bonds to finance the costs of the Park Site.
- C. The Park Site and related improvements were constructed and accepted for maintenance by District in August 2017. District took ownership of the Park Site by way of a grant deed dated September 5, 2017. However, District has not yet accepted responsibility for the utilities because of unresolved issues with meters. Technically, the Park Site is not deemed complete until all utility bills are transferred to District and District issues a final acceptance letter to Owner (“Park Completion”). As of the date of this Agreement, Park Completion has not occurred.
- D. Pursuant to the Prior JCFA, District agreed to pay Owner for the fair market value of the Park Site, but only from the proceeds of bonds issued by the Prior CFD or special taxes within the Prior CFD.
- E. Due to the inability of the Prior JCFA to fund the Park Site and to the extent it has not already done so, Owner has requested that District enter into one or more Joint Community Facilities Agreements (“JCFA”) to finance the Park Site solely through bond proceeds of one or more community facilities districts (“CFD Proceeds”) as further detailed in this Agreement.
- F. The purpose of this Agreement is to set forth the conditions under which Owner may be reimbursed for the Park Costs, as defined in paragraph 5.2 below, from the CFD Proceeds.

NOW, THEREFORE, in consideration of the preceding recitals and the mutual covenants hereinafter contained, the parties agree as follows:

AGREEMENTS

1. *Recitals.* The above recitals are true and correct and are hereby incorporated into this Agreement.
2. *Establishment of District.* It shall solely be the responsibility of Owner to work with other public agencies to establish a CFD and ensure financing of the Park Site is a facility authorized to be financed pursuant to the proceedings of the CFD.
3. *Entry into a JCFA.* District agrees to make reasonable efforts to enter one or more JCFA relating to the financing of the Park Site through one or more community facilities districts (individually, a “CFD” and collectively the “CFDs”) with other public agencies; provided, however, entry into any JCFA shall be in the sole discretion of District. District shall only use CFD proceeds to pay for the Park Site. District shall not be required to make any representations in such JCFA regarding the compliance by District of the use of proceeds in accordance with federal tax law.
4. *Advance of Certain Expenses.*
 - 4.1 Owner shall pay all of District’s costs that are reasonably associated with the financing of the Park Site, including but not limited to fees and expenses of legal counsel, the appraiser, and consultants to District.
 - 4.2 Owner shall deposit \$ 9,500.00 with District within five business days after the effective date of this Agreement, against which District may draw to pay its costs in accordance with paragraph 4.1 of this section. Owner shall replenish the deposit within five business days of a written request from District to have Owner do so. After all Park Site-financing costs have been paid, Owner may request in writing that any unused deposited funds be returned. District shall return unused, uncontested deposited funds within 30 days after receiving Owner’s written request.
 - 4.3 District shall keep records of all costs for which it draws on Owner’s deposit or that it otherwise incurs and to which it has a right of reimbursement under this Section 4, which records shall be available for inspection by Owner during regular business hours.

5. *Acquisition and Payment of Park Site.*

- 5.1 *Agreement to Reimburse for Park Site.* Owner hereby acknowledges that it has transferred the Park Site by grant deed to District. District shall accept responsibility for the utilities upon Park Completion. Owner and District agree to use CFD proceeds to reimburse Owner for the Park Costs, as defined below, upon Park Completion, subject to the terms and conditions hereof. District shall not be obligated to remit CFD proceeds for the Park Costs until Park Completion has occurred. District shall not be obligated to pay any portion of Park Costs for the Park Site except from CFD Proceeds.
- 5.2 *Park Acceptance.* Owner may turn over the utility bills to District, and District may issue a final acceptance letter to Owner, constituting Park Completion, prior to the availability of CFD Proceeds to reimburse Owner the Park Costs.
- 5.3 *Park Costs.* District and Owner agree that the “Park Costs” means the fair market value of the Park Site as determined in accordance with an appraisal prepared by Kitty Siino & Associates, or another M.A.I. appraiser mutually acceptable to District and Owner, less the agreed-upon value of Fee Credits received under the Park-Land Fee Credit Agreement entered into between District and Owner.
- 5.4 *Payment.*
- (A) Upon approval of a CFD payment request by District’s General Manager or his designee pursuant to the terms of the JCFA, the General Manager or his designee shall sign the payment request, and cause the same to be submitted to the Fiscal Agent under the applicable provisions of the Fiscal Agent Agreement of the applicable CFD, to the extent of funds then on deposit with the Fiscal Agent.
- (B) The Park Costs paid hereunder for the Park Site shall constitute payment in full for the Park Site, including, without limitation, payment for all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of such Park Site.
- 5.5 *Defective or Non-conforming Work.* If any of the work done or materials furnished for the Park Site and related facilities are found by District’s General Manager or his designee to have a significant defect or to not be constructed in accordance with the applicable plans then:

- (A) If such finding is made prior to Park Completion, District may withhold payment therefore until such defect or nonconformance is corrected to the satisfaction of District General Manager or his designee; or
- (B) If such finding is made after Park Completion, District and Owner shall act in accordance with District's standard specification for District works construction.

6. *Representations, Warranties, and Covenants of Owner.* Owner represents, warrants, and covenants for the benefit of District as follows:

- 6.1 *Organization.* Owner is duly organized and validly existing under the laws of the State of California, is in good standing and has the power and authority to own its properties and assets and to carry on its business as now being conducted and as herein contemplated.
- 6.2 *Authority.* Owner has the power and authority to enter into this Agreement, and has taken all action necessary to cause this Agreement to be executed and delivered, and this Agreement has been duly and validly executed and delivered by Owner.
- 6.3 *Binding Obligation.* This Agreement is a legal, valid and binding obligation of Owner, enforceable against Owner in accordance with its terms, subject to bankruptcy and other equitable principles.
- 6.4 *Compliance with Laws.* Owner shall not with knowledge commit, suffer or permit any act to be done in, upon or to the lands of Owner in District in violation of any law, ordinance, rule, regulation or order of any governmental authority or any covenant, condition or restriction now or hereafter affecting the lands in District or the Park Site.
- 6.5 *Requests for Payment.* Owner will not request payment from District for any improvement that is not part of the Park Site, and Owner will diligently follow all procedures set forth in this Agreement with respect to the Payment Requests.

7. *Independent Contractor.*

Owner is an independent contractor and not the agent of District. This Agreement shall not and does not create a joint venture or partnership between District and Owner. District shall have no responsibility or liability for the payment of any amount to any employee or subcontractor of Owner.

8. *Termination.*

Any party to this Agreement may elect to terminate this Agreement with 30 days of such written notice; provided, however, before District may terminate the agreement, it shall make a reasonable effort to meet and confer with Owner.

9. *Indemnification.*

- 9.1 Owner shall indemnify and hold harmless District and each of its respective officials, officers, employees, volunteers and agents from every claim, demand, cause of action, cost, expense, liability, loss, damage, or injury, in law or equity, to property or person, including wrongful death, that in any manner arises out of this Agreement.
- 9.2 Such costs, expenses, liability, loss, damage or injury shall including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses.
- 9.3 Owner shall defend, at Owner's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District and each of their respective directors, officials, officers, employees, agents or volunteers.
- 9.4 Owner shall pay and satisfy any judgment, award or decree that may be rendered against District or their directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding.
- 9.5 Owner shall reimburse District and their directors, officials, officers, employees, agents or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.
- 9.6 Owner's obligation to indemnify shall not be restricted to insurance proceeds, if any, received.
- 9.7 Owner's indemnity obligation under this section survives termination of this Agreement.

10. *General.*

- 10.1 This Agreement contains the entire agreement between the parties with respect to the matters herein provided for.


- 10.2 This Agreement may only be amended by a subsequent written agreement signed on behalf of both parties.
- 10.3 This Agreement inures to the benefit of and is binding on the successors and assigns of the parties.
- 10.4 This Agreement shall be construed and governed by the Constitution and laws of the State of California.
- 10.5 Should either party to this Agreement commence a court action or proceeding against the other party with respect to this Agreement or the design and acquisition or construction of the Park Site, the party prevailing in such action or proceeding shall be entitled to receive from the losing party its attorney's fees, expert witness fees, court costs, and other costs incurred by it in prosecuting or defending such action or proceeding.
- 10.6 The captions of the sections of this Agreement are provided for convenience only, and shall not have any bearing on the interpretation of any section hereof.
- 10.7 This Agreement may be executed in several counterparts, each of which shall be an original of the same agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below.

**LENNAR HOMES OF CALIFORNIA,
INC., a California corporation**

**VALLEY-WIDE RECREATION AND
PARK DISTRICT**

By: 
Name: Geoffrey Smith
Its: Vice President

By: 
Name: DEAN WETTER
District Manager

*-Signature Page-
Funding and Acquisition Agreement*

EXHIBIT A

DESCRIPTION OF THE PROPERTY

Real property in the City of Menifee, County of Riverside, State of California, described as follows:

LOT 375 OF TRACT NO.30422-2 AS SHOWN BY MAP ON FILE IN BOOK 432 PAGES 85 THROUGH 114 OF MAPS, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA.

APN: 364-200-016

EXHIBIT B

DESCRIPTION OF PARK SITE

The Park Site consists of 29.11 acres of land located north of Holland Road and east of Southshore Drive in the City of Menifee, CA as shown on the Riverside County, Assessor's Parcel Map below.



EXHIBIT B-3

**COMMUNITY FACILITIES DISTRICT NO. 2006-1
OF THE ROMOLAND SCHOOL DISTRICT (BRENDLE MILLS)
SPECIAL TAX BONDS**

**FORM OF REQUISITION FOR
DISBURSEMENT OF VALLEY-WIDE RECREATION AND PARK DISTRICT
PROJECT COSTS**

U.S. Bank National Association, as Trustee, is hereby requested to pay from the Developer Subaccount of the Valley-Wide Facilities Account of the Community Facilities District No. 2006-1 (Brendle Mills) Acquisition and Construction Fund, established by the Bond Indenture between the Trustee and Community Facilities District No. 2006-1 (Brendle Mills) (the "District") of the Romoland School District, dated as of August 1, 2017 (the "Indenture"), the amount specified and to the payee named below for payment of the Project Costs set forth in Attachment No. 1 hereto.

Payee: Lennar Homes of California, Inc. (See attached Wire Instructions)
Address: 980 Montecito Drive #300, Corona, CA 92879
Purpose: Park Site Acquisition Costs
Amount: \$794,876

The amount is due and payable under purchase order, contract or other authorization, or is otherwise payable to the Payee pursuant to the Mitigation Agreement, and has not formed the basis of any prior request for payment. The conditions for the release of this amount from the Developer Subaccount of the Valley-Wide Facilities Account of the Community Facilities District No. 2006-1 (Brendle Mills) Acquisition and Construction Fund, including those conditions in Section 3.9(b) of the Indenture have been satisfied.

There has not been filed with nor served upon the District notice of any lien, right to lien or attachment upon, or stop notice or claim affecting the right to receive payment of the amount specified above which has not been released or will not be released simultaneously with the payment of such amount, other than materialmen's or mechanic's liens accruing by mere operation of law.

Dated: _____

COMMUNITY FACILITIES DISTRICT NO. 2006-1
(BRENDLE MILLS)

By: _____
Name: _____
Title: Superintendent or Authorized Representative
of the School District, acting on behalf of
Community Facilities District No. 2006-1 of
the Romoland School District (Brendle Mills)

EXHIBIT B-3

**COMMUNITY FACILITIES DISTRICT NO. 2006-1
OF THE ROMOLAND SCHOOL DISTRICT (BRENDLE MILLS)
SPECIAL TAX BONDS**

**FORM OF REQUISITION FOR
DISBURSEMENT OF VALLEY-WIDE RECREATION AND PARK DISTRICT
PROJECT COSTS**

The undersigned hereby covenants to own, operate and maintain the Valley-Wide Facilities being financed by this requisition in a manner that would not cause the interest on the Bonds to be included in gross income for income tax purposes.

APPROVED BY VALLEY-WIDE:

By: _____
Its: _____

ATTACHEMENT NO. 1

EXHIBIT "F-2"

DISBURSEMENT REQUEST FORM

Sequence No. ____

Valley-Wide SA# ____

Community Facilities District No. 2006-1 of the Romoland School District ("the CFD") is hereby requested to pay from the Other Facilities Account of the Improvement Fund, or any applicable account or subaccount thereof, established by the CFD in connection with its Series 2017 Special Tax Bonds (the "Bonds"), to Lennar Homes of California, Inc., a California corporation, ("Property Owner") as Payee, the sum set forth below:

\$794,876 (the "Requested Amount")

The undersigned certifies that the amount requested hereunder has been expended or encumbered for capital costs related to the construction and/or acquisition of the following Valley-Wide Capital Facilities:

Valley-Wide Acquisition <u>Facilities</u>	Disbursement <u>Requested</u>
Park Site Acquisition Costs	\$794,876


The Requested Amount is due and payable and has not formed the basis of prior request or payment.

The Requested Amount is authorized and payable pursuant to the terms of the Joint Community Facilities Agreement by and among the Romoland School District ("School District"), Valley-Wide Recreation and Park District ("Valley-Wide") and Lennar Homes of California, Inc., a California corporation, as assignee, ("Property Owner"), dated June 13, 2006 (the "Agreement").

Capitalized terms not defined herein shall have the meaning set forth in the Agreement.

LENNAR HOMES OF CALIFORNIA, INC.,
a California corporation

**VALLEY-WIDE RECREATION AND
PARK DISTRICT**

By: 

By: _____

Name: Geoff Smith
Authorized Agent

Name: _____



Wire Transfer Instructions
Western Divisions
(G/L #13000.1011.02)

Bank Name: Bank of America
Address: 333 S Hope Street
Los Angeles, CA 90071
ABA#: 026009593

Beneficiary: Lennar Homes of California, Inc.
Account #: 1426001282
Address: 700 N.W. 107th Avenue
Miami, FL 33172

Reference: Lennar Inland Division

Note: This is a shared account for Lennar's Western Divisions. Please instruct the sender to include "Identifying Information" in the reference field of the wire instructions to ensure funds are properly identified.

CONSENT CALENDAR

ITEM No. 12.04

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.04

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

Notice of Completion – Holland Road, Shrimp Lane, and Benton Creek Channel Recycled Water Retrofit Project

RECOMMENDED ACTION:

That the Board of Directors:

1. Accept the work constructed by Adame Landscape, Inc. for the Holland Road, Shrimp Lane, and Benton Creek Channel Recycled Water Retrofit Project; and
2. Accept the Notice of Completion (NOC) and authorize the General Manager to Execute; and
3. Authorize the District Clerk to file the NOC with the Riverside County Recorder's Office.

ANALYSIS:

At its regular meeting on June 15, 2019, in continued partnership with Eastern Municipal Water District's (EMWD) Accelerated Retrofit Program, the Board of Directors awarded the Holland Road, Shrimp Lane, and Benton Creek Channel Recycled Water Retrofit Project to Adame Landscape, Inc. in the amount of \$699,873.75. This project consisted of irrigation system retrofit in order to provide recycled water to the project sites. This included mainlines, point-of-connection equipment, removal of existing point-of-connection equipment, valve box replacement, controller upgrades and installation of new water meters.

In addition to combatting California's historical drought, these newly retrofitted recycled water areas will create a cost saving to the District through lower water rates and conserve potable water for District residents.

The work was completed to the satisfaction of the District. EMWD conducted their final inspection of the recycled water retrofit project and all regulatory requirements have been satisfied. The District recommends acceptance of the project; and, if accepted, will release the contract retention after thirty-five (35) calendar days from the date of recording the NOC, provided there are no Stop Notices filed preventing said release.

FISCAL IMPACT:

This closes out the Board approved Holland Road, Shrimp Lane, and Benton Creek Recycled Water Retrofit Project, with a final contract amount of \$706,929.22. Majority of costs will be reimbursed through the EMWD Accelerate Retrofit Program.

ATTACHMENTS:

1. Notice of Completion

Prepared by: James Salvador
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RECORDING REQUESTED BY
Valley-Wide Recreation & Park District
AND WHEN RECORDED MAIL TO:

Name Board Clerk of VWRPD

Street Address P.O. Box 907

City & State San Jacinto
CA 92821

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is Valley-Wide Recreation and Park District
3. The full address of the owner is 901 W. Esplanade Avenue, San Jacinto, CA 92582

4. The nature of the interest or estate of the owner is in fee.

(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES
NA

ADDRESSES
NA

6. A work of improvement on the property hereinafter described was completed on 06/15/2020. The work done was: construction of the Holland Road, Shrimp Lane, and Benton Creek Channel Recycled Water Retrofit Prj.

7. The name of the contractor, if any, for such work of improvement was Adame Landscape, Inc.
(If no contractor for work of improvement as a whole, insert "none") (Date of Contract)

8. The property on which said work of improvement was completed is in the city of Menifee and Winchester, County of Riverside, State of California, and is described as follows: Fieldview Park (APN 964-030-014) Shrimp Lane (APN 964-030-013), BentonCreek Channel (APN 963-100-010, 963-361-034, 963-351-038) and various public Holland Road (east of 215 FWY in City of Menifee) landscape irrigation improvements

9. The street address of said property is None
(If no street address has been officially assigned, insert "none")

Dated: _____

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Board Clerk of the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20 20, at San Jacinto, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

THIS PAGE INTENTIONALLY LEFT BLANK

CONSENT CALENDAR

ITEM No. 12.05

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.05

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

Heritage Ranch Park and Paseo –
Acceptance of Irrevocable Offer of Dedication

RECOMMENDED ACTION:

That the Board of Directors adopt Resolution No. 1122-20, a Resolution of the Board of Directors of Valley-Wide Recreation and Park District accepting an offer of dedication from Beazer Homes for Lot 123 (Heritage Ranch Park and Paseo) in Tract 32185.

ANALYSIS:

Beazer Homes Holding Corporation dedicated in fee Lot 123 (Heritage Ranch Park and Paseo) to Valley-Wide Recreation and Park District on the final map of Tract 32185-5. At the time of District approval of the final map, the Irrevocable Offer of Dedication (IOD) was declined with the intention of accepting at a later date once the public improvements upon Lot 123 were complete.

As provided in Staff's May 18, 2020 informational item, improvements were completed and accepted for maintenance on April 1, 2020. This action item is a formality in the planning and property acceptance process.

Upon Board approval, a copy of Resolution No. 1122-20 will be filed with the Riverside County Recorder's Office and the District will become the property owner in fee.

FISCAL IMPACT:

The District will be responsible for the minimal recording costs, if any.

ATTACHMENTS:

1. Resolution No. 1122-20

Prepared by: James Salvador
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RESOLUTION NO. 1122-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT ACCEPTING AN OFFER OF DEDICATION FROM BEAZER HOMES FOR LOT 123 (HERITAGE RANCH PARK AND PASEO) IN TRACT 32185

WHEREAS, the Valley-Wide Recreation and Park District (“District”) has received an Irrevocable Offer of Dedication (“IOD”) from Beazer Homes Holding Corporation by way of Tract Map 32185, recorded by the Riverside County Recorder as Instrument No. 2018-0141306; and

WHEREAS, the IOD is for Park purposes; and

WHEREAS, the Valley-Wide Recreation and Park District declined to accept the IOD when it approved the Tract Map on January 17, 2018 but desires to accept it now in accordance with state law.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the District hereby accepts the IOD.

Section 2. That the of the District shall cause a certified copy of this Resolution to be recorded in the Office of the County Recorder of Riverside County, State of California.

APPROVED this 15th day of June, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Nick Schouten, Board President

ATTEST:

Lanay Negrete, Clerk of the Board

CONSENT CALENDAR

ITEM No. 12.06

THIS PAGE INTENTIONALLY LEFT BLANK



AGENDA REPORT

Item No. 12.06

BOARD OF DIRECTORS MEETING: June 15, 2020	SUBJECT: Hemet Unified School District - S.A.F.E. Afterschool Program 2020/2021 Agreements/MOUS
---	---

RECOMMENDED ACTION:

That the Board of Directors authorize the General Manager to negotiate terms and enter into an agreement with Hemet Unified School District for the 2020/2021 S.A.F.E. After School Program with approval and concurrence with District Legal Counsel.

ANALYSIS:

Valley-Wide Recreation and Park District wishes to continue working cooperatively with Hemet Unified School District (HUSD). Currently, Valley-Wide Recreation and HUSD have a long-standing relationship and agreement in place to service and staff various school sites throughout HUSD.

The S.A.F.E. Expanded/Extended Learning programs, in partnership with Valley-Wide Recreation and Park District, service approximately 2,300 students throughout 19 after-school/summer sites. Valley-Wide Recreation and Park District currently employs approximately 75 part-time employees for the program.

FISCAL IMPACT:

Hemet Unified School District agrees to compensate Valley-Wide for services rendered up to a maximum of \$575,000.00

ATTACHMENTS:

1. Agreement

Prepared by: Lanay Negrete
Reviewed by: James Salvador
Approved by: Dean Wetter

**HEMET UNIFIED SCHOOL DISTRICT
AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES**

Agreement No: _____

PROPOSED

06	680	6010	0	0000	2490	5100	
06	680	6010	0	0000	2490	5815	
Fund	Loc	Res	PY	Goal	Func	Obj	%
xx	xxx	xxxx	x	xxxx	xxxx	xxxx	

THIS AGREEMENT made and entered into this 1st day of July, 2020 by and between the Hemet Unified School District, hereinafter referred to as the "District" and Valley-Wide Recreation and Park District, hereinafter referred to as the "Independent Contractor". *The Agreement may not be terminated without thirty (30) days prior written notice from one party of this Agreement to another.*

- The independent contractor agrees to render the following services on the date(s) and time(s) herein stated in accordance with the directions stipulated by the District or a person delegated by it:
Hourly Valley-Wide Recreation and Park District employees will provide a recreational program for our elementary, K-8, and middle schools for up to 3 to 7.75 hours daily during the school year and up to 7.75 hours daily during summer program, 80+ employees at the rate of pay between \$13.00 to \$28.00 per hour based on their qualifications, exact times and dates served will differ by site. Additional materials/supplies may be provided but not to exceed \$10,000. Students will be supervised to complete their homework, participate in games and recreation, and indoor arts and crafts. The program will begin July 1, 2020, and run through June 30, 2021. Employees will also be required to attend various days of training throughout the year.
- The District agrees to compensate the independent contractor for services rendered in the total amount of five hundred seventy five thousand dollars (\$575,000), such amount to be paid within a reasonable time after the performance of the services and submission of an invoice.
- In addition to the compensation stated in item 2 above, the District agrees to reimburse the independent contractor for actual and necessary traveling expenses, if any, not to exceed a total amount of N/A dollars (\$N/A).
- It is agreed that the independent contractor is acting in an independent status and not as an agent or employee of the said District. Independent contractor agrees to hold said District harmless of any and all actions connected with the performance of services under the terms of this agreement. (Independent Contractor may be required to provide a certificate of insurance.)
- It is certified that there is no District staff available with expertise to perform this service and that district management personnel do not have financial relationships with the Independent Contractor for work in any other school districts.
- Retirement status (circle one) STRS: Active? Yes / No Retiree? Yes / No (N/A)
(circle one) PERS: Active? Yes / No Retiree? Yes / No (N/A)

If the answer to any question in #6 above is YES, a copy of this agreement must be forwarded to Human Resources.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Independent Contractor's Signature

Date

Valley-Wide Recreation and Park District
Independent Contractor's Name (printed)

Tax ID Number: 95-290-5854
(Attach W-9 Form)

Address: 901 W. Esplanade Avenue

Tel: (951) 654-1505

San Jacinto CA 92582
City State Zip

Principal or Program Administrator's Signature

Date

7. _____
Assistant Superintendent or Designee, Hemet Unified School District

Date

Note: Contract not valid until line 7 is signed.

Fiscal Services	V#:	R#:	Board Approved Date:
		C#:	Item #:

PROPOSED HEMET UNIFIED SCHOOL DISTRICT
AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES

THIS AGREEMENT, made and entered into this 1st day of July, 2020, by and between Hemet Unified School District of Riverside County, California hereinafter referred to as "District," and Valley-Wide Recreation and Park District hereinafter referred to as "Consultant".

WITNESSETH:

WHEREAS, it is the desire of the Governing Board of the District to contract with Consultant to provide Recreation Coaches to work in the SAFE/ZONE after-school program at elementary, middle schools, and K-8 schools within Hemet Unified School District.

WHEREAS, in consideration of the mutual promises of the parties hereto, the District hereby retains the Consultant upon the terms and conditions set forth, and the Consultant hereby accepts said retention and agrees to render the services upon said terms and conditions.

1. TERM: The term of this Agreement shall be for a period of one school year commencing July 1, 2020 and terminating June 30, 2021, unless terminated earlier pursuant to Section 15.

In the event of district and/ or school closures, this agreement may be terminated earlier by Hemet Unified School District

2. INSURANCE REQUIREMENTS: The following requirements are attached in EXHIBIT "A"

3. SCOPE OF WORK: As directed by the District, the Consultant agrees to the following:

A. Consultant shall provide the following services: Provide Recreation Coaches at each HUSD SAFE/ZONE sites based upon SAFE/ZONE student enrollment, as well as substitute Recreation Coaches. Recreation coaches will be required to attend various days of training throughout the year. The Recreation Coaches will provide supervision, homework assistance, and guidance of SAFE/ZONE Hemetstudents participating in a variety of academic and recreational enrichment activities after regular school hours. ("Services").

B. Hourly Valley-Wide Recreation and Park District employees will provide a

recreational and adult role-model / mentor program for the Hemet Unified SAFE/ZONE students. Recreational coaches will supervise and provide Homework/tutoring assistance, social and emotional growth support, and educational services such as enrichment clubs (sports, arts and crafts, dance, etc.) and other academic supports for SAFE elementary, K-8, and middle schools for up to 3 to 7.75 hours daily during the school year and up to 7.75 hours daily during summer program. The program will begin July 1, 2020, and run through June 30, 2021.

C. VALLEY-WIDE DESIGNEE: provide a designee to facilitate daily Valley-wide operations of the SAFE/ZONE Program; Services will include:

1. Billing- designee will provide SAFE/ZONE with billing invoices and a copy of Valley wide timecards by the 15th of each month.
2. Hiring and Recruiting- designee will be responsible for recruiting, interviewing, and hiring of Valley wide employees.
3. Discipline: Designee will investigate and enforce policies related to Valley-Wide employees concerns and issues.
4. Evaluations- Employee evaluations need to be consistent with the Valley-Wide evaluation process

4. DISTRICT DESIGNEE: Consultant shall provide its Services and Products to Hemet Unified District's designee. All Services and Products shall be subject to the approval of District's Designee.

5. EXPENSES: Consultant agrees and understands that some travel may be required, at Consultant's expense, to District school sites and/or to other locations. These travel expenses are not reimbursable and shall be considered to be an ordinary expense of this Agreement, Consultant shall not invoice the District for travel time from home office to a District location.

The Consultant shall assume all ordinary expenses incurred in the performance of this Agreement. Such ordinary expenses shall include, without limitation, document reproduction expenses, travel expenses, and telephone charges. Services and expenses that are above the ordinary and may be required shall not be reimbursable unless authorized in writing by the District's Designee, and shall be covered by addendum to this Agreement.

6. SUBCONTRACTORS: Consultant shall hire any subcontractors needed to provide the Services and/or the Products, which subcontractors shall be subject to approval by the District. Any subcontractor(s) shall be at no additional expense to the District, and shall be paid from the Consultant's own resources and billings.

7. INDEPENDENT CONTRACTOR: It is expressly understood and agreed to by both parties hereto that the Consultant, and any of its employees or subcontractors while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an officer, agent or employee of the District. Consultant shall determine the means, method and details of providing the Services and/or the Products. Subject to this Agreement, Consultant retains the right to provide similar or different Services or Products for others during the term of this Agreement. Consultant shall pay all wages, salaries, benefits and other amounts due its employees and sub-consultants, and shall be responsible for all reports and obligations respecting its employees and sub-consultants.

8. ASSIGNMENT: Consultant shall not assign this Agreement or any interests therein without the prior written approval of the District. Any such attempt to assign or sublet this Agreement without District approval shall be invalid.

9 CONFIDENTIALITY: Consultant and all personnel designated by Consultant to perform under this Agreement shall maintain the confidentiality of all information received while providing the Services and/or the Products. This requirement shall extend beyond the effective termination or expiration date of this Agreement.

10. EXECUTION OF CONTRACT: Consultant shall not commence providing Services and/or the Products under this Agreement until it has provided evidence satisfactory to the District that it has secured all insurance required under this section and Exhibit "A". In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the District that the subcontractor has secured all insurance required under this section and Exhibit "A".

11. INDEMNIFICATION: Consultant shall defend, indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions or willful misconduct of Consultant, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Services and/or the Products or this Agreement, including without limitation the payment of all consequential damages and attorneys fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents or volunteers. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against the District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal

proceeding. Consultant shall reimburse District and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, official officers, employees, agents or volunteers.

12. The Services and/or Products required for the performance of the Services under this Agreement must be provided to the District's Designee no later than ten (10) days before the expiration of the term of the Agreement or at intermediate dates as requested by the District's Designee. Failure to do so will result in the District withholding payment of progress or final invoice of Consultant until said Services and/or the Products are received by the District's Designee.

13. FEE: For Services and Products provided under the Agreement, the District will pay Consultant up to a maximum of \$575,000. This fee will cover 80+ employees at the rate of pay between \$13.00 to \$28.00 per hour(hour/day) based on their qualifications, as well as materials/supplies that may be provided, but not to exceed \$10,000.

14. PAYMENT TERMS: Progress payments may be made monthly upon presentation of an invoice, to the District's Designee, detailing time spent in providing the Services and/or the Products supplied during the billing period. The invoice shall contain an attachment that shows the days and hours billed by person and by the project, sub-project or other billing breakdown as may be required by the District's Designee. The District Purchasing Department will issue a purchase order/contract for billing purposes to cover this Agreement. The purchase order/contract number must be shown on each invoice. If this Agreement covers more than one fiscal year, a new purchase order will be issued for each fiscal year.

The Consultant shall, when requested by the District, invoice individual projects separately by line item showing the type and quantity of time expended on the specified project(s).

The Consultant shall account for and invoice hours worked on this Agreement separately from any other Agreement between the parties.

Consultant shall provide all Services and Products under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by others in the same profession in California. Consultant represents and warrants that all employees and subcontractors have sufficient skill and experience to perform the Services and/or the Products assigned to them.

15. TERMINATION: This Agreement may be terminated by the District, for any reason,

during the life of this Agreement, by giving thirty (30) days' notice to the Consultant. Said notice shall be in writing and shall be delivered to the addresses listed for the Consultant. Consultant may terminate this Agreement only if District breaches this Agreement and shall give 30 days' written notice to District of its termination. Such notice shall be delivered to the District's Designee and shall set forth reasons for the termination.

In the event of district and/ or school closures, this agreement may be terminated earlier by Hemet Unified School District

16. FISCAL YEAR: Consultant understands and agrees that this Agreement may involve services to be performed in different school fiscal years. While it is the intent of the District to utilize the Consultant continuously throughout the term irrespective of fiscal year, Consultant and District agree and acknowledge that all services in fiscal years subsequent to the fiscal year of Agreement execution is contingent upon availability of continued funding.

17. AUTHORITY: In accordance with California Education Code Section 17604, this Agreement is not valid or an enforceable obligation against the District until approved or ratified by motion of the Governing Board duly passed and adopted.

18. ENTIRE AGREEMENT: It is understood and agreed that this Agreement sets forth the entire understanding of the parties regarding the subject matter thereof, and no modification or amendment to this Agreement shall be binding unless said modification or amendment is in writing and duly executed with the same formality as this Agreement itself. This Agreement shall be binding on the successors and assigns of the parties.

19. PERMITS & LICENSES: Consultant shall, during the term of this Agreement, obtain and maintain all licenses, certificates, permits and approvals of whatever nature that are legally required to provide the Services and/or Products.

20. GOVERNING LAW: This Agreement shall be governed by the laws of the State of California.

21. COMPLIANCE: Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the provision of the Services and/or the Products, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with providing the Services and/or the Products. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, the Consultant shall be solely responsible for all costs arising there from. Consultant shall defend, indemnify and hold District, its officials, directors, officers, employees and agents free and

harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

22. RECORDS: Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

23. FINGERPRINTING: This contract is subject to the provisions of Education Code Section 45125.1. Consultants' employees are required to submit fingerprints to the Department of Justice where an employee may come into contact with students at any site. The Department of Justice will ascertain whether the employee has a pending criminal proceeding for a violent or serious felony or has been convicted of a violent or serious felony as they are defined in Penal Code Sections 667.50 and 1192.7c respectively. Consultant shall not permit an employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code Section 45122.1. Consultant shall certify in writing to the District that none of its employees who may come in contact with students have been convicted of a felony as defined in Education Code Section 45122.2. District may request the removal of an employee from a site at any time. Failure to comply with this provision may result in termination of the Contract.

24. NONDISCRIMINATION: It is the policy of the District that in connection with all work performed under contracts, there be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, or marital status. Each Contractor agrees to comply with applicable Federal and California laws including, but not limited to, The California Fair Employment Practice Act, beginning with Government Code Section 12900, Labor Code Section 1735, and Title 5, Division 1, Chapter 1, Subchapter 4 of the California Code of Regulations. In addition, each Contractor agrees to require compliance by any subcontractors employed on the work by him...

25. WORKERS' COMPENSATION: In accordance with the provisions of Section 3700 of the Labor Code, the Contractor shall secure the payment of compensation to his employees.

26. WAIVER: No waiver of any default shall constitute a waiver of any other default or

breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written above:

Type or Print Consultants Name

Consultants Signature

Address

Title

City **State** **Zip**

Phone Number

Board Approval Date

EXHIBIT "A"

Insurance Requirements

- A. **Minimum Requirements.** Consultant shall, at its expense, procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:
- B. **Minimum Scope of Insurance.** Coverage shall be at least as broad as the latest version of the following: (A) General Liability Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (B) Automobile Liability: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and (C) Workers' Compensation and Employers' Liability: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
- C. **Minimum Limits of Insurance.** Consultant shall maintain limits no less than: (A) General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (B) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage; and (C) Workers' Compensation and Employer's Liability: Workers' compensation limits as required by the Labor Code of the State of California. Employers Liability limits of \$1,000,000 per accident for bodily injury or disease.
- D. **Professional Liability.** [INCLUDE IF APPLICABLE] Consultant shall procure and maintain, and require its sub consultants to procure and maintain errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$1,000,000 per claim, and shall be endorsed to include contractual liability.
- E. **Insurance Endorsements.** The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:
- (1) **General Liability.** The general liability policy shall be endorsed to state that:

(A) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insured with respect to the Services and/or the Products or operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (B) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it.

(2) Automobile Liability. The automobile liability policy shall be endorsed to state that: (A) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (B) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it.

(3) Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

(4) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its directors, officials, officers, employees, agents and volunteers.

F. Other Requirements. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers. Any

deductibles or self-insured retention must be declared to and approved Insured retention and guaranteeing payments with a current Ash District with origiDistrict. The certi behalf, and by the District, Consultant shall guarantee that, at the option of the District, either: (A) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its directors, officials, officers, employees, agents and volunteers; or (B) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VIII, licensed to do business in California, and satisfactory to the District. Consultant shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the District if requested. All certificates and endorsements must be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, at any time.

***CONSENT
CALENDAR***

ITEM No. 12.07

THIS PAGE INTENTIONALLY LEFT BLANK



AGENDA REPORT

Item No. 12.07

BOARD OF DIRECTORS: June 15, 2020	SUBJECT: San Jacinto Unified School District - O.A.S.I.S. (A.S.E.S.) Afterschool Program 2020/2021 Agreement Amendment
---	--

RECOMMENDED ACTION:

That the Board of Directors authorize the General Manager to negotiate terms and enter into an agreement with San Jacinto Unified School District for the 2020/2021 O.A.S.I.S. (A.S.E.S.) After School Program with approval and concurrence with District Legal Counsel.

ANALYSIS:

Valley-Wide Recreation and Park District wishes to continue working cooperatively with San Jacinto Unified School District (SJUSD). Currently, Valley-Wide Recreation and SJUSD have a long-standing relationship and agreement in place to service and staff various school sites throughout San Jacinto Unified.

The O.A.S.I.S. (A.S.E.S) After-School Program, in partnership with Valley-Wide Recreation and Park District, service approximately 800 students throughout 9 after-school sites. Valley-Wide Recreation and Park District currently employs approximately 30 part-time employees for the program.

FISCAL IMPACT:

San Jacinto Unified School District agrees to compensate Valley-Wide for services rendered, up to a maximum of \$275,000.00.

ATTACHMENTS:

- 1. Agreement

Prepared by: Lanay Negrete
Reviewed by: James Salvador
Approved by: Dean Wetter



PROPOSED

AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES

THIS AGREEMENT, made and entered into this 1st day of July, 2020, by and between the San Jacinto Unified School District of Riverside County, California hereinafter referred to as “District,” and Valley-Wide Recreation and Park District hereinafter referred to as “Consultant”.

WITNESSETH:

WHEREAS, it is the desire of the Governing Board of the District to contract with Consultant to provide Recreation Assistants to work in the OASIS after-school program at elementary and middle schools within San Jacinto Unified School District.

WHEREAS, in consideration of the mutual promises of the parties hereto, the District hereby retains the Consultant upon the terms and conditions set forth, and the Consultant hereby accepts said retention and agrees to render the services upon said terms and conditions.

1. **TERM:** The term of this Agreement shall be for a period of one school year commencing July 1, 2020 and terminating June 30, 2021, unless terminated earlier pursuant to Section 15. This contract is contingent upon continuation of the After School Education and Safety (ASES) Grant.

2. **INCORPORATED DOCUMENTS:** The following documents are attached to and incorporated into this agreement;

3. **SCOPE OF WORK:** As directed by the District, the Consultant agrees to the following:

A. Consultant shall provide the following services: Provide two or three Recreation Assistants at each SJUSD OASIS site based upon OASIS student enrollment. The Recreation Assistants will provide supervision, homework assistance, and guidance of OASIS students participating in a variety of academic and recreational enrichment activities during after-school hours. (“Services”).

B. As a result of providing the Services, the Consultant shall provide the following product(s) according to the following schedule: Every school day from dismissal until 6:00pm, Valley-Wide Recreation Assistants will provide supervision, role-models and mentors for OASIS students, helping support their academic, social and emotional growth aligned with the 40 Developmental Asset Model, and teach the virtues of teamwork and sportsmanship. (“Products”).

4. **DISTRICT DESIGNEE:** Consultant shall provide its Services and Products to Dr. Vince Record, who is the District’s designee in this matter (“District’s Designee”). All Services and Products shall be subject to the approval of District’s Designee.

5. **EXPENSES:** Consultant agrees and understands that some travel may be required, at Consultant’s expense, to District school sites and/or to other locations. These travel expenses are not reimbursable and shall be considered to be an ordinary expense of this Agreement. Consultant shall not invoice the District for travel time from home office to a District location. OASIS agrees to reimburse Valley-Wide Recreation and Park District for fingerprinting and ASCC costs included in monthly invoices.

The Consultant shall assume all ordinary expenses incurred in the performance of this Agreement. Such ordinary expenses shall include, without limitation, document reproduction expenses, travel expenses, and telephone charges. Services and expenses that are above the ordinary and may be required shall not be reimbursable unless authorized in writing by the District's Designee, and shall be covered by addendum to this Agreement.

6. **SUBCONTRACTORS:** Consultant shall hire any subcontractors needed to provide the Services and/or the Products, which subcontractors shall be subject to approval by the District. Any subcontractor(s) shall be at no additional expense to the District, and shall be paid from the Consultant's own resources and billings.
7. **INDEPENDENT CONTRACTOR:** It is expressly understood and agreed to by both parties hereto that the Consultant, and any of its employees or subcontractors while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an officer, agent or employee of the District. Consultant shall determine the means, method and details of providing the Services and/or the Products. Subject to this Agreement, Consultant retains the right to provide similar or different Services or Products for others during the term of this Agreement. Consultant shall pay all wages, salaries, benefits and other amounts due its employees and sub-consultants, and shall be responsible for all reports and obligations respecting its employees and sub-consultants.
8. **ASSIGNMENT:** Consultant shall not assign this Agreement or any interests therein without the prior written approval of the District. Any such attempt to assign or sublet this Agreement without District approval shall be invalid.
9. **CONFIDENTIALITY:** Consultant and all personnel designated by Consultant to perform under this Agreement shall maintain the confidentiality of all information received while providing the Services and/or the Products. This requirement shall extend beyond the effective termination or expiration date of this Agreement.
10. **EXECUTION OF CONTRACT:** Consultant shall not commence providing Services and/or the Products under this Agreement until it has provided evidence satisfactory to the District that it has secured all insurance required under this section and Exhibit "A". In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the District that the subcontractor has secured all insurance required under this section and Exhibit "A".
11. **INDEMNIFICATION:** Consultant shall defend, indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions or willful misconduct of Consultant, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Services and/or the Products or this Agreement, including without limitation the payment of all consequential damages and attorneys fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents or volunteers. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Consultant shall reimburse District and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, official officers, employees, agents or volunteers.
12. The Services and/or Products required for the performance of the Services under this Agreement must be provided to the District's Designee no later than ten (10) days before the expiration of the term of the Agreement or at intermediate dates as requested by District's Designee. Failure to do so will result in the District withholding payment of progress or final invoice of Consultant until said Services and/or the Products are received by the District's Designee.
13. **FEE:** For Services and Products provided under the Agreement, the District will pay Consultant \$18.42 to \$21.89 per hour, up to a maximum of \$275,000.00.
14. **PAYMENT TERMS:** Progress payments may be made monthly upon presentation of an invoice, to the District's Designee, detailing time spent in providing the Services and/or the Products supplied during the billing period. The invoice shall contain an attachment that shows the days and hours billed by person and by the project, sub-project or other billing breakdown as may be required by the District's Designee. The District Purchasing Department will issue a purchase order/contract for billing purposes to cover this Agreement. The purchase order/contract number must be shown on each invoice. If this Agreement covers more than one fiscal year, a new purchase order will be issued for each fiscal year.

The Consultant shall, when requested by the District, invoice individual projects separately by line item showing the type and quantity of time expended on the specified project(s).

The Consultant shall account for and invoice hours worked on this Agreement separately from any other Agreement between the parties.

Consultant shall provide all Services and Products under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by others in the same profession in California. Consultant represents and warrants that all employees and subcontractors have sufficient skill and experience to perform the Services and/or the Products assigned to them.

15. **TERMINATION:** This Agreement may be terminated by District, for any reason, during the life of this Agreement, by giving thirty (30) days' notice to Consultant. Said notice shall be in writing and shall be delivered to the addresses listed for the Consultant. Consultant may terminate this Agreement only if District breaches this Agreement and shall give 30 days' written notice to District of its termination. Such notice shall be delivered to the District's Designee and shall set forth reasons for the termination.
16. **FISCAL YEAR:** Consultant understands and agrees that this Agreement may involve services to be performed in different school fiscal years. While it is the intent of the District to utilize the Consultant continuously throughout the term irrespective of fiscal year, Consultant and District agree and acknowledge that all services in fiscal years subsequent to the fiscal year of Agreement execution is contingent upon availability of continued funding.
17. **AUTHORITY:** In accordance with California Education Code Section 17604, this Agreement is not valid or an enforceable obligation against the District until approved or ratified by motion of the Governing Board duly passed and adopted.
18. **ENTIRE AGREEMENT:** It is understood and agreed that this Agreement sets forth the entire understanding of the parties regarding the subject matter thereof, and no modification or amendment to this Agreement shall be binding unless said modification or amendment is in writing and duly executed with the same formality as this Agreement itself. This Agreement shall be binding on the successors and assigns of the parties.
19. **PERMITS & LICENSES:** Consultant shall, during the term of this Agreement, obtain and maintain all licenses, certificates, permits and approvals of whatever nature that are legally required to provide the Services and/or Products.
20. **GOVERNING LAW:** This Agreement shall be governed by the laws of the State of California.
21. **COMPLIANCE:** Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the provision of the Services and/or the Products, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with providing the Services and/or the Products. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, Consultant shall be solely responsible for all costs arising there from. Consultant shall defend, indemnify and hold District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
22. **RECORDS:** Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.
23. **FINGERPRINTING:** This contract is subject to the provisions of Education Code Section 45125.1. Consultants' employees are required to submit fingerprints to the Department of Justice where an employee may come into contact with students at any site. The Department of Justice will ascertain whether the employee has a pending criminal proceeding for a violent or serious felony or has been convicted of a violent or serious felony as they are defined in Penal Code Sections 667.5c and 1192.7c respectively. Consultant shall not permit an employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code Section 45122.1. Consultant shall certify in writing to the District that none of its employees who may come in contact with students have been convicted of a felony as defined in Education Code Section 45122.2. District may request the removal of an employee from a site at any time. Failure to comply with this provision may result in termination of the Contract.
24. **NONDISCRIMINATION:** It is the policy of the District that in connection with all work performed under contracts, there be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, or marital status. Each Contractor agrees to comply with applicable Federal and California laws including, but not limited to, The California Fair Employment Practice Act, beginning with Government Code Section 12900, Labor Code Section 1735, and Title 5, Division 1, Chapter 1, Subchapter 4 of the California Code of

Regulations. In addition, each Contractor agrees to require like compliance by any subcontractors employed on the work by him.

25. **WORKERS' COMPENSATION:** In accordance with the provisions of Section 3700 of the Labor Code, Contractor shall secure the payment of compensation to his employees.

26. **WAIVER:** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written above:

Dean Wetter, General Manager, VWRPD
Type or Print Consultant's Name

San Jacinto Unified School District

Consultant's Signature

By: _____

901 W. Esplanade Ave.
Address

Title: _____

San Jacinto CA 92581
City State Zip

Board Approval Date: _____

(951) 654-1505
Phone Fax

EXHIBIT "A"

Insurance Requirements

- A. Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:
- B. Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (A) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (B) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and (C) *Workers' Compensation and Employers' Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
- C. Minimum Limits of Insurance. Consultant shall maintain limits no less than: (A) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (B) *Automobile Liability*: \$1,000,000 per accident for bodily injury and property damage; and (C) *Workers' Compensation and Employer's Liability*: Workers' compensation limits as required by the Labor Code of the State of California. Employers Liability limits of \$1,000,000 per accident for bodily injury or disease.
- D. Professional Liability.[INCLUDE IF APPLICABLE] Consultant shall procure and maintain, and require its sub-consultants to procure and maintain errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$1,000,000 per claim, and shall be endorsed to include contractual liability.
- E. Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:
- (1) General Liability. The general liability policy shall be endorsed to state that: (A) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insured with respect to the Services and/or the Products or operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (B) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it.
 - (2) Automobile Liability. The automobile liability policy shall be endorsed to state that: (A) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (B) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it.
 - (3) Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.
 - (4) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its directors, officials, officers, employees, agents and volunteers.
- F. Other Requirements. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors,

officials, officers, employees, agents and volunteers. Any deductibles or self-insured retentions must be declared to and approved by the District. Consultant shall guarantee that, at the option of the District, either: (A) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its directors, officials, officers, employees, agents and volunteers; or (B) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VIII, licensed to do business in California, and satisfactory to the District. Consultant shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the District if requested. All certificates and endorsements must be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, at any time.

THIS PAGE INTENTIONALLY LEFT BLANK

***CONSENT
CALENDAR***

ITEM No. 12.08

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.08

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

Terminate Echo Hills Enterprise Fund, Transfer Operations to General Fund and forgiveness of the \$1,085,000 loan from the Capital Projects Fund

RECOMMENDED ACTION:

That the Board of Directors adopt Resolution 1123-20, a Resolution of the Board of Directors of the Valley-Wide Recreation and Park District to approve the termination of the Echo Hills Golf Course Enterprise Fund and direct all remaining Echo Hills Enterprise Fund current liabilities, assets, and future revenues be transferred to the General Fund and the Long Term liabilities to the Capital Projects Fund for the \$1,085,000 loan forgiveness and the Capital Assets, to the Districts Capital Assets Fund effective June 30, 2020.

ANALYSIS:

The Echo Hills Golf Course funding mechanism was originally formed as an Enterprise Fund in June 2012, which is typically used when a government line of business is anticipated to generate a profit. Since the establishment of the golf fund, the revenues have been insufficient to meet all operating expenses.

Echo Hills has been a great recreational amenity for the community and is geared toward active seniors and learning golfers. As a recreation-based golf course, the user fees have remained affordable and flexible. With this philosophy, Echo Hills' primary focus has not been to compete with other local for-profit courses, but simply with the goal to have revenues come as close as possible to expenditures.

It is recommended by staff the Board approve transitioning the Gold Enterprise Fund as a program into the General Fund.

FISCAL IMPACT:

Revenues and expenditures will be tracked in the same manner in the General Fund.

ATTACHMENTS:

- 1) Resolution 1123-20

Prepared by: Kirk Summers
Reviewed by: Lanay Negrete
Approved by: Dean Wetter

RESOLUTION NO. 1123-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT TO TERMINATE ECHO HILLS ENTERPRISE FUND, TRANSFER OPERATIONS TO GENERAL FUND AND DIRECT ALL REMAINING ECHO HILLS ENTERPRISE FUND CURRENT LIABILITIES, ASSETS, AND FUTURE REVENUES BE TRANSFERRED TO THE GENERAL FUND AND THE LONG TERM LIABILITIES TO THE CAPITAL FUND

WHEREAS, the Echo Hills Golf Course Enterprise Fund was established in June 2012, as a government line of business anticipated to generate a profit; and

WHEREAS, since its establishment the Golf Fund has been insufficient to meet all operating expenses and has been running in a deficit from year to year; and

WHEREAS, the golf course does not meet the standards to be considered an Enterprise Fund and shall be transferred to the General Fund.

NOW, THEREFORE BE IT RESOLVED, that the Valley-Wide Recreation and Park District's Board of Directors elect to terminate the Echo Hills Golf Course Enterprise Fund and direct all remaining Echo Hills Enterprise Fund current liabilities, assets, and future revenues be transferred to the General Fund and the Long Term liabilities to the Capital Projects Fund for the \$1,085,000 loan forgiveness and the Capital Assets, to the Districts Capital Assets Fund effective June 30, 2020. This resolution shall take effect immediately.

ADOPTED THIS 15th day of June 2020 in the San Jacinto, California.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1123-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Lanay Negrete, Clerk of the Board

THIS PAGE INTENTIONALLY LEFT BLANK

CONSENT CALENDAR

ITEM No. 12.09

THIS PAGE INTENTIONALLY LEFT BLANK

RESOLUTION NO. 1124-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2020/21

WHEREAS, the Board of Directors (hereinafter referred to as the "Board") of the Valley-Wide Recreation and Park District by previous Resolutions has formed special maintenance districts pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act"). The special maintenance districts are known and designated as:

**FRENCH VALLEY PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE NORTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE PARKS ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
MENIFEE SOUTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
REGIONAL LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
RIVERCREST ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
WINCHESTER PARK AND LANDSCAPE MAINTENANCE DISTRICT
INCLUDING ALL SUBSEQUENT ZONES AND SUB-ZONES THEREIN**
(Collectively referred to as the "Maintenance Districts").

WHEREAS, the Board has retained NBS for the purpose of assisting with the annual levy of the Maintenance Districts, and to prepare and file a report with the Clerk of the Board in accordance with the Act.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD FOR THE DISTRICT, AS FOLLOWS:

Section 1 Engineer's Report: The Board hereby orders NBS to prepare and file with the Clerk of the Board the annual Engineer's Report, in accordance with Article 4 (commencing with Section 22565) of the Act, concerning the levy and collection of assessments for the Maintenance Districts for the fiscal year commencing July 1, 2020 and ending June 30, 2021 pursuant to *Chapter 3 Section 22622* of the Act.

Section 2 Improvements: The improvements within the Maintenance Districts may include, but are not limited to: turf, shrubs, plants and trees, landscaping, irrigation and drainage systems, graffiti removal, pedestrian walkways, lighting, masonry walls, and associated appurtenances within the public right-of-ways or specific easements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

Section 3 Proposed New or Substantial Changes in Existing Improvements: The improvements within the Maintenance Districts are outlined in the original formation and annexation Engineer's Reports in addition to the annual Engineer's Report, which provide details of all improvements. There are no substantial changes in existing improvements in the Maintenance Districts.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1124-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

Lanay Negrete, Clerk of the Board

RESOLUTION NO. 1125-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT PRELIMINARY APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2020/21

WHEREAS, the Board of Directors (hereinafter referred to as the "Board") of the Valley-Wide Recreation and Park District by previous Resolutions has formed special maintenance districts pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act"). The special maintenance districts are known and designated as:

**FRENCH VALLEY PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE NORTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE PARKS ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
MENIFEE SOUTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
REGIONAL LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
RIVERCREST ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
WINCHESTER PARK AND LANDSCAPE MAINTENANCE DISTRICT
INCLUDING ALL SUBSEQUENT ZONES AND SUB-ZONES THEREIN**
(Collectively referred to as the "Maintenance Districts").

WHEREAS, the Board pursuant to the provisions of the Act did by previous Resolution, order the preparation of an annual Engineer's Report for the Maintenance Districts.

WHEREAS, there has now been presented to this Board the Engineer's Report as required by *Chapter 3, Section 22623* of said Act.

WHEREAS, this Board has carefully examined and reviewed the Engineer's Report as presented and is preliminarily satisfied with each and all of the budgets items and documents as set forth therein, and is satisfied that the levy amounts, on a preliminary basis, have been spread in accordance with the special benefit received from the improvements, operation, maintenance and services to be performed within the Maintenance Districts, as set forth in said Engineer's Report; and,

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD FOR THE DISTRICT, AS FOLLOWS:

Section 1 That the above recitals are true and correct.

Section 2 That the Engineer's Report as presented is hereby approved on a preliminary basis, and ordered to be filed in the Office of the Clerk of the Board as a permanent record and to remain open to public inspection.

Section 3 That the Clerk of the Board shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall reflect the presentation of the Engineer's Report.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1125-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

Lanay Negrete, Clerk of the Board

VALLEY-WIDE RECREATION AND PARK DISTRICT

Engineer's Report For: Fiscal Year 2020/21

Landscape Maintenance District

June 2020

Prepared by:



Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

TABLE OF CONTENTS

1. Engineer’s Report	1
2. 2020/21 Levy Summary	2
3. Overview.....	5
3.1 Introduction.....	5
3.2 Annual Summary	5
3.3 Article XIID and Proposition 218 Omnibus Implementation Act	8
3.4 Benefit Provided by Maintenance Districts	8
3.5 General and Special Benefit	9
4. FRENCH VALLEY	11
4.1 Plans and Specifications	11
4.2 Original Owner (Developer)	11
4.3 Estimate of Costs.....	12
4.4 Definitions of Budget Items.....	14
4.5 Method of Apportionment.....	15
4.6 Cost of Living Inflator	15
5. MENIFEE NORTH.....	16
5.1 Plans and Specifications	16
5.2 Original Owner (Developer)	16
5.3 Estimate of Costs.....	16
5.4 Definitions of Budget Items.....	17
5.5 Method of Apportionment.....	18
5.6 Cost of Living Inflator	18

6.	MENIFEE PARKS AND WHEATFIELD SOUTH.....	19
6.1	Plans and Specifications	19
6.2	Estimate of Costs.....	19
6.3	Definitions of Budget Items.....	20
6.4	Method of Apportionment.....	21
6.5	Cost of Living Inflator	23
7.	MENIFEE SOUTH	24
7.1	Plans and Specifications	24
7.2	Original Owner (Developer)	24
7.3	Estimate of Costs.....	24
7.4	Definitions of Budget Items.....	26
7.5	Method of Apportionment.....	26
7.6	Cost of Living Inflator	27
8.	REGIONAL PARKS LMD 88-1	28
8.1	Plans and Specifications	28
8.2	Estimate of Costs.....	28
8.3	Definitions of Budget Items.....	29
8.4	Method of Apportionment.....	29
8.5	Cost of Living Inflator	30
9.	RIVERCREST	31
9.1	Plans and Specifications	31
9.2	Estimate of Costs.....	31
9.3	Definitions of Budget Items.....	32
9.4	Method of Apportionment.....	32

9.5	Cost of Living Inflator	32
10.	WINCHESTER	33
10.1	Plans and Specifications	33
10.2	Original Owner (Developer).....	33
10.3	Estimate of Costs	33
10.4	Definitions of Budget Items.....	35
10.5	Method of Apportionment.....	35
10.6	Cost of Living Inflator.....	36
11.	LOCATION OF MAINTENANCE DISTRICTS AND ZONES	37
12.	ASSESSMENT DIAGRAMS	38
13.	ASSESSMENT ROLL.....	39

1. ENGINEER'S REPORT

WHEREAS, the Board of Directors (hereafter referred to as the “Board”) of the Valley-Wide Recreation and Park District has previously formed the following special landscape maintenance districts pursuant to terms of the “Landscaping and Lighting Act of 1972”, being Division 15, Part 2 of the Streets and Highways Code of the State of California. The districts are known and designated as:

**FRENCH VALLEY PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE NORTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE PARKS ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
MENIFEE SOUTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
REGIONAL LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
RIVERCREST ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
WINCHESTER PARK AND LANDSCAPE MAINTENANCE DISTRICT
INCLUDING ALL SUBSEQUENT ZONES AND SUB-ZONES THEREIN**

(Collectively referred to as the “Maintenance Districts”).

WHEREAS, on June 15, 2020, the Board of the Valley-Wide Recreation and Park District (the “District”), State of California, under the “Landscaping and Lighting Act of 1972” (the “Act”), adopted its Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer’s Report for the Maintenance Districts.

WHEREAS, the Resolution Initiating Proceedings directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations and servicing of the improvements, a diagram showing the area and properties to be assessed and an estimate of the costs of the maintenance, operations and servicing the improvements, assessing the net amount upon all assessable lots and/or parcels within the Maintenance Districts in proportion to the special benefit received, in accordance with Article XIID and the Proposition 218 Omnibus Implementation Act (“Proposition 218”).

NOW THEREFORE, the assessments are proposed to be authorized in order to pay for the estimated costs of maintenance, operation and servicing of improvements to be paid by the assessable real property within the boundaries of each of the Maintenance Districts in proportion to the special benefit received. The summary of the proposed assessments in each of the Maintenance Districts for Fiscal Year 2020/21 are listed in the following section of this Report, 2020/21 Levy Summary.

2. 2020/21 LEVY SUMMARY

FRENCH VALLEY

Zone	Tract	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
1	29847	\$72,853.41	155.00	\$470.02	\$552.81
2	28296	78,813.00	108.00	729.75	834.21
3	28297 & 28298	134,203.00	215.00	624.20	624.20
4	29174	88,580.39	227.00	390.22	479.76
5	29017	168,749.20	362.00	466.16	541.19
6	28093	41,983.58	142.00	295.66	366.47
7	28092	44,070.64	99.00	445.16	546.10
8	29875	201,857.88	295.00	684.26	834.21
9	29442	162,995.68	304.00	536.17	536.17
11	29268-29271 & 30069	688,725.64	1,081.00	637.12	677.10
12	29114	175,704.73	257.00	683.68	834.21
13	PM 16557, 30696	381,001.92	624.00	610.58	834.21
14	30167 & 31007	227,238.80	272.40	834.21	834.21
15	28914	150,948.00	240.00	628.95	834.83
16	29789	21,332.89	34.00	627.44	737.60
17	28695	323,067.33	525.20	615.13	728.43
18	30110	112,751.18	166.00	679.22	782.69
19	30097	39,554.79	67.00	590.37	590.37
20	30098	88,491.86	134.00	660.39	924.17
21	28753, 30009 & 30384	287,220.65	1,134.00	253.28	285.64
22	30441	74,961.72	93.00	806.04	1,490.71
23	29952	80,499.81	123.00	654.47	654.47
24	29675	191,002.35	253.00	754.95	910.82
25	29202	48,069.00	109.00	441.00	485.19
26	29214	315,906.50	371.00	851.50	951.77
27	31330	56,793.28	86.00	660.39	748.03
28	29484	116,863.31	241.00	484.91	484.91
29	30599	85,968.66	178.00	482.97	482.97
30	29962	65,597.80	146.00	449.30	449.30
31	30996	26,810.20	74.00	362.30	362.30
32	31119	11,275.84	32.00	352.37	352.37
33	32171	14,023.80	53.00	264.60	677.82
34*	32049	50,719.26	103.00	492.42	492.42
35	30791	39,570.93	49.00	807.57	807.57
36	31118	63,708.33	133.00	479.01	714.31
37	30837	0.00	0.00	0.00	561.83
38	33170	0.00	0.00	0.00	710.70
39	32185	200,516.37	251.00	798.87	798.87
40	22650	36,725.99	104.40	351.78	396.75
41	31871	131,781.26	249.00	529.24	562.44
Total		\$5,100,938.98	9,090.00		

*FV LMD Zone 34 – 107 total units; 97 SFR and 10 condo units (each condo unit assigned .60 EDUs; \$271.53/condo unit).

MENIFEE NORTH

Zone	Tract	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
1	29113, 29777, 29835 & 30161	\$81,868.50	230.00	\$355.95	\$937.41
2	29495	107,048.34	212.00	504.95	557.04
3	29262, 29326, 29327, 29328, 29448 & 29464	34,918.38	74.00	471.87	511.51
4	30002	104,056.97	162.00	642.33	768.78
5	30705 & 31795	1,683,292.80	2,368.00	710.85	764.94
6	28801	184,233.00	283.00	651.00	808.11
8	31908	0	0.00	545.87	545.87
9	28477	15,066.00	31.00	486.00	486.00
Total		\$2,210,483.99	3,360.00		

MENIFEE PARKS

Annexation	Tract	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
Original	Menifee Subdivision	\$1,366,820.73	4,504.27	\$303.45	\$311.00
Wheatfield	26163, 29074 & 29774	54,728.10	306.00	178.85	178.85
1	29072	38,559.44	116.00	332.41	353.92
2	28720	27,179.88	95.00	286.10	353.92
3	30938	38,577.28	109.00	353.92	353.92
4	29837	102,187.47	310.00	329.64	353.92
5	30757	40,700.80	115.00	353.92	353.92
6	30422	372,748.54	1,053.20	353.92	353.92
7	29072	43,886.08	124.00	353.92	353.92
8	31455	41,762.56	118.00	353.92	353.92
9	32186	38,223.36	108.00	353.92	353.92
10	PM 28973	286.10	1.00	286.10	440.05
Total		\$2,165,660.34	6,959.47		

MENIFEE SOUTH

Zone	Tract	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
1	29234 & 29609	\$41,569.50	107.00	\$388.50	\$441.81
2	26798	60,311.71	169.00	356.87	391.56
3	29226, 29227 & 29228	220,303.31	406.00	542.62	668.53
4	30224 & 30225	49,394.02	144.00	343.01	364.53
5	28582 & 31148	160,817.83	292.00	550.75	585.30
6	29259 & 29408	125,846.99	266.00	473.11	533.57
7	29409	24,314.14	59.00	412.10	437.97
8	30948	58,062.48	190.00	305.59	344.64
9	30349	44,610.30	146.00	305.55	344.59
10	30105	57,833.62	99.00	584.18	672.01

Zone	Tract	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
11	31383	151,303.03	178.00	850.02	941.59
12	31629	34,404.17	114.00	301.79	347.20
13	31437	26,428.00	68.00	388.65	446.98
14	28206	85,632.60	177.00	483.80	483.80
15	32628	0.00	0.00	307.80	307.80
16	22338	54,735.98	230.00	237.98	263.13
Total		\$1,195,567.67	2,645.00		

REGIONAL LMD 88-1

Zone	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
Regional	\$1,100,895.64	49,725.50	\$22.14	\$22.15
District	143,666.18	6,483.45	22.14	22.15
Total	\$1,244,561.82	56,208.95		

*The District is making a contribution of approximately \$968,218.18, in addition to the amounts listed above, in order to provide for the general benefit to the real property within the Maintenance District.

RIVERCREST

Zone	Tract	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
1	28770-1, 28771 & 28772	\$37,948.51	379.00	\$100.13	\$111.74
2	31810	0.00	0.00	336.68	336.68
Total		\$37,948.51	379.00		

WINCHESTER

Zone	Tract	2020/21 Estimated Budget Costs	Current EDUs	2020/21 Proposed Rate Per EDU	2020/21 Maximum Rate per EDU
1*	30989	\$0.00	0.00	\$0.00	\$0.00
2	30266	0.00	0.00	491.29	491.29
3	30322-1	0.00	0.00	418.08	418.08
4	30808	0.00	0.00	593.07	593.07
5	30351	129,833.27	217.00	598.31	598.31
6	30807	0.00	0.00	604.21	604.21
7	30809,32816,7,8	0.00	0.00	690.21	690.21
8	31442	0.00	0.00	519.42	519.42
9	30806	0.00	0.00	731.88	731.88
10	31632-1	0.00	0.00	612.26	612.26
12	31892	0.00	0.00	816.44	816.44
13	30322	0.00	0.00	612.67	612.67
14	33145	0.00	0.00	551.46	551.46
Total		\$129,833.27	217.00		

*All territory within Zone 1 was detached from the District by Resolution No. 1110-19 approved by the Board on November 18, 2019.

3. OVERVIEW

3.1 Introduction

The District was formed in 1972 and provides recreation and park services to residents within an 800 square mile area. The District maintains over 60 miles of streetscapes, 72 parks and recreation facilities, 8 community centers, and 1 aquatic center in southwest Riverside County. On any given day, over 5,000 residents use one of the many facilities and programs throughout the District, and the District is one of the most successful recreation agencies in California.

3.2 Annual Summary

The District’s park system is constantly growing and improving to serve the needs of the community as it develops. Tract specific frontage landscaping and other improvements are constantly being added to the District’s landscaping maintenance responsibilities.

The District is very aware that cost increases need to be managed in order to maintain its leadership in the community. The District’s strategy involves cost cutting wherever possible. This is being addressed as water rates charged to the District continue to climb due to increased energy, environmental and regulatory costs. To combat these higher costs, the District has been converting existing irrigation systems to reclaimed water whenever possible and requiring certain new projects to use reclaimed water. Wheatfield Park completed the process of a retrofit to reclaimed water and other parks are being evaluated for future conversion. In addition, the District has been converting to low flow dispersal systems which are more water efficient. The District’s Standards and Specifications for new project construction are constantly being updated to keep abreast of new technologies to cut costs and increase efficiency. These conversions and new installations result in lower long term water costs.

The District continues to evaluate staffing levels and making necessary changes to continue to provide an excellent value to the community by helping create a safer, cleaner, more attractive and healthier community. Occasionally, it is necessary to increase assessments to pay for increased utility costs, which are beyond the District’s control.

A table of proposed changes in assessment rates levied over last year’s assessment rate is provided below. These amounts are not considered increases per Proposition 218. The proposed rates below are equal to or less than the maximum assessment rate authorized by Proposition 218.

District	Zone	2019/20 Actual Rate Per EDU	2020/21 Proposed Rate Per EDU	Change in Rate Levied Per EDU	2020/21 Maximum Allowable Rate Per EDU
French Valley	Zone 1	\$447.64	\$470.02	\$22.38	\$552.81
French Valley	Zone 2	695.00	729.75	34.75	834.21
French Valley	Zone 3	611.96	624.20	12.24	624.20
French Valley	Zone 4	371.64	390.22	18.58	479.76
French Valley	Zone 5	443.96	466.16	22.20	541.19
French Valley	Zone 6	281.58	295.66	14.08	366.47
French Valley	Zone 7	423.96	445.16	21.20	546.10

District	Zone	2019/20 Actual Rate Per EDU	2020/21 Proposed Rate Per EDU	Change in Rate Levied Per EDU	2020/21 Maximum Allowable Rate Per EDU
French Valley	Zone 8	651.68	684.26	32.58	834.21
French Valley	Zone 9	480.00	536.17	56.17	536.17
French Valley	Zone 11	606.78	637.12	30.34	677.10
French Valley	Zone 12	651.12	683.68	32.56	834.21
French Valley	Zone 13	490.58	610.58	120.00	834.21
French Valley	Zone 14	719.00	834.21	115.21	834.21
French Valley	Zone 15	599.00	628.95	29.95	834.83
French Valley	Zone 16	597.56	627.44	29.88	737.60
French Valley	Zone 17	585.84	615.13	29.29	728.43
French Valley	Zone 18	646.88	679.22	32.34	782.69
French Valley	Zone 19	578.80	590.37	11.57	590.37
French Valley	Zone 20	628.94	660.39	31.45	924.17
French Valley	Zone 21	241.22	253.28	12.06	285.64
French Valley	Zone 22	686.04	806.04	120.00	1,490.71
French Valley	Zone 23	641.64	654.47	12.83	654.47
French Valley	Zone 24	719.00	754.95	35.95	910.82
French Valley	Zone 25	420.00	441.00	21.00	485.19
French Valley	Zone 26	731.50	851.50	120.00	951.77
French Valley	Zone 27	628.94	660.39	31.45	748.03
French Valley	Zone 28	401.98	484.91	82.93	484.91
French Valley	Zone 29	473.50	482.97	9.47	482.97
French Valley	Zone 30	440.48	449.30	8.82	449.30
French Valley	Zone 31	355.20	362.30	7.10	362.30
French Valley	Zone 32	345.46	352.37	6.91	352.37
French Valley	Zone 33	252.00	264.60	12.60	677.82
French Valley	Zone 34	431.00	492.42	61.42	492.42
French Valley	Zone 35	791.72	807.57	15.85	807.57
French Valley	Zone 36	456.20	479.01	22.81	714.31
French Valley	Zone 39	783.21	798.87	15.66	798.87
French Valley	Zone 40	335.03	351.78	16.75	396.75
French Valley	Zone 41	504.04	529.24	25.20	562.44
Menifee North	Zone 1	319.00	355.95	36.95	937.41
Menifee North	Zone 2	480.90	504.95	24.05	557.04
Menifee North	Zone 3	449.40	471.87	22.47	511.51
Menifee North	Zone 4	611.74	642.33	30.59	768.78
Menifee North	Zone 5	620.00	710.85	90.85	764.94
Menifee North	Zone 6	620.00	651.00	31.00	808.11
Menifee North	Zone 9	476.46	486.00	9.54	486.00
Menifee Parks	Zone 1	316.58	332.41	15.83	353.92

District	Zone	2019/20 Actual Rate Per EDU	2020/21 Proposed Rate Per EDU	Change in Rate Levied Per EDU	2020/21 Maximum Allowable Rate Per EDU
Menifee Parks	Zone 2	272.48	286.10	13.62	353.92
Menifee Parks	Zone 3	313.94	353.92	39.98	353.92
Menifee Parks	Zone 4	313.94	329.64	15.70	353.92
Menifee Parks	Zone 10	272.48	286.10	13.62	440.05
Menifee Parks	Original	289.00	303.45	14.45	311.00
Menifee Parks	Wheatfield	176.86	178.85	1.99	178.85
Menifee South	Zone 1	358.60	388.50	29.90	441.81
Menifee South	Zone 2	339.88	356.87	16.99	391.56
Menifee South	Zone 3	516.78	542.62	25.84	668.53
Menifee South	Zone 4	326.68	343.01	16.33	364.53
Menifee South	Zone 5	524.52	550.75	26.23	585.30
Menifee South	Zone 6	450.58	473.11	22.53	533.57
Menifee South	Zone 7	392.48	412.10	19.62	437.97
Menifee South	Zone 8	291.04	305.59	14.55	344.64
Menifee South	Zone 9	291.00	305.55	14.55	344.59
Menifee South	Zone 10	556.36	584.18	27.82	672.01
Menifee South	Zone 11	779.54	850.02	70.48	941.59
Menifee South	Zone 12	287.42	301.79	14.37	347.20
Menifee South	Zone 13	370.14	388.65	18.51	446.98
Menifee South	Zone 14	474.32	483.80	9.48	483.80
Menifee South	Zone 15	301.76	307.80	6.04	307.80
Menifee South	Zone 16	226.65	237.98	11.33	263.13
Rivercrest	Zone 1	95.36	100.13	4.77	111.74
Winchester	Zone 5	560.00	598.31	38.31	598.31

3.3 Article XIID and Proposition 218 Omnibus Implementation Act

Pursuant to the Act and Proposition 218, all parcels that receive a special benefit conferred upon them as a result of the maintenance and operation of improvements and services shall be identified, and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire costs of the maintenance and operation of improvements. Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the operation, maintenance and servicing of landscaping improvements.

Section 22573 of the Act requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.

The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000) [of the Streets and Highways Code, State of California]."

The Act also permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547).

Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property. Article XIID also provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways.

The net amount to be assessed may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels. Proposition 218, approved by the voters in November 1996, requires the District to separate general benefit from special benefit, whereas only special benefit is assessed.

3.4 Benefit Provided by Maintenance Districts

The method for apportioning the assessment is based upon the relative special benefit derived by the properties in each maintenance district over and above general benefit conferred on real property located in the maintenance district or to the public at large. Assessed parcels within each maintenance district receive special benefit from the maintenance and operation of the improvements. Particular and distinct benefit includes:

- Improving the livability, appearance, and desirability for properties within the boundaries of each Maintenance District.

- Ensuring that improvements do not reach a state of deterioration or disrepair, so as to be materially detrimental to properties within each Maintenance District.
- The proper maintenance of the landscaping, ornamental structures, and appurtenant facilities also reduces property related crimes (especially vandalism) against properties within each Maintenance District.
- The protection and preservation of landscaping improvements and graffiti removal reduce the cost of local government in law enforcement, public health care, and fire prevention.
- Providing beautification, shade, and overall enhancement to properties within each Maintenance District.

The above-mentioned items contribute to a specific enhancement of the properties within each Maintenance District. Since the improvements, including parks, were installed and are maintained specifically for the properties within each Maintenance District; properties within each Maintenance District receive a special benefit and are assessed for said maintenance.

In addition to the special benefits received by the parcels within the Maintenance Districts, there are incidental general benefits conferred by the improvements. The proper and maintenance of landscaping appurtenant facilities within the Maintenance Districts, which includes the spraying and treating of landscaping, reduces the likelihood of insect infestation and other diseases spreading to landscaping located in other areas of the District. Additionally, the proper maintenance of landscaping and other ornamental structures provides a positive visual experience to persons passing by the Maintenance Districts, whether driving or walking. Each of the aforementioned constitutes incidental general benefits conferred by the improvements. As such, the District contributes to the cost of maintenance to account for the general benefit portion incurred from the maintenance of the improvements. The District general benefit is shown in the following section of this Report.

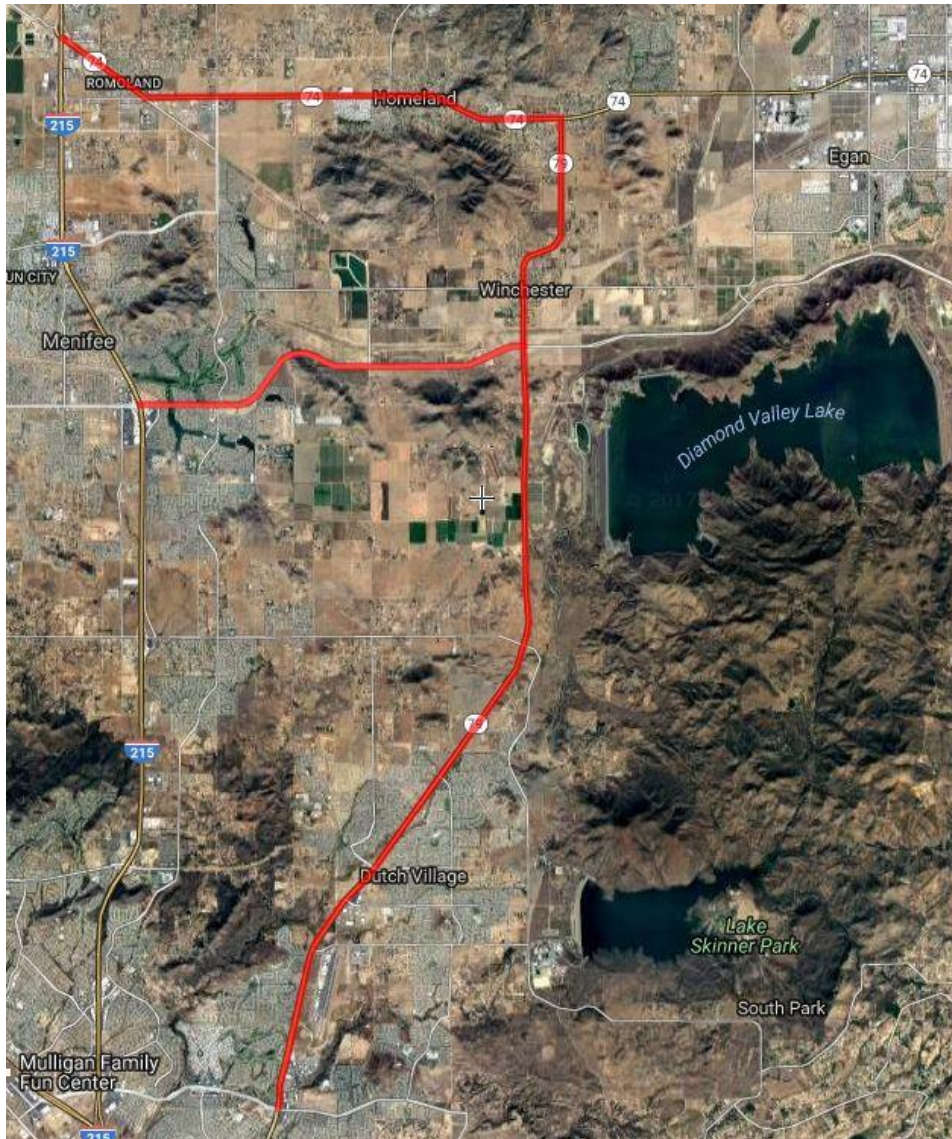
3.5 General and Special Benefit

There are two types of improvements in the Maintenance Districts: district-wide elements and tract-specific elements. The district-wide elements include local park and transportation corridor improvements and the tract-specific elements include improvements directly associated with a particular tract such as landscape improvements that are within or front a particular tract. The amounts contributed by the District to account for the General Benefit portion are shown in the following table.

District	Proposed Assessment	District Contribution
French Valley	\$ 5,096,832.37	\$1,076,491.58
Menifee North	2,180,048.99	460,443.71
Menifee Parks	2,165,660.34	457,404.71
Menifee South	1,195,567.68	252,513.41
Regional	1,244,561.82	968,218.18
Rivercrest	37,948.51	8,015.03
Winchester	129,833.27	27,421.82
Total	\$12,050,452.98	\$3,250,508.44

The Transportation Corridors extend along the following routes:

- Winchester Road from Murrieta Hot Springs Road in the South to Highway 74 in the North.
- Domenigoni Parkway and Newport Road from Winchester Road in the East to the 215 Freeway in the West.
- Highway 74 from Winchester Road in the East to the 215 Freeway in the West.



4. FRENCH VALLEY

4.1 Plans and Specifications

The French Valley Park and Landscape District (“French Valley”) is generally bounded by Pat Road to the north, Murrieta Hot Springs Road to the south, Washington Avenue to the east and Briggs Road to the west. Note: Zone 10 was annexed by the City of Murrieta and is no longer a part of French Valley.

The improvements within French Valley may include, but are not limited to: landscaping, planting, shrubbery, trees, turf, irrigation and drainage systems, trails, hardscapes, walls, site lighting and appurtenant facilities. Appurtenant facilities may include, but are not limited to, playground equipment, play courts, ball fields, public restrooms, easements in the public right-of-way and certain designated park sites and community centers, including operations of said community centers within the boundaries of French Valley, and in recreation and park facilities. The maintenance of the improvements shall include the furnishing of services and materials for the ordinary and usual maintenance and servicing of the improvements, including:

- Repair, removal, or replacement of all or any part of any improvement;
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilization, or treating for disease or injury;
- The removal of trimmings, rubbish, debris, and the other solid waste; and
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

4.2 Original Owner (Developer)

Zone	Original Owner (Developer)	Zone	Original Owner (Developer)
1	Van Daele	22	Beazer
2	Jeffrey MDM Partners	23	Beazer
3	Richland Wilson LTD	24	Richmond American Homes
4	Forecast Group	25	Capital Pacific
5	Barratt American	26	Adeline’s Farms, Shea Homes
6	Barratt American	27	William Lang Homes
7	Barratt American	28	D.R. Horton
8	Sheffield Park	29	Beazer
9	Beazer	30	Van Daele
11	Morningstar Ranch, Brookfield Homes	31	Beazer
12	Barratt	32	DHI French Valley II, LLC
13	Spencer’s Crossing, Lennar Homes	33	John Laing Homes
14	K B Homes	34	Barratt American Incorporated
15	Silver Oaks, Distinctive Homes	35	Capital Pacific Homes
16	Corman Leigh	36	Silver Oaks 183, LLC
17	Crown Valley, Richland Communities	37	The Garrett Group
18	Fieldstone	38	The Garrett Group
19	K. Hovnanian/Forecast	39	The Garrett Group
20	K. Hovnanian/Forecast	40	Fairfield Winchester 1800, LLC
21	Rancho Bella Vista & Centex Homes	41	Lennar Homes of California, Inc

4.3 Estimate of Costs

The estimated costs of administration, maintenance, operations, and servicing the improvements as described in the Plans and Specifications are summarized in the following tables. Each year, as part of the assessment district levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following fiscal year. The estimated budget for annual administration of the District provides funding for services of the District staff and its agents. The cost of the annual administration budget is estimated to be 15% of the maintenance costs. An amount of 10% of the annual maintenance costs is included to build a Reserve Fund and provide for collection in installments to fund asset repair and replacement. The collection in installments is described in the most recently approved Capital Asset Replacement Report.

Description	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5
Park & Transportation Corridor Maintenance Costs	\$28,365.22	\$19,764.15	\$39,345.31	\$41,541.32	\$66,246.52
Zone Maintenance Costs	29,917.51	43,286.25	68,017.09	29,322.99	68,752.84
Administrative Costs	8,742.41	9,457.56	16,104.36	10,629.65	20,249.90
Park CAM Costs	2,836.52	1,976.42	3,934.53	4,154.13	6,624.65
Zone CAM Costs	2,991.75	4,328.62	6,801.71	2,932.30	6,875.28
Total Costs	\$72,853.41	\$78,813.00	\$134,203.00	\$88,580.39	\$168,749.20
Current EDUs	155.00	108.00	215.00	227.00	362.00
2020/21 Rate per EDU	\$470.02	\$729.75	\$624.20	\$390.22	\$466.16
2020/21 Maximum Rate per EDU	\$552.81	\$834.21	\$624.20	\$479.76	\$541.19

Description	Zone 6	Zone 7	Zone 8	Zone 9	Zone 11
Park & Transportation Corridor Maintenance Costs	\$25,986.20	\$18,117.14	\$53,985.42	\$55,632.43	\$197,824.54
Zone Maintenance Costs	7,600.66	17,139.37	107,500.88	74,764.11	353,155.97
Administrative Costs	5,038.03	5,288.48	24,222.95	19,559.48	82,647.08
Park CAM Costs	2,598.62	1,811.71	5,398.54	5,563.24	19,782.45
Zone CAM Costs	760.07	1,713.94	10,750.09	7,476.41	35,315.60
Total Costs	\$41,983.58	\$44,070.64	\$201,857.88	\$162,995.68	\$688,725.64
Current EDUs	142.00	99.00	295.00	304.00	1,081.00
2020/21 Rate per EDU	\$295.66	\$445.16	\$684.26	\$536.17	\$637.12
2020/21 Maximum Rate per EDU	\$366.47	\$546.10	\$834.21	\$536.17	\$677.10

Description	Zone 12	Zone 13	Zone 14	Zone 15	Zone 16
Park & Transportation Corridor Maintenance Costs	\$47,031.37	\$114,192.89	\$49,849.59	\$43,920.34	\$6,222.05
Zone Maintenance Costs	93,532.42	190,608.65	131,941.45	76,838.06	10,844.27
Administrative Costs	21,084.57	45,720.23	27,268.66	18,113.76	2,559.95
Park CAM Costs	4,703.14	11,419.29	4,984.96	4,392.03	622.20
Zone CAM Costs	9,353.24	19,060.86	13,194.15	7,683.81	1,084.43
Total Costs	\$175,704.73	\$381,001.92	\$227,238.80	\$150,948.00	\$21,332.89
Current EDUs	257.00	624.00	272.40	240.00	34.00
2020/21 Rate per EDU	\$683.68	\$610.58	\$834.21	\$628.95	\$627.44
2020/21 Maximum Rate per EDU	\$834.21	\$834.21	\$834.21	\$834.83	\$737.60

Description	Zone 17	Zone 18	Zone 19	Zone 20	Zone 21
Park & Transportation Corridor Maintenance Costs	\$96,112.35	\$30,378.24	\$12,261.10	\$24,522.19	\$207,523.62
Zone Maintenance Costs	162,341.51	59,822.71	19,382.74	46,271.30	22,252.91
Administrative Costs	38,768.08	13,530.14	4,746.57	10,619.02	34,466.48
Park CAM Costs	9,611.23	3,037.82	1,226.11	2,452.22	20,752.36
Zone CAM Costs	16,234.15	5,982.27	1,938.27	4,627.13	2,225.29
Total Costs	\$323,067.33	\$112,751.18	\$39,554.79	\$88,491.86	\$287,220.65
Current EDUs	525.20	166.00	67.00	134.00	1,134.00
2020/21 Rate per EDU	\$615.13	\$679.22	\$590.37	\$660.39	\$253.28
2020/21 Maximum Rate per EDU	\$728.43	\$782.69	\$590.37	\$924.17	\$285.64

Description	Zone 22	Zone 23	Zone 24	Zone 25	Zone 26
Park & Transportation Corridor Maintenance Costs	\$17,019.13	\$22,509.18	\$46,299.36	\$19,947.16	\$67,893.53
Zone Maintenance Costs	42,950.24	41,890.67	106,502.52	18,508.04	184,831.67
Administrative Costs	8,995.41	9,659.98	22,920.28	5,768.28	37,908.78
Park CAM Costs	1,701.91	2,250.92	4,629.94	1,994.72	6,789.35
Zone CAM Costs	4,295.02	4,189.07	10,650.25	1,850.80	18,483.17
Total Costs	\$74,961.72	\$80,499.81	\$191,002.35	\$48,069.00	\$315,906.50
Current EDUs	93.00	123.00	253.00	109.00	371.00
2020/21 Rate per EDU	\$806.04	\$654.47	\$754.95	\$441.00	\$851.50
2020/21 Maximum Rate per EDU	\$1,490.71	\$654.47	\$910.82	\$485.19	\$951.77

Description	Zone 27	Zone 28	Zone 29	Zone 30	Zone 31
Park & Transportation Corridor Maintenance Costs	\$15,738.12	\$44,103.34	\$32,574.25	\$26,718.21	\$13,542.11
Zone Maintenance Costs	29,696.50	49,387.30	36,200.67	25,760.03	7,906.05
Administrative Costs	6,815.19	14,023.60	10,316.24	7,871.74	3,217.22
Park CAM Costs	1,573.81	4,410.33	3,257.43	2,671.82	1,354.21
Zone CAM Costs	2,969.65	4,938.73	3,620.07	2,576.00	790.61
Total Costs	\$56,793.28	\$116,863.31	\$85,968.66	\$65,597.80	\$26,810.20
Current EDUs	86.00	241.00	178.00	146.00	74.00
2020/21 Rate per EDU	\$660.39	\$484.91	\$482.97	\$449.30	\$362.30
2020/21 Maximum Rate per EDU	\$748.03	\$484.91	\$482.97	\$449.30	\$362.30

Description	Zone 32	Zone 33	Zone 34	Zone 35	Zone 36
Park & Transportation Corridor Maintenance Costs	\$5,856.05	\$9,699.08	\$18,849.15	\$8,967.07	\$24,339.19
Zone Maintenance Costs	3,164.63	1,519.96	21,726.26	22,689.67	26,627.47
Administrative Costs	1,353.10	1,682.86	6,086.31	4,748.51	7,645.00
Park CAM Costs	585.60	969.91	1,884.91	896.71	2,433.92
Zone CAM Costs	316.46	152.00	2,172.63	2,268.97	2,662.75
Total Costs	\$11,275.84	\$14,023.80	\$50,719.26	\$39,570.93	\$63,708.33
Current EDUs	32.00	53.00	103.00	49.00	133.00
2020/21 Rate per EDU	\$352.37	\$264.60	\$452.55	\$807.57	\$479.01
2020/21 Maximum Rate per EDU	\$352.37	\$677.82	\$492.42	\$807.57	\$714.31

Description	Zone 37	Zone 38	Zone 39	Zone 40	Zone 41
Park & Transportation Corridor Maintenance Costs	\$0.00	\$0.00	\$45,933.36	\$19,105.35	\$45,567.35
Zone Maintenance Costs	0.00	0.00	114,479.74	10,275.44	59,857.65
Administrative Costs	0.00	0.00	24,061.96	4,407.12	15,813.75
Park CAM Costs	0.00	0.00	4,593.34	1,910.53	4,556.74
Zone CAM Costs	0.00	0.00	11,447.97	1,027.54	5,985.77
Total Costs	\$0.00	\$0.00	\$200,516.37	\$36,725.99	\$131,781.26
Current EDUs	0.00	0.00	251.00	104.40	249.00
2020/21 Rate per EDU	\$0.00	\$0.00	\$798.87	\$351.78	\$529.24
2020/21 Maximum Rate per EDU	\$561.83	\$710.70	\$798.87	\$396.75	\$562.44

Description	Total*
Park & Transportation Corridor Maintenance Costs	\$1,663,482.96
Zone Maintenance Costs	2,417,268.23
Administrative Costs	612,112.68
Park CAM Costs	166,348.30
Zone CAM Costs	241,726.82
Total Costs	\$5,100,938.99
Current EDUs	9,090.00

*Total levied may differ slightly due to rounding.

4.4 Definitions of Budget Items

Administrative Costs: Estimate of all District staff costs, including but not limited to consultants and attorney fees, related to the administration of the Maintenance District or other performance of the work undertaken by the Maintenance Districts for the upcoming fiscal year.

Park CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the Maintenance District-wide improvements.

Park Maintenance Costs: Estimate of all costs related to the maintenance and servicing of the neighborhood parks and Transportation Corridors, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities.

Zone CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the zone specific improvements.

Zone Maintenance Costs: Estimate of all costs related to the zone specific improvements, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities. Please see maintenance exhibits on file with the District for location and quantities of zone specific improvements.

4.5 Method of Apportionment

The Method of Apportionment of the assessment is based upon the relative special benefit derived from the improvements and conferred upon the real property within each French Valley zone over and above general benefit conferred upon the real property within each zone or to the public at large.

To apportion the estimated costs of any French Valley zone during any fiscal year, each of the subdivided single family residential (SFR) lots within the zone is deemed to receive equal special benefit from the improvements. The assessment for each SFR within the zone is calculated by dividing the total zone assessment by the total number of existing subdivided SFR lots within the zone to determine the annual assessment per SFR. Multi-family parcels will be assessed at 60% (.60) per dwelling unit of the assessment for an SFR. Commercial parcels will be assessed the assessment of one (1) SFR for each quarter acre or portion thereof. Commercial parcels will only be assessed for the maintenance of Transportation Corridors.

As land use changes occur, the assessment will be apportioned based on the use code assigned by the County Assessor of the County of Riverside for the current fiscal year.

Land-Use Equivalent Dwelling Units

Property Type (County Use Code)	EDU Value	Multiplier
Single Family Residential	1.00	Unit
Multi-family	0.60	Unit
Commercial	1.00	¼ Acre

4.6 Cost of Living Inflation

As of February 1 of each fiscal year after the base year (2000/01), the maximum amount of each assessment shall be increased by 2%. It is specifically provided that the maximum assessment shall be increased each fiscal year, computed on the previous fiscal year's maximum assessment. The actual annual assessment may be less than, but shall not exceed the maximum assessment, unless appropriate proceedings are conducted by the District to authorize any increase beyond the maximum assessment.

5. MENIFEE NORTH

5.1 Plans and Specifications

The Menifee North Park and Landscape District (“Menifee North”) is generally bounded by Alicante Road to the north, Simpson Road to the south, Juniper Flats Road to the east, and Interstate 215 to the west.

The improvements within Menifee North may include, but are not limited to: landscaping, planting, shrubbery, trees, turf, irrigation and drainage systems, trails, hardscapes, walls, site lighting and appurtenant facilities. Appurtenant facilities may include, but are not limited to: playground equipment, play courts, ball fields, and public restrooms in public right-of-way, easements and certain designated park sites and community centers within the boundaries of Menifee North, and in recreation and park facilities. The maintenance of the improvements shall include the furnishing of services and materials for the ordinary and usual maintenance and servicing of the Improvements, including:

- Repair, removal, or replacement of all or any part of any Improvement;
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilization, or treating for disease or injury;
- The removal of trimmings, rubbish, debris, and the other solid waste; and
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

5.2 Original Owner (Developer)

Zone	Owner (Developer) Reference
1	Ashby Financial Company, Inc.
2	Fiesta Development
3	Ashby Financial Company, Inc. & Fiesta Development
4	Richmond American Homes
5	Standard Pacific
6	Heller Development
8	McCall 71, LLC
9	Juniper Tree, LLC

**The annexation process for Zone 7 was started but never completed.*

5.3 Estimate of Costs

The estimated costs of administration, maintenance, operations, and servicing the improvements as described in the Plans and Specifications are summarized in the following tables. Each year, as part of the assessment district levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following fiscal year. The estimated budget for annual administration of the District provides funding for services of the District staff and its agents. The cost of the annual administration budget is estimated to be 15% of the maintenance costs. An amount of 10% of the annual maintenance costs is included to build a Reserve Fund and provide for collection in installments to fund asset repair and replacement. The collection in installments is described in the most recently approved Capital Asset Replacement Report.

Description	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5
Park & Transportation Corridor Maintenance Costs	\$31,481.92	\$29,018.12	\$10,128.97	\$22,174.22	\$324,126.93
Zone Maintenance Costs	34,012.88	56,620.55	17,805.74	61,071.35	1,022,507.31
Administrative Costs	9,824.22	12,845.80	4,190.21	12,486.84	201,995.14
Park CAM Costs	3,148.19	2,901.81	1,012.90	2,217.42	32,412.69
Zone CAM Costs	3,401.29	5,662.06	1,780.57	6,107.14	102,250.73
Total Costs	\$81,868.50	\$107,048.34	\$34,918.38	\$104,056.97	\$1,683,292.80
Current EDUs	230	212	74	162	2,368
2020/21 Rate per EDU	\$355.95	\$504.95	\$471.87	\$642.33	\$710.85
2020/21 Maximum Rate per EDU	\$937.41	\$557.04	\$511.51	\$768.78	\$764.94

Description	Zone 6	Zone 8	Zone 9	Total*
Park & Transportation Corridor Maintenance Costs	\$38,736.45	\$0.00	\$4,243.22	\$459,909.84
Zone Maintenance Costs	108,649.95	0.00	7,809.58	1,308,477.36
Administrative Costs	22,107.96	0.00	1,807.92	265,258.08
Park CAM Costs	3,873.65	0.00	424.32	45,990.98
Zone CAM Costs	10,864.99	0.00	780.96	130,847.74
Total Costs	\$184,233.00	\$0.00	\$15,066.00	\$2,210,483.99
Current EDUs	283	0	31	3,360
2020/21 Rate per EDU	\$651.00	\$545.87	\$486.00	
2020/21 Maximum Rate per EDU	\$808.11	\$545.87	\$486.00	

*Total levied may differ slightly due to rounding.

5.4 Definitions of Budget Items

Administrative Costs: Estimate of all District staff costs, including but not limited to consultants and attorney fees, related to the administration of the Maintenance District or other performance of the work undertaken by the Maintenance Districts for the upcoming fiscal year.

Park CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the Maintenance District-wide improvements.

Park Maintenance Costs: Estimate of all costs related to the maintenance and servicing of the neighborhood parks and Transportation Corridors, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities.

Zone CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the zone specific improvements.

Zone Maintenance Costs: Estimate of all costs related to the zone specific improvements, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities. Please see maintenance exhibits on file with the District for location and quantities of zone specific improvements.

5.5 Method of Apportionment

The Method of Apportionment of the assessment is based upon the relative special benefit derived from the improvements and conferred upon the real property within each Menifee North zone over and above general benefit conferred upon the real property within each zone or to the public at large. Particular and distinct special benefit arising from the improvements includes protection and preservation of landscaping, views and other facilities.

To apportion the estimated costs of any Menifee North zone during any fiscal year, each of the subdivided single family residential (SFR) lots within the zone is deemed to receive equal special benefit from the improvements. The assessment for each SFR within the zone is calculated by dividing the total zone assessment by the total number of existing subdivided SFR lots within the zone to determine the annual assessment per SFR. Multi-family parcels will be assessed at 60% (.60) per dwelling unit of the assessment for an SFR. Commercial parcels will be assessed the assessment of one (1) SFR for each quarter acre or portion thereof. Commercial parcels will only be assessed for the maintenance of Transportation Corridors.

As land use changes occur, the assessment will be apportioned based on the use code assigned by the County Assessor of the County of Riverside for the current fiscal year.

Land-Use Equivalent Dwelling Units

Property Type (County Use Code)	EDU Value	Multiplier
Single Family Residential	1.00	Unit
Multi-family	0.60	Unit
Commercial	1.00	¼ Acre

5.6 Cost of Living Inflator

As of February 1 of each fiscal year after the base year (2002/03), the maximum amount of each assessment shall be increased by 2%. It is specifically provided that the maximum assessment shall be increased each fiscal year, computed on the previous fiscal year's maximum assessment. The annual assessment may be less than, but shall not exceed the maximum assessment, unless appropriate proceedings are conducted by the District to authorize any increase beyond the maximum assessment.

6. MENIFEE PARKS AND WHEATFIELD SOUTH

6.1 Plans and Specifications

Landscape Maintenance District No. 88-1 Meniffee Parks Zone (“Meniffee Parks”) is generally bounded by Grand Avenue to the north, Holland Road to the south, Briggs Road to the east and Interstate 215 to the west.

The Meniffee Parks facilities and improvements consist of the construction, operation, maintenance and servicing of landscaping, lighting and appurtenant facilities including, but not limited to: personnel, electrical energy, utilities such as water and gas, materials, contracting services, and other items necessary for the satisfactory operation of these services as described as follows: landscaping, planting, shrubbery, trees, turf, irrigation systems, entry monuments, hardscapes, walls, site lighting and appurtenant facilities located in easements and public rights-of-way; playground equipment, play courts, ball fields, public restrooms and certain designated park sites within the boundaries of the zone, including the Meniffee Park Facilities.

The Landscape Maintenance District No. 88-1 Wheatfield South Sub-Zone (“Wheatfield South”) is comprised of Tracts 26163-1, 29774 and 29074, which are located within the area north of Garboni Road, south of Craig Avenue, east of Palomar Road and west of Haleblian Road.

The improvements within Wheatfield South include streetscape improvements and improvements outside the boundaries of the sub-zone that provide special benefit to the parcels within the sub-zone. Those improvements include the Regional Park and the Meniffee Park zone improvements, which are also assessed to the properties within the sub-zone. Those assessment amounts are as follows: the Regional Park assessment is assessed at a reduced rate of \$5.54 per single family home. The Wheatfield South park assessment portion is equal to 25% of the full Meniffee Parks zone assessment for a single family home. For Fiscal Year 2020/21, the maximum amount for the park portion is \$77.75 ($\$311.00 \times .25 = \77.75).

The streetscape improvements are generally described as landscaping, planting, shrubbery, trees, turf, irrigation systems, hardscapes, walls, site lighting and appurtenant facilities including, but not limited to, right-of-way, easements and certain designated landscape improvement sites within the boundaries of Wheatfield South.

6.2 Estimate of Costs

The estimated costs of administration, maintenance, operations, and servicing the improvements as described in the Plans and Specifications are summarized in the following tables. Each year, as part of the assessment district levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following fiscal year. The estimated budget for annual administration of the District provides funding for services of the District staff and its agents. For each of the annexations, the cost of the annual administration budget is estimated to be 15% of the maintenance costs. An amount of 10% of the annual maintenance costs is included to build a Reserve Fund and provide for collection in installments to fund asset repair and replacement. The collection in installments is described in the most recently approved Capital Asset Replacement Report.

Description	Annex 1	Annex 2	Annex 3	Annex 4	Annex 5
Park & Transportation Corridor Maintenance Costs	\$11,229.48	\$9,196.55	\$10,551.83	\$30,009.80	\$11,132.67
Zone Maintenance Costs	19,618.08	12,547.35	20,309.99	51,740.17	21,427.97
Administrative Costs	4,627.13	3,261.59	4,629.27	12,262.50	4,884.10
Park CAM Costs	1,122.95	919.66	1,055.18	3,000.98	1,113.27
Zone CAM Costs	1,961.81	1,254.74	2,031.00	5,174.02	2,142.80
Total Costs	\$38,559.44	\$27,179.88	\$38,577.28	\$102,187.47	\$40,700.80
Current EDUs	116.00	95.00	109.00	310.00	115.00
2020/21 Rate per EDU	\$332.41	\$286.10	\$353.92	\$329.64	\$353.92
2020/21 Maximum Rate per EDU	\$353.92	\$353.92	\$353.92	\$353.92	\$353.92

Description	Annex 6	Annex 7	Annex 8	Annex 9	Annex 10
Park & Transportation Corridor Maintenance Costs	\$101,955.89	\$12,003.92	\$11,423.09	\$10,455.03	\$96.81
Zone Maintenance Costs	196,242.94	23,104.94	21,986.96	20,123.66	132.08
Administrative Costs	44,729.83	5,266.33	5,011.51	4,586.80	34.33
Park CAM Costs	10,195.59	1,200.39	1,142.31	1,045.50	9.68
Zone CAM Costs	19,624.29	2,310.49	2,198.70	2,012.37	13.21
Total Costs	\$372,748.54	\$43,886.08	\$41,762.56	\$38,223.36	\$286.10
Current EDUs	1,053.20	124.00	118.00	108.00	1.00
2020/21 Rate per EDU	\$353.92	\$353.92	\$353.92	\$353.92	\$286.10
2020/21 Maximum Rate per EDU	\$353.92	\$353.92	\$353.92	\$353.92	\$440.05

Description	Original(1)	Wheatfield	Total*
Park & Transportation Corridor Maintenance Costs	\$436,039.55	\$29,622.58	\$673,717.20
Zone Maintenance Costs	657,417.03	14,159.90	1,058,811.08
Administrative Costs	164,018.49	6,567.37	\$259,879.24
Park CAM Costs	43,603.96	2,962.26	\$67,371.72
Zone CAM Costs	65,741.70	1,415.99	\$105,881.11
Total Costs	\$1,366,820.73	\$54,728.10	\$2,165,660.35
Current EDUs	4,504.27	306.00	6,959.47
2020/21 Rate per EDU	\$303.45	\$178.85	
2020/21 Maximum Rate per EDU	\$311.00	\$178.85	

(1) Menifee Parks Original Zone costs represent 95% of the anticipated costs; the District is making a contribution in the amount of \$71,937.93 in addition to the total costs levied shown above.

*Total levied may differ slightly due to rounding.

6.3 Definitions of Budget Items

Administrative Costs: Estimate of all District staff costs, including but not limited to consultants and attorney fees, related to the administration of the Maintenance District or other performance of the work undertaken by the Maintenance Districts for the upcoming fiscal year.

Park CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the Maintenance District-wide improvements.

Park Maintenance Costs: Estimate of all costs related to the maintenance and servicing of the neighborhood parks and Transportation Corridors, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities.

Zone CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the zone specific improvements.

Zone Maintenance Costs: Estimate of all costs related to the zone specific improvements, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities. Please see maintenance exhibits on file with the District for location and quantities of zone specific improvements.

6.4 Method of Apportionment

The Method of Apportionment of the assessment is based upon the relative special benefit derived from the improvements and conferred upon the real property within Menifee Parks. The District is making a contribution of approximately five percent (5%) of the total cost of the maintenance, operation and service of the facilities (\$71,937.93) to provide for the general benefit to the real property within the original zone of Menifee Parks and the public at large and for the special benefit to non-assessed real property (i.e. publicly owned property) within the maintenance district. The balance of 95% (\$1,366,820.73) of the total cost of maintenance, operation and service of the facilities provides special benefit, to the real property that is being assessed.

The portion of costs that provides special benefit to the real property that is assessed within the original zone of Menifee Parks totals \$1,366,820.73 as shown above. Each parcel within a given land use class is deemed to benefit equally with all other parcels in such land use class and therefore, would bear its proportionate share of the costs. Parcels within Menifee Parks or parcels annexed into the maintenance district will be assessed for the facilities and improvements.

The Method of Apportionment of the assessment is based upon the relative special benefit derived from the improvements and is conferred upon the real property within each annexation or sub-zone, over and above general benefit conferred upon the real property within the annexation or sub-zone or to the public at large. Particular and distinct special benefit arising from the improvements includes protection and preservation of landscaping, views and other facilities.

To assess special benefits appropriately, the assessments must be apportioned to each parcel, relative to the special benefit received from the improvements. The Equivalent Dwelling Unit (EDU) methodology is commonly used to distribute assessments in proportion to the estimated special benefit derived from the improvements, and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. This process involves determining the relative special benefit received by each property type, in relation to a subdivided single family residential (SFR) lot. For purposes of this Report, an SFR parcel is assigned an EDU value of 1.00. Traditional homes, zero lot-line houses, townhomes and condominiums are included in this category. All other properties within the maintenance district are assigned an EDU value in relation to an SFR parcel.

In the event that there are additional annexations into the Menifee Parks, or if there are any changes to the land use of an existing parcel within the Menifee Parks boundaries, the table below, defines the EDU value for each land use. A detailed description of each land use type and how the EDU value is assigned to each, is also shown below.

Land-Use Equivalent Dwelling Units

Property Type (County Use Code)	EDU Value	Multiplier
Single Family Residential	1.00	Parcel
Multi-family	0.60	Unit
Commercial/Industrial	4.00	Acre
Vacant, Non-Subdivided(1)	0.01	Acre

(1) The vacant non-subdivided rate applies only to the Menifee Parks Original zone.

Parcels with more than one dwelling unit are designated as multi-family residential properties (MFR). Multi-Family parcels include apartment buildings, duplexes, triplexes, etc. These properties benefit from the improvements based on the number of dwelling units associated with each property. Because MFR dwelling units are typically smaller than an average single family home, they are assigned a lower EDU value, per dwelling unit, than an SFR parcel.

EDU values for commercial parcels are based on the equivalence of special benefit on the land area basis between an SFR parcel and the average commercial parcel. In addition to land area, the number of trips generated to and from these properties must also be considered when assigning an EDU value. The number of trips generated by people visiting a commercial property is typically much higher than the number trips generated to an SFR parcel. When considering parcel size and trip generation, therefore, commercial parcels are assigned a higher EDU value, per acre, than an SFR parcel.

The benefit to non-subdivided vacant properties is determined to be .01 EDU due to the lack of active use of those parcels. These parcels directly benefit from the surrounding improvements and therefore are assigned an EDU value. When these parcels develop, the new parcels will be assigned an EDU value which corresponds to the established values for that particular parcel type.

Churches are not assessed for the Menifee Parks improvements due to the fact that church members are typically residents of the area and are already being assessed.

Note: There are 214 parcels within the boundaries of Menifee Parks that are not assessed for the maintenance district. These parcels were in existence prior to the formation of Menifee Parks and as a result were not included in the maintenance district. The APNs are 372-011-001 through 372-033-011. The area is located south of Holland Road, North of Craig Road, east of Antelope Road and west of Hanover Lane. These parcels are assessed \$5.54 only, which is the assessment for the Regional Parks Landscape Maintenance District No. 88-1, but outside the ten (10) mile radius.

6.5 Cost of Living Inflation

For the Menifee Parks original area and annexations 1 through 9, there is no annual inflation factor. The maximum assessment for the Menifee Parks original area is \$311.00 and the maximum assessment for annexations 1 through 9 is \$353.92.

For the Wheatfield South sub-zone and annexation 10, the maximum assessment shall be increased by 2%. It is specifically provided that the maximum assessment shall be increased each fiscal year, computed on the previous fiscal year's maximum assessment.

The annual assessment in any fiscal year may be less than, but shall not exceed the maximum assessment unless appropriate proceedings are conducted by the District to authorize any increase beyond the calculated maximum assessment.

7. MENIFEE SOUTH

7.1 Plans and Specifications

The Menifee South Park and Landscape Maintenance District (“Menifee South”) is generally bounded by Holland Road to the north, Keller Road to the south, Leon Road to the east and Interstate 215 to the west.

The improvements within Menifee South may include, but are not limited to: landscaping, planting, shrubbery, trees, turf, irrigation and drainage systems, trails, hardscapes, walls, site lighting and appurtenant facilities. Appurtenant facilities may include, but are not limited to, playground equipment, play courts, ball fields, and public restrooms in public right-of-way, easements and certain designated park sites and community centers within the boundaries of said maintenance district, and in recreation and park facilities. The maintenance of the improvements shall include the furnishing of services and materials for the ordinary and usual maintenance and servicing of the Improvements, including:

- Repair, removal, or replacement of all or any part of any improvements;
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilization, or treating for disease or injury;
- The removal of trimmings, rubbish, debris, and the other solid waste; and
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

7.2 Original Owner (Developer)

Zone	Owner (Developer) Reference	Zone	Owner (Developer) Reference
1	Lennar Homes	9	Meritage Homes
2	Griffin Homes	10	Dale E. Griffin
3	KB Home Coastal	11	Beazer Homes
4	Lennar Homes	12	DR Horton - Continental Residential, Inc.
5	Ryland Homes	13	Keystone Menifee - 68, LLC
6	Scott Road Associates	14	Garboni 2005 LLC
7	Menifee Road Associates	15	BC Christensen Ranch, LLC
8	K. Hovnanian Forecast Homes	16	Fairfield Holland Road, LP

7.3 Estimate of Costs

The estimated costs of administration, maintenance, operations, and servicing the improvements as described in the Plans and Specifications are summarized in the following tables. Each year, as part of the levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following fiscal year. The estimated budget for annual administration of Menifee South provides funding for services of the District staff and its agents. The cost of the annual administration budget is estimated to be 15% of the maintenance costs. In addition, it is the intent of the District to establish a Reserve Fund for each zone. An amount of 10% of the annual maintenance costs is included to build a Reserve Fund and provide for collection in installments to fund asset repair and replacement. The collection in installments is described in the most recently approved Capital Asset Replacement Report.

Description	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5
Park & Transportation Corridor Maintenance Costs	\$9,058.96	\$14,308.07	\$34,373.23	\$12,191.49	\$24,721.64
Zone Maintenance Costs	24,196.64	33,941.29	141,869.42	27,323.72	103,932.63
Administrative Costs	4,988.34	7,237.40	26,436.40	5,927.28	19,298.14
Park CAM Costs	905.90	1,430.81	3,437.32	1,219.15	2,472.16
Zone CAM Costs	2,419.66	3,394.13	14,186.94	2,732.37	10,393.26
Total Costs	\$41,569.50	\$60,311.71	\$220,303.31	\$49,394.02	\$160,817.83
Current EDUs	107.00	169.00	406.00	144.00	292.00
2020/21 Rate per EDU	\$388.50	\$356.87	\$542.62	\$343.01	\$550.75
2020/21 Maximum Rate per EDU	\$441.81	\$391.56	\$668.53	\$364.53	\$585.30

Description	Zone 6	Zone 7	Zone 8	Zone 9	Zone 10
Park & Transportation Corridor Maintenance Costs	\$22,520.39	\$4,995.13	\$16,086.00	\$12,360.82	\$8,381.65
Zone Maintenance Costs	78,157.20	14,456.18	30,363.99	23,327.42	37,885.25
Administrative Costs	15,101.64	2,917.70	6,967.50	5,353.24	6,940.03
Park CAM Costs	2,252.04	499.51	1,608.60	1,236.08	838.17
Zone CAM Costs	7,815.72	1,445.62	3,036.40	2,332.74	3,788.52
Total Costs	\$125,846.99	\$24,314.14	\$58,062.48	\$44,610.30	\$57,833.62
Current EDUs	266.00	59.00	190.00	146.00	99.00
2020/21 Rate per EDU	\$473.11	\$412.10	\$305.59	\$305.55	\$584.18
2020/21 Maximum Rate per EDU	\$533.57	\$437.97	\$344.64	\$344.59	\$672.01

Description	Zone 11	Zone 12	Zone 13	Zone 14	Zone 15
Park & Transportation Corridor Maintenance Costs	\$15,070.04	\$9,651.60	\$5,757.09	\$14,985.38	\$0.00
Zone Maintenance Costs	105,972.38	17,871.74	15,385.30	53,520.70	0.00
Administrative Costs	18,156.36	4,128.50	3,171.36	10,275.91	0.00
Park CAM Costs	1,507.00	965.16	575.71	1,498.54	0.00
Zone CAM Costs	10,597.24	1,787.17	1,538.53	5,352.07	0.00
Total Costs	\$151,303.03	\$34,404.17	\$26,428.00	\$85,632.60	\$0.00
Current EDUs	178.00	114.00	68.00	177.00	0.00
2020/21 Rate per EDU	\$850.02	\$301.79	\$388.65	\$483.80	\$307.80
2020/21 Maximum Rate per EDU	\$941.59	\$347.20	\$446.98	\$483.80	\$307.80

Description	Zone 16	Total*
Park & Transportation Corridor Maintenance Costs	\$19,472.52	\$223,934.00
Zone Maintenance Costs	24,316.26	732,520.14
Administrative Costs	6,568.32	143,468.12
Park CAM Costs	1,947.25	22,393.40
Zone CAM Costs	2,431.63	73,252.01
Total Costs	\$54,735.98	\$1,195,567.67
Current EDUs	230.00	2,645.00
2020/21 Rate per EDU	\$237.98	
2020/21 Maximum Rate per EDU	\$263.13	

*Total levied may differ slightly due to rounding.

7.4 Definitions of Budget Items

Administrative Costs: Estimate of all District staff costs, including but not limited to consultants and attorney fees, related to the administration of the Maintenance District or other performance of the work undertaken by the Maintenance Districts for the upcoming fiscal year.

Park CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the Maintenance District-wide improvements.

Park Maintenance Costs: Estimate of all costs related to the maintenance and servicing of the neighborhood parks and Transportation Corridors, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities.

Zone CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the zone specific improvements.

Zone Maintenance Costs: Estimate of all costs related to the zone specific improvements, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities. Please see maintenance exhibits on file with the District for location and quantities of zone specific improvements.

7.5 Method of Apportionment

The Method of Apportionment of the assessment is based upon the relative special benefit derived from the improvements and conferred upon the real property within each zone over and above general benefit conferred upon the real property within each zone or to the public at large. Particular and distinct special benefit arising from the improvements includes protection and preservation of landscaping, views and other facilities.

To apportion the estimated costs of any zone during any fiscal year, each of the subdivided single family residential (SFR) lots within the zone is deemed to receive equal special benefit from the improvements. The assessment for each SFR within the zone is calculated by dividing the total zone assessment by the total number of existing subdivided SFR lots within the zone to determine the annual assessment per SFR. Multi-family parcels will be assessed at 60% (.60) per dwelling unit of the assessment for an SFR. Commercial parcels will be assessed the assessment of one (1) SFR for each quarter acre or portion thereof. Commercial parcels will only be assessed for the maintenance of Transportation Corridors.

As land use changes occur, the assessment will be apportioned based on the use code assigned by the County Assessor of the County of Riverside for the current fiscal year.

Land-Use Equivalent Dwelling Units

Property Type (County Use Code)	EDU Value	Multiplier
Single Family Residential	1.00	Parcel
Multi-family	0.60	Unit
Commercial	1.00	¼ Acre

7.6 Cost of Living Inflation

As of February 1 of each fiscal year after the base year (2002/03), the maximum amount of each assessment shall be increased by 2%. It is specifically provided that the maximum assessment shall be increased each fiscal year, computed on the previous fiscal year's maximum assessment. The annual assessment may be less than, but shall not exceed the maximum assessment, unless appropriate proceedings are conducted by the District to authorize any increase beyond the maximum assessment.

8. REGIONAL PARKS LMD 88-1

8.1 Plans and Specifications

The Regional Parks Landscape Maintenance District No. 88-1 (“Regional Parks”) improvements consist of the construction, operation, maintenance and servicing of landscaping, lighting and appurtenant facilities including, but not limited to, personnel, electrical energy, utilities such as water and gas, materials, contracting services, and other items necessary for the satisfactory operation of these services as described as follows:

Landscaping, planting, shrubbery, trees, turf, irrigation systems, hardscapes, walls, site lighting and appurtenant facilities in public right-of-way, easements including, but not limited to, playground equipment, play courts, ball fields, public restrooms and certain designated park sites and community centers within the boundaries of said maintenance district, and in recreation and park facilities, including the Regional Park Facilities, of the District.

The Regional Parks Assessment District was originally formed in 1987. In compliance with Proposition 218, an assessment ballot procedure for Regional Parks was held and ballots were tabulated at a public hearing in March 1997 where the property overwhelmingly confirmed the assessment. The facilities represent over \$8,000,000 in capital improvements. Reference is made to the Plans and Specifications for the maintenance of said improvements, which are on file with the District.

8.2 Estimate of Costs

The estimated costs of administration, maintenance, operations, and servicing the improvements as described in the Plans and Specifications are summarized on the following pages. Each year, as part of the levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following year.

Description	Total Costs*
Park Maintenance Costs	\$1,770,224.00
Administrative Costs	265,533.60
Park CAM Costs	177,022.40
Total Costs	\$2,212,780.00
District Contribution (33 ^{1/3} % of Total Costs) for General Benefit	(737,592.60)
Additional Estimated District Contribution	(230,625.58)
2020/21 Levy Amount	\$1,244,561.82
Current EDUs	56,208.95
2020/21 Rate per EDU	\$22.14
2020/21 Maximum Rate per EDU	\$22.15

*Total levied may differ slightly due to rounding.

8.3 Definitions of Budget Items

Administrative Costs: Estimate of all District staff costs, including but not limited to consultants and attorney fees, related to the administration of the Maintenance District or other performance of the work undertaken by the Maintenance Districts for the upcoming fiscal year.

Park CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the Maintenance District-wide improvements.

Park Maintenance Costs: Estimate of all costs related to the maintenance and servicing of the neighborhood parks and Transportation Corridors, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities.

8.4 Method of Apportionment

Regional Parks is divided into two zones. The Regional Parks zone, which includes all parcels inside a ten-mile radius of the District offices and the District-Wide zone, which includes all parcels outside the same ten-mile radius. The zones were created in order to spread the costs of maintenance and operation of the improvements and to assess the parcels based on the proportional special benefit received. The District provides a contribution to pay the portion of costs of maintenance and operation of the facilities that provides a general benefit to the real property within Regional Parks and to the public at large and to pay the portion of costs that provides a special benefit to non-assessed real property (i.e. public owned property) within Regional Parks.

The method used for apportioning the assessment is based upon the relative special benefit derived by the properties within Regional Parks over and above general benefit conferred on the real property or to the public at large. The District is making a contribution of one-third of the total cost of the maintenance, operation and service of the Regional Park facilities and improvements in the amount of \$737,592.60 to account for the general benefit to the real property within the maintenance district and the public at large and for the special benefit to non-assessed real property (i.e. publicly owned property) within the maintenance district. An additional District contribution estimated to be in the amount of \$230,625.58 may be needed to offset the difference between the estimated costs after the general benefit contribution, and estimated levy amount. The balance of \$1,244,561.82 of the total cost of maintenance, operation and service of the Regional Park facilities and improvements provides special benefit to the real property that is being assessed. There is no annual inflator for the assessments.

Each parcel within a given zone and land use class is deemed to benefit equally with all other parcels in such zone and land use class and therefore would bear its proportionate share of the costs. Parcels within Regional Parks or that may be annexed into the maintenance district will be assessed. The following table provides the assigned Equivalent Dwelling Units (EDU) for various land use classes which are assessed within the maintenance district:

Land-Use Equivalent Dwelling Units

Property Type (County Use Code)	EDU Value	Multiplier
Single Family Residential	1.00	Lot
Multi-family	0.60	Unit
Condominium	0.60	Unit
Mobile Homes	0.30	Home

By land use class, each parcel within the District-Wide zone of Regional Parks is assigned an EDU rate of twenty-five percent (25%) of the rate of those parcels within the Regional Parks zone of the District, as it is determined that assessed real property within the District-Wide zone receives special benefit at 25% of the special benefit received by assessed real property within the Regional Parks zone.

The assessment for each parcel or lot within Regional Parks is calculated by dividing the proposed assessment for the Regional Parks by the total number of EDUs within Regional Parks to determine the amount to be assessed per EDU. The assessment per EDU for each zone is as follows:

Description	Proposed 2020/21 Assessment
Regional Parks Zone EDUs	49,725.40
Regional Parks Zone Assessment	\$1,100,895.64
Regional Parks Zone Assessment Per EDU	\$22.14
District-Wide Zone EDUs	6,483.45
District-Wide Zone Assessment	\$143,666.18
District-Wide Zone Assessment Per EDU	\$22.14
Total Regional Parks Assessment	\$1,244,561.82

The following table shows the maximum assessments to be levied for each parcel type for Fiscal Year 2020/21:

Area/Land Use Class	Maximum Assessment	Monthly Rate
Regional Benefit Area		
Single Family Residence (per lot)	\$22.15	\$1.85
Multi-Family Residence (per unit)	13.28	1.11
Mobile Homes (per unit)	6.64	0.55
District-Wide Benefit Area		
Single Family Residence (per lot)	\$5.54	\$0.46
Multi-Family Residence (per unit)	3.32	0.28
Mobile Homes (per unit)	1.66	0.14

*Vacant land and commercial properties are not assessed the Regional Parks assessment.

8.5 Cost of Living Inflation

There is no annual inflation for the assessment within the Regional Parks district.

9. RIVERCREST

9.1 Plans and Specifications

The Rivercrest Zone of Landscape Maintenance District No. 88-1 (“Rivercrest”) is comprised of the River Crest Development (Tracts 28770-1, 28771 and 28772), which is located north of Olive Avenue, south of Cedar Avenue, east of Chicago Avenue, and west of Bethlam Avenue. The Rivercrest assessment was established upon completion of a Proposition 218 assessment ballot procedure. The property owners within the zone submitted ballots in favor of the assessment as determined by the assessment ballots tabulated at the close of the public hearing on April 20, 2000.

The Rivercrest Annexation No. 1 area is comprised of Tract 31810, which is located north of Palm Avenue, south of Olive Avenue, generally east of Fairview Avenue, and west of Lincoln Avenue. The annexation assessment was established upon completion of a Proposition 218 assessment ballot procedure. The property owners within the annexation submitted ballots in favor of the assessment as determined by the assessment ballots tabulated at the close of the public hearing in November 2005.

The improvements within the Rivercrest zone and Annexation No. 1 include streetscape improvements, which are generally described as: landscaping, planting, shrubbery, trees, turf, irrigation systems, hardscapes, walls, site lighting, park maintenance and appurtenant facilities and certain designated landscape improvement sites within the boundaries of the zone.

9.2 Estimate of Costs

The estimated costs of administration, maintenance, operations, and servicing of the improvements as described in the Plans and Specifications are summarized in the following tables. Each year, as part of the assessment district levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following fiscal year. The estimated budget for annual administration of Rivercrest provides funding for services of the District staff and its agents. The cost of the annual administration budget is estimated to be 15% of the maintenance costs. An amount of 10% of the annual maintenance costs is included to build a Reserve Fund and provide for collection in installments to fund asset repair and replacement. The collection in installments is described in the most recently approved Capital Asset Replacement Report.

Description	Zone 1	Zone 2	Total*
Park & Transportation Corridor Maintenance Costs	\$0.00	\$0.00	\$0.00
Zone Maintenance Costs	30,358.81	0.00	30,358.81
Administrative Costs	4,553.82	0.00	4,553.82
Park CAM Costs	0.00	0.00	0.00
Zone CAM Costs	3,035.88	0.00	3,035.88
Total Costs	\$37,948.51	\$0.00	\$37,948.51
Current EDUs	379.00	0.00	379.00
2020/21 Rate per EDU	\$100.13	\$336.68	
2020/21 Maximum Rate per EDU	\$111.74	\$336.68	

*Total levied may differ slightly due to rounding.

9.3 Definitions of Budget Items

Administrative Costs: Estimate of all District staff costs, including but not limited to consultants and attorney fees, related to the administration of the Maintenance District or other performance of the work undertaken by the Maintenance Districts for the upcoming fiscal year.

Park CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the Maintenance District-wide improvements.

Park Maintenance Costs: Estimate of all costs related to the maintenance and servicing of the neighborhood parks and Transportation Corridors, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities.

Zone CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the zone specific improvements.

Zone Maintenance Costs: Estimate of all costs related to the zone specific improvements, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities. Please see maintenance exhibits on file with the District for location and quantities of zone specific improvements.

9.4 Method of Apportionment

The Method of Apportionment of the assessment is based upon the relative special benefit derived from the improvements and conferred upon the real property within the zone over and above general benefit conferred upon the real property within the zone or to the public at large. Particular and distinct special benefit arising from the streetscape improvements includes protection and preservation of landscaping, views and other facilities.

To apportion the estimate of costs of the zone during any fiscal year, each of the subdivided single family residential lots within the zone is deemed to receive equal special benefit from the improvements. The assessment for each single family lot within the zone/annexation is calculated by dividing the total assessment by the total number of existing single family residential lots within the zone/annexation to determine the annual assessment per single family residential lot.

Land-Use Equivalent Dwelling Units

Property Type (County Use Code)	EDU Value	Multiplier
Single Family Residential	1.00	Lot

9.5 Cost of Living Inflation

The annual assessment of the Rivercrest zone and Annexation No. 1 are subject to an increase of 2% annually as approved during the formation/annexation process. It is specifically provided that the maximum assessment shall be increased each fiscal year, computed on the previous fiscal year’s maximum assessment. The annual assessment may be less than, but shall not exceed the maximum assessment, unless appropriate proceedings are conducted by the District to authorize any increase beyond the maximum assessment.

10. WINCHESTER

10.1 Plans and Specifications

The Winchester Park and Landscape Maintenance District (“Winchester”) is generally bounded by Olive Avenue to the north, Newport Road to the south, Winchester Road (Highway 79) to the east and Briggs Road to the west.

The improvements within Winchester may include, but are not limited to: landscaping, planting, shrubbery, trees, turf, irrigation and drainage systems, trails, hardscapes, walls, site lighting and appurtenant facilities. Appurtenant facilities may include, but are not limited to, playground equipment, play courts, ball fields, and public restrooms in public right-of-way, easements and certain designated park sites and community centers within the boundaries of said maintenance district, and in recreation and park facilities, including the Regional Park Facilities of the District. The maintenance of the Improvements shall include the furnishing of services and materials for the ordinary and usual maintenance and servicing of the Improvements, including:

- Repair, removal, or replacement of all or any part of any improvements;
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilization, or treating for disease or injury;
- The removal of trimmings, rubbish, debris, and the other solid waste; and
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

10.2 Original Owner (Developer)

Zone	Owner (Developer) Reference	Zone	Owner (Developer) Reference
1	Stone Gate Development	8	Ashbrook West Prairie Crossing
2	Barratt American	9	Rancon Winchester Valley
3	Fieldstone	10	A.C. Rice, LLC
4	Ryland, Fieldstone, Shea	11	Lennar Homes of California
5	Osborne Development	12	Lennar Homes of California
6	Ryland Homes	13	Trimark Pacific-Homestead LLC
7	Continental Residential	14	Barratt American

10.3 Estimate of Costs

The estimated costs of administration, maintenance, operations, and servicing the improvements as described in the Plans and Specifications are summarized in the following tables. Each year, as part of the levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following fiscal year. The estimated budget for annual administration of the maintenance district provides funding for services of the District staff and its agents. The cost of the annual administration budget is estimated to be 15% of the maintenance costs. An amount of 10% of the annual maintenance costs is included to build a Reserve Fund and provide for collection in installments to fund asset repair and replacement. The collection in installments is described in the most recently approved Capital Asset Replacement Report.

Description	Zone 1**	Zone 2	Zone 3	Zone 4	Zone 5
Park & Transportation Corridor Maintenance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$59,199.07
Salt Creek Channel Maintenance Costs	0.00	0.00	0.00	0.00	17,127.73
Zone Maintenance Costs	0.00	0.00	0.00	0.00	27,539.81
Administrative Costs	0.00	0.00	0.00	0.00	15,579.99
Park CAM Costs	0.00	0.00	0.00	0.00	7,632.68
Zone CAM Costs	0.00	0.00	0.00	0.00	2,753.98
Total Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$129,833.27
Current EDUs	0	0	0	0	217.00
2020/21 Rate per EDU	\$0.00	\$491.29	\$418.08	\$593.07	\$598.31
2020/21 Maximum Rate per EDU	\$0.00	\$491.29	\$418.08	\$593.07	\$598.31

Description	Zone 6	Zone 7	Zone 8	Zone 9	Zone 10
Park & Transportation Corridor Maintenance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Salt Creek Channel Maintenance Costs	0.00	0.00	0.00	0.00	0.00
Zone Maintenance Costs	0.00	0.00	0.00	0.00	0.00
Administrative Costs	0.00	0.00	0.00	0.00	0.00
Park CAM Costs	0.00	0.00	0.00	0.00	0.00
Zone CAM Costs	0.00	0.00	0.00	0.00	0.00
Total Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Current EDUs	0	0	0	0	0
2020/21 Rate per EDU	\$604.21	\$690.21	\$519.42	\$731.88	\$612.26
2020/21 Maximum Rate per EDU	\$604.21	\$690.21	\$519.42	\$731.88	\$612.26

Description	Zone 12	Zone 13	Zone 14	Total*
Park & Transportation Corridor Maintenance Costs	\$0.00	\$0.00	\$0.00	\$59,199.07
Salt Creek Channel Maintenance Costs	0.00	0.00	0.00	\$17,127.73
Zone Maintenance Costs	0.00	0.00	0.00	\$27,539.81
Administrative Costs	0.00	0.00	0.00	\$15,579.99
Park CAM Costs	0.00	0.00	0.00	\$7,632.68
Zone CAM Costs	0.00	0.00	0.00	\$2,753.98
Total Costs	\$0.00	\$0.00	\$0.00	\$129,833.27
Current EDUs	0	0	0	244.00
2020/21 Rate per EDU	\$816.44	\$612.67	\$551.46	
2020/21 Maximum Rate per EDU	\$816.44	\$612.67	\$551.46	

*Total levied may differ slightly due to rounding.

**All territory within Zone 1 was detached from the District by Resolution No. 1110-19 approved by the Board on November 18, 2019.

10.4 Definitions of Budget Items

Administrative Costs: Estimate of all District staff costs, including but not limited to consultants and attorney fees, related to the administration of the Maintenance District or other performance of the work undertaken by the Maintenance Districts for the upcoming fiscal year.

Park CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the Maintenance District-wide improvements.

Park Maintenance Costs: Estimate of all costs related to the maintenance and servicing of the neighborhood parks and Transportation Corridors, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities.

Zone CAM Costs: Estimate of all costs required to be levied to accumulate funds to perform work required by the Capital Asset Replacement Report related to the zone specific improvements.

Zone Maintenance Costs: Estimate of all costs related to the zone specific improvements, including District staff and subcontractors work to perform maintenance duties, extraordinary repairs, and including all utilities. Please see maintenance exhibits on file with the District for location and quantities of zone specific improvements.

10.5 Method of Apportionment

The Method of Apportionment of the assessment is based upon the relative special benefit derived from the improvements and conferred upon the real property within each zone over and above general benefit conferred upon the real property within each zone or to the public at large. Particular and distinct special benefit arising from the improvements includes protection and preservation of landscaping, views and other facilities.

To apportion the estimated costs of any zone during any fiscal year, each of the subdivided single family residential lots within the zone is deemed to receive equal special benefit from the improvements. The assessment for each single family residential lot within the zone is calculated by dividing the total zone assessment by the total number of existing subdivided single family residential lots within the zone to determine the annual assessment per single family residential lot. Multi-family parcels will be assessed at 60% (.60), per dwelling unit, of the assessment for a single family residential lot. Commercial parcels will be assessed the assessment of one (1) single family residential lot for each quarter acre or portion thereof. Commercial parcels will only be assessed for the maintenance of Transportation Corridors.

As land use changes occur, the assessment will be apportioned based on the use code assigned by the County Assessor of the County of Riverside for the current fiscal year.

Land-Use Equivalent Dwelling Units

Property Type (County Use Code)	EDU Value	Multiplier
Single Family Residential	1.00	Unit
Multi-family	0.60	Unit
Commercial	1.00	¼ Acre

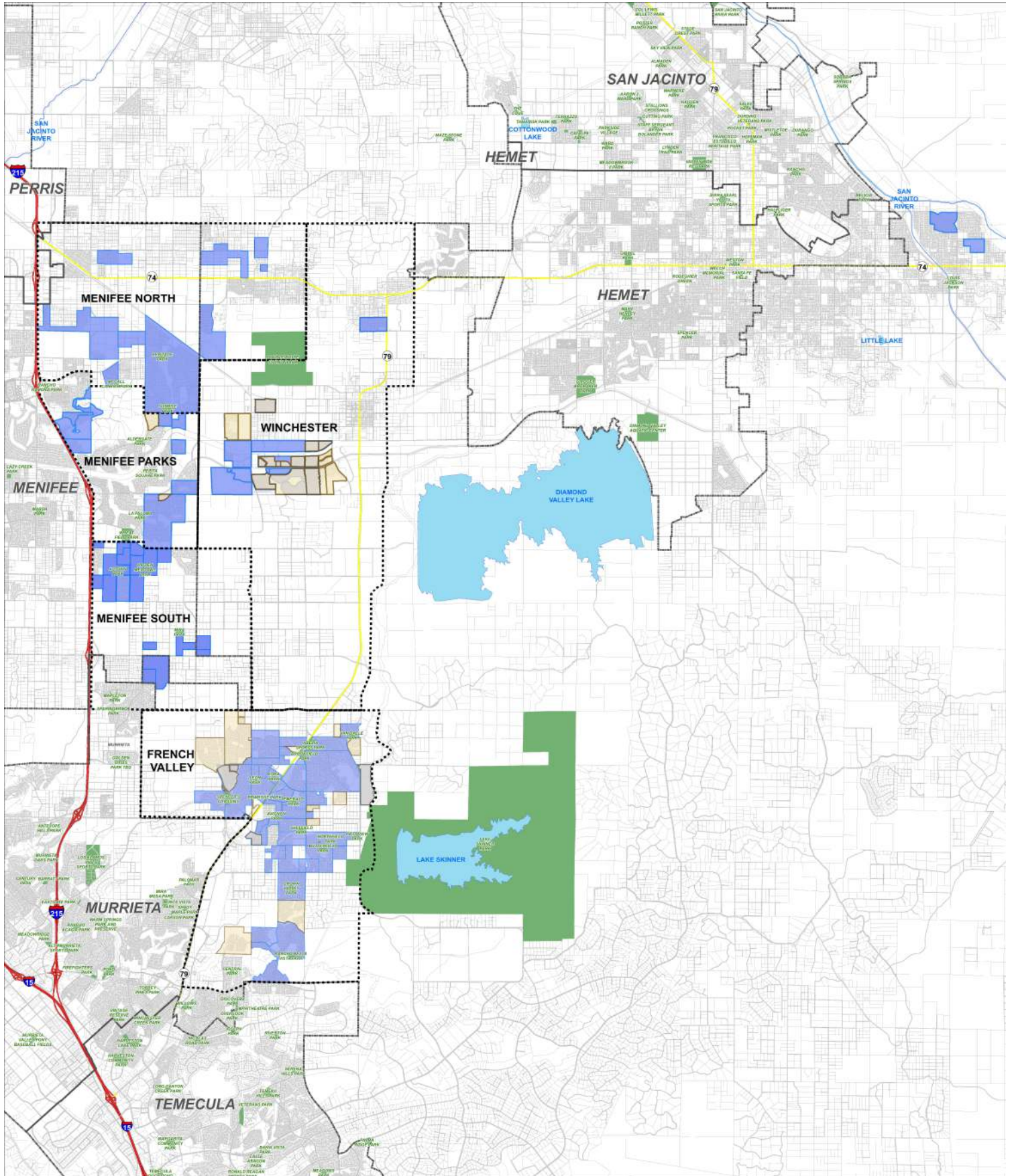
10.6 Cost of Living Inflation

As of February 1 of each fiscal year after the base year (2002/03), the maximum amount of each assessment shall be increased by 2%. It is specifically provided that the maximum assessment shall be increased each fiscal year, computed on the previous fiscal year's maximum assessment. The annual assessment may be less than, but shall not exceed the maximum assessment, unless appropriate proceedings are conducted by the District to authorize any increase beyond the maximum assessment.

11. LOCATION OF MAINTENANCE DISTRICTS AND ZONES

The following map shows the general location of the Maintenance District and subsequent zones.

VALLEY-WIDE RECREATION & PARK DISTRICT LANDSCAPE MAINTENANCE DISTRICT OVERVIEW MAP



12. ASSESSMENT DIAGRAMS

Assessment Diagrams for each of the maintenance districts and zones are on file with the District's Clerk of the Board. The lines and dimensions of each lot or parcel are those lines and dimensions shown on the maps of the County Assessor of the County of Riverside, at the time this report was prepared, and are incorporated by reference herein and made part of this Engineer's Report.

13. ASSESSMENT ROLL

The assessment roll is a listing of the proposed assessment for Fiscal Year 2020/21 apportioned to each lot or parcel, as shown on the last equalized roll of the Assessor of the County of Riverside. Due to the size of the assessment roll, the assessment roll for Fiscal Year 2020/21 has been bound separately from this Report. The following table summarizes the Fiscal Year 2020/21 assessments for the Maintenance Districts:

District	Total EDUs	Proposed 2020/21 Assessment*
French Valley	9,090.00	\$5,100,938.99
Menifee North	3,360.00	2,210,483.99
Menifee Parks	6,959.47	2,165,660.35
Menifee South	2,645.00	1,195,567.67
Regional	56,208.95	1,244,561.82
Rivercrest	379.00	37,948.51
Winchester	217.00	129,833.27
Total	78,859.42	\$12,084,994.60

*Total levied may differ slightly due to rounding.

RESOLUTION NO. 1126-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT, DECLARING ITS INTENTION FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE MAINTENANCE DISTRICTS FOR FISCAL YEAR 2020/21

WHEREAS, the Board of Directors (hereinafter referred to as the “Board”) of the Valley-Wide Recreation and Park District by previous Resolutions has formed special maintenance districts pursuant to the terms of the “Landscaping and Lighting Act of 1972”, being Division 15, Part 2 of the Streets and Highways Code of the State of California (the “Act”). The special maintenance districts are known and designated as:

**FRENCH VALLEY PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE NORTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
MENIFEE PARKS ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
MENIFEE SOUTH PARK AND LANDSCAPE MAINTENANCE DISTRICT
REGIONAL LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
RIVERCREST ZONE OF LANDSCAPE MAINTENANCE DISTRICT NO. 88-1
WINCHESTER PARK AND LANDSCAPE MAINTENANCE DISTRICT
INCLUDING ALL SUBSEQUENT ZONES AND SUB-ZONES THEREIN
(Collectively referred to as the “Maintenance Districts”).**

WHEREAS, the Board has retained NBS for the purpose of assisting with the annual levy of the Maintenance Districts, and to prepare and file a report with the Clerk of the Board in accordance with the Act.

WHEREAS, the Board pursuant to the provisions of the Act did by previous Resolution, order the preparation of an annual Engineer’s Report for the Maintenance Districts.

WHEREAS, the Board pursuant to the provisions of the Act did by previous Resolution, approve the preliminary annual Engineer’s Report for the Maintenance Districts.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD FOR THE DISTRICT, AS FOLLOWS:

Section 1 Intention: The Board hereby declares that it is its intention to levy and collect assessments within the Maintenance Districts pursuant to the Act for Fiscal Year 2020/21.

Section 2 Description of Improvements: The improvements within the Maintenance Districts may include, but are not limited to: turf, shrubs, plants and trees, landscaping, irrigation and drainage systems, graffiti removal, pedestrian walkways, lighting, masonry walls, and associated appurtenances within the public right-of-ways or specific easements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition. For a full and detailed description of the improvements, please refer to the Engineer’s Report on file with the Clerk of the Board.

Section 3 Maintenance District Boundaries: The boundaries of the Maintenance Districts are described as the boundaries previously defined in the formation and annexation documents of the Maintenance District, within the boundaries of the Valley-Wide Recreation and Park District, within the County of Riverside, State of California. For a full and detailed description of the Maintenance District and subsequent zones boundaries, please refer to the Engineer's Report on file with the Clerk of the Board.

Section 4 Proposed Assessment Amounts: For Fiscal Year 2020/21, the proposed assessments are outlined in the Engineer's Report which details any changes or increases in the annual assessment, and is on file with the Clerk of the Board. Per *Chapter 5, Section 22660(b)* of the Act, the proposed assessments include amounts for collection in annual installments. Those collections are described in the most recent approved Valley-Wide Recreation and Park District Landscape Maintenance District Capital Asset Replacement Report.

Section 5 Engineer's Report: The Engineer's Report as preliminary approved by the Board is on file with the Clerk of the Board and open for public inspection. Reference is made to the Engineer's Report for a full and detailed description of the improvements to be maintained, the boundaries of the Maintenance District and the proposed assessments upon assessable lots and parcels of land within the Maintenance Districts.

Section 6 Notice of Public Hearing: Notice is hereby given that a Public Hearing is scheduled to be held at the Valley-Wide District Office, 901 W. Esplanade Avenue, San Jacinto, CA 92582 on Monday July 20, 2020 at 5:30 p.m. or as soon thereafter as feasible. However, if an in-person meeting is not possible due to the COVID-19 Pandemic, the Public Hearing will be held electronically. Instructions for the electronic meeting will be made available on the District's posted agenda and website. All interested parties shall be afforded the opportunity to hear and be heard. The Board shall consider all oral statements or written communication made or filed by any interested person in regards to the Maintenance Districts.

Section 7 The Clerk of the Board is hereby authorized and directed to give notice of such hearing as provided by law.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1126-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

Lanay Negrete, Clerk of the Board

THIS PAGE INTENTIONALLY LEFT BLANK

***CONSENT
CALENDAR***

ITEM No. 12.10

THIS PAGE INTENTIONALLY LEFT BLANK



AGENDA REPORT

Item No. 12.10

BOARD OF DIRECTORS MEETING: June 15, 2020	SUBJECT: Resolution Declaring July as "Parks Make Life Better" Month
---	--

RECOMMENDED ACTION:

That the Board of Directors approve Resolution 1127-20, declaring the month of July 2020 as "Parks Make Life Better" Month in the Valley-Wide Recreation and Park District community.

ANALYSIS:

July is recognized as Parks and Recreation Month all across the country. Valley-Wide Recreation is particularly fortunate with a tremendous array of parks and recreational facilities for resident's enjoyment along with programs provided by both staff and by an incredible number of dedicated volunteers.

Valley-Wide Recreation recognizes the immense value quality parks and recreation programming brings to a community. Our organization is fortunate to have passionate staff, whose dedication to enhancing the quality of life in our residents is unmatched and has garnered our District multiple distinctions including Outstanding Large District in the State, allowing us to declare on our logo that Valley-Wide Recreation and Park District is home to Award Winning California Parks.

ATTACHMENTS:

1. Resolution 1127-20

Prepared by: Lanay Negrete
Reviewed by: James Salvador
Approved by: Dean Wetter

RESOLUTION NO. 1127-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT DESIGNATING JULY 2020 AS PARKS MAKE LIFE BETTER MONTH

Whereas, Parks and Recreation makes lives and communities better now and in the future; and

Whereas, it is established through statewide public opinion research, 98% of California households visit a local park at least once a year; two in three households visit a park once a month; 50% of households participate in an organized recreation program; and most park use is with family and friends; and

Whereas, residents value recreation as it provides positive alternatives for children and youth to reduce crime and mischief especially during nonschool hours; it promotes the arts, it increases social connections; aids in therapy; and promotes lifelong learning; and

Whereas, residents' value their parks for access to outdoor spaces for children and adults to play and be active; exercise and group sports; and

Whereas, parks provide access to the serenity and the inspiration of nature and outdoor spaces as well as preserve and protect the historic, natural, and cultural resources in our community; and

Whereas, the District of Valley-Wide Recreation and Park District including children, youth, families, adults, seniors, businesses, community organizations, and visitors benefit from the wide range of parks, trails, open space, sports fields, tennis courts, facilities and programs.

Whereas, the Valley-Wide Recreation and Park District urges all its residents to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

Whereas, July is celebrated across the nation as Parks and Recreation Month,

THEREFORE BE IT RESOLVED, Valley-Wide Recreation and Park District hereby proclaims July 2020 as Parks Make Life Better!® Month and in doing so, urges all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.

I, Lanay Negrete, Clerk of the BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT, do hereby certify that the foregoing resolution, was duly passed and adopted by the BOARD OF DIRECTORS of the VALLEY-WIDE RECREATION AND PARK DISTRICT at a regular meeting thereof assembled this 15th day of June, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Lanay Negrete, Clerk of the Board

CONSENT CALENDAR

ITEM No. 12.11

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.11

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

French Valley Community Facilities District
(CFD) Zone 17 (Spencer's Crossing IV)
Formation

RECOMMENDED ACTION:

That the Board of Directors approve **Resolution No. 1128-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

ANALYSIS:

At the petition of the property owner, Riverside Mitland 03 LLC, Tract 37646 (Spencer's Crossing IV) would be the 17th zone annexed into the French Valley Community Facilities District. This project is located north of Hilton Road, west of Leon Road, south of Keller Road, and east of Spencer's Crossing Parkway, in Winchester, CA, and contains 53 single family dwelling units (EDU).

FISCAL IMPACT:

The individual property owners in the CFD will be responsible for annual payments of special taxes. The maximum annual special tax per EDU, as referenced in the Rate Method Apportionment, is \$1,224. It is estimated, upon full completion of the development, there will be a maximum annual collection of special tax revenue of approximately \$68,872 with the base year being 2021/2022.

ENVIRONMENTAL ANALYSIS:

This action is exempt from the California Environmental Quality Act (CEQA) requirement.

ATTACHMENTS:

1. Resolution No. 1128-20
2. Exhibit A – Proposed Boundaries of the District
3. Exhibit B – Description of Services to be Financed by the District
4. Exhibit C – Rate of Method of Apportionment of Special Tax
5. Exhibit D – Notice of Public Hearing

Prepared by: James Salvador
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RESOLUTION NO. 1128-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT, DECLARING ITS INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 17
(SPENCER'S CROSSING IV)

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the "Act"), the Board of Directors of Valley-Wide Recreation & Park District may commence proceedings for the establishment of a community facilities district, and

WHEREAS, this Board of Directors has received petitions (including waivers) from the landowners requesting that it establish a community facilities district under the Act to provide for the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities, and this Board of Directors now desires to commence proceedings to establish a community facilities district (the "District") as described herein; and

WHEREAS, under the Act, this Board of Directors is the legislative body for the proposed District and is empowered with the authority to establish the District and levy special taxes within the District; and

WHEREAS, this Board of Directors now desires to proceed with the actions necessary to consider the establishment of the District.

NOW, THEREFORE, the Board of Directors of the Valley-Wide Recreation and Park District, DOES HEREBY RESOLVE as follows:

1. This Board of Directors proposes to begin the proceedings necessary to establish the District pursuant to the Act.
2. The name of the proposed District is Valley-Wide Recreation and Park District, French Valley Community Facilities District, Zone 17 (Spencer's Crossing IV).
3. The proposed boundaries of the District are as shown on the map of the District on file with the Clerk of the Board, a copy of which is attached hereto as Exhibit A, which Exhibit is by this reference incorporated herein. The proposed boundaries are hereby preliminarily approved. The Clerk of the Board is hereby directed to record, or cause to be recorded, the map of the boundaries of the District in the office of the Riverside County Recorder as soon as practicable after the adoption of this Resolution.
4. The type of services proposed to be financed by the District and pursuant to the Act shall consist of those services described in Exhibit B hereto, which Exhibit is by this reference incorporated herein (the "Services").

5. Except where funds are otherwise available, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District, will be levied annually within the District and collected in the same manner as ordinary ad valorem property taxes or in such other manner as this Board of Directors or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the special tax among the parcels of real property within the District, in sufficient detail to allow each landowner within the proposed District to estimate the maximum amount such owner will have to pay, are described in Exhibit C attached hereto, which Exhibit is by this reference incorporated herein.

6. This Board of Directors finds that the provisions of Section 53313.6, 53313.7 and 53313.9 of the Act (relating to adjustments to ad valorem property taxes and schools financed by a community facilities district) are inapplicable to the District.

7. The levy of said proposed special tax shall be subject to the approval of the qualified electors of the District at a special election. The proposed voting procedure shall be by mailed or hand-delivered ballot among the landowners in the proposed District, with each landowner having one vote for each acre or portion of an acre of land such landowner owns in the District.

8. Except as may otherwise be provided by law or the rate and method of apportionment of the special tax for the District, all lands owned by any public entity, including the United States, the State of California and/or Valley-Wide Recreation and Park District, or any departments or political subdivisions of any thereof, shall be omitted from the levy of the special tax to be made to cover the costs and expenses of the Services and any expenses of the District.

9. The General Manager of Valley-Wide Recreation and Park District is hereby directed to study the proposed Services and to make, or cause to be made, and file with the Clerk of the Board a report in writing, presenting the following:

(a) A brief description of the Services.

(b) An estimate of the fair and reasonable initial annual cost of providing the Services, including the incidental expenses in connection therewith, any Valley-Wide Recreation and Park District administration costs and all other related costs.

Said report shall be made a part of the record of the public hearing provided for below.

10. Monday, July 20, 2020, at 5:30 p.m., or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, and the same are hereby appointed and fixed as the time and place when and where this Board of Directors, as legislative body for the District, will conduct a public hearing on the establishment of the District and consider and finally determine whether the public interest, convenience and necessity require the formation of the District and the levy of said special tax. However, if an in-person meeting is not possible due to the COVID-19 pandemic, the public hearing will be held electronically. Instructions for the electronic meeting will be made available on the District's posted agenda.

11. The Clerk of the Board is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper published in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form of Exhibit D hereto.

12. This Resolution shall take effect upon its adoption.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1128-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

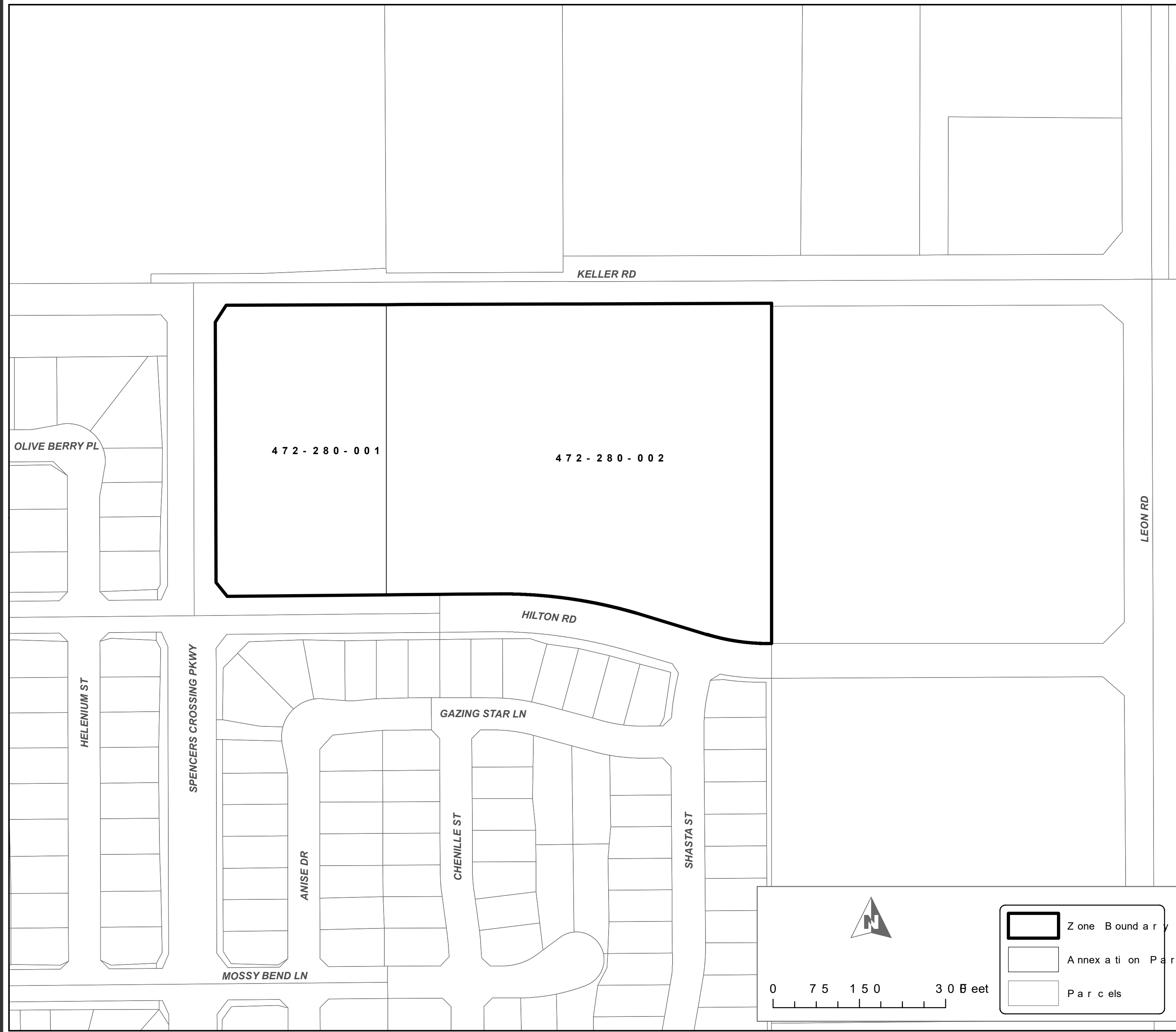
ABSENT: _____

ABSTAINED: _____

Lanay Negrete, Clerk of the Board

EXHIBIT A
VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 17
(SPENCER'S CROSSING IV)
PROPOSED BOUNDARIES OF THE DISTRICT

PROPOSED BOUNDARIES OF FRENCH VALLEY COMMUNITY FACILITIES DISTRICT ZONE 17 (SPENCER'S CROSSING IV) VALLEY-WIDE RECREATION AND PARK DISTRICT COUNTY OF RIVERSIDE STATE OF CALIFORNIA



FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF DIRECTORS THIS _____

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

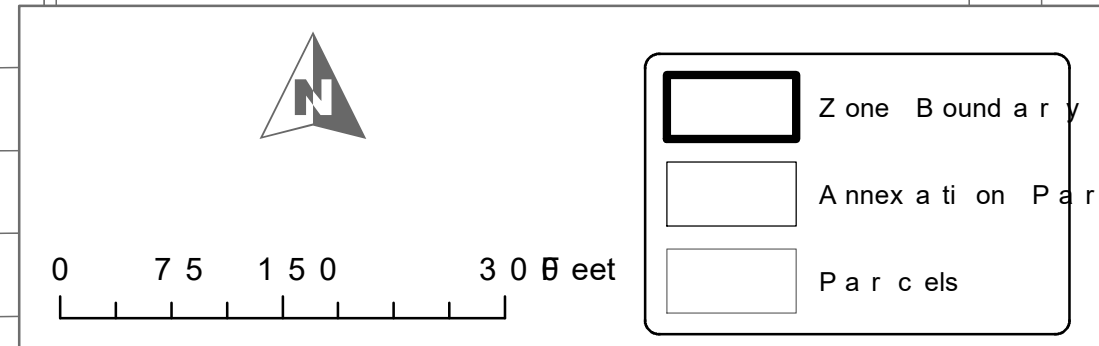
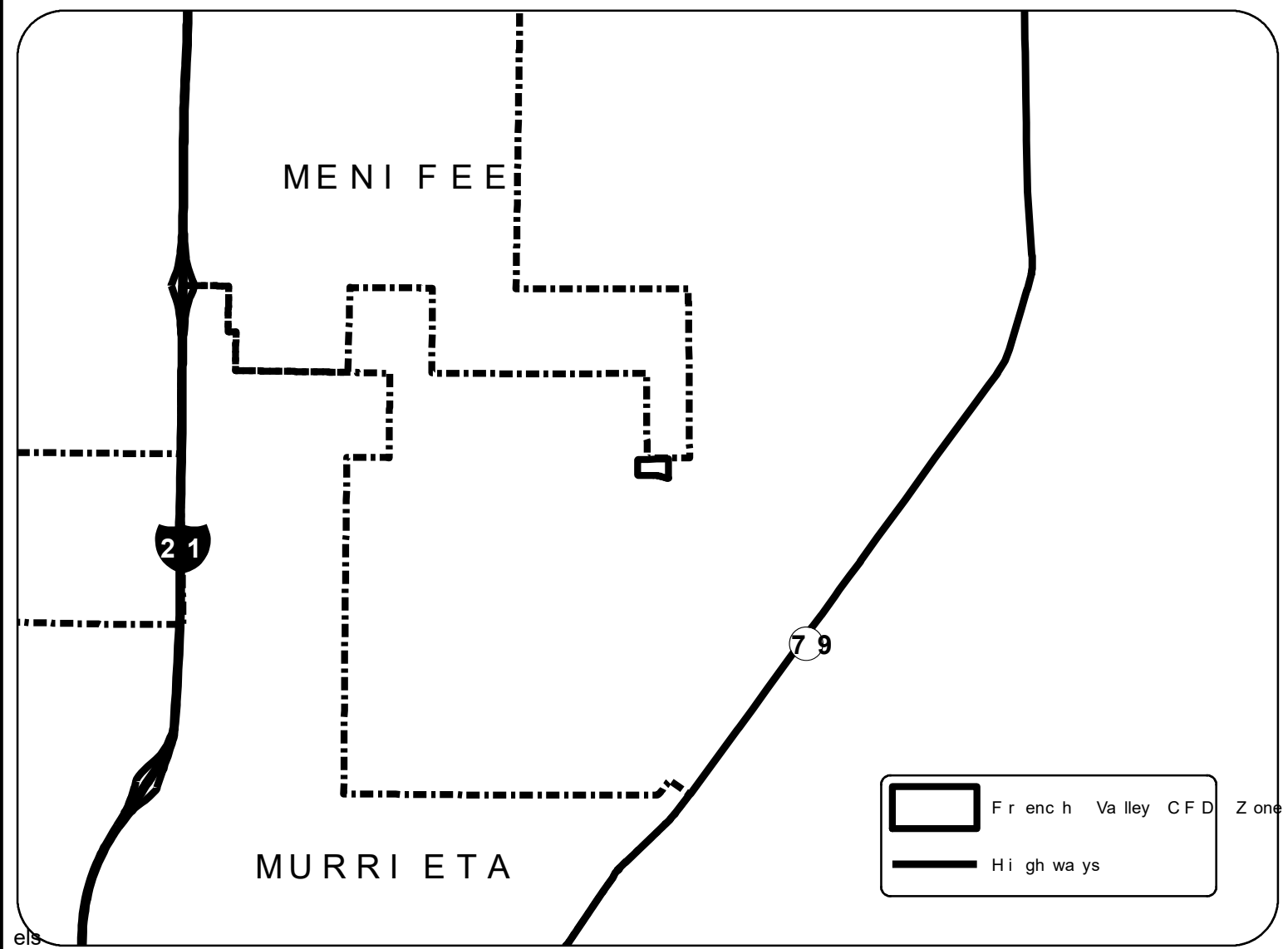
I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES, FACILITIES DISTRICT ZONE 17 (SPENCER'S CROSSING IV), VALLEY-WIDE RECREATION AND PARK DISTRICT, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT AT A REGULAR MEETING THEREOF, HELD ON _____, 20____, BY ITS RESOLUTION NO. _____.

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

FILED THIS _____ DAY OF _____, 20____, AT THE HOUR OF _____ O' CLO
ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____
RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER
COUNTY OF RIVERSIDE, CALIFORNIA

FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR PARCELS, REFER TO THE ASSESSOR'S MAPS IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.



- Zone Boundary
- Annexation Parcel
- Parcels

- French Valley CFD Zone 17
- Highways

Source: Riverside County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California VI FIPS 0406 Feet



EXHIBIT B

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 17
(SPENCER'S CROSSING IV)

DESCRIPTION OF SERVICES TO BE FINANCED BY THE DISTRICT

It is intended that the District will be eligible to fund all or a portion of the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities within or adjacent to the District.

The District may fund any of the following related to the maintenance of the services described above: obtaining, reconstructing, furnishing, operating and maintaining equipment, apparatus or facilities related to providing the services and/or equipment, apparatus, facilities or fixtures in areas to be maintained, paying the salaries and benefits of personnel necessary or convenient to provide the services, and other related expenses and the provision of reserves for repairs and replacements and for the future provision of services. It is expected that the services will be provided by Valley-Wide Recreation and Park District, either with its own employees or by contract with third parties, or any combination thereof. The District may also fund administrative fees of Valley-Wide Recreation and Park District related to the District.

EXHIBIT C

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 17
(SPENCER'S CROSSING IV)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

**VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 17
(SPENCER'S CROSSING IV)
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX**

A Special Tax shall be levied and collected in French Valley Community Facilities District, Zone 17 (Spencer's Crossing IV), Valley-Wide Recreation and Park District ("French Valley CFD") each Fiscal Year, in an amount determined by the application of the procedures described below. All of the Taxable Property (as defined below) in French Valley CFD, unless exempted by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

I. DEFINITIONS

The terms used herein shall have the following meanings:

"Accessory Dwelling Unit" means a secondary residential unit of limited size, as defined in California Government Code Section 65852.1 as that may be amended from time to time, that shares a Parcel with a Unit of Single Family Detached Property.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map or in the Assessor's Data for each Assessor's Parcel. In the event the Assessor's Parcel Map or Assessor's Data shows no acreage, the Acreage for any Assessor's Parcel shall be determined by the CFD Administrator based upon the applicable final map, parcel map, condominium plan, or other recorded County parcel map or calculated using available spatial data and GIS. The square footage of an Assessor's Parcel is equal to the Acreage of such parcel multiplied by 43,560.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Act of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of French Valley CFD: the costs of computing the Annual Special Tax Requirement and the annual Special Tax and of preparing the annual Special Tax collection schedules; the costs of collecting the Special Taxes, including any charges levied by the County Auditor's Office, Tax Collector's Office or Treasurer's Office; the costs of the District or designee in complying with the disclosure requirements of the California Government Code (including the Act), including public inquiries regarding the Special Taxes; the costs of the District or designee related to an appeal of the Special Tax; and the costs of commencing and pursuing to completion any foreclosure action arising from delinquent Special Taxes in French Valley CFD.

"Annual Services Costs" means the amounts required to fund services authorized to be funded by French Valley CFD.

"Annual Special Tax Requirement" means that amount with respect to French Valley CFD determined by the Board of Directors or designee as required in any Fiscal Year to pay: (1) the Administrative Expenses, (2) the Annual Services Costs, (3) any amount required to establish or replenish any reserve or replacement fund established in connection with French Valley CFD, and (4) reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

“Assessor’s Data” means Acreage or other Parcel information contained in the records of the County Assessor.

“Assessor’s Parcel” or “Parcel” means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means, with respect to an Assessor’s Parcel, that number assigned to such Assessment’s Parcel by the County for purposes of identification.

“Board of Directors” means the Board of Directors of the District, acting as the legislative body of French Valley CFD.

“CFD Administrator” means an official of the District, or designee or agent or consultant, responsible for administering the Special Tax in accordance with this Rate and Method of Apportionment.

“Commercial Property” means, in any Fiscal Year, all Parcels of Developed Property with a commercial use, according to Assessor’s Data or as otherwise known by the CFD Administrator.

“County” means the County of Riverside, California.

“Developed Property” means, in any Fiscal Year, all Taxable Property in French Valley CFD for which a building permit has been issued prior to the Fiscal Year in which the Special Tax is being levied. If building permit data is not readily available, a Parcel may be classified as Developed Property upon inspection of such Parcel by the District and/or the CFD Administrator evidencing that construction of a structural foundation has begun or has been completed prior to the Fiscal Year in which the Special Tax is being levied. The determination of a Parcel’s development status by the District and/or the CFD Administrator shall be final.

“District” means the Valley-Wide Recreation and Park District, County of Riverside, California.

“Exempt Property” means all property located within the boundaries of French Valley CFD which is exempt from the Special Tax pursuant to Section V below.

“Fiscal Year” means the period from July 1st of any calendar year through June 30th of the following calendar year.

“French Valley CFD” means the French Valley Community Facilities District, Zone 17 (Spencer’s Crossing IV), Valley-Wide Recreation and Park District, County of Riverside, State of California.

“GIS” means a geographic information system.

“Maximum Special Tax” means the maximum Special Tax authorized for levy in any Fiscal Year that may apply to Taxable Property as described in Section III.

“Multi-Family Property” means, in any Fiscal Year, (a) all Parcels of Developed Property consisting of one Unit that share a common wall with another Unit, have separate Assessor’s Parcel Numbers assigned to them, and may be purchased by individual homebuyers (which shall still be the case even if the Units are purchased and subsequently offered for rent by the owner of the Unit), including such

residential structures that meet the statutory definition of a condominium project contained in Civil Code Section 4125, according to Assessor's Data or as otherwise known by the CFD Administrator, or (b) all Parcels of Developed Property consisting of two or more Units that share a single Assessor's Parcel Number, are offered for rent to the general public, and cannot be purchased by individual homebuyers, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Property Owners Association Property" means any property within the boundaries of French Valley CFD which is (a) owned by a property owners association, or (b) designated with specific boundaries and acreage on a final subdivision map as property owner association property. As used in this definition, a property owner association includes any master or sub-association.

"Proportionately" means, for Developed Property that the ratio of the Special Tax levy to the Maximum Special Tax is equal for all Assessors' Parcels of Developed Property within French Valley CFD. For Undeveloped Property, "Proportionately" means that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels of Undeveloped Property within French Valley CFD.

"Public Property" means any property within the boundaries of French Valley CFD owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public or private road right-of-way making the property unusable for any other purpose has been granted to the federal government, the State of California, the County, the District, or any local government or other public agency.

"Single-Family Property" means, in any Fiscal Year, all Parcels of Developed Property consisting of one Unit that does not share a common wall with another Unit, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Special Tax" means the amount levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Annual Special Tax Requirement.

"Tax Escalation Factor" means 2.0% and will be applied annually after Fiscal Year 2020/21 to increase the Maximum Special Tax rates shown in Section III.

"Taxable Property" means all Parcels within the boundary of French Valley CFD that are not Exempt Property, or exempt from the Special Tax pursuant to the Act or Section V below.

"Undeveloped Property" means all Parcels of Taxable Property that are not Developed Property.

"Unit" means any individual single family detached or attached home, townhome, condominium, apartment, or other residential dwelling unit, including each separate living area within a half-plex, duplex, triplex, fourplex, or other residential structure. An Accessory Dwelling Unit that shares a Parcel with a Unit of Single-Family Property shall not be considered a separate Unit for purposes of calculating the Special Tax.

"Welfare Exempt Property" means all Parcels within the boundaries of French Valley CFD that have been granted a welfare exemption pursuant to Section 53340 (c) under the Act under subdivision (g) of Section 214 of the Revenue and Taxation Code by the County.

II. DETERMINATION OF TAXABLE PARCELS

On or about July 1 of each Fiscal Year, the CFD Administrator shall determine the valid Assessor's Parcel Numbers for all Taxable Property within French Valley CFD. If any Assessor's Parcel Numbers are no longer valid from the previous Fiscal Year, the CFD Administrator shall determine the new Assessor's Parcel Number or Numbers that are in effect for the current Fiscal Year. To the extent a Parcel or Parcels of Taxable Property are subdivided, consolidated or otherwise reconfigured, the Maximum Special Tax rates shall be assigned to the new Assessor's Parcels pursuant to Section III. The CFD Administrator shall also determine: (i) the property type of each Parcel, as shown in Table 1; (ii) the number of Units each Parcel contains; and (iii) the Annual Special Tax Requirement for the Fiscal Year.

III. SPECIAL TAX - METHOD OF APPORTIONMENT

All Taxable Property shall be subject to a Special Tax defined as follows.

The Special Tax shall be levied each Fiscal Year by the CFD Administrator. The Annual Special Tax Requirement shall be apportioned to each Parcel within French Valley CFD by the method shown below.

- First. Determine the Annual Special Tax Requirement.
- Second. Levy the Special Tax on each Parcel of Developed Property, Proportionately, up to the Maximum Special Tax described in the table below to satisfy the Annual Special Tax Requirement.
- Third. If additional monies are needed to satisfy the Annual Special Tax Requirement after levying the Maximum Special Tax on Developer Property, the Special Tax shall be levied Proportionately on each Assessor's Parcel of Undeveloped Property up to 100% of the Maximum Special Tax for Undeveloped Property;

Under no circumstances will the Special Tax levied against any Assessor's Parcel of Developed Property be increased by more than 10% as a consequence of delinquency or default by the owner of any other Assessor's Parcel within French Valley CFD.

**TABLE 1
MAXIMUM SPECIAL TAX RATES
FISCAL YEAR 2020/21***

Property Type	Maximum Special Tax Rate (annually)	Per	Expected Special Tax Revenue
Single-Family Property	\$1,224.00	Unit	\$64,872.00
Multi-Family Property	0.00	Unit	0.00
Commercial Property	0.00	Acre	0.00
Undeveloped Property	0.00	Acre	0.00

**On each July 1, commencing on July 1, 2021, the Maximum Special Tax Rate and Expected Special Tax Revenue shall be increased by the Tax Escalation Factor.*

IV. FORMULA FOR PREPAYMENT OF SPECIAL TAX OBLIGATIONS

The Special Tax may not be prepaid.

V. EXEMPTIONS

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Taxes shall be levied on Public Property, except as otherwise provided in Sections 53317.3 and 53317.5 of the Act, or Property Owners Association Property.

As may be required pursuant to the Act, Welfare Exempt Property may be classified as Exempt Property or may be reimbursed for Special Tax levied and paid. In order to receive reimbursement, the property owner must provide documentation of the exemption to the CFD Administrator within one calendar year after having paid the Special Taxes for which an exemption has been granted. A refund of the amount of Special Taxes paid for the Fiscal Year the exemption has been granted will be provided to the property owner of Welfare Exempt Property who was granted the exemption.

VI. INTERPRETATION OF RATE AND METHOD OF APPORTIONMENT

The District reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning the Special Tax. In addition, the interpretation and application of any section of this document shall be at the District’s discretion. Interpretations may be made by the District by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment of Special Tax.

VII. MANNER AND DURATION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided that the District may directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner if needed to meet the financial obligations of French Valley CFD, and may collect delinquent Special Taxes through foreclosure or other available methods.

A Special Tax shall continue to be levied and collected within French Valley CFD, as needed to fund the Annual Special Tax Requirement, in perpetuity.

VIII. APPEAL OF SPECIAL TAX LEVY

Any property owner may file a written appeal of the Special Tax with the CFD Administrator claiming that the amount or application of the Special Tax is not correct. The appeal must be filed not later than one calendar year after having paid the Special Taxes that are disputed, and the appellant must be current in all payments of Special Taxes. In addition, during the term of the appeal process, all Special Taxes levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Taxes are in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFD Administrator's decision relative to the appeal, the owner may then file a written appeal with the Board of Directors whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFD Administrator or subsequent decision by the Board of Directors requires the Special Taxes to be modified or changed in favor of the property owner, no cash refund shall be made for prior years' Special Taxes, but an adjustment shall be made to credit future Special Taxes.

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

EXHIBIT D

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 17
(SPENCER'S CROSSING IV)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Directors of Valley-Wide Recreation and Park District will conduct a public hearing on Monday, July 20, 2020, at 5:30 p.m. or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, or virtually if an in-person meeting is not possible due to the COVID-19 pandemic, to consider the following:

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 17
(SPENCER'S CROSSING IV)

On June 15, 2020, the Board of Directors of Valley-Wide Recreation and Park District adopted a Resolution entitled "A Resolution of the Board of Directors of Valley-Wide Recreation and Park District, Declaring Its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes" (the "Resolution of Intention"). Reference is hereby made to the Resolution of Intention on file in the office of the Clerk of the Board of Valley-Wide Recreation and Park District for further particulars.

In the Resolution of Intention, the Board of Directors declared its intention to form the Valley-Wide Recreation and Park District French Valley Community Facilities District, Zone 17 (Spencer's Crossing IV) (the "District") to finance the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities as further identified in an exhibit to the Resolution of Intention. The proposed boundaries of the District were identified in another exhibit to the Resolution of Intention, and the Resolution of Intention identified a proposed special tax to be levied on real property to be included in the District to pay for costs of the services.

In the Resolution of Intention, the Board of Directors provided that the levy of the special tax will be subject to a mailed ballot election among the owners of land in the District. The Board of Directors ordered the General Manager to prepare a report on the District, and the Board of Directors called for a public hearing on the District.

At the hearing, the testimony of all interested persons or taxpayers for or against the establishment of the District, the extent of the District or the furnishing of specified types of services will be heard. Any person interested may file a protest in writing with the Clerk of the Board. If fifty percent or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be included in the District, or the owners of one-half or more of the area of land in the territory proposed to be included in the District and not exempt from the special tax file written protests against the establishment of the District and the protests are not withdrawn to reduce the value of the protests to less than a majority, the Board of Directors shall take no further action to establish the District or authorize the special taxes for a period of one year from the date of the decision of the

Board of Directors, and if the majority protests of the registered voters or the landowners are only against the furnishing of a type or types of services within the District, or against levying a specified special tax, those types of services, or the specified special tax, will be eliminated from the proceedings to form the District.

Any person interested in these matters is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Directors during or prior to the public hearing.

Clerk of the Board
Valley-Wide Recreation and Park District

THIS PAGE INTENTIONALLY LEFT BLANK

CONSENT CALENDAR

ITEM No. 12.12

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.12

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

Winchester Community Facilities District
(CFD) Zone 19 Formation

RECOMMENDED ACTION:

That the Board of Directors approve **Resolution No. 1129-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

ANALYSIS:

At the petition of the property owner, Cado Indigo, LLC, Tract 30808-1 would be the 19th zone annexed into the Winchester Community Facilities District. This project is located north of Salt Creek Channel, west of Brinley Street, south of Olive Avenue, and east of Leon Road, in Winchester, CA, and contains 104 single family dwelling units (EDU).

FISCAL IMPACT:

The individual property owners in the CFD will be responsible for annual payments of special taxes. The maximum annual special tax per EDU, as referenced in the Rate Method Apportionment, is \$768. It is estimated, upon full completion of the development, there will be a maximum annual collection of special tax revenue of approximately \$79,872 with the base year being 2021/2022.

ENVIRONMENTAL ANALYSIS:

This action is exempt from the California Environmental Quality Act (CEQA) requirement.

ATTACHMENTS:

1. Resolution No. 1129-20
2. Exhibit A – Proposed Boundaries of the District
3. Exhibit B – Description of Services to be Financed by the District
4. Exhibit C – Rate of Method of Apportionment of Special Tax
5. Exhibit D – Notice of Public Hearing

Prepared by: James Salvador
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RESOLUTION NO. 1129-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT, DECLARING ITS INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES

VALLEY-WIDE RECREATION AND PARK DISTRICT
WINCHESTER COMMUNITY FACILITIES DISTRICT, ZONE 19

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the “Act”), the Board of Directors of Valley-Wide Recreation & Park District may commence proceedings for the establishment of a community facilities district, and

WHEREAS, this Board of Directors has received petitions (including waivers) from the landowners requesting that it establish a community facilities district under the Act to provide for the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities, and this Board of Directors now desires to commence proceedings to establish a community facilities district (the “District”) as described herein; and

WHEREAS, under the Act, this Board of Directors is the legislative body for the proposed District and is empowered with the authority to establish the District and levy special taxes within the District; and

WHEREAS, this Board of Directors now desires to proceed with the actions necessary to consider the establishment of the District.

NOW, THEREFORE, the Board of Directors of the Valley-Wide Recreation and Park District, DOES HEREBY RESOLVE as follows:

1. This Board of Directors proposes to begin the proceedings necessary to establish the District pursuant to the Act.
2. The name of the proposed District is Valley-Wide Recreation and Park District, Winchester Community Facilities District, Zone 19.
3. The proposed boundaries of the District are as shown on the map of the District on file with the Clerk of the Board, a copy of which is attached hereto as Exhibit A, which Exhibit is by this reference incorporated herein. The proposed boundaries are hereby preliminarily approved. The Clerk of the Board is hereby directed to record, or cause to be recorded, the map of the boundaries of the District in the office of the Riverside County Recorder as soon as practicable after the adoption of this Resolution.
4. The type of services proposed to be financed by the District and pursuant to the Act shall consist of those services described in Exhibit B hereto, which Exhibit is by this reference incorporated herein (the “Services”).

5. Except where funds are otherwise available, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District, will be levied annually within the District and collected in the same manner as ordinary ad valorem property taxes or in such other manner as this Board of Directors or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the special tax among the parcels of real property within the District, in sufficient detail to allow each landowner within the proposed District to estimate the maximum amount such owner will have to pay, are described in Exhibit C attached hereto, which Exhibit is by this reference incorporated herein.

6. This Board of Directors finds that the provisions of Section 53313.6, 53313.7 and 53313.9 of the Act (relating to adjustments to ad valorem property taxes and schools financed by a community facilities district) are inapplicable to the District.

7. The levy of said proposed special tax shall be subject to the approval of the qualified electors of the District at a special election. The proposed voting procedure shall be by mailed or hand-delivered ballot among the landowners in the proposed District, with each landowner having one vote for each acre or portion of an acre of land such landowner owns in the District.

8. Except as may otherwise be provided by law or the rate and method of apportionment of the special tax for the District, all lands owned by any public entity, including the United States, the State of California and/or Valley-Wide Recreation and Park District, or any departments or political subdivisions of any thereof, shall be omitted from the levy of the special tax to be made to cover the costs and expenses of the Services and any expenses of the District.

9. The General Manager of Valley-Wide Recreation and Park District is hereby directed to study the proposed Services and to make, or cause to be made, and file with the Clerk of the Board a report in writing, presenting the following:

(a) A brief description of the Services.

(b) An estimate of the fair and reasonable initial annual cost of providing the Services, including the incidental expenses in connection therewith, any Valley-Wide Recreation and Park District administration costs and all other related costs.

Said report shall be made a part of the record of the public hearing provided for below.

10. Monday, July 20, 2020, at 5:30 p.m., or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, and the same are hereby appointed and fixed as the time and place when and where this Board of Directors, as legislative body for the District, will conduct a public hearing on the establishment of the District and consider and finally determine whether the public interest, convenience and necessity require the formation of the District and the levy of said special tax. However, if an in-person meeting is not possible due to the COVID-19 pandemic, the public hearing will be held electronically. Instructions for the electronic meeting will be made available on the District's posted agenda.

11. The Clerk of the Board is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper published in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form of Exhibit D hereto.

12. This Resolution shall take effect upon its adoption.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1129-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

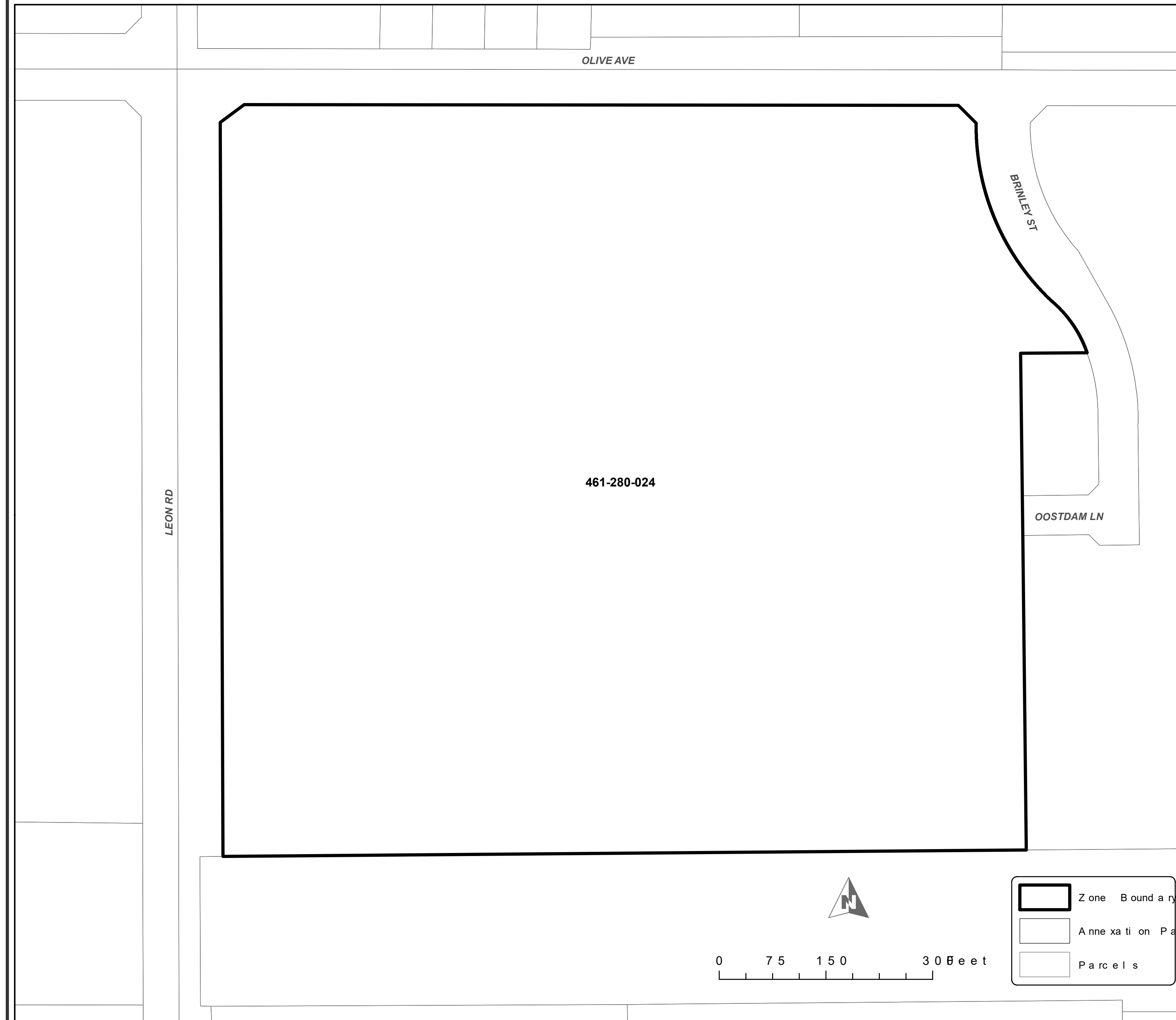
ABSTAINED: _____

Lanay Negrete, Clerk of the Board

EXHIBIT A
VALLEY-WIDE RECREATION AND PARK DISTRICT
WINCHESTER COMMUNITY FACILITIES DISTRICT, ZONE 19
PROPOSED BOUNDARIES OF THE DISTRICT

PROPOSED BOUNDARIES OF WINCHESTER COMMUNITY FACILITIES DISTRICT ZONE 19

VALLEY-WIDE RECREATION AND PARK DISTRICT
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA



FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF DIRECTORS THIS

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

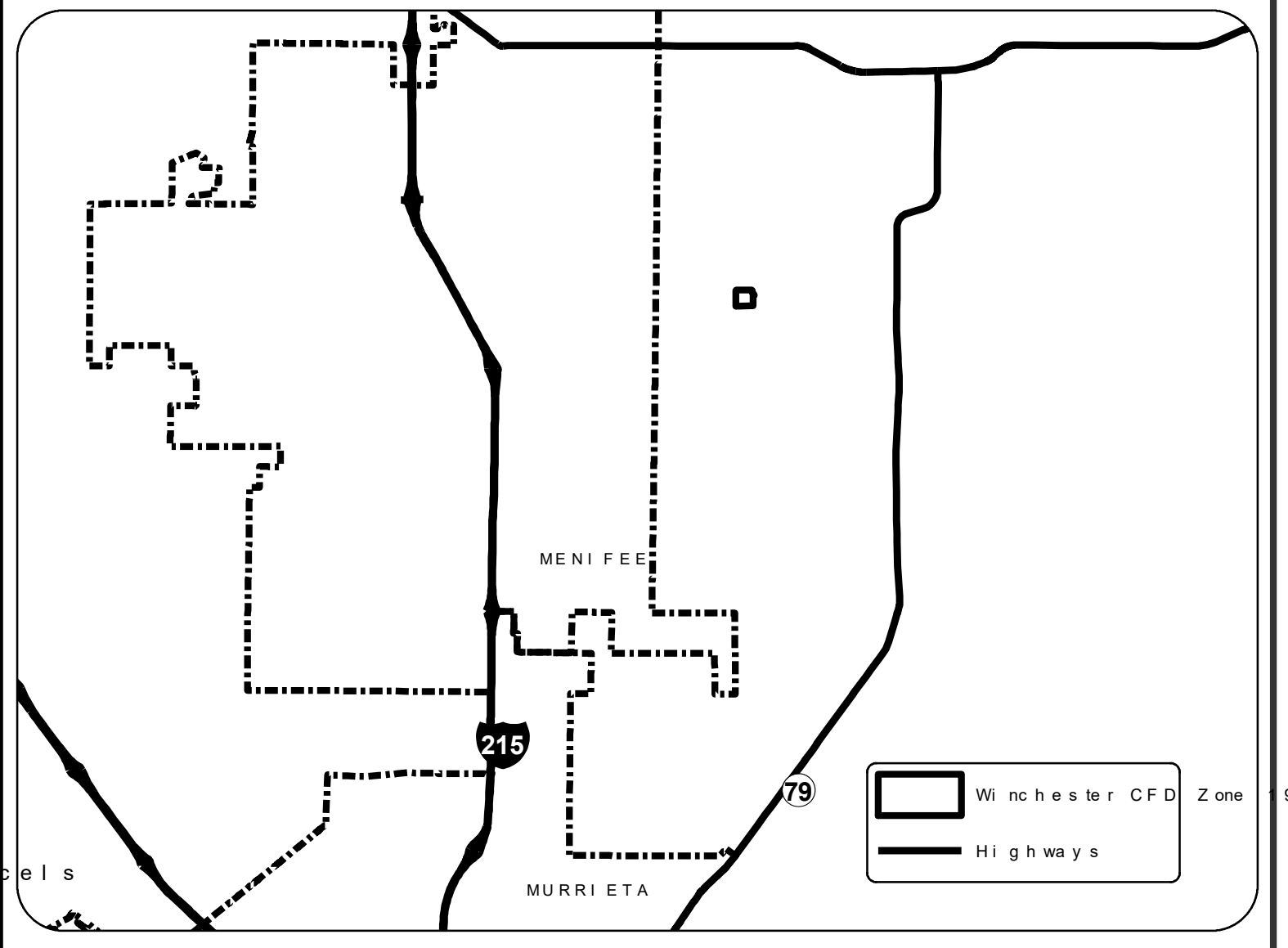
I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES
FACILITIES DISTRICT ZONE 19, VALLEY-WIDE RECREATION AND PARK DISTRICT
CALIFORNIA, WAS APPROVED BY THE BOARD OF DIRECTORS OF THE VALLEY
DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THE ___ DAY OF ___

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

FILED THIS ___ DAY OF ___, 20___, AT THE HOUR OF ___ O'CLOCK
ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE ___
RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER
COUNTY OF RIVERSIDE, CALIFORNIA

FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR PARCELS,
OF THE ASSESSOR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.



Source: Riverside County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California VI FIPS 0406 Feet



EXHIBIT B

VALLEY-WIDE RECREATION AND PARK DISTRICT
WINCHESTER COMMUNITY FACILITIES DISTRICT, ZONE 19

DESCRIPTION OF SERVICES TO BE FINANCED BY THE DISTRICT

It is intended that the District will be eligible to fund all or a portion of the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities within or adjacent to the District.

The District may fund any of the following related to the maintenance of the services described above: obtaining, reconstructing, furnishing, operating and maintaining equipment, apparatus or facilities related to providing the services and/or equipment, apparatus, facilities or fixtures in areas to be maintained, paying the salaries and benefits of personnel necessary or convenient to provide the services, and other related expenses and the provision of reserves for repairs and replacements and for the future provision of services. It is expected that the services will be provided by Valley-Wide Recreation and Park District, either with its own employees or by contract with third parties, or any combination thereof. The District may also fund administrative fees of Valley-Wide Recreation and Park District related to the District.

EXHIBIT C

VALLEY-WIDE RECREATION AND PARK DISTRICT
WINCHESTER COMMUNITY FACILITIES DISTRICT, ZONE 19
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

**VALLEY-WIDE RECREATION AND PARK DISTRICT
WINCHESTER COMMUNITY FACILITIES DISTRICT, ZONE 19
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX**

A Special Tax shall be levied and collected in Winchester Community Facilities District, Zone 19, Valley-Wide Recreation and Park District ("Winchester CFD") each Fiscal Year, in an amount determined by the application of the procedures described below. All of the Taxable Property (as defined below) in Winchester CFD, unless exempted by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

I. DEFINITIONS

The terms used herein shall have the following meanings:

"Accessory Dwelling Unit" means a secondary residential unit of limited size, as defined in California Government Code Section 65852.1 as that may be amended from time to time, that shares a Parcel with a Unit of Single Family Detached Property.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map or in the Assessor's Data for each Assessor's Parcel. In the event the Assessor's Parcel Map or Assessor's Data shows no acreage, the Acreage for any Assessor's Parcel shall be determined by the CFD Administrator based upon the applicable final map, parcel map, condominium plan, or other recorded County parcel map or calculated using available spatial data and GIS. The square footage of an Assessor's Parcel is equal to the Acreage of such parcel multiplied by 43,560.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Act of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of Winchester CFD: the costs of computing the Annual Special Tax Requirement and the annual Special Tax and of preparing the annual Special Tax collection schedules; the costs of collecting the Special Taxes, including any charges levied by the County Auditor's Office, Tax Collector's Office or Treasurer's Office; the costs of the District or designee in complying with the disclosure requirements of the California Government Code (including the Act), including public inquiries regarding the Special Taxes; the costs of the District or designee related to an appeal of the Special Tax; and the costs of commencing and pursuing to completion any foreclosure action arising from delinquent Special Taxes in Winchester CFD.

"Annual Services Costs" means the amounts required to fund services authorized to be funded by Winchester CFD.

"Annual Special Tax Requirement" means that amount with respect to Winchester CFD determined by the Board of Directors or designee as required in any Fiscal Year to pay: (1) the Administrative Expenses, (2) the Annual Services Costs, (3) any amount required to establish or replenish any reserve or replacement fund established in connection with Winchester CFD, and (4) reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

"Assessor's Data" means Acreage or other Parcel information contained in the records of the County

Assessor.

“Assessor’s Parcel” or “Parcel” means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means, with respect to an Assessor’s Parcel, that number assigned to such Assessment’s Parcel by the County for purposes of identification.

“Board of Directors” means the Board of Directors of the District, acting as the legislative body of Winchester CFD.

“CFD Administrator” means an official of the District, or designee or agent or consultant, responsible for administering the Special Tax in accordance with this Rate and Method of Apportionment.

“Commercial Property” means, in any Fiscal Year, all Parcels of Developed Property with a commercial use, according to Assessor’s Data or as otherwise known by the CFD Administrator.

“County” means the County of Riverside, California.

“Developed Property” means, in any Fiscal Year, all Taxable Property in Winchester CFD for which a building permit has been issued prior to the Fiscal Year in which the Special Tax is being levied. If building permit data is not readily available, a Parcel may be classified as Developed Property upon inspection of such Parcel by the District and/or the CFD Administrator evidencing that construction of a structural foundation has begun or has been completed prior to the Fiscal Year in which the Special Tax is being levied. The determination of a Parcel’s development status by the District and/or the CFD Administrator shall be final.

“District” means the Valley-Wide Recreation and Park District, County of Riverside, California.

“Exempt Property” means all property located within the boundaries of Winchester CFD which is exempt from the Special Tax pursuant to Section V below.

“Fiscal Year” means the period from July 1st of any calendar year through June 30th of the following calendar year.

“GIS” means a geographic information system.

“Maximum Special Tax” means the maximum Special Tax authorized for levy in any Fiscal Year that may apply to Taxable Property as described in Section III.

“Multi-Family Property” means, in any Fiscal Year, (a) all Parcels of Developed Property consisting of one Unit that share a common wall with another Unit, have separate Assessor’s Parcel Numbers assigned to them, and may be purchased by individual homebuyers (which shall still be the case even if the Units are purchased and subsequently offered for rent by the owner of the Unit), including such residential structures that meet the statutory definition of a condominium project contained in Civil Code Section 4125, according to Assessor’s Data or as otherwise known by the CFD Administrator, or (b) all Parcels of Developed Property consisting of two or more Units that share a single Assessor’s Parcel

Number, are offered for rent to the general public, and cannot be purchased by individual homebuyers, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Property Owners Association Property" means any property within the boundaries of Winchester CFD which is (a) owned by a property owners association, or (b) designated with specific boundaries and acreage on a final subdivision map as property owner association property. As used in this definition, a property owner association includes any master or sub-association.

"Proportionately" means, for Developed Property that the ratio of the Special Tax levy to the Maximum Special Tax is equal for all Assessors' Parcels of Developed Property within Winchester CFD. For Undeveloped Property, "Proportionately" means that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels of Undeveloped Property within Winchester CFD.

"Public Property" means any property within the boundaries of Winchester CFD owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public or private road right-of-way making the property unusable for any other purpose has been granted to the federal government, the State of California, the County, the District, or any local government or other public agency.

"Single-Family Property" means, in any Fiscal Year, all Parcels of Developed Property consisting of one Unit that does not share a common wall with another Unit, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Special Tax" means the amount levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Annual Special Tax Requirement.

"Tax Escalation Factor" means 2.0% and will be applied annually after Fiscal Year 2020/21 to increase the Maximum Special Tax rates shown in Section III.

"Taxable Property" means all Parcels within the boundary of Winchester CFD that are not Exempt Property, or exempt from the Special Tax pursuant to the Act or Section V below.

"Undeveloped Property" means all Parcels of Taxable Property that are not Developed Property.

"Unit" means any individual single family detached or attached home, townhome, condominium, apartment, or other residential dwelling unit, including each separate living area within a half-plex, duplex, triplex, fourplex, or other residential structure. An Accessory Dwelling Unit that shares a Parcel with a Unit of Single-Family Property shall not be considered a separate Unit for purposes of calculating the Special Tax.

"Welfare Exempt Property" means all Parcels within the boundaries of Winchester CFD that have been granted a welfare exemption pursuant to Section 53340 (c) under the Act under subdivision (g) of Section 214 of the Revenue and Taxation Code by the County.

"Winchester CFD" means the Winchester Community Facilities District, Zone 19, Valley-Wide Recreation and Park District, County of Riverside, State of California.

II. DETERMINATION OF TAXABLE PARCELS

On or about July 1 of each Fiscal Year, the CFD Administrator shall determine the valid Assessor's Parcel Numbers for all Taxable Property within Winchester CFD. If any Assessor's Parcel Numbers are no longer

valid from the previous Fiscal Year, the CFD Administrator shall determine the new Assessor's Parcel Number or Numbers that are in effect for the current Fiscal Year. To the extent a Parcel or Parcels of Taxable Property are subdivided, consolidated or otherwise reconfigured, the Maximum Special Tax rates shall be assigned to the new Assessor's Parcels pursuant to Section III. The CFD Administrator shall also determine: (i) the property type of each Parcel, as shown in Table 1; (ii) the number of Units each Parcel contains; and (iii) the Annual Special Tax Requirement for the Fiscal Year.

III. SPECIAL TAX - METHOD OF APPORTIONMENT

All Taxable Property shall be subject to a Special Tax defined as follows.

The Special Tax shall be levied each Fiscal Year by the CFD Administrator. The Annual Special Tax Requirement shall be apportioned to each Parcel within Winchester CFD by the method shown below.

- First. Determine the Annual Special Tax Requirement.
- Second. Levy the Special Tax on each Parcel of Developed Property, Proportionately, up to the Maximum Special Tax described in the table below to satisfy the Annual Special Tax Requirement.
- Third. If additional monies are needed to satisfy the Annual Special Tax Requirement after levying the Maximum Special Tax on Developer Property, the Special Tax shall be levied Proportionately on each Assessor's Parcel of Undeveloped Property up to 100% of the Maximum Special Tax for Undeveloped Property;

Under no circumstances will the Special Tax levied against any Assessor's Parcel of Developed Property be increased by more than 10% as a consequence of delinquency or default by the owner of any other Assessor's Parcel within Winchester CFD.

**TABLE 1
MAXIMUM SPECIAL TAX RATES
FISCAL YEAR 2020/21***

Property Type	Maximum Special Tax Rate (annually)	Per	Expected Special Tax Revenue
Single-Family Property	\$768.00	Unit	\$79,872.00
Multi-Family Property	0.00	Unit	0.00
Commercial Property	0.00	Acre	0.00
Undeveloped Property	0.00	Acre	0.00

**On each July 1, commencing on July 1, 2021, the Maximum Special Tax Rate and Expected Special Tax Revenue shall be increased by the Tax Escalation Factor.*

IV. FORMULA FOR PREPAYMENT OF SPECIAL TAX OBLIGATIONS

The Special Tax may not be prepaid.

V. EXEMPTIONS

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Taxes shall be levied on Public Property, except as otherwise provided in Sections 53317.3 and 53317.5 of the Act, or Property Owners Association Property.

As may be required pursuant to the Act, Welfare Exempt Property may be classified as Exempt Property or may be reimbursed for Special Tax levied and paid. In order to receive reimbursement, the property owner must provide documentation of the exemption to the CFD Administrator within one calendar year after having paid the Special Taxes for which an exemption has been granted. A refund of the amount of Special Taxes paid for the Fiscal Year the exemption has been granted will be provided to the property owner of Welfare Exempt Property who was granted the exemption.

VI. INTERPRETATION OF RATE AND METHOD OF APPORTIONMENT

The District reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning the Special Tax. In addition, the interpretation and application of any section of this document shall be at the District’s discretion. Interpretations may be made by the District by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment of Special Tax.

VII. MANNER AND DURATION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided that the District may directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner if needed to meet the financial obligations of Winchester CFD, and may collect delinquent Special Taxes through foreclosure or other available methods.

A Special Tax shall continue to be levied and collected within Winchester CFD, as needed to fund the Annual Special Tax Requirement, in perpetuity.

VIII. APPEAL OF SPECIAL TAX LEVY

Any property owner may file a written appeal of the Special Tax with the CFD Administrator claiming that the amount or application of the Special Tax is not correct. The appeal must be filed not later than one calendar year after having paid the Special Taxes that are disputed, and the appellant must be current in all payments of Special Taxes. In addition, during the term of the appeal process, all Special Taxes levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Taxes are in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFD Administrator's decision relative to the appeal, the owner may then file a written appeal with the Board of Directors whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFD Administrator or subsequent decision by the Board of Directors requires the Special Taxes to be modified or changed in favor of the property owner, no cash refund shall be made for prior years' Special Taxes, but an adjustment shall be made to credit future Special Taxes.

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

EXHIBIT D

VALLEY-WIDE RECREATION AND PARK DISTRICT
WINCHESTER COMMUNITY FACILITIES DISTRICT, ZONE 19

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Directors of Valley-Wide Recreation and Park District will conduct a public hearing on Monday, July 20, 2020, at 5:30 p.m. or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, or virtually if an in-person meeting is not possible due to the COVID-19 pandemic, to consider the following:

VALLEY-WIDE RECREATION AND PARK DISTRICT
WINCHESTER COMMUNITY FACILITIES DISTRICT, ZONE 19

On June 15, 2020, the Board of Directors of Valley-Wide Recreation and Park District adopted a Resolution entitled "A Resolution of the Board of Directors of Valley-Wide Recreation and Park District, Declaring Its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes" (the "Resolution of Intention"). Reference is hereby made to the Resolution of Intention on file in the office of the Clerk of the Board of Valley-Wide Recreation and Park District for further particulars.

In the Resolution of Intention, the Board of Directors declared its intention to form the Valley-Wide Recreation and Park District Winchester Community Facilities District, Zone 19 (the "District") to finance the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities as further identified in an exhibit to the Resolution of Intention. The proposed boundaries of the District were identified in another exhibit to the Resolution of Intention, and the Resolution of Intention identified a proposed special tax to be levied on real property to be included in the District to pay for costs of the services.

In the Resolution of Intention, the Board of Directors provided that the levy of the special tax will be subject to a mailed ballot election among the owners of land in the District. The Board of Directors ordered the General Manager to prepare a report on the District, and the Board of Directors called for a public hearing on the District.

At the hearing, the testimony of all interested persons or taxpayers for or against the establishment of the District, the extent of the District or the furnishing of specified types of services will be heard. Any person interested may file a protest in writing with the Clerk of the Board. If fifty percent or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be included in the District, or the owners of one-half or more of the area of land in the territory proposed to be included in the District and not exempt from the special tax file written protests against the establishment of the District and the protests are not withdrawn to reduce the value of the protests to less than a majority, the Board of Directors shall take no further action to establish the District or authorize the special taxes for a period of one year from the date of the decision of the Board of Directors, and if the majority protests of the registered voters or the landowners are only against the furnishing of a type or types of services within the District, or against levying a specified

special tax, those types of services, or the specified special tax, will be eliminated from the proceedings to form the District.

Any person interested in these matters is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Directors during or prior to the public hearing.

Clerk of the Board
Valley-Wide Recreation and Park District

THIS PAGE INTENTIONALLY LEFT BLANK

***CONSENT
CALENDAR***

ITEM No. 12.13

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.13

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

French Valley Community Facilities District
(CFD) Zone 18 (Morningstar Village)
Formation

RECOMMENDED ACTION:

That the Board of Directors approve Resolution No. 1130-20 – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

ANALYSIS:

At the petition of the property owner, Morningstar Village, LLC, Tract 36161 would be the 18th zone annexed into the French Valley Community Facilities District. This commercial project is located west of Winchester Road, south of Koon Street, and east of Pourroy Road, in Winchester, CA. The entire project is approximately 22.05 acres which equates to 88.20 economic dwelling units (EDU).

FISCAL IMPACT:

The individual property owners in the CFD will be responsible for annual payments of special taxes. The maximum annual special tax per EDU, as referenced in the Rate Method Apportionment, is \$848. It is estimated, upon full completion of the development, there will be a maximum annual collection of special tax revenue of approximately \$74,794 with the base year being 2021/2022.

ENVIRONMENTAL ANALYSIS:

This action is exempt from the California Environmental Quality Act (CEQA) requirement.

ATTACHMENTS:

1. Resolution No. 1130-20
2. Exhibit A – Proposed Boundaries of the District
3. Exhibit B – Description of Services to be Financed by the District
4. Exhibit C – Rate of Method of Apportionment of Special Tax
5. Exhibit D – Notice of Public Hearing

Prepared by: James Salvador
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RESOLUTION NO. 1130-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT, DECLARING ITS INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 18
(MORNINGSTAR VILLAGE)

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the “Act”), the Board of Directors of Valley-Wide Recreation & Park District may commence proceedings for the establishment of a community facilities district, and

WHEREAS, this Board of Directors has received petitions (including waivers) from the landowners requesting that it establish a community facilities district under the Act to provide for the costs of operation, maintenance and servicing of landscaping and appurtenant facilities, and this Board of Directors now desires to commence proceedings to establish a community facilities district (the “District”) as described herein; and

WHEREAS, under the Act, this Board of Directors is the legislative body for the proposed District and is empowered with the authority to establish the District and levy special taxes within the District; and

WHEREAS, this Board of Directors now desires to proceed with the actions necessary to consider the establishment of the District.

NOW, THEREFORE, the Board of Directors of the Valley-Wide Recreation and Park District, DOES HEREBY RESOLVE as follows:

1. This Board of Directors proposes to begin the proceedings necessary to establish the District pursuant to the Act.
2. The name of the proposed District is Valley-Wide Recreation and Park District, French Valley Community Facilities District, Zone 18 (Morningstar Village).
3. The proposed boundaries of the District are as shown on the map of the District on file with the Clerk of the Board, a copy of which is attached hereto as Exhibit A, which Exhibit is by this reference incorporated herein. The proposed boundaries are hereby preliminarily approved. The Clerk of the Board is hereby directed to record, or cause to be recorded, the map of the boundaries of the District in the office of the Riverside County Recorder as soon as practicable after the adoption of this Resolution.
4. The type of services proposed to be financed by the District and pursuant to the Act shall consist of those services described in Exhibit B hereto, which Exhibit is by this reference incorporated herein (the “Services”).

5. Except where funds are otherwise available, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District, will be levied annually within the District and collected in the same manner as ordinary ad valorem property taxes or in such other manner as this Board of Directors or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the special tax among the parcels of real property within the District, in sufficient detail to allow each landowner within the proposed District to estimate the maximum amount such owner will have to pay, are described in Exhibit C attached hereto, which Exhibit is by this reference incorporated herein.

6. This Board of Directors finds that the provisions of Section 53313.6, 53313.7 and 53313.9 of the Act (relating to adjustments to ad valorem property taxes and schools financed by a community facilities district) are inapplicable to the District.

7. The levy of said proposed special tax shall be subject to the approval of the qualified electors of the District at a special election. The proposed voting procedure shall be by mailed or hand-delivered ballot among the landowners in the proposed District, with each landowner having one vote for each acre or portion of an acre of land such landowner owns in the District.

8. Except as may otherwise be provided by law or the rate and method of apportionment of the special tax for the District, all lands owned by any public entity, including the United States, the State of California and/or Valley-Wide Recreation and Park District, or any departments or political subdivisions of any thereof, shall be omitted from the levy of the special tax to be made to cover the costs and expenses of the Services and any expenses of the District.

9. The General Manager of Valley-Wide Recreation and Park District is hereby directed to study the proposed Services and to make, or cause to be made, and file with the Clerk of the Board a report in writing, presenting the following:

(a) A brief description of the Services.

(b) An estimate of the fair and reasonable initial annual cost of providing the Services, including the incidental expenses in connection therewith, any Valley-Wide Recreation and Park District administration costs and all other related costs.

Said report shall be made a part of the record of the public hearing provided for below.

10. Monday, July 20, 2020, at 5:30 p.m., or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, and the same are hereby appointed and fixed as the time and place when and where this Board of Directors, as legislative body for the District, will conduct a public hearing on the establishment of the District and consider and finally determine whether the public interest, convenience and necessity require the formation of the District and the levy of said special tax. However, if an in-person meeting is not possible due to the COVID-19 pandemic, the public hearing will be held electronically. Instructions for the electronic meeting will be made available on the District's posted agenda.

11. The Clerk of the Board is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper published in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form of Exhibit D hereto.

12. This Resolution shall take effect upon its adoption.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1130-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

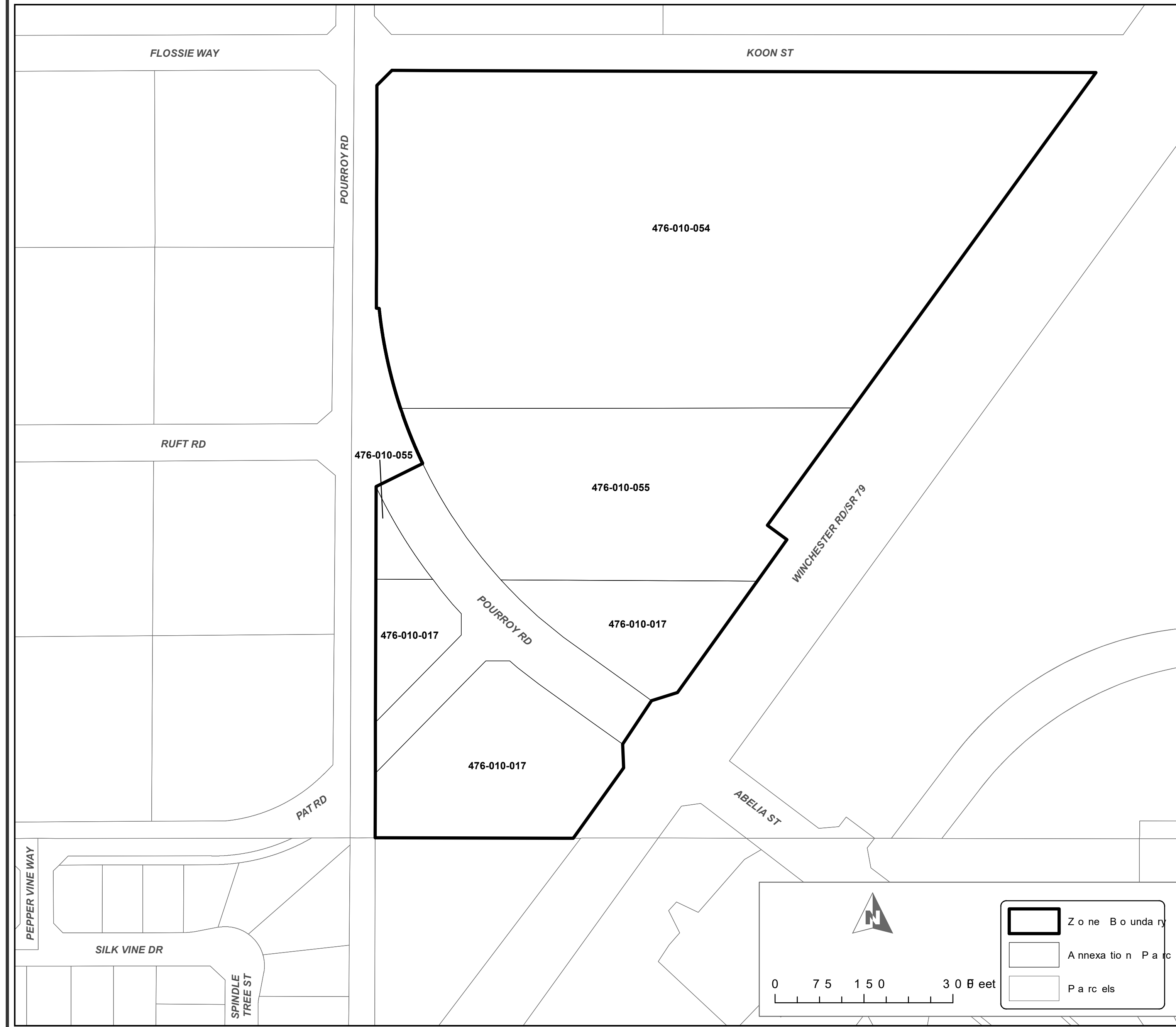
ABSTAINED: _____

Lanay Negrete, Clerk of the Board

EXHIBIT A
VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 18
(MORNINGSTAR VILLAGE)
PROPOSED BOUNDARIES OF THE DISTRICT

PROPOSED BOUNDARIES OF FRENCH VALLEY COMMUNITY FACILITIES DISTRICT ZONE 18 (MORNINGSTAR VILLAGE)

VALLEY-WIDE RECREATION AND PARK DISTRICT
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA



FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF DIRECTORS THIS

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

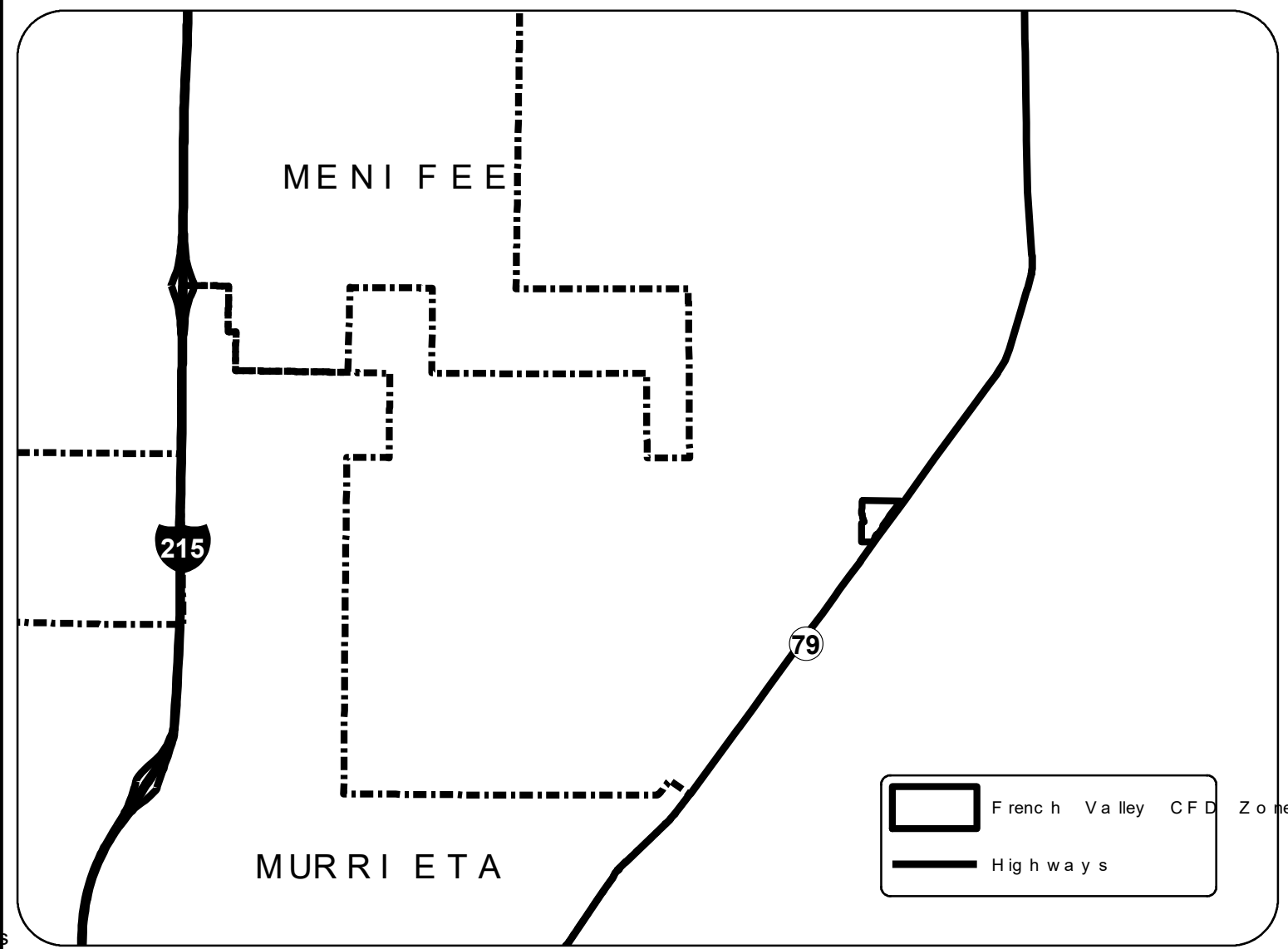
I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES FACILITIES DISTRICT ZONE 18 (MORNINGSTAR VILLAGE), VALLEY-WIDE RECREATION AND PARK DISTRICT, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF RECREATION AND PARK DISTRICT AT A REGULAR MEETING THEREOF, HELD ON BY ITS RESOLUTION NO.

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

FILED THIS DAY OF 20 AT THE HOUR OF O'CLOCK ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER
COUNTY OF RIVERSIDE, CALIFORNIA

FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR PARCELS, OF THE ASSESSOR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.



Source: Riverside County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California VI FIPS 0406 Feet



EXHIBIT B

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 18
(MORNINGSTAR VILLAGE)

DESCRIPTION OF SERVICES TO BE FINANCED BY THE DISTRICT

It is intended that the District will be eligible to fund all or a portion of the costs of operation, maintenance and servicing of landscaping and appurtenant facilities within or adjacent to the District.

The District may fund any of the following related to the maintenance of the services described above: obtaining, reconstructing, furnishing, operating and maintaining equipment, apparatus or facilities related to providing the services and/or equipment, apparatus, facilities or fixtures in areas to be maintained, paying the salaries and benefits of personnel necessary or convenient to provide the services, and other related expenses and the provision of reserves for repairs and replacements and for the future provision of services. It is expected that the services will be provided by Valley-Wide Recreation and Park District, either with its own employees or by contract with third parties, or any combination thereof. The District may also fund administrative fees of Valley-Wide Recreation and Park District related to the District.

EXHIBIT C

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 18
(MORNINGSTAR VILLAGE)
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

**VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 18
(MORNINGSTAR VILLAGE)
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX**

A Special Tax shall be levied and collected in French Valley Community Facilities District, Zone 18 (Morningstar Village), Valley-Wide Recreation and Park District ("French Valley CFD") each Fiscal Year, in an amount determined by the application of the procedures described below. All of the Taxable Property (as defined below) in French Valley CFD, unless exempted by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

I. DEFINITIONS

The terms used herein shall have the following meanings:

"Accessory Dwelling Unit" means a secondary residential unit of limited size, as defined in California Government Code Section 65852.1 as that may be amended from time to time, that shares a Parcel with a Unit of Single Family Detached Property.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map or in the Assessor's Data for each Assessor's Parcel. In the event the Assessor's Parcel Map or Assessor's Data shows no acreage, the Acreage for any Assessor's Parcel shall be determined by the CFD Administrator based upon the applicable final map, parcel map, condominium plan, or other recorded County parcel map or calculated using available spatial data and GIS. The square footage of an Assessor's Parcel is equal to the Acreage of such parcel multiplied by 43,560.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Act of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of French Valley CFD: the costs of computing the Annual Special Tax Requirement and the annual Special Tax and of preparing the annual Special Tax collection schedules; the costs of collecting the Special Taxes, including any charges levied by the County Auditor's Office, Tax Collector's Office or Treasurer's Office; the costs of the District or designee in complying with the disclosure requirements of the California Government Code (including the Act), including public inquiries regarding the Special Taxes; the costs of the District or designee related to an appeal of the Special Tax; and the costs of commencing and pursuing to completion any foreclosure action arising from delinquent Special Taxes in French Valley CFD.

"Annual Services Costs" means the amounts required to fund services authorized to be funded by French Valley CFD.

"Annual Special Tax Requirement" means that amount with respect to French Valley CFD determined by the Board of Directors or designee as required in any Fiscal Year to pay: (1) the Administrative Expenses, (2) the Annual Services Costs, (3) any amount required to establish or replenish any reserve or replacement fund established in connection with French Valley CFD, and (4) reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

“Assessor’s Data” means Acreage or other Parcel information contained in the records of the County Assessor.

“Assessor’s Parcel” or “Parcel” means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means, with respect to an Assessor’s Parcel, that number assigned to such Assessment’s Parcel by the County for purposes of identification.

“Board of Directors” means the Board of Directors of the District, acting as the legislative body of French Valley CFD.

“CFD Administrator” means an official of the District, or designee or agent or consultant, responsible for administering the Special Tax in accordance with this Rate and Method of Apportionment.

“Commercial Property” means, in any Fiscal Year, all Parcels of Developed Property with a commercial use, according to Assessor’s Data or as otherwise known by the CFD Administrator.

“County” means the County of Riverside, California.

“Developed Property” means, in any Fiscal Year, all Taxable Property in French Valley CFD for which a building permit has been issued prior to the Fiscal Year in which the Special Tax is being levied. If building permit data is not readily available, a Parcel may be classified as Developed Property upon inspection of such Parcel by the District and/or the CFD Administrator evidencing that construction of a structural foundation has begun or has been completed prior to the Fiscal Year in which the Special Tax is being levied. The determination of a Parcel’s development status by the District and/or the CFD Administrator shall be final.

“District” means the Valley-Wide Recreation and Park District, County of Riverside, California.

“Exempt Property” means all property located within the boundaries of French Valley CFD which is exempt from the Special Tax pursuant to Section V below.

“Fiscal Year” means the period from July 1st of any calendar year through June 30th of the following calendar year.

“French Valley CFD” means the French Valley Community Facilities District, Zone 18 (Morningstar Village), Valley-Wide Recreation and Park District, County of Riverside, State of California.

“GIS” means a geographic information system.

“Maximum Special Tax” means the maximum Special Tax authorized for levy in any Fiscal Year that may apply to Taxable Property as described in Section III.

“Multi-Family Property” means, in any Fiscal Year, (a) all Parcels of Developed Property consisting of one Unit that share a common wall with another Unit, have separate Assessor’s Parcel Numbers assigned to them, and may be purchased by individual homebuyers (which shall still be the case even if the Units are purchased and subsequently offered for rent by the owner of the Unit), including such

residential structures that meet the statutory definition of a condominium project contained in Civil Code Section 4125, according to Assessor's Data or as otherwise known by the CFD Administrator, or (b) all Parcels of Developed Property consisting of two or more Units that share a single Assessor's Parcel Number, are offered for rent to the general public, and cannot be purchased by individual homebuyers, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Property Owners Association Property" means any property within the boundaries of French Valley CFD which is (a) owned by a property owners association, or (b) designated with specific boundaries and acreage on a final subdivision map as property owner association property. As used in this definition, a property owner association includes any master or sub-association.

"Proportionately" means, for Developed Property that the ratio of the Special Tax levy to the Maximum Special Tax is equal for all Assessors' Parcels of Developed Property within French Valley CFD. For Undeveloped Property, "Proportionately" means that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels of Undeveloped Property within French Valley CFD.

"Public Property" means any property within the boundaries of French Valley CFD owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public or private road right-of-way making the property unusable for any other purpose has been granted to the federal government, the State of California, the County, the District, or any local government or other public agency.

"Single-Family Property" means, in any Fiscal Year, all Parcels of Developed Property consisting of one Unit that does not share a common wall with another Unit, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Special Tax" means the amount levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Annual Special Tax Requirement.

"Tax Escalation Factor" means 2.0% and will be applied annually after Fiscal Year 2020/21 to increase the Maximum Special Tax rates shown in Section III.

"Taxable Property" means all Parcels within the boundary of French Valley CFD that are not Exempt Property, or exempt from the Special Tax pursuant to the Act or Section V below.

"Undeveloped Property" means all Parcels of Taxable Property that are not Developed Property.

"Unit" means any individual single family detached or attached home, townhome, condominium, apartment, or other residential dwelling unit, including each separate living area within a half-plex, duplex, triplex, fourplex, or other residential structure. An Accessory Dwelling Unit that shares a Parcel with a Unit of Single-Family Property shall not be considered a separate Unit for purposes of calculating the Special Tax.

"Welfare Exempt Property" means all Parcels within the boundaries of French Valley CFD that have been granted a welfare exemption pursuant to Section 53340 (c) under the Act under subdivision (g) of Section 214 of the Revenue and Taxation Code by the County.

II. DETERMINATION OF TAXABLE PARCELS

On or about July 1 of each Fiscal Year, the CFD Administrator shall determine the valid Assessor's Parcel Numbers for all Taxable Property within French Valley CFD. If any Assessor's Parcel Numbers are no longer valid from the previous Fiscal Year, the CFD Administrator shall determine the new Assessor's Parcel Number or Numbers that are in effect for the current Fiscal Year. To the extent a Parcel or Parcels of Taxable Property are subdivided, consolidated or otherwise reconfigured, the Maximum Special Tax rates shall be assigned to the new Assessor's Parcels pursuant to Section III. The CFD Administrator shall also determine: (i) the property type of each Parcel, as shown in Table 1; (ii) the number of Units each Parcel contains; and (iii) the Annual Special Tax Requirement for the Fiscal Year.

III. SPECIAL TAX - METHOD OF APPORTIONMENT

All Taxable Property shall be subject to a Special Tax defined as follows.

The Special Tax shall be levied each Fiscal Year by the CFD Administrator. The Annual Special Tax Requirement shall be apportioned to each Parcel within French Valley CFD by the method shown below.

- First. Determine the Annual Special Tax Requirement.
- Second. Levy the Special Tax on each Parcel of Developed Property, Proportionately, up to the Maximum Special Tax described in the table below to satisfy the Annual Special Tax Requirement.
- Third. If additional monies are needed to satisfy the Annual Special Tax Requirement after levying the Maximum Special Tax on Developer Property, the Special Tax shall be levied Proportionately on each Assessor's Parcel of Undeveloped Property up to 100% of the Maximum Special Tax for Undeveloped Property;

Under no circumstances will the Special Tax levied against any Assessor's Parcel of Developed Property be increased by more than 10% as a consequence of delinquency or default by the owner of any other Assessor's Parcel within French Valley CFD.

**TABLE 1
MAXIMUM SPECIAL TAX RATES
FISCAL YEAR 2020/21***

Property Type	Maximum Special Tax Rate (annually)	Per	Expected Special Tax Revenue ¹
Single-Family Property	\$0.00	Unit	\$0.00
Multi-Family Property	0.00	Unit	0.00
Commercial Property	848.00	Acre	18,698.40
Undeveloped Property	848.00	Acre	18,698.40

1 – the total Expected Special Tax Revenue for the District is \$18,698.40. All parcels will be classified as either Commercial Property or Undeveloped Property.

**On each July 1, commencing on July 1, 2021, the Maximum Special Tax Rate and Expected Special Tax Revenue shall be increased by the Tax Escalation Factor.*

IV. FORMULA FOR PREPAYMENT OF SPECIAL TAX OBLIGATIONS

The Special Tax may not be prepaid.

V. EXEMPTIONS

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Taxes shall be levied on Public Property, except as otherwise provided in Sections 53317.3 and 53317.5 of the Act, or Property Owners Association Property.

As may be required pursuant to the Act, Welfare Exempt Property may be classified as Exempt Property or may be reimbursed for Special Tax levied and paid. In order to receive reimbursement, the property owner must provide documentation of the exemption to the CFD Administrator within one calendar year after having paid the Special Taxes for which an exemption has been granted. A refund of the amount of Special Taxes paid for the Fiscal Year the exemption has been granted will be provided to the property owner of Welfare Exempt Property who was granted the exemption.

VI. INTERPRETATION OF RATE AND METHOD OF APPORTIONMENT

The District reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning the Special Tax. In addition, the interpretation and application of any section of this document shall be at the District’s discretion. Interpretations may be made by the District by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment of Special Tax.

VII. MANNER AND DURATION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided that the District may directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner if needed to meet the financial obligations of French Valley CFD, and may collect delinquent Special Taxes through foreclosure or other available methods.

A Special Tax shall continue to be levied and collected within French Valley CFD, as needed to fund the Annual Special Tax Requirement, in perpetuity.

VIII. APPEAL OF SPECIAL TAX LEVY

Any property owner may file a written appeal of the Special Tax with the CFD Administrator claiming that the amount or application of the Special Tax is not correct. The appeal must be filed not later than one calendar year after having paid the Special Taxes that are disputed, and the appellant must be current in all payments of Special Taxes. In addition, during the term of the appeal process, all Special Taxes levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Taxes are in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFD Administrator's decision relative to the appeal, the owner may then file a written appeal with the Board of Directors whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFD Administrator or subsequent decision by the Board of Directors requires the Special Taxes to be modified or changed in favor of the property owner, no cash refund shall be made for prior years' Special Taxes, but an adjustment shall be made to credit future Special Taxes.

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

EXHIBIT D

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 18
(MORNINGSTAR VILLAGE)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Directors of Valley-Wide Recreation and Park District will conduct a public hearing on Monday, July 20, 2020, at 5:30 p.m. or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, or virtually if an in-person meeting is not possible due to the COVID-19 pandemic, to consider the following:

VALLEY-WIDE RECREATION AND PARK DISTRICT
FRENCH VALLEY COMMUNITY FACILITIES DISTRICT, ZONE 18
(MORNINGSTAR VILLAGE)

On June 15, 2020, the Board of Directors of Valley-Wide Recreation and Park District adopted a Resolution entitled "A Resolution of the Board of Directors of Valley-Wide Recreation and Park District, Declaring Its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes" (the "Resolution of Intention"). Reference is hereby made to the Resolution of Intention on file in the office of the Clerk of the Board of Valley-Wide Recreation and Park District for further particulars.

In the Resolution of Intention, the Board of Directors declared its intention to form the Valley-Wide Recreation and Park District French Valley Community Facilities District, Zone 18 (Morningstar Village) (the "District") to finance the costs of operation, maintenance and servicing of landscaping and appurtenant facilities as further identified in an exhibit to the Resolution of Intention. The proposed boundaries of the District were identified in another exhibit to the Resolution of Intention, and the Resolution of Intention identified a proposed special tax to be levied on real property to be included in the District to pay for costs of the services.

In the Resolution of Intention, the Board of Directors provided that the levy of the special tax will be subject to a mailed ballot election among the owners of land in the District. The Board of Directors ordered the General Manager to prepare a report on the District, and the Board of Directors called for a public hearing on the District.

At the hearing, the testimony of all interested persons or taxpayers for or against the establishment of the District, the extent of the District or the furnishing of specified types of services will be heard. Any person interested may file a protest in writing with the Clerk of the Board. If fifty percent or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be included in the District, or the owners of one-half or more of the area of land in the territory proposed to be included in the District and not exempt from the special tax file written protests against the establishment of the District and the protests are not withdrawn to reduce the value of the protests to less than a majority, the Board of Directors shall take no further action to establish the District or authorize the special taxes for a period of one year from the date of the decision of the

Board of Directors, and if the majority protests of the registered voters or the landowners are only against the furnishing of a type or types of services within the District, or against levying a specified special tax, those types of services, or the specified special tax, will be eliminated from the proceedings to form the District.

Any person interested in these matters is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Directors during or prior to the public hearing.

Clerk of the Board
Valley-Wide Recreation and Park District

THIS PAGE INTENTIONALLY LEFT BLANK

CONSENT CALENDAR

ITEM No. 12.14

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.14

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

Menifee South Community Facilities District
(CFD) Zone 1 (La Ventana Ranch)
Formation

RECOMMENDED ACTION:

That the Board of Directors approve **Resolution No. 1131-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

ANALYSIS:

At the petition of the property owner, Global Investment Pool, LLC, Tract 36785 would be the 1st zone annexed into the Menifee South Community Facilities District. This project is located north of Wickerd Road, west of Leon Road, south of Garbani Road, and east of El Centro Lane, in Menifee, CA, and contains 511 single family dwelling units (EDU).

FISCAL IMPACT:

The individual property owners in the CFD will be responsible for annual payments of special taxes. The maximum annual special tax per EDU, as referenced in the Rate Method Apportionment, is \$1,214. It is estimated, upon full completion of the development, there will be a maximum annual collection of special tax revenue of approximately \$620,354 with the base year being 2021/2022.

ENVIRONMENTAL ANALYSIS:

This action is exempt from the California Environmental Quality Act (CEQA) requirement.

ATTACHMENTS:

1. Resolution No. 1131-20
2. Exhibit A – Proposed Boundaries of the District
3. Exhibit B – Description of Services to be Financed by the District
4. Exhibit C – Rate of Method of Apportionment of Special Tax
5. Exhibit D – Notice of Public Hearing

Prepared by: James Salvador
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RESOLUTION NO. 1131-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT, DECLARING ITS INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES

VALLEY-WIDE RECREATION AND PARK DISTRICT
MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT, ZONE 1
(LA VENTANA RANCH)

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the “Act”), the Board of Directors of Valley-Wide Recreation & Park District may commence proceedings for the establishment of a community facilities district, and

WHEREAS, this Board of Directors has received petitions (including waivers) from the landowners requesting that it establish a community facilities district under the Act to provide for the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities, and this Board of Directors now desires to commence proceedings to establish a community facilities district (the “District”) as described herein; and

WHEREAS, under the Act, this Board of Directors is the legislative body for the proposed District and is empowered with the authority to establish the District and levy special taxes within the District; and

WHEREAS, this Board of Directors now desires to proceed with the actions necessary to consider the establishment of the District.

NOW, THEREFORE, the Board of Directors of the Valley-Wide Recreation and Park District, DOES HEREBY RESOLVE as follows:

1. This Board of Directors proposes to begin the proceedings necessary to establish the District pursuant to the Act.
2. The name of the proposed District is Valley-Wide Recreation and Park District, Meniffee South Community Facilities District, Zone 1 (La Ventana Ranch).
3. The proposed boundaries of the District are as shown on the map of the District on file with the Clerk of the Board, a copy of which is attached hereto as Exhibit A, which Exhibit is by this reference incorporated herein. The proposed boundaries are hereby preliminarily approved. The Clerk of the Board is hereby directed to record, or cause to be recorded, the map of the boundaries of the District in the office of the Riverside County Recorder as soon as practicable after the adoption of this Resolution.
4. The type of services proposed to be financed by the District and pursuant to the Act shall consist of those services described in Exhibit B hereto, which Exhibit is by this reference incorporated herein (the “Services”).

5. Except where funds are otherwise available, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District, will be levied annually within the District and collected in the same manner as ordinary ad valorem property taxes or in such other manner as this Board of Directors or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the special tax among the parcels of real property within the District, in sufficient detail to allow each landowner within the proposed District to estimate the maximum amount such owner will have to pay, are described in Exhibit C attached hereto, which Exhibit is by this reference incorporated herein.

6. This Board of Directors finds that the provisions of Section 53313.6, 53313.7 and 53313.9 of the Act (relating to adjustments to ad valorem property taxes and schools financed by a community facilities district) are inapplicable to the District.

7. The levy of said proposed special tax shall be subject to the approval of the qualified electors of the District at a special election. The proposed voting procedure shall be by mailed or hand-delivered ballot among the landowners in the proposed District, with each landowner having one vote for each acre or portion of an acre of land such landowner owns in the District.

8. Except as may otherwise be provided by law or the rate and method of apportionment of the special tax for the District, all lands owned by any public entity, including the United States, the State of California and/or Valley-Wide Recreation and Park District, or any departments or political subdivisions of any thereof, shall be omitted from the levy of the special tax to be made to cover the costs and expenses of the Services and any expenses of the District.

9. The General Manager of Valley-Wide Recreation and Park District is hereby directed to study the proposed Services and to make, or cause to be made, and file with the Clerk of the Board a report in writing, presenting the following:

- (a) A brief description of the Services.
- (b) An estimate of the fair and reasonable initial annual cost of providing the Services, including the incidental expenses in connection therewith, any Valley-Wide Recreation and Park District administration costs and all other related costs.

Said report shall be made a part of the record of the public hearing provided for below.

10. Monday, July 20, 2020, at 5:30 p.m., or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, and the same are hereby appointed and fixed as the time and place when and where this Board of Directors, as legislative body for the District, will conduct a public hearing on the establishment of the District and consider and finally determine whether the public interest, convenience and necessity require the formation of the District and the levy of said special tax. However, if an in-person meeting is not possible due to the COVID-19 pandemic, the public hearing will be held electronically. Instructions for the electronic meeting will be made available on the District's posted agenda

11. The Clerk of the Board is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper published in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form of Exhibit D hereto.

12. This Resolution shall take effect upon its adoption.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1131-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

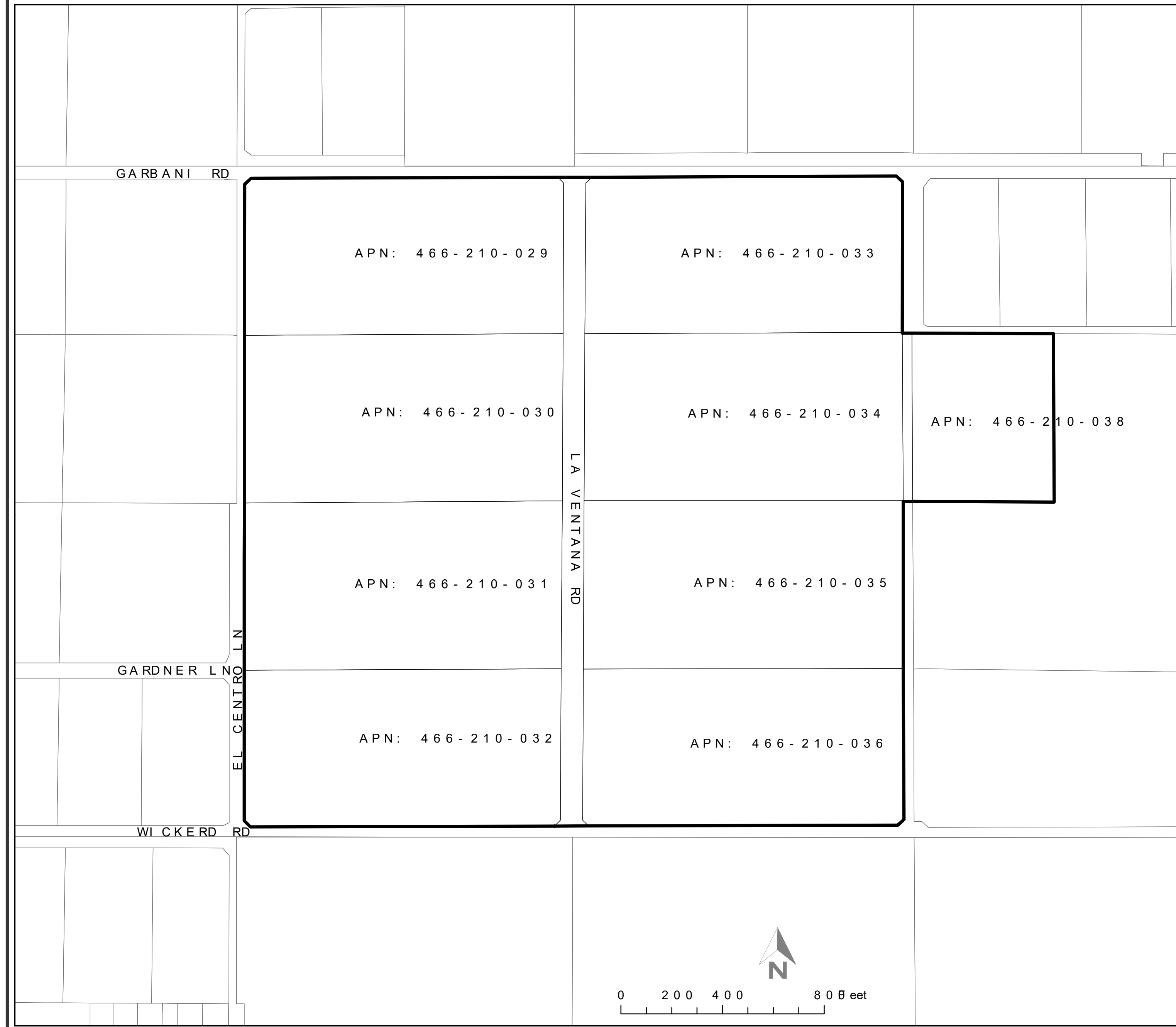
ABSTAINED: _____

Lanay Negrete, Clerk of the Board

EXHIBIT A
VALLEY-WIDE RECREATION AND PARK DISTRICT
MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT, ZONE 1
(LA VENTANA RANCH)
PROPOSED BOUNDARIES OF THE DISTRICT

PROPOSED BOUNDARIES OF MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT ZONE 1 (LA VENTANA RANCH)

VALLEY-WIDE RECREATION AND PARK DISTRICT
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA



FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF DIRECTORS THIS _____

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

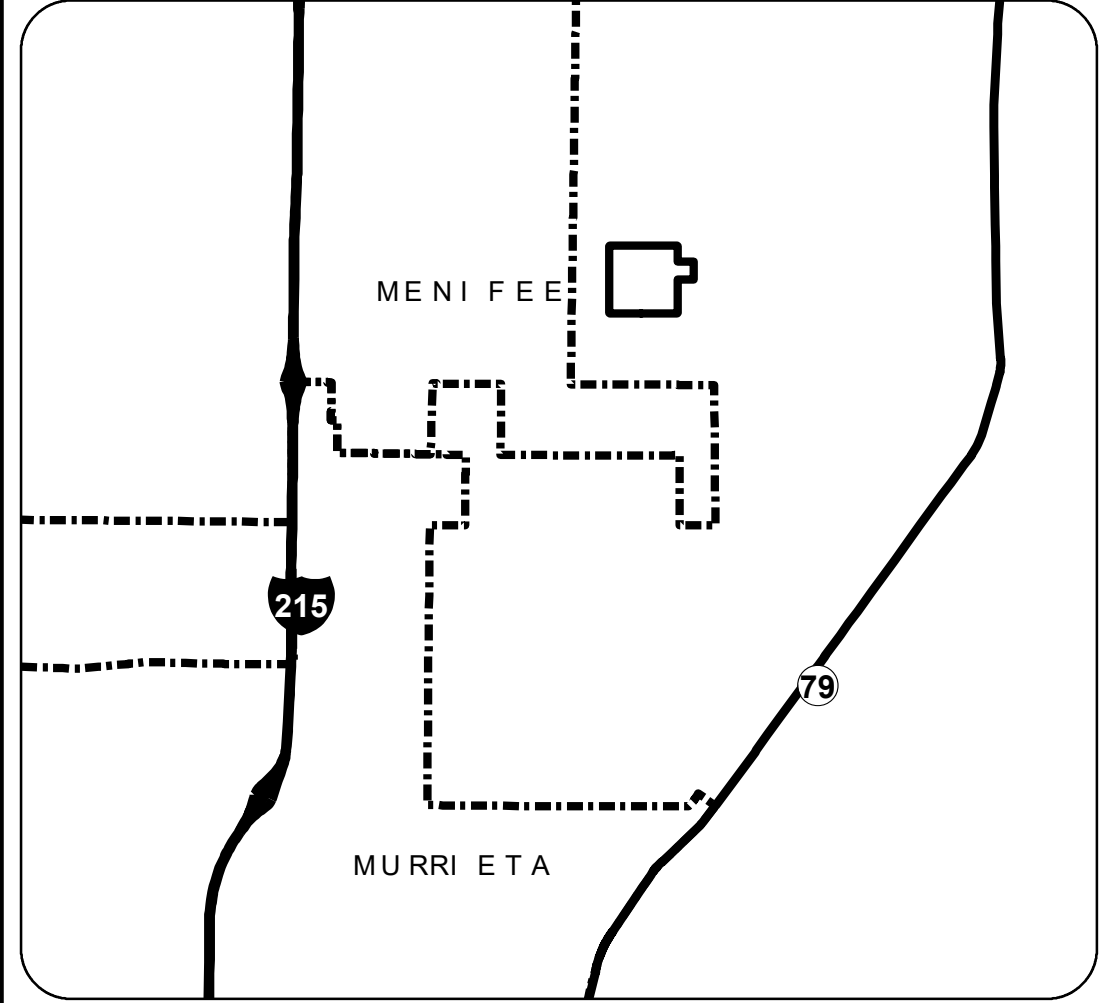
I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF
FACILITIES DISTRICT ZONE 1 (LA VENTANA RANCH), VALLEY-WIDE RECREATION
RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF DIRECTORS
RECREATION AND PARK DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THE _____
BY ITS RESOLUTION NO. _____




CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

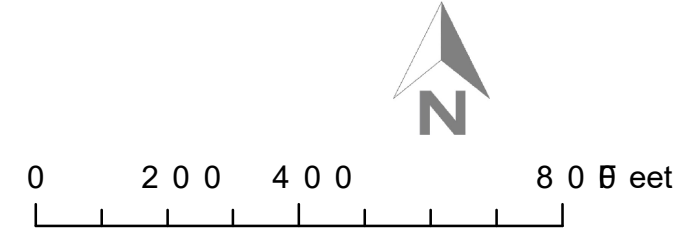
FILED THIS _____ DAY OF _____, 20____, AT THE HOUR OF _____ O'CLOCK _____ M. IN
ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____ IN
RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER
COUNTY OF RIVERSIDE, CALIFORNIA

FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR PARCELS, REFER TO
OF THE ASSESSOR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.



-  Zone Boundary
-  Highways
-  Parcels



Source: Riverside County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California VI FIPS 0406 Feet



EXHIBIT B

VALLEY-WIDE RECREATION AND PARK DISTRICT
MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT, ZONE 1
(LA VENTANA RANCH)

DESCRIPTION OF SERVICES TO BE FINANCED BY THE DISTRICT

It is intended that the District will be eligible to fund all or a portion of the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities within or adjacent to the District.

The District may fund any of the following related to the maintenance of the services described above: obtaining, reconstructing, furnishing, operating and maintaining equipment, apparatus or facilities related to providing the services and/or equipment, apparatus, facilities or fixtures in areas to be maintained, paying the salaries and benefits of personnel necessary or convenient to provide the services, and other related expenses and the provision of reserves for repairs and replacements and for the future provision of services. It is expected that the services will be provided by Valley-Wide Recreation and Park District, either with its own employees or by contract with third parties, or any combination thereof. The District may also fund administrative fees of Valley-Wide Recreation and Park District related to the District.

EXHIBIT C

VALLEY-WIDE RECREATION AND PARK DISTRICT
MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT, ZONE 1
(LA VENTANA RANCH)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

**VALLEY-WIDE RECREATION AND PARK DISTRICT
MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT, ZONE 1
(LA VENTANA RANCH)
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX**

A Special Tax shall be levied and collected in Meniffee South Community Facilities District, Zone 1 (La Ventana Ranch), Valley-Wide Recreation and Park District ("Meniffee South CFD") each Fiscal Year, in an amount determined by the application of the procedures described below. All of the Taxable Property (as defined below) in Meniffee South CFD, unless exempted by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

I. DEFINITIONS

The terms used herein shall have the following meanings:

"Accessory Dwelling Unit" means a secondary residential unit of limited size, as defined in California Government Code Section 65852.1 as that may be amended from time to time, that shares a Parcel with a Unit of Single Family Detached Property.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map or in the Assessor's Data for each Assessor's Parcel. In the event the Assessor's Parcel Map or Assessor's Data shows no acreage, the Acreage for any Assessor's Parcel shall be determined by the CFD Administrator based upon the applicable final map, parcel map, condominium plan, or other recorded County parcel map or calculated using available spatial data and GIS. The square footage of an Assessor's Parcel is equal to the Acreage of such parcel multiplied by 43,560.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Act of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of Meniffee South CFD: the costs of computing the Annual Special Tax Requirement and the annual Special Tax and of preparing the annual Special Tax collection schedules; the costs of collecting the Special Taxes, including any charges levied by the County Auditor's Office, Tax Collector's Office or Treasurer's Office; the costs of the District or designee in complying with the disclosure requirements of the California Government Code (including the Act), including public inquiries regarding the Special Taxes; the costs of the District or designee related to an appeal of the Special Tax; and the costs of commencing and pursuing to completion any foreclosure action arising from delinquent Special Taxes in Meniffee South CFD.

"Annual Services Costs" means the amounts required to fund services authorized to be funded by Meniffee South CFD.

"Annual Special Tax Requirement" means that amount with respect to Meniffee South CFD determined by the Board of Directors or designee as required in any Fiscal Year to pay: (1) the Administrative Expenses, (2) the Annual Services Costs, (3) any amount required to establish or replenish any reserve or replacement fund established in connection with Meniffee South CFD, and (4) reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

“Assessor’s Data” means Acreage or other Parcel information contained in the records of the County Assessor.

“Assessor’s Parcel” or “Parcel” means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means, with respect to an Assessor’s Parcel, that number assigned to such Assessment’s Parcel by the County for purposes of identification.

“Board of Directors” means the Board of Directors of the District, acting as the legislative body of Menifee South CFD.

“CFD Administrator” means an official of the District, or designee or agent or consultant, responsible for administering the Special Tax in accordance with this Rate and Method of Apportionment.

“Commercial Property” means, in any Fiscal Year, all Parcels of Developed Property with a commercial use, according to Assessor’s Data or as otherwise known by the CFD Administrator.

“County” means the County of Riverside, California.

“Developed Property” means, in any Fiscal Year, all Taxable Property in Menifee South CFD for which a building permit has been issued prior to the Fiscal Year in which the Special Tax is being levied. If building permit data is not readily available, a Parcel may be classified as Developed Property upon inspection of such Parcel by the District and/or the CFD Administrator evidencing that construction of a structural foundation has begun or has been completed prior to the Fiscal Year in which the Special Tax is being levied. The determination of a Parcel’s development status by the District and/or the CFD Administrator shall be final.

“District” means the Valley-Wide Recreation and Park District, County of Riverside, California.

“Exempt Property” means all property located within the boundaries of Menifee South CFD which is exempt from the Special Tax pursuant to Section V below.

“Fiscal Year” means the period from July 1st of any calendar year through June 30th of the following calendar year.

“GIS” means a geographic information system.

“Maximum Special Tax” means the maximum Special Tax authorized for levy in any Fiscal Year that may apply to Taxable Property as described in Section III.

“Menifee South CFD” means the Menifee South Community Facilities District, Zone 1 (La Ventana Ranch), Valley-Wide Recreation and Park District, County of Riverside, State of California.

“Multi-Family Property” means, in any Fiscal Year, (a) all Parcels of Developed Property consisting of one Unit that share a common wall with another Unit, have separate Assessor’s Parcel Numbers assigned to them, and may be purchased by individual homebuyers (which shall still be the case even if the Units are purchased and subsequently offered for rent by the owner of the Unit), including such

residential structures that meet the statutory definition of a condominium project contained in Civil Code Section 4125, according to Assessor's Data or as otherwise known by the CFD Administrator, or (b) all Parcels of Developed Property consisting of two or more Units that share a single Assessor's Parcel Number, are offered for rent to the general public, and cannot be purchased by individual homebuyers, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Property Owners Association Property" means any property within the boundaries of Menifee South CFD which is (a) owned by a property owners association, or (b) designated with specific boundaries and acreage on a final subdivision map as property owner association property. As used in this definition, a property owner association includes any master or sub-association.

"Proportionately" means, for Developed Property that the ratio of the Special Tax levy to the Maximum Special Tax is equal for all Assessors' Parcels of Developed Property within Menifee South CFD. For Undeveloped Property, "Proportionately" means that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels of Undeveloped Property within Menifee South CFD.

"Public Property" means any property within the boundaries of Menifee South CFD owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public or private road right-of-way making the property unusable for any other purpose has been granted to the federal government, the State of California, the County, the District, or any local government or other public agency.

"Single-Family Property" means, in any Fiscal Year, all Parcels of Developed Property consisting of one Unit that does not share a common wall with another Unit, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Special Tax" means the amount levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Annual Special Tax Requirement.

"Tax Escalation Factor" means 2.0% and will be applied annually after Fiscal Year 2020/21 to increase the Maximum Special Tax rates shown in Section III.

"Taxable Property" means all Parcels within the boundary of Menifee South CFD that are not Exempt Property, or exempt from the Special Tax pursuant to the Act or Section V below.

"Undeveloped Property" means all Parcels of Taxable Property that are not Developed Property.

"Unit" means any individual single family detached or attached home, townhome, condominium, apartment, or other residential dwelling unit, including each separate living area within a half-plex, duplex, triplex, fourplex, or other residential structure. An Accessory Dwelling Unit that shares a Parcel with a Unit of Single-Family Property shall not be considered a separate Unit for purposes of calculating the Special Tax.

"Welfare Exempt Property" means all Parcels within the boundaries of Menifee South CFD that have been granted a welfare exemption pursuant to Section 53340 (c) under the Act under subdivision (g) of Section 214 of the Revenue and Taxation Code by the County.

II. DETERMINATION OF TAXABLE PARCELS

On or about July 1 of each Fiscal Year, the CFD Administrator shall determine the valid Assessor’s Parcel Numbers for all Taxable Property within Menifee South CFD. If any Assessor’s Parcel Numbers are no longer valid from the previous Fiscal Year, the CFD Administrator shall determine the new Assessor’s Parcel Number or Numbers that are in effect for the current Fiscal Year. To the extent a Parcel or Parcels of Taxable Property are subdivided, consolidated or otherwise reconfigured, the Maximum Special Tax rates shall be assigned to the new Assessor’s Parcels pursuant to Section III. The CFD Administrator shall also determine: (i) the property type of each Parcel, as shown in Table 1; (ii) the number of Units each Parcel contains; and (iii) the Annual Special Tax Requirement for the Fiscal Year.

III. SPECIAL TAX - METHOD OF APPORTIONMENT

All Taxable Property shall be subject to a Special Tax defined as follows.

The Special Tax shall be levied each Fiscal Year by the CFD Administrator. The Annual Special Tax Requirement shall be apportioned to each Parcel within Menifee South CFD by the method shown below.

- First. Determine the Annual Special Tax Requirement.
- Second. Levy the Special Tax on each Parcel of Developed Property, Proportionately, up to the Maximum Special Tax described in the table below to satisfy the Annual Special Tax Requirement.
- Third. If additional monies are needed to satisfy the Annual Special Tax Requirement after levying the Maximum Special Tax on Developer Property, the Special Tax shall be levied Proportionately on each Assessor’s Parcel of Undeveloped Property up to 100% of the Maximum Special Tax for Undeveloped Property;

Under no circumstances will the Special Tax levied against any Assessor’s Parcel of Developed Property be increased by more than 10% as a consequence of delinquency or default by the owner of any other Assessor’s Parcel within Menifee South CFD.

**TABLE 1
MAXIMUM SPECIAL TAX RATES
FISCAL YEAR 2020/21***

Property Type	Maximum Special Tax Rate (annually)	Per	Expected Special Tax Revenue
Single-Family Property	\$1,214.00	Unit	\$620,354.00
Multi-Family Property	0.00	Unit	0.00
Commercial Property	0.00	Acre	0.00
Undeveloped Property	0.00	Acre	0.00

**On each July 1, commencing on July 1, 2021, the Maximum Special Tax Rate and Expected Special Tax Revenue shall be increased by the Tax Escalation Factor.*

IV. FORMULA FOR PREPAYMENT OF SPECIAL TAX OBLIGATIONS

The Special Tax may not be prepaid.

V. EXEMPTIONS

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Taxes shall be levied on Public Property, except as otherwise provided in Sections 53317.3 and 53317.5 of the Act, or Property Owners Association Property.

As may be required pursuant to the Act, Welfare Exempt Property may be classified as Exempt Property or may be reimbursed for Special Tax levied and paid. In order to receive reimbursement, the property owner must provide documentation of the exemption to the CFD Administrator within one calendar year after having paid the Special Taxes for which an exemption has been granted. A refund of the amount of Special Taxes paid for the Fiscal Year the exemption has been granted will be provided to the property owner of Welfare Exempt Property who was granted the exemption.

VI. INTERPRETATION OF RATE AND METHOD OF APPORTIONMENT

The District reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning the Special Tax. In addition, the interpretation and application of any section of this document shall be at the District’s discretion. Interpretations may be made by the District by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment of Special Tax.

VII. MANNER AND DURATION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided that the District may directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner if needed to meet the financial obligations of Menifee South CFD, and may collect delinquent Special Taxes through foreclosure or other available methods.

A Special Tax shall continue to be levied and collected within Menifee South CFD, as needed to fund the Annual Special Tax Requirement, in perpetuity.

VIII. APPEAL OF SPECIAL TAX LEVY

Any property owner may file a written appeal of the Special Tax with the CFD Administrator claiming that the amount or application of the Special Tax is not correct. The appeal must be filed not later than one calendar year after having paid the Special Taxes that are disputed, and the appellant must be current in all payments of Special Taxes. In addition, during the term of the appeal process, all Special Taxes levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Taxes are in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFD Administrator's decision relative to the appeal, the owner may then file a written appeal with the Board of Directors whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFD Administrator or subsequent decision by the Board of Directors requires the Special Taxes to be modified or changed in favor of the property owner, no cash refund shall be made for prior years' Special Taxes, but an adjustment shall be made to credit future Special Taxes.

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

EXHIBIT D

VALLEY-WIDE RECREATION AND PARK DISTRICT
MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT, ZONE 1
(LA VENTANA RANCH)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Directors of Valley-Wide Recreation and Park District will conduct a public hearing on Monday, July 20, 2020, at 5:30 p.m. or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, or virtually if an in-person meeting is not possible due to the COVID-19 pandemic, to consider the following:

VALLEY-WIDE RECREATION AND PARK DISTRICT
MENIFEE SOUTH COMMUNITY FACILITIES DISTRICT, ZONE 1
(LA VENTANA RANCH)

On June 15, 2020, the Board of Directors of Valley-Wide Recreation and Park District adopted a Resolution entitled "A Resolution of the Board of Directors of Valley-Wide Recreation and Park District, Declaring Its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes" (the "Resolution of Intention"). Reference is hereby made to the Resolution of Intention on file in the office of the Clerk of the Board of Valley-Wide Recreation and Park District for further particulars.

In the Resolution of Intention, the Board of Directors declared its intention to form the Valley-Wide Recreation and Park District Meniffee South Community Facilities District, Zone 1 (La Ventana Ranch) (the "District") to finance the costs of operation, maintenance and servicing of parks, landscaping and appurtenant facilities as further identified in an exhibit to the Resolution of Intention. The proposed boundaries of the District were identified in another exhibit to the Resolution of Intention, and the Resolution of Intention identified a proposed special tax to be levied on real property to be included in the District to pay for costs of the services.

In the Resolution of Intention, the Board of Directors provided that the levy of the special tax will be subject to a mailed ballot election among the owners of land in the District. The Board of Directors ordered the General Manager to prepare a report on the District, and the Board of Directors called for a public hearing on the District.

At the hearing, the testimony of all interested persons or taxpayers for or against the establishment of the District, the extent of the District or the furnishing of specified types of services will be heard. Any person interested may file a protest in writing with the Clerk of the Board. If fifty percent or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be included in the District, or the owners of one-half or more of the area of land in the territory proposed to be included in the District and not exempt from the special tax file written protests against the establishment of the District and the protests are not withdrawn to reduce the value of the protests to less than a majority, the Board of Directors shall take no further action to establish the District or authorize the special taxes for a period of one year from the date of the decision of the

Board of Directors, and if the majority protests of the registered voters or the landowners are only against the furnishing of a type or types of services within the District, or against levying a specified special tax, those types of services, or the specified special tax, will be eliminated from the proceedings to form the District.

Any person interested in these matters is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Directors during or prior to the public hearing.

Clerk of the Board
Valley-Wide Recreation and Park District

THIS PAGE INTENTIONALLY LEFT BLANK

***CONSENT
CALENDAR***

ITEM No. 12.15

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 12.15

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

Community Facilities District No. 2020-1
(Water Quality Management Plan)
Formation

RECOMMENDED ACTION:

That the Board of Directors approve **Resolution No. 1132-20** – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

ANALYSIS:

At the petition of the property owner, Global Investment Pool, LLC, Tract 36785 would be the 1st zone to form the Community Facilities District 2020-1 (Water Quality Management Plan). This project is located north of Wickerd Road, west of Leon Road, south of Garbani Road, and east of El Centro Lane, in Menifee, CA, and contains 511 single family dwelling units (EDU) that would contribute to the costs of maintenance of water quality features within the project.

FISCAL IMPACT:

The individual property owners in the CFD will be responsible for annual payments of special taxes. The maximum annual special tax per EDU, as referenced in the Rate Method Apportionment, is \$1,214. It is estimated, upon full completion of the development, there will be a maximum annual collection of special tax revenue of approximately \$620,354 with the base year being 2021/2022.

ENVIRONMENTAL ANALYSIS:

This action is exempt from the California Environmental Quality Act (CEQA) requirement.

ATTACHMENTS:

1. Resolution No. 1132-20
2. Exhibit A – Proposed Boundaries of the District
3. Exhibit B – Description of Services to be Financed by the District
4. Exhibit C – Rate of Method of Apportionment of Special Tax
5. Exhibit D – Notice of Public Hearing

Prepared by: James Salvador
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RESOLUTION NO. 1132-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT, DECLARING ITS INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES

VALLEY-WIDE RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2020-1
(WATER QUALITY MANAGEMENT PLAN)

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the “Act”), the Board of Directors of Valley-Wide Recreation & Park District may commence proceedings for the establishment of a community facilities district, and

WHEREAS, this Board of Directors has received petitions (including waivers) from the landowners requesting that it establish a community facilities district under the Act to provide for the costs of operation, maintenance and servicing of water quality features and appurtenant facilities, and this Board of Directors now desires to commence proceedings to establish a community facilities district (the “District”) as described herein; and

WHEREAS, under the Act, this Board of Directors is the legislative body for the proposed District and is empowered with the authority to establish the District and levy special taxes within the District; and

WHEREAS, this Board of Directors now desires to proceed with the actions necessary to consider the establishment of the District.

NOW, THEREFORE, the Board of Directors of the Valley-Wide Recreation and Park District, DOES HEREBY RESOLVE as follows:

1. This Board of Directors proposes to begin the proceedings necessary to establish the District pursuant to the Act.
2. The name of the proposed District is Valley-Wide Recreation and Park District, Community Facilities District No. 2020-1 (Water Quality Management Plan).
3. The proposed boundaries of the District are as shown on the map of the District on file with the Clerk of the Board, a copy of which is attached hereto as Exhibit A, which Exhibit is by this reference incorporated herein. The proposed boundaries are hereby preliminarily approved. The Clerk of the Board is hereby directed to record, or cause to be recorded, the map of the boundaries of the District in the office of the Riverside County Recorder as soon as practicable after the adoption of this Resolution.
4. The type of services proposed to be financed by the District and pursuant to the Act shall consist of those services described in Exhibit B hereto, which Exhibit is by this reference incorporated herein (the “Services”).

5. Except where funds are otherwise available, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District, will be levied annually within the District and collected in the same manner as ordinary ad valorem property taxes or in such other manner as this Board of Directors or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the special tax among the parcels of real property within the District, in sufficient detail to allow each landowner within the proposed District to estimate the maximum amount such owner will have to pay, are described in Exhibit C attached hereto, which Exhibit is by this reference incorporated herein.

6. This Board of Directors finds that the provisions of Section 53313.6, 53313.7 and 53313.9 of the Act (relating to adjustments to ad valorem property taxes and schools financed by a community facilities district) are inapplicable to the District.

7. The levy of said proposed special tax shall be subject to the approval of the qualified electors of the District at a special election. The proposed voting procedure shall be by mailed or hand-delivered ballot among the landowners in the proposed District, with each landowner having one vote for each acre or portion of an acre of land such landowner owns in the District.

8. Except as may otherwise be provided by law or the rate and method of apportionment of the special tax for the District, all lands owned by any public entity, including the United States, the State of California and/or Valley-Wide Recreation and Park District, or any departments or political subdivisions of any thereof, shall be omitted from the levy of the special tax to be made to cover the costs and expenses of the Services and any expenses of the District.

9. The General Manager of Valley-Wide Recreation and Park District is hereby directed to study the proposed Services and to make, or cause to be made, and file with the Clerk of the Board a report in writing, presenting the following:

(a) A brief description of the Services.

(b) An estimate of the fair and reasonable initial annual cost of providing the Services, including the incidental expenses in connection therewith, any Valley-Wide Recreation and Park District administration costs and all other related costs.

Said report shall be made a part of the record of the public hearing provided for below.

10. Monday, July 20, 2020, at 5:30 p.m., or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, and the same are hereby appointed and fixed as the time and place when and where this Board of Directors, as legislative body for the District, will conduct a public hearing on the establishment of the District and consider and finally determine whether the public interest, convenience and necessity require the formation of the District and the levy of said special tax. However, if an in-person meeting is not possible due to the COVID-19 pandemic, the public hearing will be held electronically. Instructions for the electronic meeting will be made available on the District's posted agenda.

11. The Clerk of the Board is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper published in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form of Exhibit D hereto.

12. This Resolution shall take effect upon its adoption.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2020.

Lanay Negrete, Clerk of the Board

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

VALLEY-WIDE RECREATION AND PARK DISTRICT)

I, Lanay Negrete, Clerk of the Board of the Valley-Wide Recreation and Park District, County of Riverside, State of California do hereby certify that the foregoing Resolution No. 1132-20 was adopted by the Board of Directors of Valley-Wide Recreation and Park District at a regular meeting of said Board of Directors held on the 15th day of June, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

Lanay Negrete, Clerk of the Board

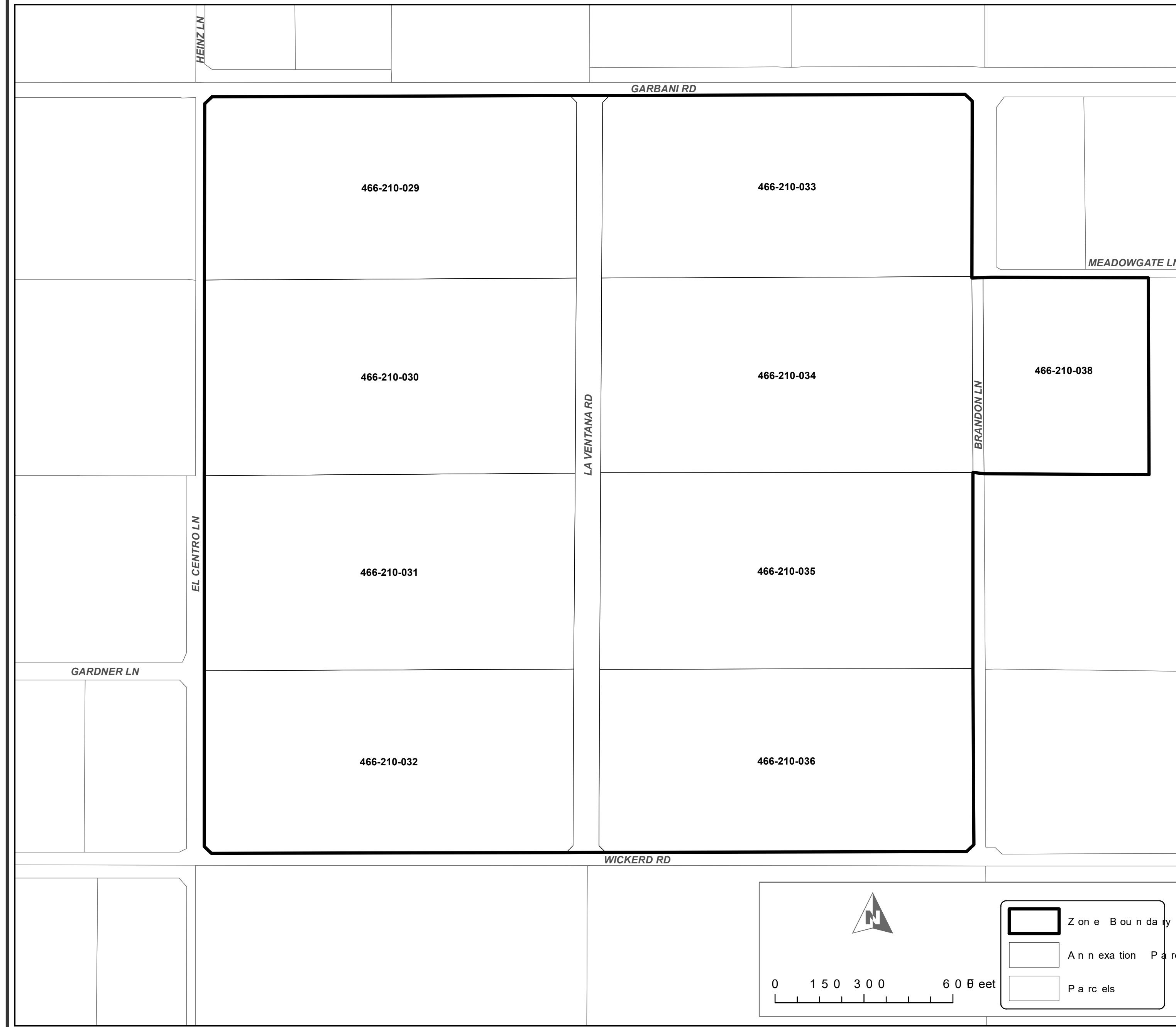
EXHIBIT A

VALLEY-WIDE RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2020-1
(WATER QUALITY MANAGEMENT PLAN)

PROPOSED BOUNDARIES OF THE DISTRICT

PROPOSED BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 2020-1 (WATER QUALITY MANAGEMENT PLAN)

VALLEY-WIDE RECREATION AND PARK DISTRICT
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA



FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF DIRECTORS THIS

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

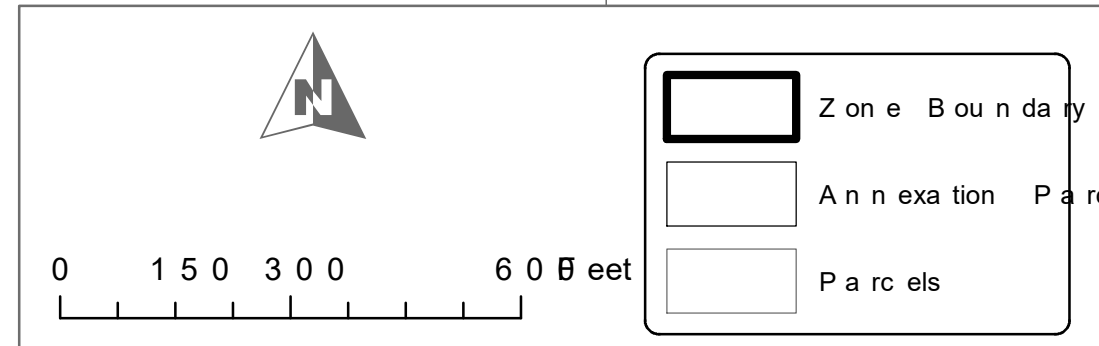
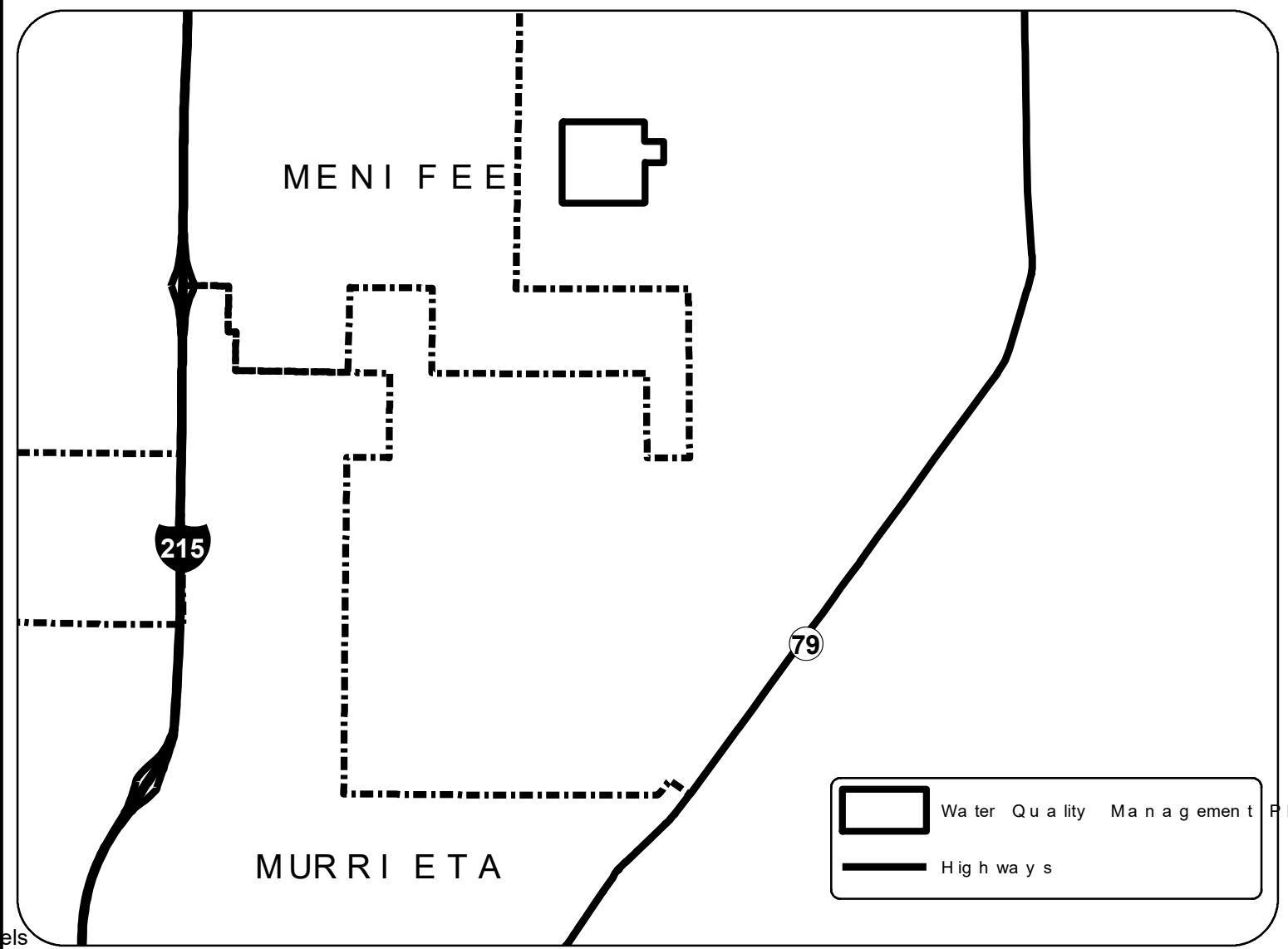
I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 2020-1 (WATER QUALITY MANAGEMENT PLAN), VALLEY-WIDE RECREATION AND PARK DISTRICT, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THE 20th DAY OF _____, 20____, BY ITS RESOLUTION NO. _____.

CLERK OF THE BOARD OF DIRECTORS
VALLEY-WIDE RECREATION AND PARK DISTRICT
RIVERSIDE COUNTY, CALIFORNIA

FILED THIS _____ DAY OF _____, 20____, AT THE HOUR OF _____ O' CLOCK
ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____
RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER
COUNTY OF RIVERSIDE, CALIFORNIA

FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR PARCELS, REFER TO THE ASSESSOR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.



Source: Riverside County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California VI FIPS 0406 Feet



EXHIBIT B

VALLEY-WIDE RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2020-1
(WATER QUALITY MANAGEMENT PLAN)

DESCRIPTION OF SERVICES TO BE FINANCED BY THE DISTRICT

It is intended that the District will be eligible to fund all or a portion of the construction, operation, maintenance and servicing of water quality features and appurtenant facilities, within or outside the District, including: basin fencing; slopes; desilting of forebays; maintenance easement; basin bottoms, including low flow sub-drains, gravel, soil media, irrigation and vegetation; and, slopes, all meeting County of Riverside and Valley-Wide Recreation & Park District standards.

The District may fund any of the following related to the maintenance of the services described above: obtaining, constructing, furnishing, operating and maintaining equipment, apparatus or facilities related to providing the services and/or equipment, apparatus, facilities or fixtures in areas to be maintained, paying the salaries and benefits of personnel necessary or convenient to provide the services, and other related expenses and the provision of reserves for repairs and replacements and for the future provision of services. It is expected that the services will be provided by Valley-Wide Recreation and Park District, either with its own employees or by contract with third parties, or any combination thereof. The District may also fund administrative fees of Valley-Wide Recreation and Park District related to the District.

EXHIBIT C

VALLEY-WIDE RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2020-1
(WATER QUALITY MANAGEMENT PLAN)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

**VALLEY-WIDE RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2020-1
(WATER QUALITY MANAGEMENT PLAN)
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX**

A Special Tax shall be levied and collected in Community Facilities District No. 2020-1 (Water Quality Management Plan), Valley-Wide Recreation and Park District ("CFD 2020-1") each Fiscal Year, in an amount determined by the application of the procedures described below. All of the Taxable Property (as defined below) in CFD 2020-1, unless exempted by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

I. DEFINITIONS

The terms used herein shall have the following meanings:

"Accessory Dwelling Unit" means a secondary residential unit of limited size, as defined in California Government Code Section 65852.1 as that may be amended from time to time, that shares a Parcel with a Unit of Single Family Detached Property.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map or in the Assessor's Data for each Assessor's Parcel. In the event the Assessor's Parcel Map or Assessor's Data shows no acreage, the Acreage for any Assessor's Parcel shall be determined by the CFD Administrator based upon the applicable final map, parcel map, condominium plan, or other recorded County parcel map or calculated using available spatial data and GIS. The square footage of an Assessor's Parcel is equal to the Acreage of such parcel multiplied by 43,560.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Act of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of CFD 2020-1: the costs of computing the Annual Special Tax Requirement and the annual Special Tax and of preparing the annual Special Tax collection schedules; the costs of collecting the Special Taxes, including any charges levied by the County Auditor's Office, Tax Collector's Office or Treasurer's Office; the costs of the District or designee in complying with the disclosure requirements of the California Government Code (including the Act), including public inquiries regarding the Special Taxes; the costs of the District or designee related to an appeal of the Special Tax; and the costs of commencing and pursuing to completion any foreclosure action arising from delinquent Special Taxes in CFD 2020-1.

"Annual Services Costs" means the amounts required to fund services authorized to be funded by CFD 2020-1.

"Annual Special Tax Requirement" means that amount with respect to CFD 2020-1 determined by the Board of Directors or designee as required in any Fiscal Year to pay: (1) the Administrative Expenses, (2) the Annual Services Costs, (3) any amount required to establish or replenish any reserve or replacement fund established in connection with CFD 2020-1, and (4) reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

"Assessor's Data" means Acreage or other Parcel information contained in the records of the County

Assessor.

“Assessor’s Parcel” or “Parcel” means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means, with respect to an Assessor’s Parcel, that number assigned to such Assessment’s Parcel by the County for purposes of identification.

“Board of Directors” means the Board of Directors of the District, acting as the legislative body of CFD 2020-1.

“CFD 2020-1” means the Community Facilities District No. 2020-1 (Water Quality Management Plan), Valley-Wide Recreation and Park District, County of Riverside, State of California.

“CFD Administrator” means an official of the District, or designee or agent or consultant, responsible for administering the Special Tax in accordance with this Rate and Method of Apportionment.

“Commercial Property” means, in any Fiscal Year, all Parcels of Developed Property with a commercial use, according to Assessor’s Data or as otherwise known by the CFD Administrator.

“County” means the County of Riverside, California.

“Developed Property” means, in any Fiscal Year, all Taxable Property in CFD 2020-1 for which a building permit has been issued prior to the Fiscal Year in which the Special Tax is being levied. If building permit data is not readily available, a Parcel may be classified as Developed Property upon inspection of such Parcel by the District and/or the CFD Administrator evidencing that construction of a structural foundation has begun or has been completed prior to the Fiscal Year in which the Special Tax is being levied. The determination of a Parcel’s development status by the District and/or the CFD Administrator shall be final.

“District” means the Valley-Wide Recreation and Park District, County of Riverside, California.

“Exempt Property” means all property located within the boundaries of CFD 2020-1 which is exempt from the Special Tax pursuant to Section V below.

“Fiscal Year” means the period from July 1st of any calendar year through June 30th of the following calendar year.

“GIS” means a geographic information system.

“Maximum Special Tax” means the maximum Special Tax authorized for levy in any Fiscal Year that may apply to Taxable Property as described in Section III.

“Multi-Family Property” means, in any Fiscal Year, (a) all Parcels of Developed Property consisting of one Unit that share a common wall with another Unit, have separate Assessor’s Parcel Numbers assigned to them, and may be purchased by individual homebuyers (which shall still be the case even if the Units are purchased and subsequently offered for rent by the owner of the Unit), including such residential structures that meet the statutory definition of a condominium project contained in Civil Code Section 4125, according to Assessor’s Data or as otherwise known by the CFD Administrator, or (b)

all Parcels of Developed Property consisting of two or more Units that share a single Assessor's Parcel Number, are offered for rent to the general public, and cannot be purchased by individual homebuyers, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Property Owners Association Property" means any property within the boundaries of CFD 2020-1 which is (a) owned by a property owners association, or (b) designated with specific boundaries and acreage on a final subdivision map as property owner association property. As used in this definition, a property owner association includes any master or sub-association.

"Proportionately" means, for Developed Property that the ratio of the Special Tax levy to the Maximum Special Tax is equal for all Assessors' Parcels of Developed Property within CFD 2020-1. For Undeveloped Property, "Proportionately" means that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels of Undeveloped Property within CFD 2020-1.

"Public Property" means any property within the boundaries of CFD 2020-1 owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public or private road right-of-way making the property unusable for any other purpose has been granted to the federal government, the State of California, the County, the District, or any local government or other public agency.

"Single-Family Property" means, in any Fiscal Year, all Parcels of Developed Property consisting of one Unit that does not share a common wall with another Unit, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Special Tax" means the amount levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Annual Special Tax Requirement.

"Tax Escalation Factor" means 2.0% and will be applied annually after Fiscal Year 2020/21 to increase the Maximum Special Tax rates shown in Section III.

"Tax Zone" means a mutually exclusive geographic area within which the Special Tax may be levied pursuant to this Rate and Method of Apportionment. ***All of the Taxable Property within CFD 2020-1 at the time of its formation is within Tax Zone No. 1.*** Additional Tax Zones may be created when property is annexed to CFD 2020-1, and a separate Maximum Special Tax shall be identified for property within the new Tax Zone at the time of such annexation. The Assessor's Parcels included within a new Tax Zone when such Parcels are annexed to CFD 2020-1 shall be identified by Assessor's Parcel number in the annexation documents at the time of annexation.

"Taxable Property" means all Parcels within the boundary of CFD 2020-1 that are not Exempt Property, or exempt from the Special Tax pursuant to the Act or Section V below.

"Undeveloped Property" means all Parcels of Taxable Property that are not Developed Property.

"Unit" means any individual single family detached or attached home, townhome, condominium, apartment, or other residential dwelling unit, including each separate living area within a half-plex, duplex, triplex, fourplex, or other residential structure. An Accessory Dwelling Unit that shares a Parcel with a Unit of Single-Family Property shall not be considered a separate Unit for purposes of calculating the Special Tax.

“Welfare Exempt Property” means all Parcels within the boundaries of CFD 2020-1 that have been granted a welfare exemption pursuant to Section 53340 (c) under the Act under subdivision (g) of Section 214 of the Revenue and Taxation Code by the County.

II. DETERMINATION OF TAXABLE PARCELS

On or about July 1 of each Fiscal Year, the CFD Administrator shall determine the valid Assessor’s Parcel Numbers for all Taxable Property within CFD 2020-1. If any Assessor’s Parcel Numbers are no longer valid from the previous Fiscal Year, the CFD Administrator shall determine the new Assessor’s Parcel Number or Numbers that are in effect for the current Fiscal Year. To the extent a Parcel or Parcels of Taxable Property are subdivided, consolidated or otherwise reconfigured, the Maximum Special Tax rates shall be assigned to the new Assessor’s Parcels pursuant to Section III. The CFD Administrator shall also determine: (i) the Tax Zone within which each Parcel is located; (ii) the property type of each Parcel, as shown in Table 1; (iii) the number of Units each Parcel contains; and (iv) the Annual Special Tax Requirement for the Fiscal Year.

III. SPECIAL TAX - METHOD OF APPORTIONMENT

All Taxable Property shall be subject to a Special Tax defined as follows.

The Special Tax shall be levied each Fiscal Year by the CFD Administrator. The Annual Special Tax Requirement shall be apportioned to each Parcel within CFD 2020-1 by the method shown below.

- First. Determine the Annual Special Tax Requirement.
- Second. Levy the Special Tax on each Parcel of Developed Property, Proportionately, up to the Maximum Special Tax described in the table below to satisfy the Annual Special Tax Requirement.
- Third. If additional monies are needed to satisfy the Annual Special Tax Requirement after levying the Maximum Special Tax on Developer Property, the Special Tax shall be levied Proportionately on each Assessor’s Parcel of Undeveloped Property up to 100% of the Maximum Special Tax for Undeveloped Property;

Under no circumstances will the Special Tax levied against any Assessor’s Parcel of Developed Property be increased by more than 10% as a consequence of delinquency or default by the owner of any other Assessor’s Parcel within CFD 2020-1.

TABLE 1
MAXIMUM SPECIAL TAX RATES – TAX ZONE NO. 1
FISCAL YEAR 2020/21*

Property Type	Maximum Special Tax Rate (annually)	Per	Expected Special Tax Revenue
Single-Family Property	\$467.00	Unit	\$238,637.00
Multi-Family Property	0.00	Unit	0.00
Commercial Property	0.00	Acre	0.00
Undeveloped Property	0.00	Acre	0.00

**On each July 1, commencing on July 1, 2021, the Maximum Special Tax Rate and Expected Special Tax Revenue for each Tax Zone shall be increased by the Tax Escalation Factor.*

IV. FORMULA FOR PREPAYMENT OF SPECIAL TAX OBLIGATIONS

The Special Tax may not be prepaid.

V. EXEMPTIONS

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Taxes shall be levied on Public Property, except as otherwise provided in Sections 53317.3 and 53317.5 of the Act, or Property Owners Association Property.

As may be required pursuant to the Act, Welfare Exempt Property may be classified as Exempt Property or may be reimbursed for Special Tax levied and paid. In order to receive reimbursement, the property owner must provide documentation of the exemption to the CFD Administrator within one calendar year after having paid the Special Taxes for which an exemption has been granted. A refund of the amount of Special Taxes paid for the Fiscal Year the exemption has been granted will be provided to the property owner of Welfare Exempt Property who was granted the exemption.

VI. INTERPRETATION OF RATE AND METHOD OF APPORTIONMENT

The District reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning the Special Tax. In addition, the interpretation and application of any section of this document shall be at the District’s discretion. Interpretations may be made by the District by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment of Special Tax.

VII. MANNER AND DURATION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided that the District may directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner if needed to meet the financial obligations of CFD 2020-1, and may collect delinquent Special Taxes through foreclosure or other available methods.

A Special Tax shall continue to be levied and collected within CFD 2020-1, as needed to fund the Annual Special Tax Requirement, in perpetuity.

VIII. APPEAL OF SPECIAL TAX LEVY

Any property owner may file a written appeal of the Special Tax with the CFD Administrator claiming that the amount or application of the Special Tax is not correct. The appeal must be filed not later than one calendar year after having paid the Special Taxes that are disputed, and the appellant must be current in all payments of Special Taxes. In addition, during the term of the appeal process, all Special Taxes levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Taxes are in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFD Administrator's decision relative to the appeal, the owner may then file a written appeal with the Board of Directors whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFD Administrator or subsequent decision by the Board of Directors requires the Special Taxes to be modified or changed in favor of the property owner, no cash refund shall be made for prior years' Special Taxes, but an adjustment shall be made to credit future Special Taxes.

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

EXHIBIT D

VALLEY-WIDE RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2020-1
(WATER QUALITY MANAGEMENT PLAN)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Directors of Valley-Wide Recreation and Park District will conduct a public hearing on Monday, July 20, 2020, at 5:30 p.m. or as soon thereafter as the matter may be heard, at the Board Chambers, 901 W. Esplanade Avenue, San Jacinto, California, or virtually if an in-person meeting is not possible due to the COVID-19 pandemic, to consider the following:

VALLEY-WIDE RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2020-1
(WATER QUALITY MANAGEMENT PLAN)

On June 15, 2020, the Board of Directors of Valley-Wide Recreation and Park District adopted a Resolution entitled "A Resolution of the Board of Directors of Valley-Wide Recreation and Park District, Declaring Its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes" (the "Resolution of Intention"). Reference is hereby made to the Resolution of Intention on file in the office of the Clerk of the Board of Valley-Wide Recreation and Park District for further particulars.

In the Resolution of Intention, the Board of Directors declared its intention to form the Valley-Wide Recreation and Park District Community Facilities District No. 2020-1 (Water Quality Management Plan) (the "District") to finance the costs of operation, maintenance and servicing water quality features and appurtenant facilities as further identified in an exhibit to the Resolution of Intention. The proposed boundaries of the District were identified in another exhibit to the Resolution of Intention, and the Resolution of Intention identified a proposed special tax to be levied on real property to be included in the District to pay for costs of the services.

In the Resolution of Intention, the Board of Directors provided that the levy of the special tax will be subject to a mailed ballot election among the owners of land in the District. The Board of Directors ordered the General Manager to prepare a report on the District, and the Board of Directors called for a public hearing on the District.

At the hearing, the testimony of all interested persons or taxpayers for or against the establishment of the District, the extent of the District or the furnishing of specified types of services will be heard. Any person interested may file a protest in writing with the Clerk of the Board. If fifty percent or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be included in the District, or the owners of one-half or more of the area of land in the territory proposed to be included in the District and not exempt from the special tax file written protests against the establishment of the District and the protests are not withdrawn to reduce the value of the protests to less than a majority, the Board of Directors shall take no further action to establish the District or authorize the special taxes for a period of one year from the date of the decision of the

Board of Directors, and if the majority protests of the registered voters or the landowners are only against the furnishing of a type or types of services within the District, or against levying a specified special tax, those types of services, or the specified special tax, will be eliminated from the proceedings to form the District.

Any person interested in these matters is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Directors during or prior to the public hearing.

Clerk of the Board
Valley-Wide Recreation and Park District

THIS PAGE INTENTIONALLY LEFT BLANK

***ACTION ITEM
ITEM 15.01***

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 15.01

BOARD OF DIRECTORS MEETING:

June 15, 2020

SUBJECT:

2020 Master Plan

RECOMMENDED ACTION:

That the Board of Directors consider to approve Resolution 1133-20, Resolution of the Board of Directors of Valley-Wide Recreation and Park District approving the 2020 Valley-Wide Recreation and Park District Master Plan, created by GreenPlay, LLC.

ANALYSIS:

On March 18, 2019 the Board approved an agreement with GreenPlay, LLC for work pertaining to preparation and completion of the District's 2020 Master Plan and Cost Recovery, Resource Allocation, and Revenue Enhancement Study. GreenPlay is a well-established firm, with more than 500 projects in 46 states for governmental agencies and private sector companies. The Master Plan portion of the project has been completed and will be presented to the board. The Cost Recovery, Resource Allocation, and Revenue Enhancement Study are nearing completion. When approved, the Master Plan will be submitted to the County of Riverside, per requirements.

The Master Plan is re-evaluated every 10 years and assesses the Districts jurisdictional needs and demands for the subsequent ten years. The report was completed with input from Board of Directors, interactive staff meetings and numerous open community meetings with residents, users and community leaders

ATTACHMENTS:

- 1) GreenPlay, LLC Master Plan Report
- 2) Resolution 1133-20

Prepared by: Craig Shultz
Reviewed by: Gustavo Bermeo
Approved by: Dean Wetter

RESOLUTION NO. 1133-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT APPROVING THE 2020 VALLEY-WIDE RECREATION AND PARK DISTRICT MASTER PLAN

WHEREAS, the District has completed the process to review and update the Valley-Wide Recreation and Park District Master Plan in June 2020; and

WHEREAS, the draft of said Plan, created by GreenPlay, LLC. was forwarded to the Board of Directors for review, comment, and approval; and

WHEREAS, the Board of Directors has conducted a final review of said 2020 Master Plan and determined approval of said Plan is in the best interest of the Valley-Wide Recreation and Park District.

THEREFORE BE IT RESOLVED, the Board of Directors of Valley-Wide Recreation and Park District hereby approves the updated 2020 Valley-Wide Recreation and Park District Master Plan, the provisions of said Plan are to be effective immediately.

I, Lanay Negrete, Clerk of the BOARD OF DIRECTORS OF THE VALLEY-WIDE RECREATION AND PARK DISTRICT, do hereby certify that the foregoing resolution, was duly passed and adopted by the BOARD OF DIRECTORS of the VALLEY-WIDE RECREATION AND PARK DISTRICT at a regular meeting thereof assembled this 15th day of June, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Lanay Negrete, Clerk of the Board



2020 Master Plan Update June 2020

Acknowledgments

Board of Directors

Nick Schouten, President
John Bragg, Vice President
Jan Bissell, Secretary
Noah Rau, Member
Dr. Steve Simpson, Member
Dean Wetter, General Manager

Project Team

Gustavo Bermeo, Assistant General Manager
Kirk Summers, Finance Manager
Craig Shultz, Public Information Officer
Miranda Negrete, Recreation Coordinator
Destin Koelsch, Administrative Assistant
Raymond Witte, Intern

District Staff

Tammy Allen, Park Coordinator
Ben Bell, Park Foreman
Janea Butler, Recreation Coordinator
Robert Byers, Recreation Supervisor
James Edwards, Facility Superintendent/ADA Coordinator
Missy Galloway, Sr. Recreation Supervisor
Rene Gonzales, Recreation Supervisor
Dave Knight, Aquatics Technician
Lanay Negrete, Special Projects Supervisor/Clerk of the Board
Greg Oden, Sr. Park Inspector
Keri Price, Recreation Supervisor
James Salvador, Special District Supervisor/Office Administrator
Romeo Salvador, Accounting Clerk
Mike Thomas, Park Maintenance Superintendent
Amanda Thomson, Recreation Supervisor
Vince Valdez, Recreation Supervisor/Park Manager
Maria Vivanco, Special Events Coordinator
Joe Walsh, Recreation Supervisor
Julia Waltrip, Recreation Coordinator
Gregg Worthington, Sr. Park Inspector

Consultant Team

GreenPlay, LLC
RRC Associates

*For more information about this document, contact GreenPlay, LLC
1021 E. South Boulder Road, Suite N, Louisville, Colorado 80027, Telephone: 303-439-8369
Email: info@greenplayllc.com www.greenplayllc.com*

THIS PAGE INTENTIONALLY LEFT BLANK



Table of Contents

Executive Summary	1
A. Planning Purpose	1
B. Planning Process Overview	1
C. Inventory Assessment & Level of Service Summary	2
D. Key Issues and Opportunities Synopsis	2
E. Recommendations and Action Plan Summary Table	3
I. Background and Purpose of the Plan	5
A. Why an Update Now?	5
B. Overview of the District	6
C. How the Plan Unfolded	8
II. The Community and its Needs	9
A. Demographic Profile	9
B. Community and Stakeholder Input	14
C. Community Needs Assessment Survey Summary	15
D. Parks and Facilities Inventory and Assessment	19
E. Park and Recreation Influencing Trends	53
F. Organizational Analysis	61
G. Program Analysis	63
H. Financial Analysis	68
III. Key Opportunities	71
IV. Implementation	73
A. Recommendations	73
B. Action Plan with Cost Estimates and Prioritization	77
Appendix A: Survey Report	87
Appendix B: GRASP® Level of Service Analysis	133
Appendix C: Services Assessment	177
Appendix D: Memorandum of Understanding	183

Table of Figures

Figure 1: Valley-Wide Recreation and Park District Regional Context	7
Figure 2: Valley-Wide Recreation and Park District Demographics Overview	9
Figure 3: Population Projected Annual Growth Rates (2010 – 2019)	10
Figure 4: Projected Population Trends from 2000 to 2032	10
Figure 5: Median Age of Valley-Wide Recreation and Park District between 2010 and 2024	11
Figure 6: 2019 Age Distribution in Valley-Wide Recreation and Park District	11
Figure 7: 2019 Racial/Ethnic Diversity of Valley-Wide Recreation and Park District	12
Figure 8: Median Household Income Distribution in Valley-Wide Recreation and Park District	13
Figure 9: Employment Overview in Valley-Wide Recreation and Park District, California	14
Figure 10: Key Findings from the Community Survey	16

Figure 11: Survey Responses: Satisfaction	17
Figure 12: Survey Response: What Would Increase Your Usage?	17
Figure 13: Survey Response: Community Priorities	18
Figure 14: Survey Responses: Values and Vision.	19
Figure 15: System Map	21
Figure 16: 2019 Population Density	30
Figure 17: VWRPD Neighborhood Access to Outdoor Recreation.	32
Figure 18: Walkability Barriers	37
Figure 19: Walkable Access to Outdoor Recreation	38
Figure 20: Walkable Access Gap Identification and Enlargements	39
Figure 21: 3-Mile Access to Outdoor Recreation Opportunities	42
Figure 22: 5-Mile Access to Outdoor Recreation Opportunities	43
Figure 23: Neighborhood Access to Indoor Recreation	47
Figure 24: Outdoor Recreation Behavior of VWRPD compared to the State of California	54
Figure 25: Fitness and Wellness Participation of VWRPD compared to the State of California	55
Figure 26: Team Sport Household Participation in VWRPD compared to State of California	55
Figure 27: Leisure Activity Participation of VWRPD compared to the State of California	56
Figure 28: Model of Parks Benefits Provided to People	58
Figure 29: The Seven Economic Benefits of Parks.	61
Figure 30: Registered Participants by Program Category	65
Figure 31: Pyramid Methodology	67
Figure 32: Findings Presentation Key Issues and Opportunities	71

Table of Tables

Table 1: Valley-Wide Recreation and Park District Gender Distribution	10
Table 2: 2019 Valley-Wide Recreation and Park District Educational Attainment	12
Table 3: Summary of VWRPD Outdoor Locations	23
Table 4: Summary of Valley-Wide Recreation and Park District Indoor Locations	27
Table 5: Park Ranking Table	28
Table 6: Indoor Rankings	29
Table 7: Map statistics for Figure 17.	32
Table 8: GRASP® Comparative Data	35
Table 9: Statistics for Figure 19	38
Table 10: Typical Neighborhood Parks	39
Table 11: Component Summary for Top Scoring/Ranking Parks	45
Table 12: VWRPD Capacities.	49
Table 13: Outdoor Park and Recreation Facilities – Median Population Served per Facility	51
Table 14: Acres of Park Land per 1,000 Residents.	52
Table 15: Recreational Expenditures in VWRPD, California	54
Table 16: Sample Programs by Category	63

EXECUTIVE SUMMARY

A. Planning Purpose

The State of California requires Special Districts to update master plans every ten years. Valley-Wide Recreation & Park District (VWRPD) has a long-standing commitment to doing this while providing recreational services that meet the needs of residents in the District. Maintaining facilities and providing programs so people can engage in healthy lifestyles and wellness activities is a priority for VWRPD.

“The mission of Valley-Wide Recreation and Park District is to responsibly provide exceptional programs and quality park facilities that promote community involvement and healthy lifestyles.”

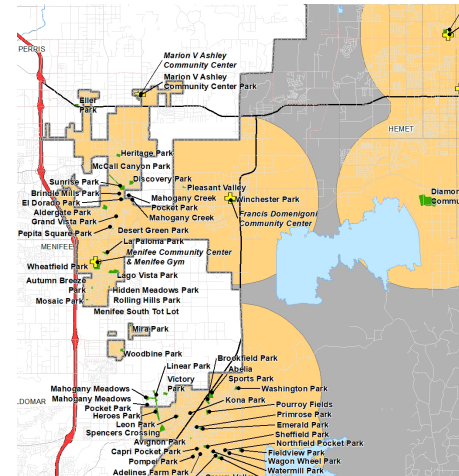
B. Planning Process Overview

An integrated project team guided a review of institutional history, analysis of existing parks and facilities conditions, and analysis of programs and services. Significant engagement with members of the Valley-Wide community was conducted throughout the master plan process. Key tasks included:



C. Inventory Assessment & Level of Service Summary

Parks and facilities were inventoried and assessed for function and quality in August 2019 using the GRASP®-IT audit tool. This tool classifies park features into one of two categories: components and modifiers. A component is a feature that people go to a park or facility to use, such as a tennis court, playground, or picnic shelter. Modifiers are amenities such as shade, drinking fountains, and restrooms that enhance the comfort and convenience of a site. Find further definitions and discussions in **Appendix B**.



GRASP® (Geo-referenced Amenities Standards Process) is the proprietary name for an approach that has been applied in more than one hundred communities across the country to evaluate level of service (LOS) for park and recreation systems. With GRASP®, information from the inventory of parks and facilities described in **Section II.D** was used in combination with Geographic Information Systems (GIS) software to produce analytic maps and data that show the quality and distribution of park and recreation services across the District.

Observations and conclusions based on visits to each park or facility include the following:

- A wide variety and diversity of park types, sizes, and age of facilities
- Well maintained parks, however, some deferred maintenance issues exist
- Most common components include playgrounds, open turf, shelters, courts, and sports fields

D. Key Issues and Opportunities Synopsis

Key challenges and opportunities were identified using several tools including review of existing plans and documents, focus groups, stakeholder meetings, a community survey, asset inventory, and level of service analysis. The information gathered from these sources was analyzed and evaluated, and the following key opportunities were identified:

FINDINGS: KEY OPPORTUNITIES

- Improving communication/marketing/branding
- Maintaining what we have/level of service and quality
- Sustaining the current system
- Creating new parks with development
- Maintaining affordability of services and programs
- Connectivity the communities with walking/biking trails
- Maintaining community connection and outreach
- Recognizing that youth sports are very important
- Increasing staff to continue to provide the current level of service as the community grows
- Identifying dedicated funding to support operations and growth
- Providing a variety and diversity of facilities
- Maintaining and expanding great community partnerships

These key opportunities served as the basis of the recommendations and action plan that were developed to guide the VWRPD for the next ten years.

E. Recommendations and Action Plan Summary Table

Goals, Objectives, and Action Steps are outlined in the main document to help create a process to move forward. Over the next five to ten years, many influences will impact the success of the development of future programs, services, amenities, and facilities. Funding availability, staff support, and political and community support will play significant roles in future planning efforts.

The detailed action plan included in **Section IV** identifies specific actions to address for the following goals and objectives:

Goal #1: Continue to Improve Organizational Efficiencies

- Objective 1.1: Continue to enhance and improve internal and external communication regarding District activities and services
- Objective 1.2: Staff appropriately to meet current demand and maintain established quality of service
- Objective 1.3: Build on existing and look for new opportunities to increase appropriate partnerships
- Objective 1.4: Keep current with the use of technology

Goal #2: Continue to Improve Programs and Service Delivery

- Objective 2.1: Develop additional recreational programs and services
- Objective 2.2: Work with other service providers to develop programs and service to meet demand and trends

Goal #3: Improve and Expand Facilities and Amenities

- Objective 3.1: Expand greenways, pathways, and trails connectivity
- Objective 3.2: Continue to maintain and improve existing facilities and amenities
- Objective 3.3: Expand open space and parks
- Objective 3.4: Make improvements to or replace some existing facilities and amenities or develop new amenities at existing parks based on current level of service analysis
- Objective 3.5: Continue to improve ADA accessibility at all facilities
- Objective 3.6: Upgrade convenience and customer service amenities at existing facilities

Goal #4: Increase Financial Opportunities

- Objective 4.1: Review existing fees and restructure to meet current situation
- Objective 4.2: Explore additional funding options
- Objective 4.3: Explore opportunities to increase sponsorships
- Objective 4.4: Implement the Cost Recovery and Financial Sustainability Study Recommendations

THIS PAGE INTENTIONALLY LEFT BLANK

I. BACKGROUND AND PURPOSE OF THE PLAN

A. Why an Update Now?

The State of California requires Special Districts to update master plans every ten years. Valley-Wide Recreation & Park District (VWRPD) has consistently updated its master plan every five years while providing recreational programs and services that meet the needs of residents in the District. Maintaining facilities and providing programs so people can engage in healthy lifestyles and wellness activities is included in the mission statement for VWRPD. Doing so in a well-coordinated manner alongside its community partners, allows VWRPD to operate effectively and efficiently.

“The mission of Valley-Wide Recreation and Park District is to responsibly provide exceptional programs and quality park facilities that promote community involvement and healthy lifestyles.”

Gauging and responding to residents’ needs and assessing current and future conditions through the process of master planning allows VWRPD to continue to provide superior recreational services to all users within its service area.



B. Overview of the District

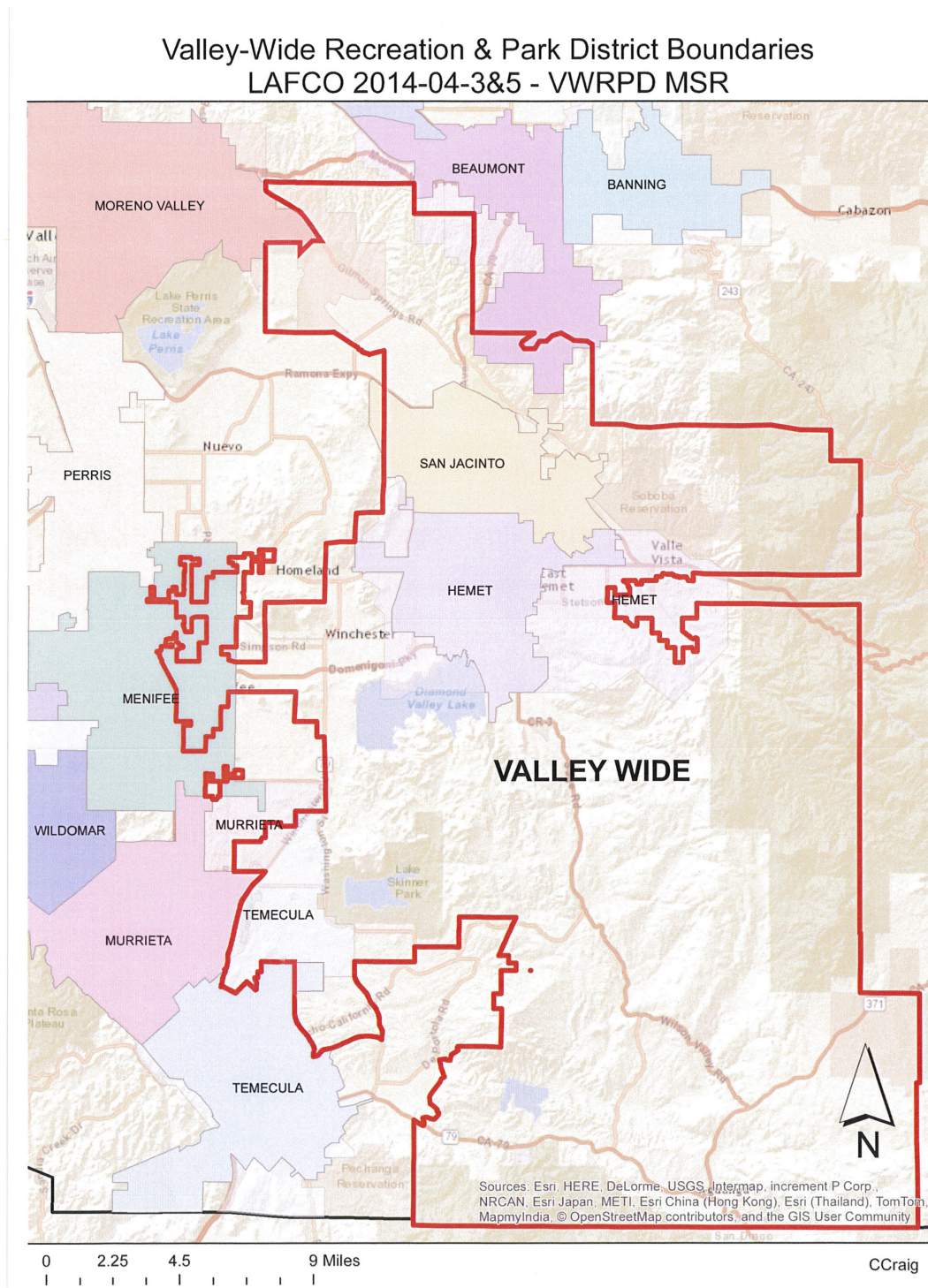
The Valley-Wide Recreation and Park District was formed on July 27, 1972 to provide recreation and park services and now serves residents within an 800-square-mile area encompassing Hemet, San Jacinto, Valle Vista, Sage, Aguanga, Winchester, Menifee, and French Valley. The District's location, boundary, and facilities are shown in **Figure 1**, and the District's sphere of influence (SOI) is coterminous with its boundary.

In January 1987, the Board of Supervisors of Riverside County adopted an amendment to the County's General Plan that would govern the implementation of the Quimby Act, which was established by the State of California in 1965 to allow local jurisdictions to accept dedications of land, payment of fees in lieu thereof, or a combination of both, for park and recreation purposes. The District's initial Master Plan was prepared in 1987, in part to serve as a mechanism by which to acquire parkland dedications and/or payments of fees for the subdivision of land within the District boundaries. In 1999, the updated master plan focused on the growth and development of park and recreation needs for the next 10 years, including the establishment of Landscape Maintenance Districts (LMDs). In 2010, the updated master plan provided a working document that focused the District to meet current needs, positioned the District for future expansion, and allowed the District to address changing demographics and future recreation trends.

In December 2019, Riverside County and Valley-Wide Recreation and Park District updated the Memorandum of Understanding (MOU) to establish protocols to coordinate developer-initiated development projects within the unincorporated portions of the VWRPD service area. The full MOU is provided as an appendix to this master plan and are incorporated into this Master Plan.



Figure 1: Valley-Wide Recreation and Park District Regional Context



The District is governed by a five-member elected Board of Directors who serve four-year terms. A brochure is circulated three times per year providing information on facilities and programs offered.

Today, the District operates and maintains:

- 80+ parks and facilities
- 11 community centers
- 1 aquatic center
- 2 dog parks
- 61 ball fields
- 40 soccer fields
- 13 tennis courts
- 10+ pickle ball courts
- 1 golf course
- 60+ miles of streetscape

STRATEGIC GOALS:

- Improve Financial Position
- Align Organizational Resources
- Articulate Marketing Strategy
- Update the 10-Year Master Plan
- Increase Partnerships
- Fund CIP /Maintenance Needs
- Address Succession Planning
- Agreement Cost/Benefits
- Leverage Technology

Additionally, each year VWRPD hosts 28 special events, parks welcome more than 10,000 visitors daily, and volunteers provide over 210,000 hours of service.

The District adopts budgets every two years and is funded by four sources of revenue: property tax, program fees, benefit assessments, and grants. Property tax and benefit assessments cover the cost of administration, maintenance, acquisition, capital improvements, debt payments (certificates of participation), utilities, and operations. Program fees cover the cost of programs which are self-sustaining. Grant funds can only be used for their specific intended purpose.

C. How the Plan Unfolded

To continue its goal-driven, well-coordinated work, the Board of Directors and staff embarked on updating the 2010 Parks and Recreation Master Plan. The 2020 Master Plan updates the previous plan with goals to maintain, sustain, and improve the existing system, and prepare the District for future growth associated with new development.

An integrated project team consisting of VWRPD staff, GreenPlay, LLC, and RRC Associates guided this comprehensive master plan process. Key tasks included:



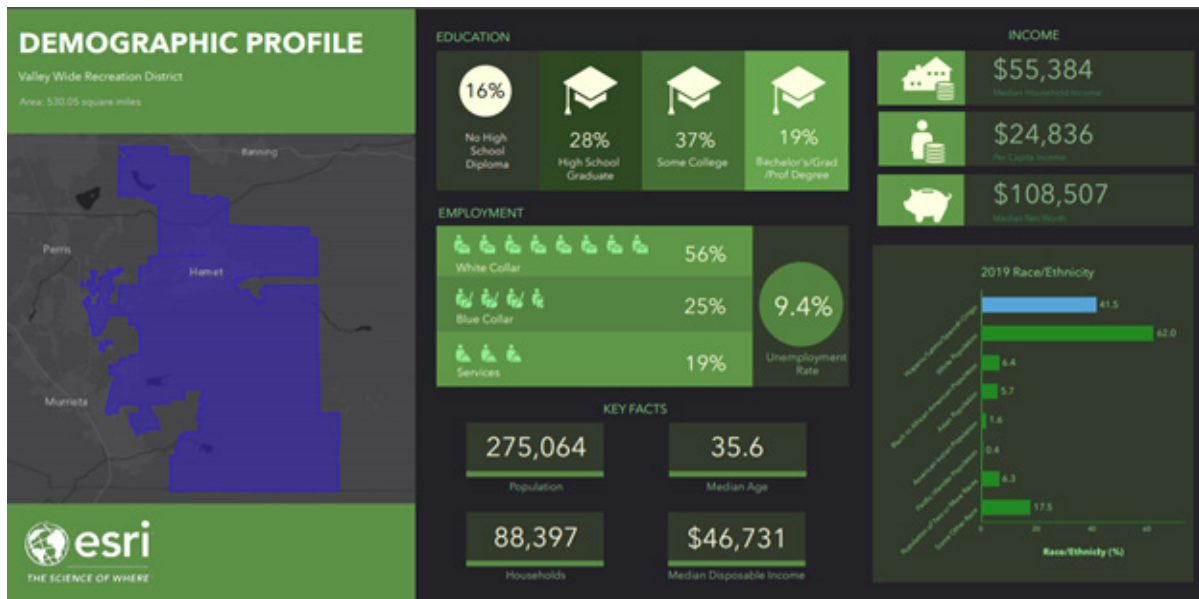
II. THE COMMUNITY AND ITS NEEDS

A. Demographic Profile

By analyzing population data, trends emerge that can inform decision making and resource allocation strategies for the provision of parks, recreation, and open space management. Data referenced throughout this report is sourced from Esri Business Analyst, which are point estimates representing July 1 of the current (2018) and forecast years (2023). Population projections are derived from a combination of models and data sources on both a local and national level. Data was compiled in September 2019. The following topics will be covered in detail in this report:



Figure 2: Valley-Wide Recreation and Park District Demographics Overview of the Most Recent Year (2018)

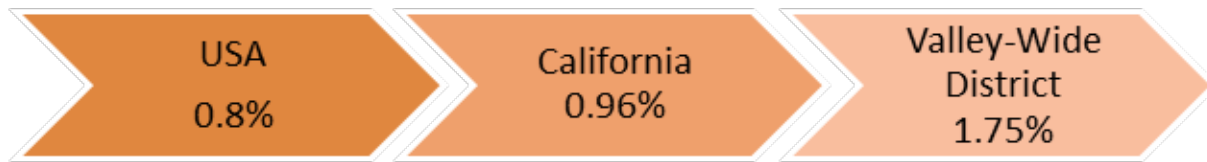


Source: U.S Census Bureau, Esri Business Analyst

Population

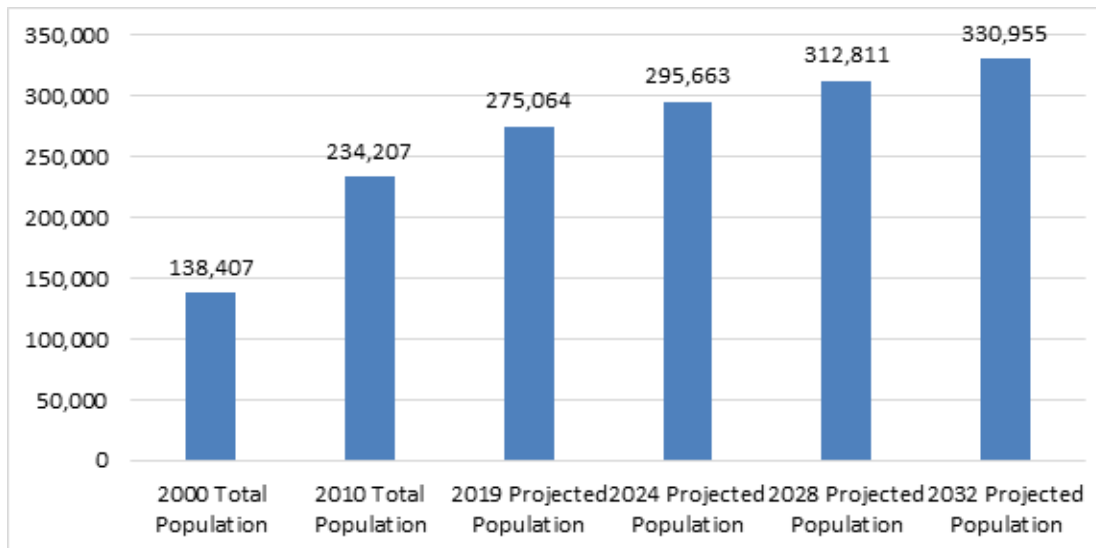
Growth rates can be a strong comparative indicator of an area’s potential for economic development. From 2000 to 2010, VWRPD grew at an annual compound growth rate of 5.4 percent. The District slowed to a rate of 1.75 percent between 2010 and 2019 – still significantly higher than California (0.96%), and the United States (0.8%). The following figure shows a visual representation of the population growth rates between 2010 and 2019.

Figure 3: Population Projected Annual Growth Rates (2010 – 2019)



In 2000, the population totaled over 138,000 people. The District grew rapidly and reached 234,207 people in 2010. If projected growth rates continue, the population could reach more than 330,000 by 2032.

Figure 4: Projected Population Trends from 2000 to 2032



Source: U.S. Census Bureau; 2028 to 2032 Population Projections based off of 2019 to 2024 growth rate (1.45%)

Age & Gender Distribution

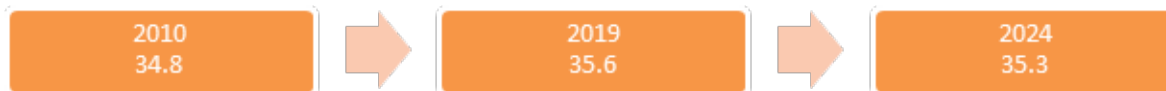
VWRPD has slightly fewer males (48.7%) than females (51.3%). Gender distribution is similar to the State of California and the United States.

Table 1: Valley-Wide Recreation and Park District Gender Distribution Compared to State and National Averages

	VWRPD	California	USA
2019 Female Population (%)	51.28%	50.28%	50.75%
2019 Male Population (%)	48.72%	49.40%	49.25%

The median age in VWRPD in 2019 was 34.8 years old, younger than both the State of California (36.3) and the United States (38.5). The median age in the District is expected to increase slightly but stabilize in 2024.

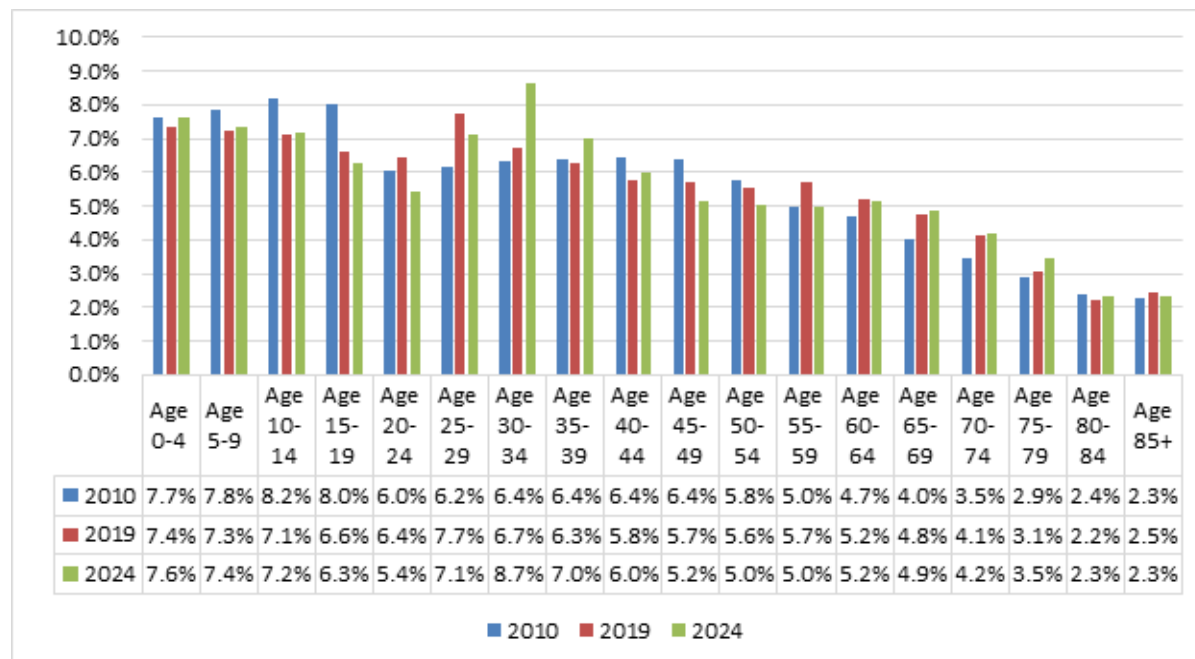
Figure 5: Median Age of Valley-Wide Recreation and Park District between 2010 and 2024



An evaluation of the population age breakdown by five-year increments shown in **Figure 6** highlights the following:

- Between 2010 and 2024, the 30 to 34 age group is expected to increase from 6.4 percent to 8.7 percent of the population. The 35 to 39 age group is also anticipated to increase slightly between 2019 and 2024.
- Older adults (those 60 and older) are expected to increase over the next several years, collectively making up 22 percent of the population in 2024.
- Age groups under 18 decreased from 2010 to 2019, but all of them, except for ages 15 to 19, are expected to see a slight increase by 2024.

Figure 6: 2019 Age Distribution in Valley-Wide Recreation and Park District



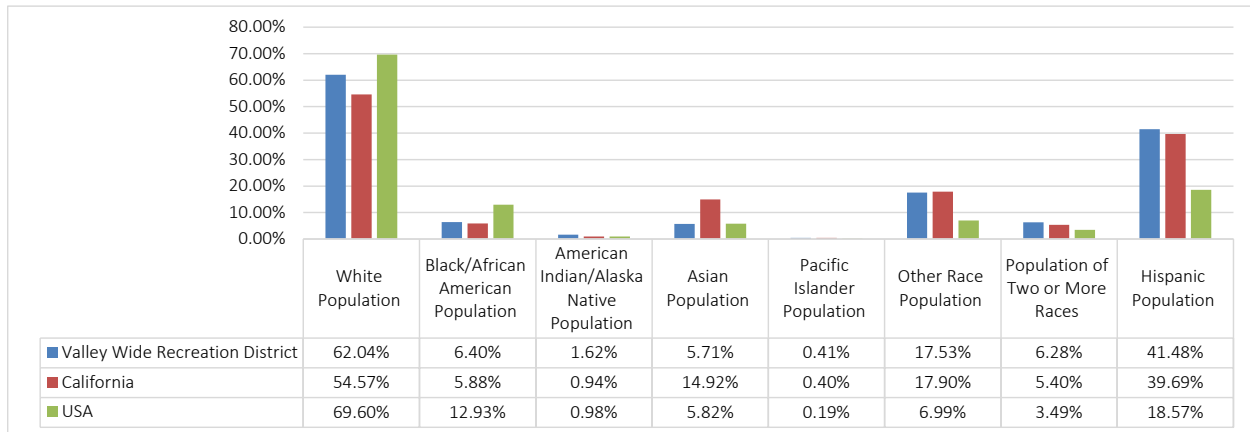
Source: U.S. Census Bureau; Esri Business Analyst

Race/Ethnic Character

In the United States, communities are generally becoming more diverse. Before comparing this data, it is important to note how the U.S. Census classifies and counts individuals who identify as Hispanic. The Census indicates that Hispanic origin can be viewed as the heritage, nationality, lineage, or country of birth of the person or the person’s parents or ancestors before arriving in the United States. In the U.S. Census, people who identify as Hispanic, Latino, or Spanish are included in all the race categories. **Figure 7** reflects the approximate racial/ethnic population distribution.

- VWRPD had a high percentage of residents that identified as Hispanic (41.5%) compared to the State of California (39.7%) the United States (18.6%).
- Approximately 62 percent of the population in VWRPD was White/Caucasian, compared to 55 percent in California, and 70 percent in the United States.

Figure 7: 2019 Racial/Ethnic Diversity of Valley-Wide Recreation and Park District



Source: U.S Census Bureau; Esri Business Analyst

Educational Attainment

Table 2 shows the percentage of residents (18+) that obtained various levels of education. Approximately 28 percent of the population had obtained a high school or GED equivalent, similar to the rate in the United States (27%). Approximately 16 percent of residents did not receive a high school diploma or equivalent.

Table 2: 2019 Valley-Wide Recreation and Park District Educational Attainment

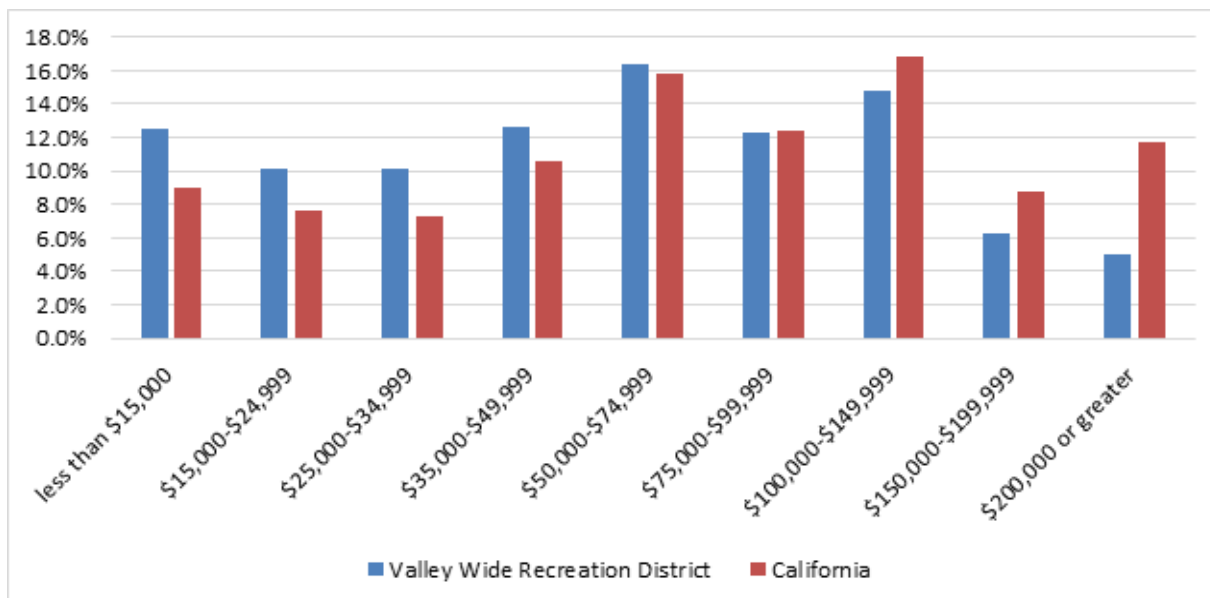
Level of Education	VWRPD	California	USA
Less than 9th Grade	6.83%	8.95%	4.90%
9-12th Grade/No Diploma	9.13%	7.26%	6.74%
High School Diploma	24.29%	18.58%	23.13%
GED/Alternative Credential	3.73%	2.25%	3.90%
Some College/No Degree	28.06%	21.00%	20.23%
Associate degree	9.16%	7.77%	8.58%
Bachelor's Degree	12.20%	21.35%	19.98%
Graduate/Professional Degree	6.60%	12.84%	12.54%

Source: U.S Census Bureau; Esri Business Analyst

Household Data

- The median household income in VWRPD in 2019 was \$55,384. This was lower than both the State of California median income (\$66,297) and the United States (\$60,548). Approximately 13 percent of district residents made less than \$15,000 in 2019.
- The median home value in VWRPD was \$313,473, lower than California (\$556,621) but higher than the United States (\$234,154).
- The average household size was 3.09 persons in VWRPD, compared to 2.92 in California, and 2.59 in the United States.
- About 14.02 percent of households in VWRPD received food stamps, compared to the rate in California at approximately 9.35 percent.
- Greater than one-third (35.21%) of residents live with some sort of hearing difficulty, vision difficulty, cognitive difficulty, ambulatory difficulty, self-care difficulty, and/or independent living difficulty. This is higher than the national average (25%).

Figure 8: Median Household Income Distribution in Valley-Wide Recreation and Park District

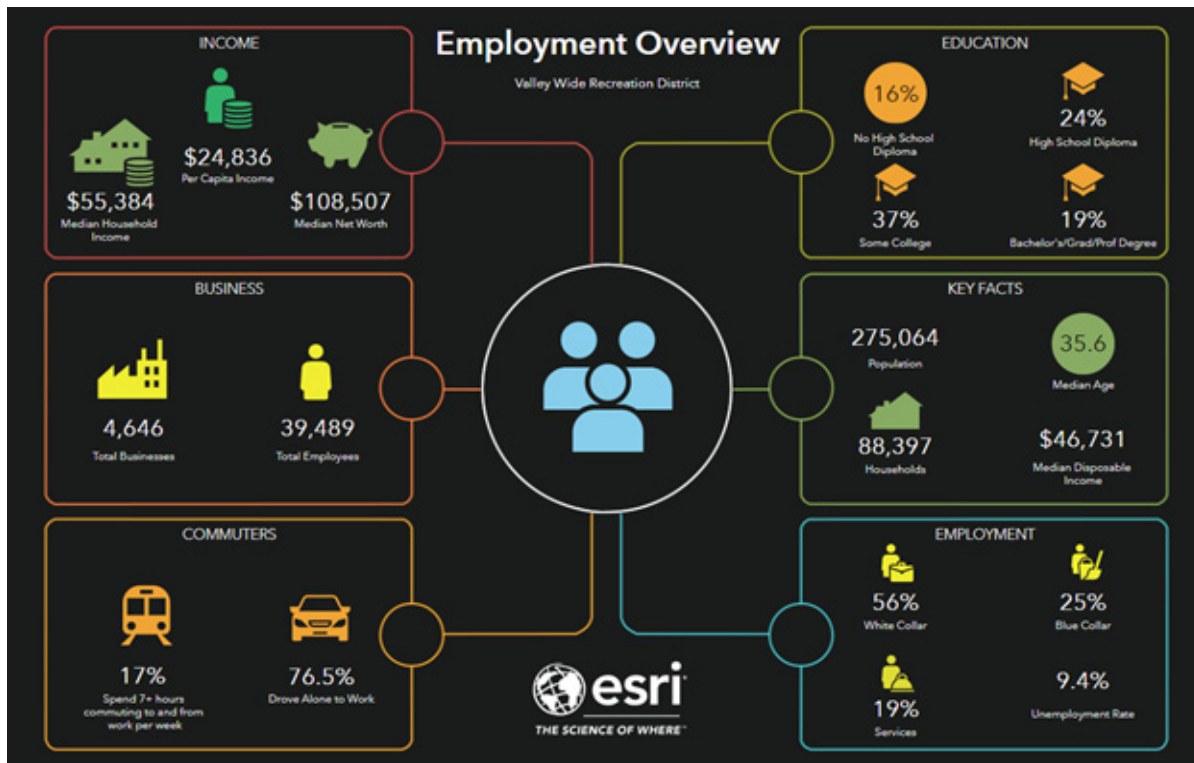


Source: U.S Census Bureau, Esri Business Analyst

Employment

- In 2019, roughly 56 percent of the population was employed in white collar positions, which indicates those who typically perform managerial, technical, administrative, and/or professional capacities. Approximately 25 percent were employed by blue collar positions, such as construction, maintenance, etc. About 19 percent of residents were employed by the service industry.
- Also, in 2019, 9.4 percent of the population was unemployed, significantly higher than both the rate of California (5.5%) and the United States (4.6%).
- In terms of commuting, about 17 percent of workers spend seven or more hours commuting back and forth to work each week, and 76.5 percent of commuters drive alone in a car to work.

Figure 9: Employment Overview in Valley-Wide Recreation and Park District, California



Source: U.S Census Bureau; Esri Business Analyst

B. Community and Stakeholder Input

Focus groups, stakeholder interviews, and a public forum were conducted on August 27-29, 2019. These meetings were held throughout the District. The goal of these sessions was to gather the information that would guide the development of the community recreation needs assessment survey. Participants included:

- Users/community members
- District staff
- District Board members
- Special interest groups
- Leadership from within the District

Over three days, the consultant team hosted five focus group meetings and spoke with community members and stakeholders.

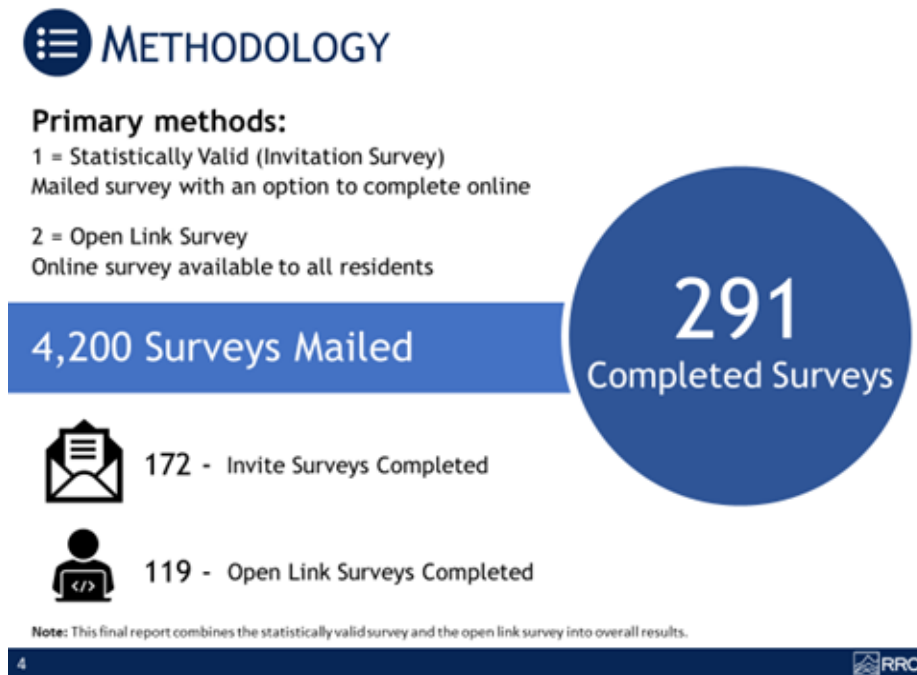
Top priorities that were identified during this portion of the planning process include:

- Make facility improvements/upkeep the current facilities/focus on sustainability
- Maintain current level of service
- Improve branding and marketing/communication with the District
- Keep youth sports and programs at reasonable prices
- Maintain financial stability
- Keep up with technology
- Improve ADA compliance/accessibility

- Determine how to serve the greatest amount of people with new park facilities
- Develop new amenities: restrooms/more shade/more lighted facilities/synthetic turf
- Develop an indoor multi-use field house
- Maintain safety at parks and facilities
- Continue to expand; require the developers to contribute money to pay for the parks
- Be involved in future development early/get resources based on the agreements
- Stay a good steward of resources; ensure the public understands their stewardship

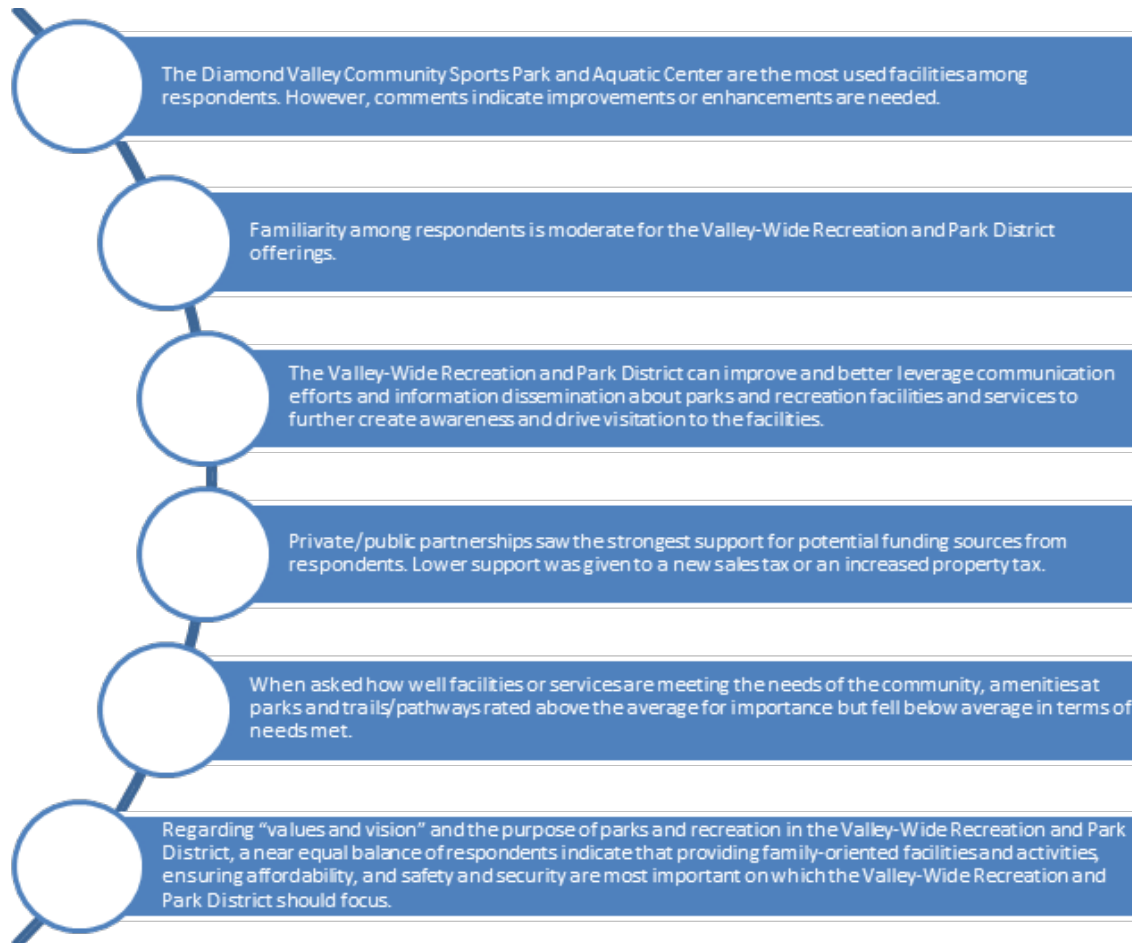
C. Community Needs Assessment Survey Summary

Following onsite public engagement, a statistically valid survey was conducted to assess the opinions, desires, and needs of residents in the District. The survey was conducted using three primary methods: 1) a mailed survey to 4,200 households in the District, 2) an online, password protected invitation website, 3) an open link survey for all other residents who were not included in invitation sample. Invitation or invite respondents were given a unique password to participate through the online survey. Approximately two weeks after the mailed surveys began arriving in mailboxes, the open link survey was made available to all residents who did not receive an invitation survey. Results were kept separate to maintain the statistical validity of the invitation sample. The invitation sample contains 172 completed surveys with the open link closing with 119 completed surveys.



The purpose of the community needs assessment study was to gather community feedback on VWRPD Parks and Recreation facilities, services, programs, amenities, future planning, communication, and more. After reviewing all data received through the survey the consultant team summarized key findings, shown in **Figure 10**, to present a quick overview of the survey outcomes.

Figure 10: Key Findings from the Community Survey



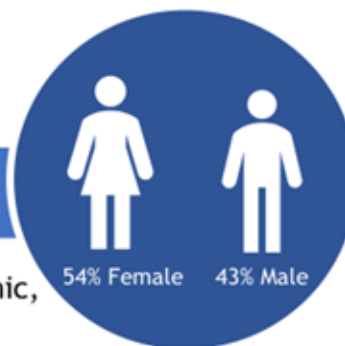
Other findings from the survey are listed below and were integrated into the development of recommendations and action plans for the Master Plan update.

DEMOGRAPHIC PROFILE

Where do you live:

- 55% - Hemet
- 15% - San Jacinto
- 12% - Menifee
- 10% - French Valley
- 4% - Valle Vista
- 3% - Other

27.4 Average number of years living in Valley-Wide Recreation and Park district



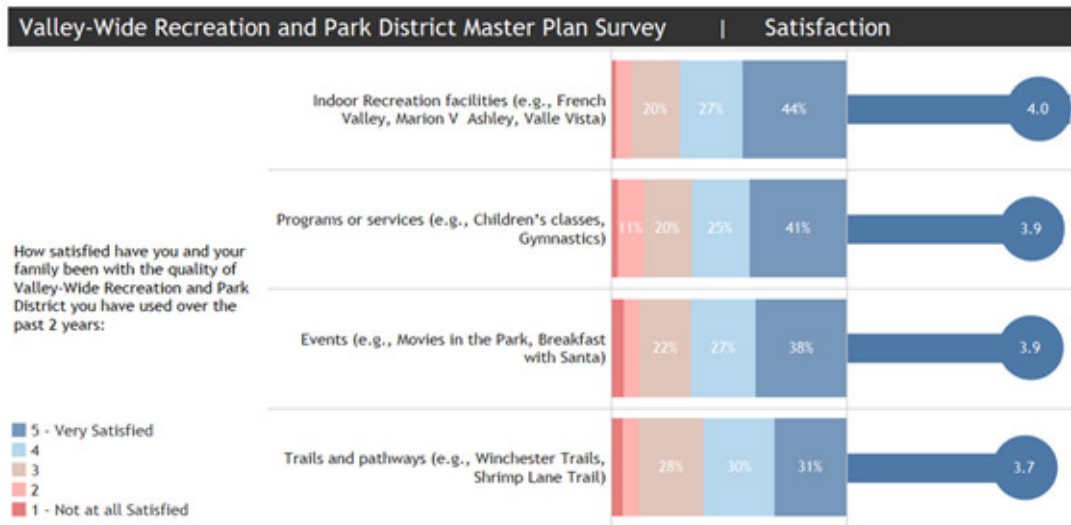
 35% of respondents are Hispanic, Latino or Spanish Origin

 16% of respondents have a need for ADA accessible facilities and amenities

Satisfaction

Overall satisfaction with the quality of Valley-Wide Recreation and Park District is well above average. Indoor recreation facilities rated the highest, with 71 percent either satisfied or very satisfied. Programs or services has the largest share of respondents give a poor rating, with 14 percent being somewhat dissatisfied or not at all satisfied with the quality.

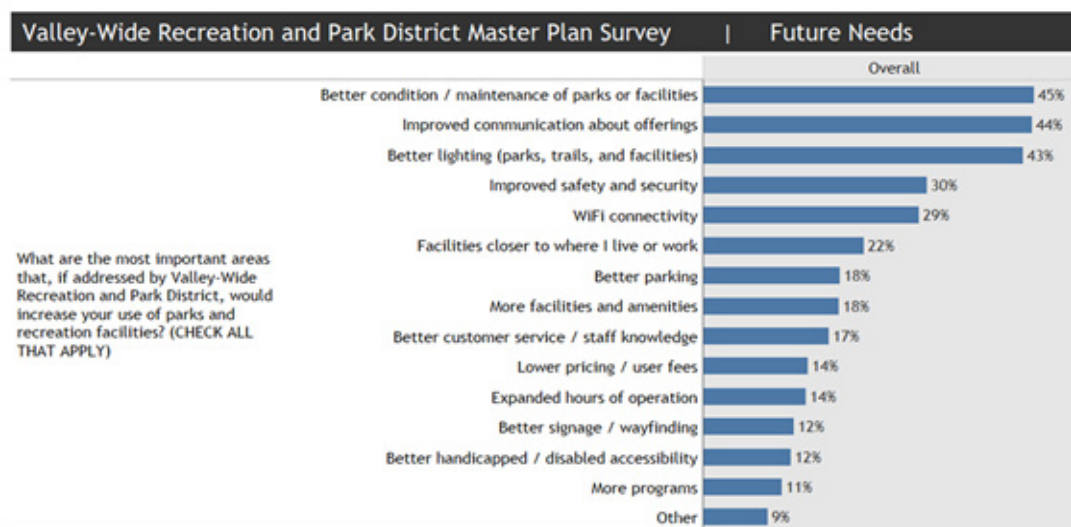
Figure 11: Survey Responses: Satisfaction



Future Needs to Increase Usage

When asked what the most important items that, if addressed, would increase use at parks and recreation facilities, better condition/maintenance of parks or facilities, improved communication about offerings, and better lighting were among the top for respondents.

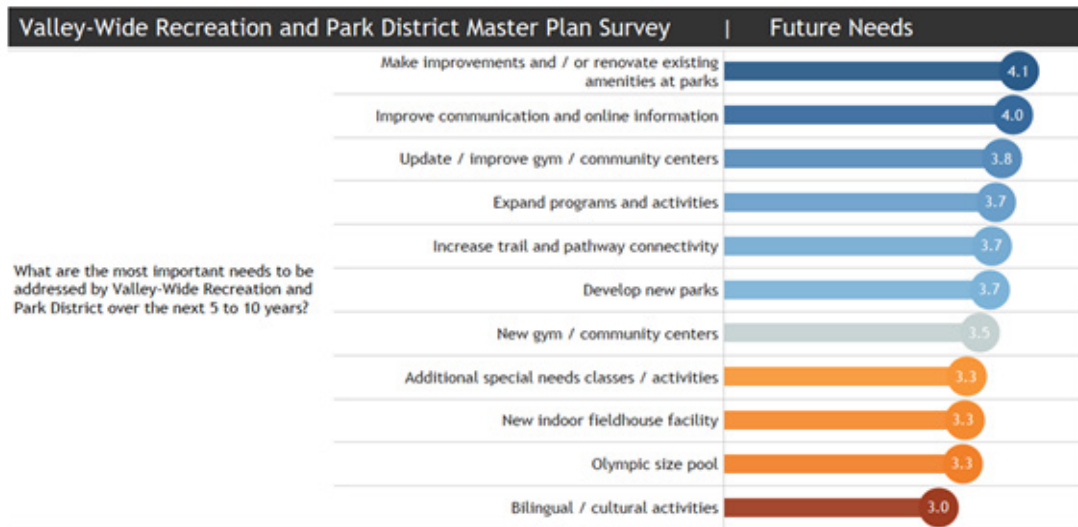
Figure 12: Survey Responses: What Would Increase Your Usage?



Needs to Address Over Next 5 to 10 Years

When asked what are the most important needs for the Valley-Wide Recreation and Park District to be address over the next 5 to 10 years, make improvements and/or renovate existing amenities at parks, improved communication and online information, and updates or improvements to gyms and community centers were the most important needs to respondents.

Figure 13: Survey Responses: Community Priorities



Communication Methods

When asked which method of communication is the best, most respondents highlighted social media, followed by the Valley-Wide Recreation and Park District website and email.

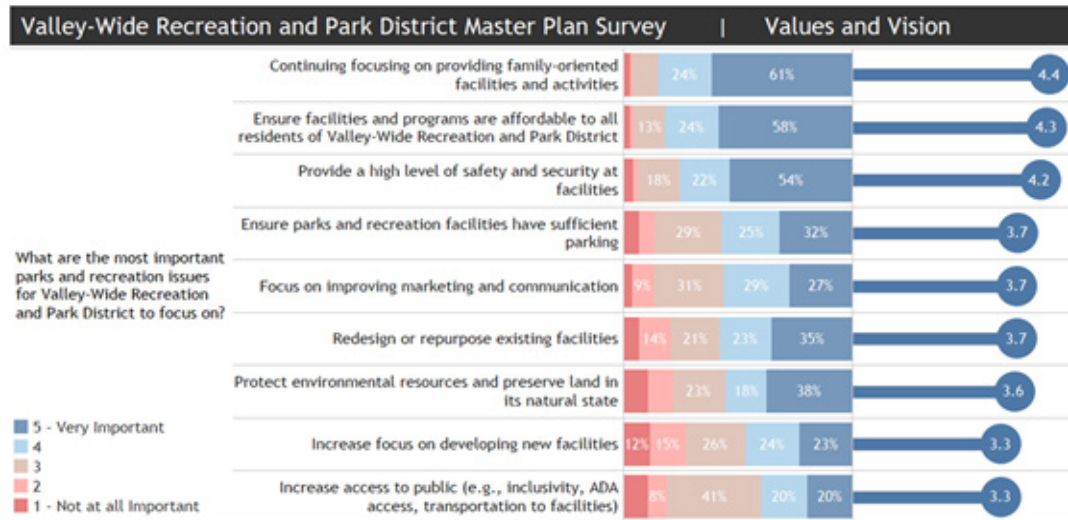
TOP 5 METHODS OF RECEIVING INFORMATION



Values and Vision for Future

Providing family-oriented facilities and activities, ensuring affordability, safety and security rated the highest to focus on in terms of importance for the Valley-Wide Recreation and Park District.

Figure 14: Survey Responses: Values and Vision



D. Parks and Facilities Inventory and Assessment

Parks and facilities were inventoried and assessed for function and quality in August 2019 using the GRASP®-IT audit tool. This tool classifies park features into one of two categories: components and modifiers. A component is a feature that people go to a park or facility to use, such as a tennis court, playground, or picnic shelter. Modifiers are amenities such as shade, drinking fountains, and restrooms that enhance the comfort and convenience of a site. Find further definitions and discussions in **Appendix B**.

A formula was applied that combines the assessments of a site’s components and modifiers to generate a score or value for each component and the entire site. The study uses the resulting values to compare sites to each other and to analyze the overall performance of the park system.

One new park opened in January 2020 and is not included in the following mapping or analysis due to timing. Jim Venable Exchange Club Park is just south of Valle Vista Community Center in Hemet. This 8-acre park features pickleball courts (4), tennis courts (2), horseshoe pits, basketball courts, playground, grass volleyball court, open turf, a fitness course, and a loop walk.

Assessment Summary

Observations and conclusions based on visits to each park or facility include the following:

- A wide variety and diversity of park types, sizes, and age of facilities
- Well maintained parks but some deferred maintenance issues
- Most common components include playgrounds, open turf, shelters, courts, and sports fields

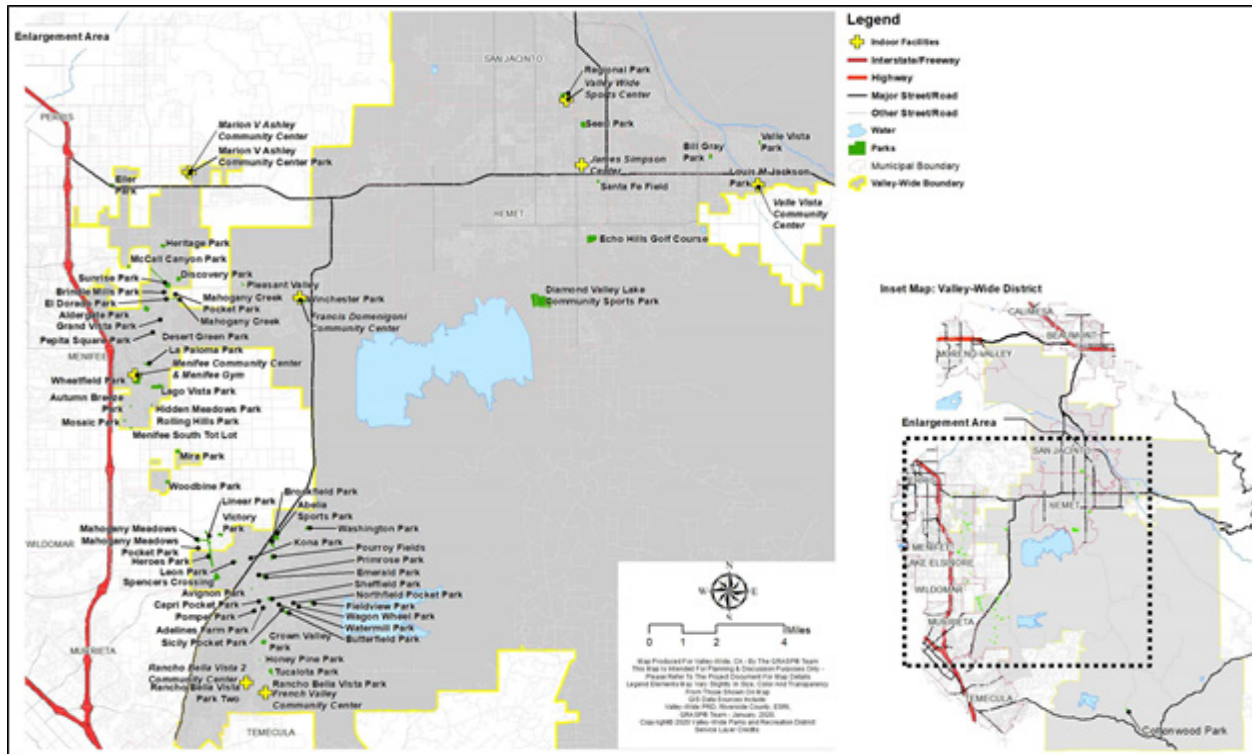
The following images represent those captured during site visits for the inventory and assessment of parks and facilities



System Map

The following map shows park and recreation facilities across VWRPD.

Figure 15: System Map



Find larger scale maps in the appendix.

Below are examples of GIS inventory map and datasheet from Discovery Park. For full inventory maps and data sheets, see the Inventory Atlas, which was provided as a supplemental document to the Master Plan.



Discovery Park						
Initial Inventory Date:	8/12/2019	Owner:	VALLEYWIDE			
54	Total Neighborhood (NAPSI) Score	61.2	Total Community (NAPSI) Score			
		Approximate Park Acreage:	11.4			
Drinking Fountains	2	Shade	0			
Seating	2	Trail Connection	2			
BBQ Grills	2	Park Access	2			
Dog Pick-Up Station	2	Parking	2			
Security Lighting	0	Seasonal Plantings	0			
Bike Parking	0	Ornamental Plantings	0			
Restrooms	2	Play Tables	2			
General Comments						
Components with Score						
MAPID	Component	Quantity	Lights	Neighborhood Score	Community Score	Comments
URS	PARCEL	1		2	2	
GRF	Open Turf	1		2	2	
CRF	Diamond Field	1		2	2	Will make and fix
CRS	Baseball, Practice	2		2	2	
CRP	Plastic Ground	1		1	1	
CRS	Shade, Large	1		3	3	

THIS PAGE INTENTIONALLY LEFT BLANK

Table 3: Summary of VWRPD Outdoor Locations

LOCATION	GIS Acres	Aquatics, Complex	Basketball Court	Basketball, Practice	Batting Cage	Concessions	Diamond Field	Diamond Field, Complex	Diamond Field, Practice	Disc Golf	Dog Park	Educational Experience	Fitness Course	Game Court	Golf	Horseshoe Court	Loop Walk	Natural Area	Open Turf	Passive Node	Pickleball Court	Picnic Ground	Playground, All Sizes	Rectangular Field, Large	Rectangular Field, Multiple	Rectangular Field, Small	Shelter, All Sizes	Tennis Court	Tennis, Complex	Tennis, Practice Wall	Trail, Multi-use	Trailhead	Volleyball Court	Total Components	Total Unique Components			
Abelia Sports Park	23.0			2			2									1	1	1	1			1	1				2	1					1	14	11			
Adelines Farm Park	1.5															1		1					1				1								4	4		
Aldergate Park	11.8						1				1					1					2	1	1									1			8	7		
Autumn Breeze Park	2.2																		1				1													2	2	
Avignon Park	1.0			1																																1	1	
Bill Gray Park	6.9			2			1						1			2		1					1													8	6	
Brindle Mills Park	0.5																			1			1				1									3	3	
Brookfield Park	11.9			2			1									1		1					1	1			1							1	9	8		
Butterfield Park	7.3			2			1												1				1		1											6	5	
Capri Pocket Park	0.2															1		1																		2	2	
Cottonwood Park	11.2			2			1							1		2			1				1				1							1	10	8		
Crown Valley Park	11.6		2				1																1		1	2	1	2								10	7	
Desert Green Park	0.4																		1																		1	1
Discovery Park	11.4			2			1												1			1					1										6	5
DVL Community Sports Park	121.5	1				1	8	1													4			3			1										19	7
Echo Hills Golf Course	36.6														1																						1	1
El Dorado Park	4.5						1									1		1					1				2										6	5
Eller Park	4.6			2			1									1		1				1	1				1										8	7
Emerald Park	7.3			2			1												1				1		1												6	5
Fieldview Park	7.2			2			1															1	1		1		1										7	6
Grand Vista Park	0.2																	1	1																		2	2
Heritage Park	7.5			2																			1	1			2										6	4
Heroes Park	20.7										1	1	1			1								1			2										7	6
Hidden Meadows Park	1.3															1		1					1											1			4	4
Honey Pine Park	0.8																		1				1				1										3	3
Kona Park	1.0																	1					1														2	2
La Paloma Park	6.3															1		1				1	1														4	4
Lago Vista Park	22.1			2			3									1		1				1	1	1			2										12	8
Leon Park	1.8			2												1		1					1				1										6	5
Linear Park	16.9												1						1				2				3				1						8	5
Louis M Jackson Park	9.3						3												1				1				4										9	4
Mahogany Creek	4.7			2															1				1				1				1						6	5
Mahogany Creek Pocket Park	0.3																		1	1																	2	2

LOCATION	GIS Acres	Aquatics, Complex	Basketball Court	Basketball, Practice	Batting Cage	Concessions	Diamond Field	Diamond Field, Complex	Diamond Field, Practice	Disc Golf	Dog Park	Educational Experience	Fitness Course	Game Court	Golf	Horseshoe Court	Loop Walk	Natural Area	Open Turf	Passive Node	Pickleball Court	Picnic Ground	Playground, All Sizes	Rectangular Field, Large	Rectangular Field, Multiple	Rectangular Field, Small	Shelter, All Sizes	Tennis Court	Tennis, Complex	Tennis, Practice Wall	Trail, Multi-use	Trailhead	Volleyball Court	Total Components	Total Unique Components	
Mahogany Meadows	8.9			2			1														1	1	1			3							9	6		
Mahogany Meadows Pocket Park	0.4																		1			1												2	2	
Marion V Ashley Community Center Park	16.5					1	2									1	1					1				1								7	6	
McCall Canyon Park	4.0			2												1	1					1												5	4	
Menifee South Tot Lot	1.6																		1	1			1											3	3	
Mira Park	7.2			2			1												1				1				1							6	5	
Mosaic Park	2.3			2												1	1						1				1							6	5	
Northfield Pocket Park	0.2																		1	1														2	2	
Pepita Square Park	0.4																		1																1	1
Pleasant Valley	2.4																																		0	0
Pompei Park	0.3																		1	1															2	2
Pourroy Fields	6.5																								1										1	1
Primrose Park	1.8																		1				1				1						1		4	4
Rancho Bella Vista Park	8.8			1			1				1					1	1				1	1	1				1							9	9	
Rancho Bella Vista Park Two	4.4			1															1	2			1			1	1							7	6	
Regional Park	51.8		1		2	2	6	1	1				1			9	1		1				1	3			4	6	1					40	15	
Rolling Hills Park	0.7																						1				1								2	2
Santa Fe Field	3.0						1																												1	1
Searl Park	16.1					1	3	1															1	1											7	5
Sheffield Park	13.5						2												1					3		2									8	4
Sicily Pocket Park	0.3																		1	1															2	2
Spencers Crossing	16.8		1				2									1	1					1	1		3	3									13	8
Sunrise Park	23.6			2			1		1										1				1				1				1				8	7
Tucalota Park	8.0		1				1																1	1			1								5	5
Valle Vista Park	3.3			1						1						2							1				1								5	4
Victory Park	8.0			2			1												1				1	1			1								7	6
Wagon Wheel Park	0.7																		1				1												2	2
Washington Park	6.9			2			1												1				1		1		1								7	6
Watermill Park	0.3																		1	1															2	2
Wheatfield Park	36.5		1				5	1				1				1	1		1				1					2		1				1	16	11
Winchester Park	24.7		1	2			3													1			1	2			2	1							13	8
Woodbine Park	8.5			2													1		1				1	1											6	5
Totals:	375.3	1	7	48	2	5	58	4	2	1	6	3	4	1	1	14	22	1	46	13	6	8	48	23	6	8	52	12	1	1	3	1	6			
Percentage of Parks w/ Component:		2%	9%	40%	2%	6%	46%	6%	3%	2%	3%	5%	6%	2%	2%	6%	32%	2%	71%	18%	3%	12%	72%	25%	9%	6%	52%	8%	2%	2%	5%	2%	9%			

Trails

GIS available for this study does not include trails data. However, research reveals trails information provided in the Riverside County Regional Park and Open-Space District, Comprehensive Trails Plan, from December 2017, specifically in the San Jacinto Valley Area Plan.

- “The San Jacinto Valley Area Plan provides policies that seek to:
 - Require private development along the River to provide for riding, hiking, and biking trails and connections to the countywide system of trails.
 - Develop, maintain, and improve the trails and bikeways within the San Jacinto Valley Area Plan, and as discussed in the Nonmotorized Transportation section of the General Plan Circulation Element.”



The document mentions VWRPD and associated cities several times as follows:

- “San Jacinto Valley Area Plan, covering a portion of western central Riverside County, includes a portion of Diamond Valley Lake and the Cities of Hemet and San Jacinto.
- “A number of unincorporated communities fall outside of these jurisdictions, but within the planning area. Outside of the cities mentioned above, hills and agricultural lands are predominate, with a small amount of residential and rural residential land uses east and south of the City of Hemet, and a substantial amount of tribal lands, conservation or other open space lands, and agriculture comprising most of the remaining area.
- “Notable trails in this area include a Class I Bike Path/Regional Trail System that runs through the southern part of the plan area near the Diamond Valley Recreation Area. The path connects with another regional trail system that runs both in the southern half of the area plan and along the San Jacinto River. The trail capitalizes on the natural features of the area and creates access to the river for area residents. The regional trail also connects with another bike path that follows State Route 79.”

The document also lists many trails partners within the county. The listings include VWRPD is as follows:

Trail Partners

A number of partners throughout Riverside County provide trail users with a high-quality trail experience by operating, maintaining and otherwise supporting trail systems in their respective areas or managed lands. These partners range from the federal to the community level, with varying operational context from each organization.

FEDERAL	STATE	PRIVATE	REGIONAL / COUNTYWIDE
National Park Service	California State Parks	Center for Natural Lands Management	Coachella Valley of Associated Governments
Bureau of Land Management	State of California Department of Fish & Wildlife	Inland Empire Waterkeeper	Desert, Jurupa Area, and Valley-Wide Recreation and Park Districts

Other mentions in this report include discussions on current trails and development guidelines:

- “Hemet General Plan (2012) Guidelines are largely descriptive, providing conceptual intent for opens space, multi-use, and equestrian trails. A table provides information on minimum and maximum widths, surfaces, and shoulders for trails.
- “City of Menifee Landscape Standards (2015) The recreational trail design standards appendix provides an overview of street crossings and trail standards, including detailed requirements for clearances, grades, surfaces, and construction standards. No construction drawings or cross-sections are provided.
- “Desert, Jurupa Area, and Valley-Wide Recreation and Park Districts: Recreation districts have been established in these areas to provide for parks and recreational facilities in the respective places. Having these districts in place creates a special incentive for local users to have access to parks, trails, and other facilities funding through special provisions. Riverside County has a special district for its parks and open space.”

The document also lists VWRPD as a “Potential Design Leadership Organization.” In addition to “Potential Management and Maintenance Leadership.”

Table 5-4. Trail Partner Applicability Matrix

RIVERSIDE COUNTY (RC) PARTNER NAME	SCOPE OF OPERATIONS	ADVOCACY	DESIGN
CA Department of Parks and Recreation	State		●
CA Department of Fish and Wildlife	State		●
RC Flood Control and Water Conservation District	County		●
RC Habitat Conservation Agency	County		●
RC Health Coalition	County	●	
RC Parks and Open-Space District	County		●
RC Planning Department	County		●
RC Sheriff	County		
RC Transportation Commission	County		●
Riverside University’s Public Health System	County	●	
RC Transportation Department	County		●
Riverside Economic Development Agency	County	●	
Coachella Valley of Governments	Regional		●
Desert Recreation District	Regional		●
Jurupa Recreation and Park District	Regional		●
Valley-Wide Recreation and Park District	Regional		●

Indoor Facilities

Indoor facilities were inventoried and cataloged based on the following table. Indoor facilities vary greatly in their offerings. Multi-purpose spaces dominate the indoor facilities while gymnasiums and small kitchens are also available at many of the facilities.

Table 4: Summary of Valley-Wide Recreation and Park District Indoor Locations

LOCATION	Arts and Crafts	Climbing Wall	Gymnasium	Kitchen - Commercial	Kitchen - Kitchennette	Multi-purpose	Racquetball	Total Components	Total Unique Components
Cottonwood Community Center			1					1	1
Francis Domenigoni Community Center			1		1	2		4	3
French Valley Community Center			1		1	1		3	3
James Simpson Center	2				1	3		6	3
Marion V Ashley Community Center			1	1		2		4	3
Menifee Community Center and Menifee Gym		1	1		1	1		4	4
Rancho Bella Vista 2 Community Center	1					1		2	2
Searl Park Multipurpose Room						1		1	1
Valle Vista Community Center			1	1		4	1	7	4
Valley Wide Sports Center			1	1		4		6	3
System Totals:	3	1	7	3	4	19	1	38	7
<i>Percentage of Facilities</i>	<i>20%</i>	<i>10%</i>	<i>70%</i>	<i>30%</i>	<i>40%</i>	<i>90%</i>	<i>10%</i>		

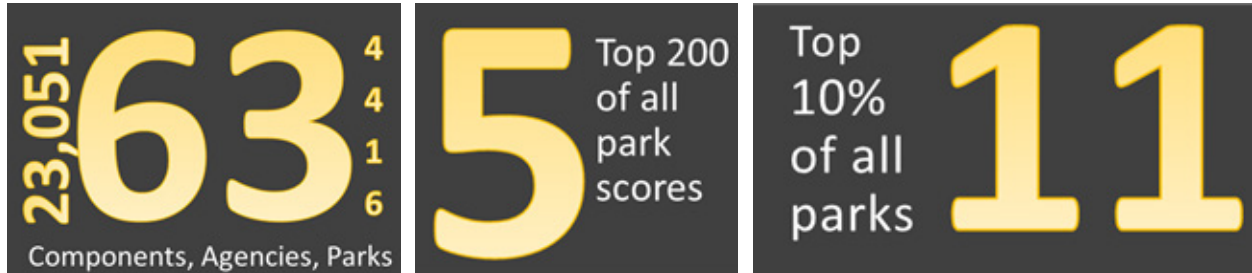
Park Ranking

In addition to locating components, assessments included the functional quality of each component. The following table displays the ranking of each park based on an overall score for its components and modifiers. In general, parks at the top of the list offer more and better recreation opportunities than those ranked lower. The orange bar length reflects a park's overall score relative to the highest-ranking (Regional Park). There is no ultimate or perfect score. Scores are cumulative and based on the total number and quality of the components at a park in addition to the availability of such amenities as restrooms, drinking fountains, seating, parking, and shade.

Table 5: Park Ranking Table

LOCATION	GRASP [®] Score/Rank	LOCATION	GRASP [®] Score/Rank
Regional Park	174	Mosaic Park	33.6
DVL Community Sports Park	151.2	Tucalota Park	33.6
Spencers Crossing	138.45	Leon Park	31.2
Abelia Sports Park	122.4	McCall Canyon Park	26.4
Lago Vista Park	113.1	Valle Vista Park	26.4
Heroes Park	108	Hidden Meadows Park	24
Mahogany Meadows	91.65	Primrose Park	24
Linear Park	90	La Paloma Park	22.8
Wheatfield Park	87.6	Adelines Farm Park	22
Louis M Jackson Park	73.2	Cottonwood Park	22
Winchester Park	72	Brindle Mills Park	19.2
Discovery Park	61.2	Honey Pine Park	17.6
Crown Valley Park	60	Mahogany Meadows Pocket Park	16.8
Marion V Ashley Community Center Park	55.2	Menifee South Tot Lot	15.4
Eller Park	52.8	Autumn Breeze Park	14.4
Brookfield Park	48	Rolling Hills Park	14.4
Rancho Bella Vista Park	48	Capri Pocket Park	13.2
Sunrise Park	45.6	Grand Vista Park	13.2
Aldergate Park	43.2	Kona Park	13.2
Bill Gray Park	43.2	Mahogany Creek Pocket Park	13.2
Searl Park	43.2	Northfield Pocket Park	13.2
Sheffield Park	43.2	Pompei Park	13.2
El Dorado Park	38.4	Sicily Pocket Park	13.2
Fieldview Park	38.4	Wagon Wheel Park	13.2
Rancho Bella Vista Park Two	38.4	Watermill Park	13.2
Victory Park	38.4	Echo Hills Golf Course	9.6
Washington Park	38.4	Desert Green Park	8.8
Mira Park	36	Pepita Square Park	6.6
Woodbine Park	36	Avignon Park	4.4
Butterfield Park	33.6	Pourroy Fields	4.4
Emerald Park	33.6	Santa Fe Field	3.85
Heritage Park	33.6	Pleasant Valley	2.2
Mahogany Creek	33.6		

VWRPD parks were compared to other agencies across the county by using these scores. The GRASP® National Dataset currently consists of 63 agencies, 4,416 parks, and over 23,000 components. Compared to all other agencies and parks in the dataset, VWRPD has five parks in the top 200 parks in terms of overall GRASP® score. The District also has eleven parks in the top ten percent. VWRPD compares favorably to many other agencies analyzed in the last few years.



Indoor Ranking

Similar to park rankings, indoor facilities are also listed in order of GRASP® scoring. The following table displays the ranking of each indoor facility based on an overall score for its components and modifiers. In general, indoor facilities at the top of the list offer more and better recreation opportunities than those ranked lower. The orange bar length reflects an indoor facility’s overall score relative to the highest ranking (Valle Vista Community Center). There is no ultimate or perfect score. Scores are cumulative and based on the total number and quality of the components at an indoor facility.

Table 6: Indoor Rankings

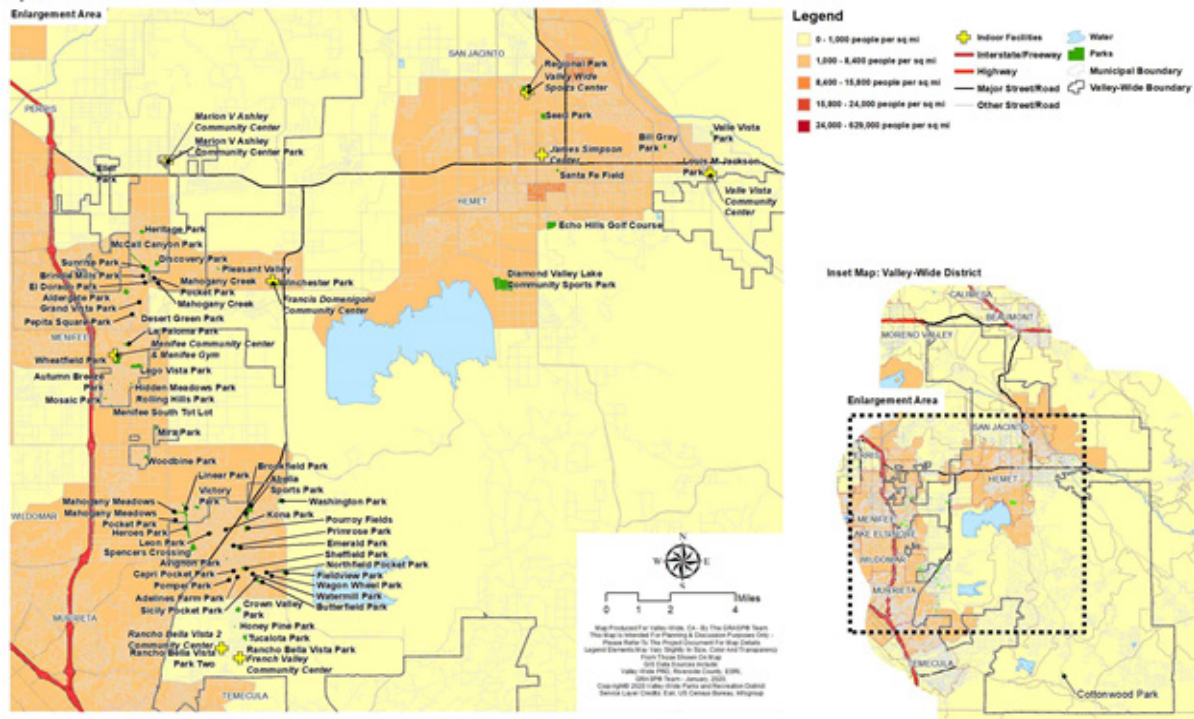
Indoor Location	GRASP® Indoor Score/Rank
Valle Vista Community Center	33.6
Valley Wide Sports Center	28.8
James Simpson Center	24
Marion V Ashley Community Center	19.2
French Valley Community Center	14.4
Menifee Community Center and Menifee Gym	12
Rancho Bella Vista 2 Community Center	8.8
Francis Domenigoni Community Center	8.4
Searl Park Multipurpose Room	4.8
Cottonwood Community Center	1.1

Note: No National GRASP® comparisons currently exist for indoor facilities.

Population Distribution and Density

When discussing access to recreation, it is helpful to understand the population distribution and density in VWRPD. In **Figure 16**, areas of higher population density are shown in darker orange, while areas that are less densely populated are lighter in color. Orange shade indicates areas of slightly higher density; also, a couple of small areas of moderate population density (medium orange). Much of VWRPD has a similar very low density, as indicated by the yellow tone.

Figure 16: 2019 Population Density



Population Density based on population per square mile by census block group

Level of Service Analysis

Level of Service (LOS) measurements evaluate how parks, open spaces, and facilities in VWRPD serve the community. They may be used to benchmark current conditions and to direct future planning efforts.

Why Level of Service?

Level of Service describes how a recreation system provides residents access to recreational assets and amenities. It indicates the ability of people to connect with nature and pursue active lifestyles. It can have implications for health and wellness, the local economy, and the quality of life. Further, LOS for a park and recreation system tends to reflect community values. It is often representative of people’s connection to their communities and lifestyles focused on outdoor recreation and healthy living.

An analytical technique known as GRASP® (Geo-Referenced Amenities Standard Process) was used to analyze Level of Service provided by assets in Valley-Wide. This proprietary process, used exclusively by GreenPlay, yields analytical maps and data that may be used to examine access to recreation across a study area. A detailed history and description of GRASP® Methodology may be found in **Appendix C**.

GRASP® Analysis

GRASP® (Geo-referenced Amenities Standards Process) has been applied in many communities across the country to evaluate LOS for park and recreation systems. With GRASP®, information from the inventory combined with Geographic Information Systems (GIS) software, produces analytic maps and data that show the quality and distribution of park and recreation services across the District.

Perspectives and Other Analyses

Perspectives are maps and data produced using the GRASP® methodology. Each perspective shows service across the study area. Data analysis also incorporates statistics. Maps, tables, and charts provide benchmarks or insights useful in determining community success in delivering services. Find further discussion on Perspectives and other GRASP® terminology in **Appendix B**.

Types of Perspectives

The LOS offered by a park or other feature is a function of two main variables: what is available at a specific location and how easy it is for a user to get to it. The inventory performed with the GRASP®-IT tool provides a detailed accounting of what is available at any given location, and GIS analysis uses the data to measure its accessibility to residents. People use a variety of ways to reach a recreation destination: on foot, on a bike, in a car, via public transportation, or some combination. In GRASP® Perspectives, this variability is accounted for by analyzing multiple travel distances (referred to as catchment areas). These service areas produce two distinct types of Perspectives for examining the park system:

1. A Neighborhood Access perspective uses a travel distance of one mile from home or elsewhere to a park or facility, assumed to be a suitable distance for travel by bike, bus, automobile, or perhaps a long walk.
2. A Walkable Access perspective uses a shorter catchment distance representing a ten to fifteen-minute walk. See **Appendix B** for further discussion on walkability standards.

For each perspective, combining the catchment area for each component, including the assigned GRASP® value into one overlay, creates a shaded map representing the cumulative LOS of all features.

GRASP® Level of Service perspectives use overlapping catchment areas to yield a “heat map” that provides a measurement of LOS for any location within a study area. Orange shades represent the variation in LOS values across the map.



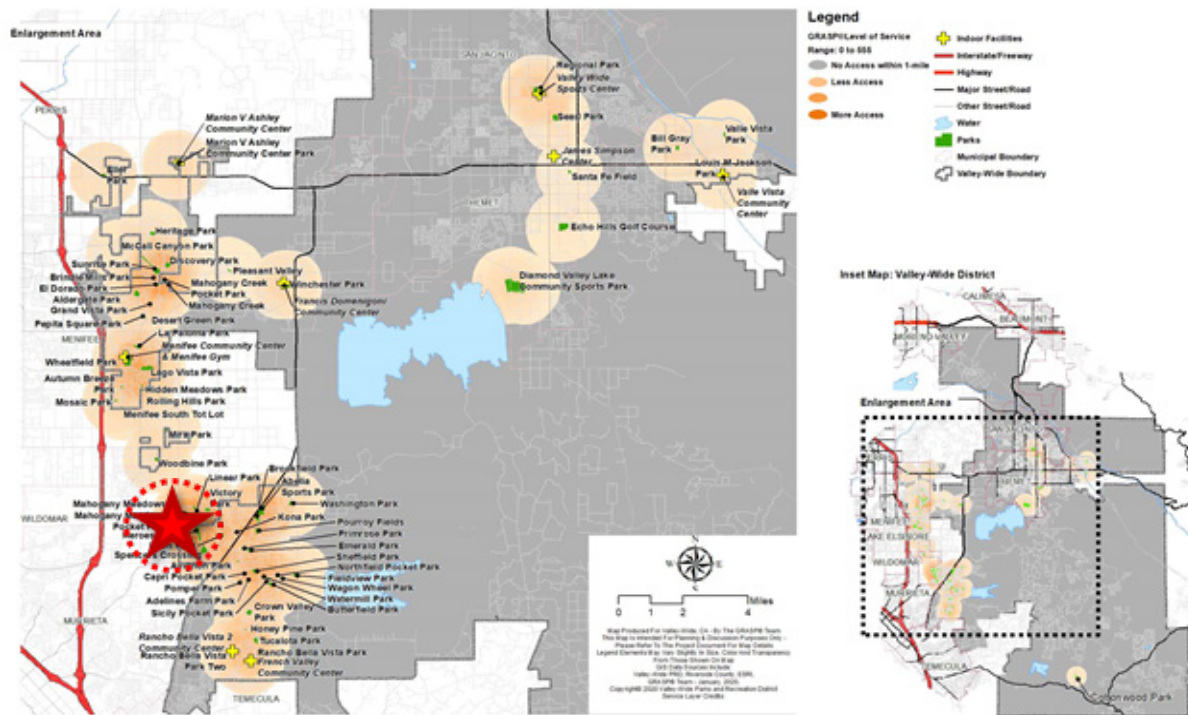
Assumptions

1. Proximity relates to access. A feature within a specified distance of a given location is considered “accessible” from that location. “Access” in this analysis does not refer to access as defined in the Americans with Disabilities Act (ADA).
2. Neighborhood access relates to one-mile proximity, a reasonable distance for a drive in a car, or by bicycle.
3. Walkable access relates to ½-mile proximity, a reasonable ten-minute walk.
4. Walkable access is affected by barriers, obstacles to free and comfortable foot travel.
5. The LOS value of a map point is the cumulative value of all features accessible at that location.

Neighborhood Access to Outdoor Recreation

A series of LOS “heat maps” were created to examine neighborhood access to outdoor recreation opportunities including all outdoor recreation providers. Darker gradient areas on the images indicate where there are more and higher quality recreation assets available based on a one-mile service area. In general, these images also show that VWRPD has a variable distribution of parks and facilities. Gray areas indicate that recreation opportunities are beyond a one-mile service area.

Figure 17: VWRPD Neighborhood Access to Outdoor Recreation



Areas of higher concentration are notable around the District with the highest values in the regions around Mahogany Meadows Park in French Valley. As an example, a red star indicates the highest GRASP® value area (544) in the image above. From the red star, a resident has access to 48 outdoor recreation components in seven different locations. This example highlights that the level of service may come from a few significant scoring parks or many various parks within a one-mile radius. Further analysis of this perspective indicates that most of the VWRPD residents are not within one mile of an outdoor recreation opportunity. Find additional statistics in the following table:

Table 7: Map statistics for Figure 17

	A	B	C	D	E
	Percent of Total District with LOS	GRASP® Value Range	Average LOS per Acre Served	Avg. LOS Per Acre/ Population per acre	GRASP® Index
VWRPD	9%	0 – 555	84	151	8

- **Column A:** Shows the percentage of the district that has at least some service (LOS >0). VWRPD has very extreme circumstances by providing services to such a large geographic area but with several different population centers.
- **Column B:** For any location on the map, there is a numerical value that corresponds to the orange shading called the GRASP® value and results from the overlay or cumulative value of the scores of components accessible from that location. Values for different places on the map can be compared to one another, so a person in a location with a high value (darker orange) has greater access to quality recreation opportunities than a person in a lower value (lighter orange) area. VWRPD GRASP® values range from a low of 0 to a high of 555.

- **Column C:** VWRPD’s value of 84 is well below the average and median GRASP® value for other comparable GRASP® agencies, but the size of the district is also significantly greater than the other similar population size agencies.
- **Column D:** Shows the results of dividing the number from Column C by the population density of the area. Compared to agencies of a similar total population for which GRASP® data is available, VWRPD’s population density is far lower than the other agencies. VWRPD’s score of 151 is significantly higher than the other agencies, which highlights the impact of overall population density on this measure.
- **Column E:** The GRASP® Index, effectively the GRASP® value per capita, involves dividing the total value of all the components in the system by the population of VWRPD. These last two numbers (column C & D) differ in two ways. First, the GRASP® Index does not factor in population density. Second, the GRASP® Index is derived using all components and does account for vital regional resources residents may access outside those limits. VWRPD’s score of 8 is the lowest on the comparable list.

GRASP® Comparative Data

Table 8 provides comparative data from other communities of similar population to VWRPD across the country. Because every community is unique, there are no standards or “correct” numbers. However, there are several interesting similarities and differences when making these comparisons.

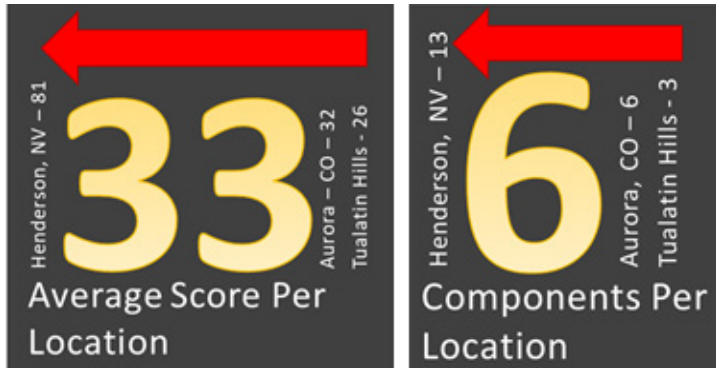
First, comparing the total number of locations, VWRPD tends toward the bottom when compared to similar agencies.



In the parks per capita and components per capita, VWRPD is also toward the bottom of the list at 0.2 parks per 1,000 residents.



In contrast, though, the parks that the District does own or maintain are reasonably similar in average score and the average number of components per location.



These comparisons would indicate that VWRPD residents have access to fewer parks and components than other similar size agencies, but the parks that they do have access to are comparable to other agency parks. Find these comparisons and others in the following table. Please note that the inventory and analysis only include VWRPD owned or maintained properties. Residents may have reasonable access to recreation opportunities provided by alternative providers.

Table 8: GRASP® Comparative Data

STATE	CITY	YEAR	POPULATION	STUDY AREA SIZE (Acres)	# OF SITES (Parks, Facilities, etc.)	TOTAL # OF COMPONENTS	AVG. # COMPONENTS per SITE	TOTAL GRASP® VALUE (Entire System)	GRASP® INDEX	AVG. SCORE/SITE	% of TOTAL AREA w/LOS >0	AVG. LOS PER ACRE SERVED	NUMBER OF COMPONENTS PER POPULATION	AVERAGE LOS/POP DEN PER ACRE	Population Density (per acre)	% of Population with Walkable Target Access	People per Park	Park per 1k People
OR	Tualatin Hills PRD	2018	265,078	35,010	270	898	3	7125	27	26	100%	489	3.4	65	7.6	72%	982	1.0
CA	Valley-Wide	2020	275,064	490,802	65	414	6	2154	8	33	9%	84	1.5	150	0.6	22%	4232	0.2
NV	Henderson	2018	290,567	68,249	65	854	13	5236	18	81	83%	202	2.9	47	4.3	46%	4470	0.2
CO	Aurora	2019	374,154	101,646	155	920	6	4997	13	32	63%	180	2.5	49	3.7	69%	2414	0.4

THIS PAGE INTENTIONALLY LEFT BLANK

Walkable Access To Recreation

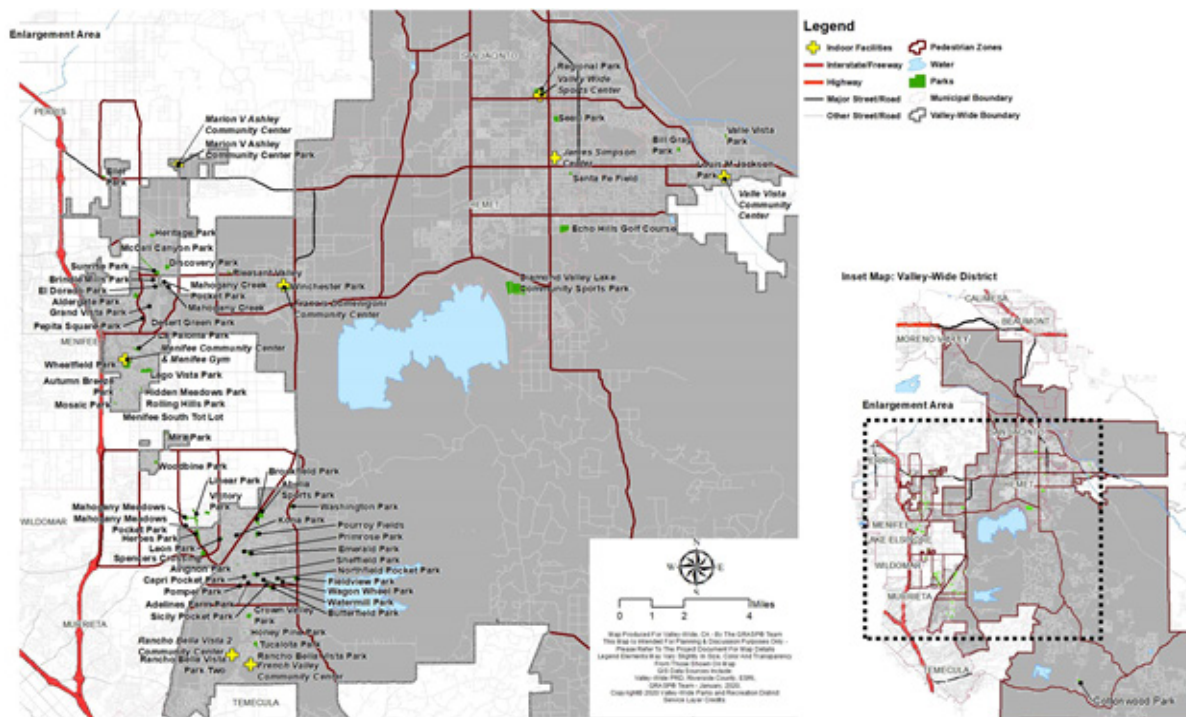
Walkability analysis measures access to recreation components by walking. One-half mile catchment radii have been placed around each component and shaded according to the component's GRASP® score. Scores are doubled within this catchment to reflect the added value of walkable proximity, allowing direct comparisons between neighborhood access and walkable access.

Walkability is a measure of how user-friendly an area is to people traveling on foot and benefits a community in many ways related to public health, social equity, and the local economy. Many factors influence walkability including the quality of footpaths, sidewalks or other pedestrian rights-of-way, traffic and road conditions, land use patterns, and public safety considerations, among others.

Pedestrian Barriers

Figure 18: Walkability Barriers

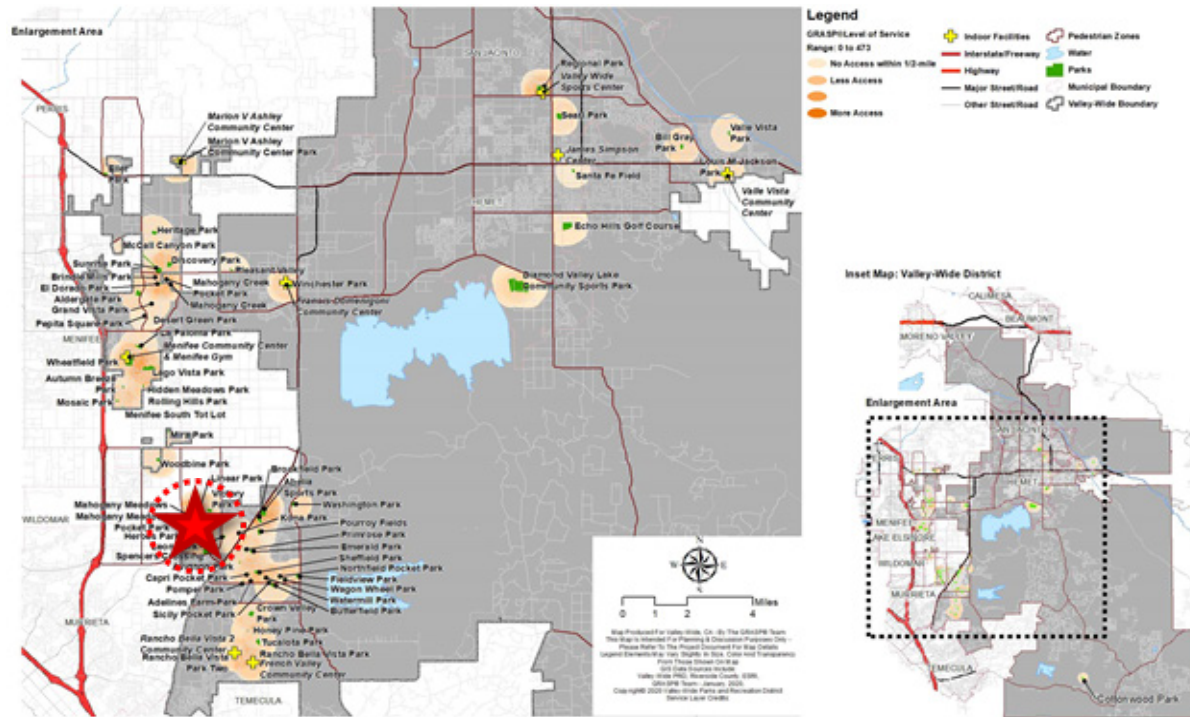
Walkability barriers were used to “cut-off” service areas where applicable. Environmental barriers can limit walkability. The LOS in this analysis has been “cut-off” by identified barriers where applicable.



Pedestrian barriers in VWRPD, such as major streets, highways, railroads, and rivers, significantly impact the analysis. Zones created by identified barriers, displayed as dark red lines, serve as discrete areas that are accessible without crossing a major street or another barrier. Green parcels represent existing parks.

The analysis in the following map shows the LOS available across VWRPD, based on a ten-minute walk. Darker gradient areas on the images indicate where there are more and higher quality recreation assets available based on a half-mile service area. Gray areas on these maps suggest that recreation opportunities are beyond a ten-minute walk. In general, these images show that VWRPD has a limited but appropriate distribution of parks and facilities based on population centers, the size, and scale of the District.

Figure 19: Walkable Access to Outdoor Recreation



Areas of higher concentration are notable around the district with the highest values in the areas around Heroes Park in French Valley. As an example, a red star indicates the highest GRASP® value area (544) in the image above. From the red star, a resident has access to 36 outdoor recreation components in five different locations. This example highlights that the level of service may come from a few significant scoring parks or various parks within a ten-minute walk.

The following table shows the statistical information derived from perspective Walkable Access to Recreation analysis.

Table 9: Statistics for Figure 19

	A	B	C	D
	Percent of Total with LOS	GRASP® Value Range	Average LOS per Acre Served	Avg. LOS Per Acre/Population per acre
VWRPD	4%	0 to 392	74	133

The numbers in each column are derived as described in neighborhood access. The GRASP® Index does not apply to the walkability analysis. The LOS value for a person who must walk to assets is about 90 percent (74 vs. 84) of that for someone who can drive for areas that have some access to recreation opportunities.

The orange shading in the maps allows for a quick understanding of LOS distribution across the District. Showing where LOS is adequate or inadequate is an advantage of using GIS analysis. First, what constitutes an appropriate level of service for VWRPD residents must be determined. **Table 10** shows parks that one might feel to meet typical neighborhood park offerings.

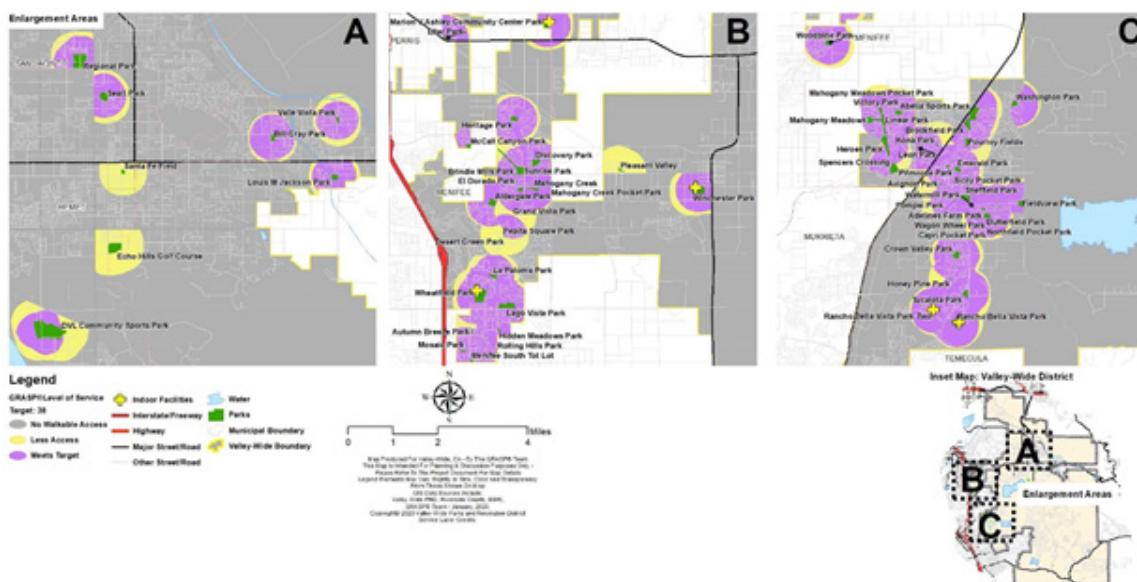
Table 10: Typical Neighborhood Parks

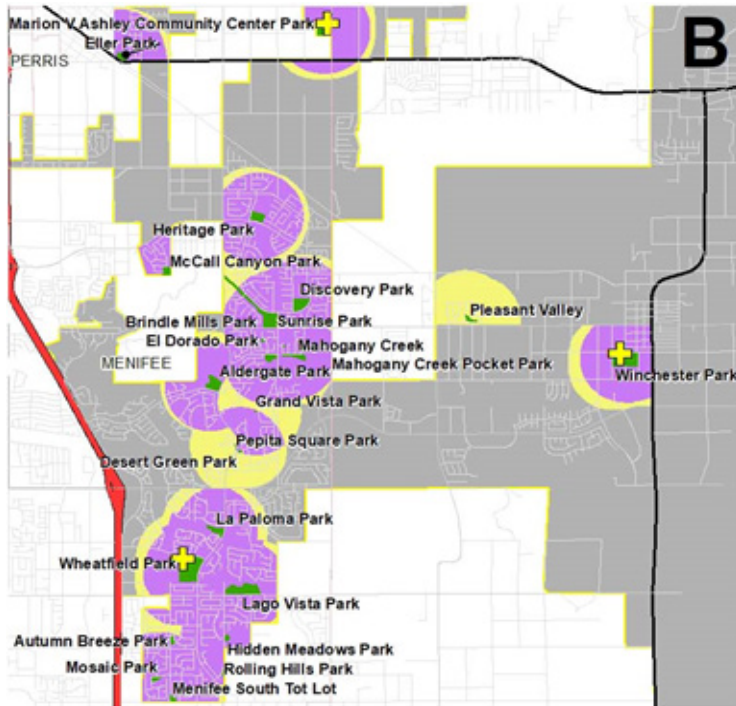
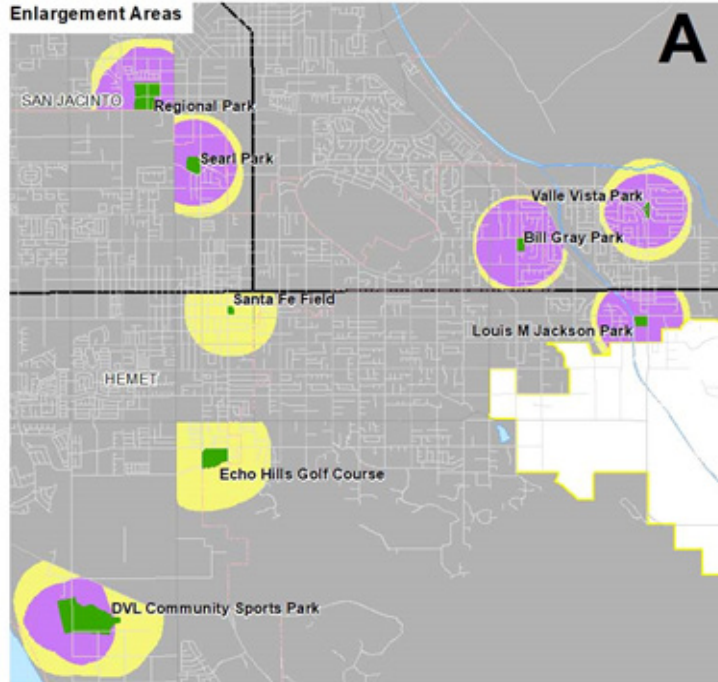
LOCATION	Basketball, Practice	Disc Golf	Horseshoe Court	Loop Walk	Open Turf	Passive Node	Playground, Local	Shelter, Small
Honey Pine Park					1		1	1
Brindle Mills Park						1	1	1
Adelines Farm Park				1	1		1	1
McCall Canyon Park	2			1	1		1	
Valle Vista Park	1	1	2				1	

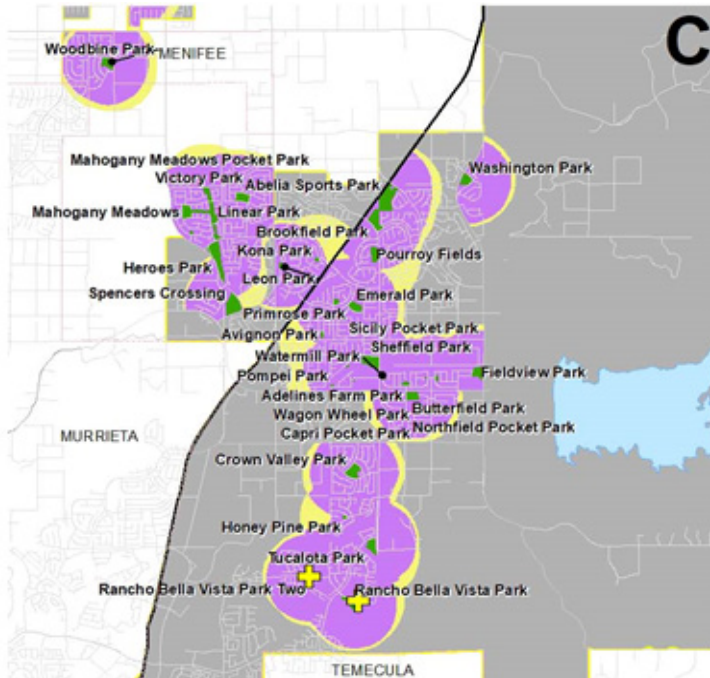
These parks have between 3 and 4 unique components. The components are likely to attract users from a walkable distance. The following maps simplify the level of service values and areas above, and the GIS analysis shows where LOS is above or below the target value by use of a color key.

Because of the scale of the District, the following maps show enlargements of possible walkable regions of the district. Purple areas indicate where walkable LOS values meet or exceed the target. Areas shown in yellow on the map can be considered areas of opportunity. These are areas where land and assets are currently available but do not provide the target value. It may be possible to improve the LOS value in such areas by improving the quantity and quality of features in existing parks without the need to acquire new lands or develop new parks. Another option might be to address pedestrian barriers in the immediate area.

Figure 20: Walkable Access Gap Identification and Enlargements

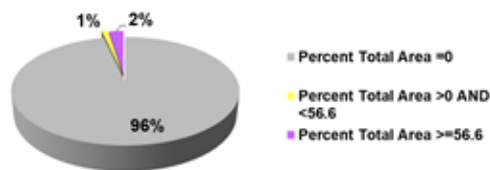






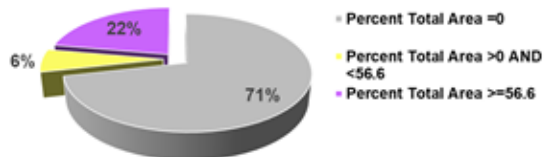
On the above images, areas shown in purple have LOS that exceeds the target value. Only about two percent overall District is above the target (purple), and over 96 percent of the District is outside of walkable access (gray).

Walkable Access to Outdoor Recreation



Walkable access to assets based on the percentage of land within the District boundary that scores above threshold (purple) or below threshold (yellow), respectively.

% of Population with Walkable Access to Outdoor Recreation

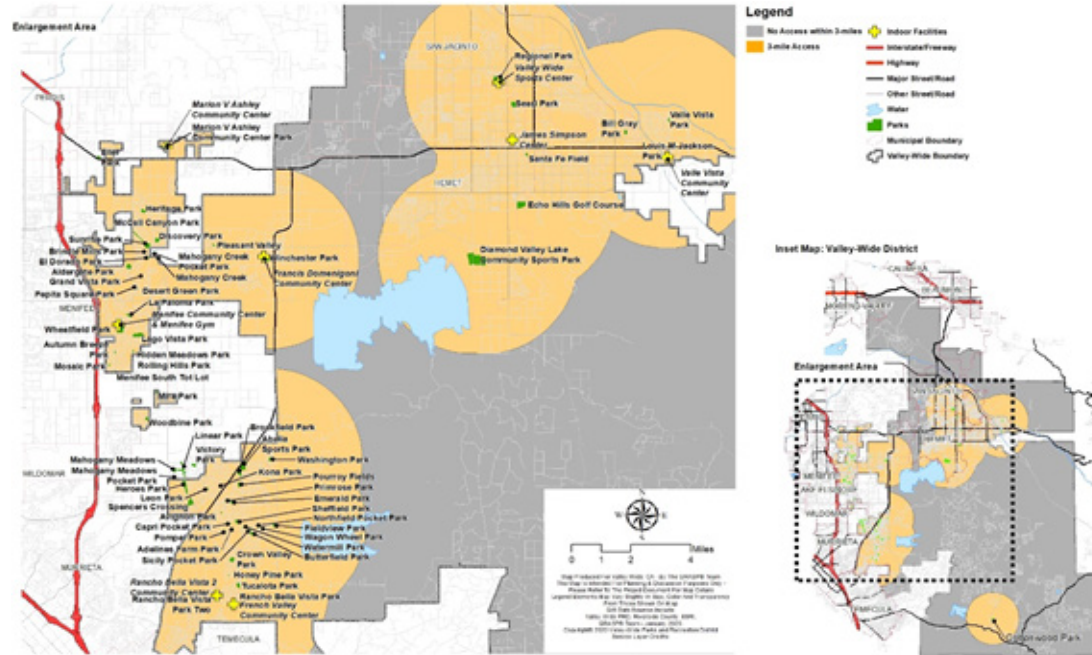


Walkable access to assets based on population. This chart displays the level of service based on where people live. This chart uses the walkable level of service data shown in Walkable Access to Recreation Gap Identification. It compares the data to U.S. Census data provided by Esri GIS data enrichment techniques. The analysis indicates that parks are generally well placed in or close to residential areas and capture a higher percentage of the population. With 28 percent of residents within walking distance of some outdoor recreation opportunities, VWRPD is better positioned than the previous analysis indicated.

Additional Discussion on Access to Outdoor Recreation

While the above analyses are typical, they may not reflect the model that an agency such as VWRPD may follow in the level of service provision. The size of the District makes it unfeasible for complete walkable or neighborhood coverage. On the other hand, the District may find its market in providing recreational opportunities to its residents at a broader drive-to distance. GIS analysis shows that a three-mile service model offers access to 92 percent of residents, and a five-mile service model allows access to 97 percent of residents.

Figure 21: 3-Mile Access to Outdoor Recreation Opportunities



% of Population with 3-mile Access to Outdoor Recreation

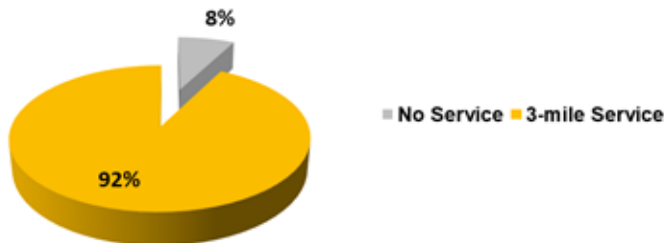
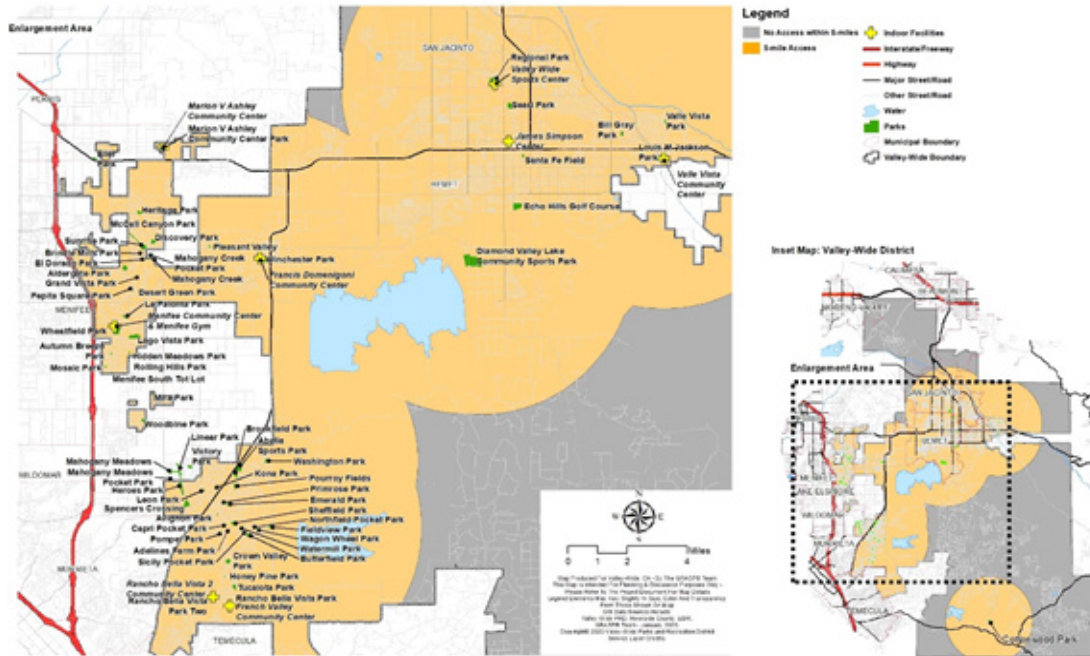
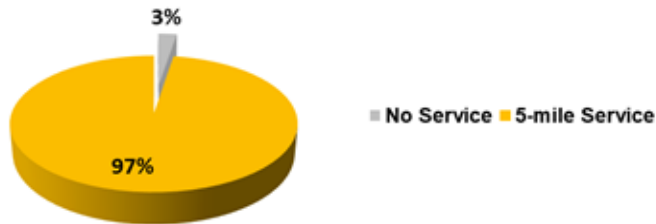


Figure 22: 5-Mile Access to Outdoor Recreation Opportunities



% of Population with 5-mile Access to Outdoor Recreation



With the establishment of a three to a five-mile service area, the challenge then becomes to identify the level of development and components that draw residents to District parks from that distance. One place to start is with a look back at the top-scoring/ranking parks identified earlier.

THIS PAGE INTENTIONALLY LEFT BLANK

The following table shows a summary of components in the top parks. These parks average eight unique components and 14 total components per location. The average GRASP® score is 111. Several components occur in more than half of the top parks. They include shelters, playgrounds, diamond fields, rectangular fields, open turf, and loop walks. These quantities and examples may help in planning future parks that meet the goal of attracting users from a larger service area.

Table 11: Component Summary for Top Scoring/Ranking Parks

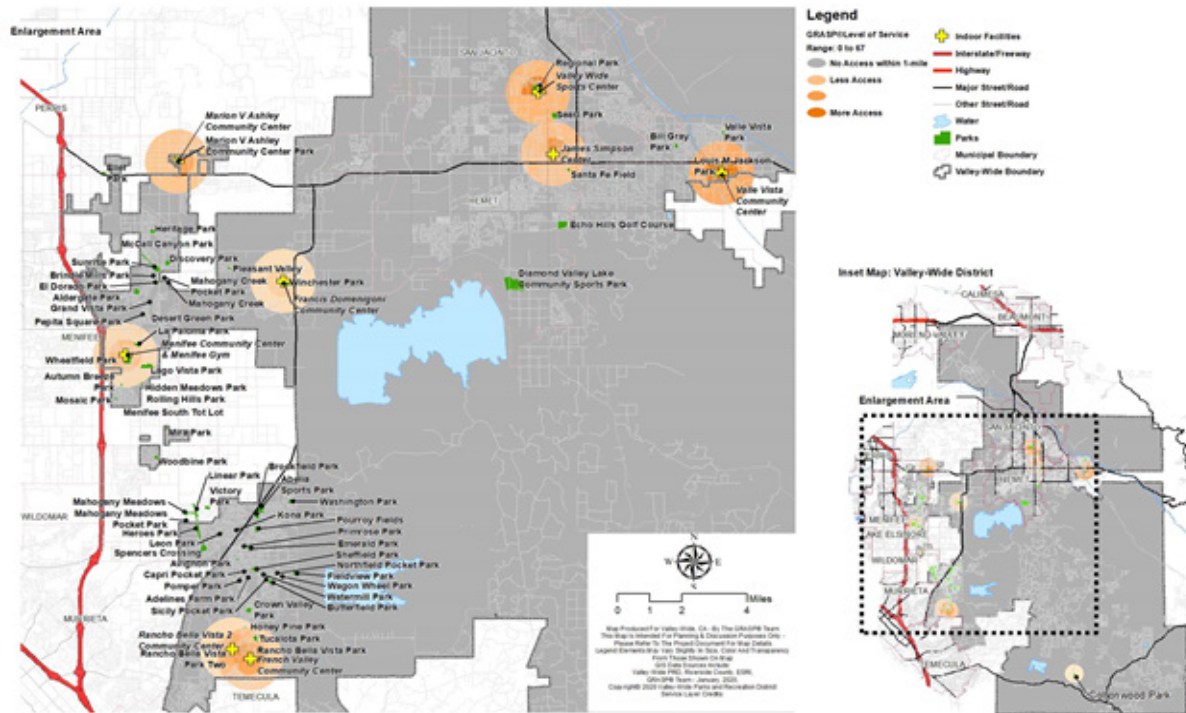
Location	GIS Acres	Aquatics, Complex	Basketball Court	Basketball, Practice	Batting Cage	Concessions	Diamond Field	Diamond Field, Complex	Diamond Field, Practice	Dog Park	Educational Experience	Fitness Course	Horseshoe Court	Loop Walk	Natural Area	Open Turf	Passive Node	Pickleball Court	Picnic Ground	Playgrounds, All Sizes	Rectangular Field, Large	Rectangular Field, Small	Shelters, All Sizes	Tennis Court	Tennis, Complex	Tennis, Practice Wall	Trail, Multi-use	Volleyball Court	Total Components	Unique Components	GRASP® Score
Regional Park	52		1		2	2	6	1	1			1	9	1		1				1	3		4	6	1				40	15	174
DVL Community Sports Park	122	1				1	8	1										4			3		1						19	7	151
Spencers Crossing	17		1				2							1		1				1	1	3	3						13	8	138
Abelia Sports Park	23			2			2							1	1	1	1			1	1		2	1				1	14	11	122
Lago Vista Park	22			2			3							1		1				1	1		1						11	8	113
Heroes Park	21									1	1	1		1									2						7	6	108
Mahogany Meadows	9			2			1													1	1	1	3						9	6	92
Linear Park	17											1				1				2			3				1		8	5	90
Wheatfield Park	36		1				5	1			1		1	1		1				1				2		1		1	16	11	88
Louis M Jackson Park	9						3									1				1			4						9	4	73
Winchester Park	25		1	2			3										1			1	2		1	1					12	8	72
Total:	352	1	4	8	2	3	33	3	1	1	2	3	10	6	1	7	2	4	2	10	13	3	24	10	1	1	1	2			
Percentage of Parks w/ Component:		9%	36%	36%	9%	18%	82%	27%	9%	9%	18%	27%	18%	55%	9%	64%	18%	9%	18%	82%	73%	9%	91%	36%	9%	9%	9%	18%			

THIS PAGE INTENTIONALLY LEFT BLANK

Access to Indoor Recreation

As in the other analyses, a “heat map” examines access to indoor recreation opportunities. These maps show where there are indoor recreation assets available based on walkable and one-mile service areas. In general, the maps show that VWRPD has a variety of indoor facilities distributed around the District.

Figure 23: Neighborhood Access to Indoor Recreation



Darker gradient areas on the images indicate where there are more and higher quality recreation assets available based on the walkable and one-mile service areas. In general, these images also show that VWRPD provides indoor opportunities in more populated areas. The actual and expected service area for these facilities is likely much more significant than this initial analysis shows. It may not match the current capacity and offerings of the individual facilities. Gray areas on these maps indicate that recreation opportunities are beyond a one-mile service area.

More on Utilizing GRASP® Perspectives

GRASP® Perspectives evaluate the level of service throughout an area from various points of view. Their purpose is to reveal possible gaps in service and provide a metric to use in understanding a recreation system. However, it is not necessarily beneficial for all parts of the community to score equally in the analyses. The desired level of service for a location should depend on the type of service, the characteristics of the location, and other factors such as community need, population growth forecasts, and land use issues. For example, commercial, institutional, and industrial areas might reasonably have lower Levels of Service for parks and recreation opportunities than residential areas. GRASP® Perspectives focus attention on gap areas for further scrutiny.

THIS PAGE INTENTIONALLY LEFT BLANK

Perspectives can determine if current levels of service are appropriate if used in conjunction with other assessment tools such as needs assessment surveys and a public input process. Future planning efforts can model similar levels of service to new, developing neighborhoods, or it may be that different levels of service are suitable, and the district should utilize a new set of criteria to reflect these distinctions.

Other Types of Analysis

Traditional analyses may also evaluate the recreational level of service.

Capacities Analysis

Capacity analysis is a traditional tool used in evaluating parks and recreation services. It compares the current ratio of assets to population and projects future needs based on providing the same ratio. (i.e., as the population grows over time, components may need to be added to maintain the same ratio). The issue or limiting factor, in this case, is that the current inventory for these components was limited to VWRPD properties only and did not include other providers in the area.

Table 12 shows the current capacities for selected components in VWRPD. While there are no correct ratios for these components, this table must be used in conjunction with other information, such as input from focus groups, staff, and the general public, to determine if the current capacities are adequate or not for specific components.

Table 12: VWRPD Capacities

	Population	Aquatics, Complex	Basketball Court	Basketball, Practice	Concessions	Diamond Field	Dog Park	Fitness Course	Horseshoe Court	Loop Walk	Open Turf	Passive Node	Pickleball Court	Picnic Ground	Playground, All Sizes	Rectangular Field, All Sizes	Shelter, All Sizes	Tennis Court	Volleyball Court
INVENTORY																			
System Totals:		1	7	48	5	58	2	4	14	22	46	13	6	8	48	37	52	12	6
CURRENT RATIO PER POPULATION																			
CURRENT POPULATION 2019	275,064																		
Current Ratio per 1000 Population		0.0	0.0	0.2	0.0	0.2	0.0	0.0	0.1	0.1	0.2	0.0	0.0	0.0	0.2	0.1	0.2	0.0	0.0
Population per component		275,064	39,295	5,731	55,013	4,742	137,532	68,766	19,647	12,503	5,980	21,159	45,844	34,383	5,731	7,434	5,290	22,922	45,844
PROJECTED POPULATION - 2024	295,663																		
Total # needed to maintain current ratio of all existing facilities at projected population		1	8	52	5	62	2	4	15	24	49	14	6	9	52	40	56	13	6
<i>Number that should be added by all providers to achieve current ratio at projected population</i>		0	1	4	0	4	0	0	1	2	3	1	0	1	4	3	4	1	0
<i>To reach a threshold of needing additional components added due to population growth a component must currently have a minimum quantity of 7 in the system. Many components with a quantity of less than six are not included in this table.</i>																			

The usefulness of the capacity table is to project future facility needs based on population growth, if the future population's interests and behaviors are the same as today's and assumes that today's capacities are in line with today's needs. The capacities table bases its analysis on the number of assets without regard to distribution, quality, or functionality. Higher LOS is achieved only by adding assets, regardless of the location, condition, or quality of those assets. In theory, the LOS provided by assets is more accurately a combination of location and quality as well as quantity, which is why this table should be used with discretion, and only in conjunction with the other analyses presented here.

THIS PAGE INTENTIONALLY LEFT BLANK

Table 13: Outdoor Park and Recreation Facilities – Median Population Served per Facility

2019 NRPA Agency Performance Review: Park and Recreation Agency Performance Benchmarks			
Outdoor Park and Recreation Facilities			
Outdoor Facility	Percentage of Agencies Offering this Facility	Median Number of Residents per Facility	Valley-Wide Residents per Facility
Residents Per Park*	NA	5,602	4,232
Acres of Park Land per 1,000 Residents*	NA	12.5	2.4
Basketball courts	86.1	10,048	39,295
Community gardens	46.3	20,502	NA
Diamond fields: baseball - adult	54.7	16,184	4,742
Diamond fields: baseball - youth	77.9	6,890	
Diamond fields: softball fields - adult	66.5	16,298	
Diamond fields: softball fields – youth	60.9	12,000	
Dog park	59.3	45,751	275,064
Playgrounds	94.4	7,334	5,731
Rectangular fields: cricket field	9.2	200,250	7,434
Rectangular fields: field hockey field	4.0	20,893	
Rectangular fields: football field	38.0	19,235	
Rectangular fields: lacrosse field	11.7	15,250	
Rectangular fields: multi-purpose	66.1	7,812	
Rectangular fields: Multipurpose synthetic field	19.1	27,375	
Rectangular fields: Overlay field	7.5	8,570	
Rectangular fields: soccer field - adult	40.9	12,767	
Rectangular fields: soccer field – youth	48.1	7,656	
Skate park	26.2	20,000	
Swimming pools (outdoor only)	52.3	43,500	275,064
Tennis courts (outdoor only)	79.7	5,462	22,922
<i>*Comparison based on median for greater than 250,000 population comparison</i>			
The remaining comparisons are based on similar residents per square mile (Valley-Wide has 360 residents per square mile which is in the under 500 residents per square mile category).			

Comparing VWRPD to recent national statistics, the agency is well over the median number of residents per basketball courts, community gardens, dog parks, skate parks, outdoor swimming pools, and tennis courts.

Similar estimates can also be made based on acres of land and parks per 1,000 residents. The following table includes all the properties included in the GIS mapping. Calculation of the acreage contains only VWRPD parks. Residents per park better the median of comparable agencies, but acres of parks per 1,000 people fall well short of the NRPA published benchmarks for similar size agencies for density.

Table 14: Acres of Park Land per 1,000 Residents

		2019 GIS ACRES*
INVENTORY		
Valley-Wide Properties		664
<i>CURRENT POPULATION 2019</i>	275,064	
Current Ratio per 1000 Population		2.4
Population per acre		414
<i>PROJECTED POPULATION - 2024</i>	295,663	
Total acres needed to maintain current ratio of City of Valley-Wide existing facilities at projected population		714
<i>Acres that should be added to maintain current ratio at projected population</i>		50
*Includes currently undeveloped portion of DVL		

This capacity table indicates that VWRPD provides approximately 2.4 acres per 1000 people or 414 people per acre of “park” and does not include other park providers parks and relevant school parks and outdoor facilities. It also shows that based on projected population growth that the District should consider adding 50 acres over the next five years.

Key Conclusions

Proximity, availability of transportation, pedestrian barriers, and overall size of the District are relevant factors affecting VWRPD levels of service. The provision of assets is reasonably equitable across VWRPD, assuming resident’s access to motorized transportation.

The analysis would indicate that VWRPD is currently providing its recreation opportunities in the form of large community or regional parks with service areas of three to five miles. In populated areas, pedestrian barriers may hinder walkable access based on current parks and recreation assets. The District provides neighborhood and walkable level of service in some areas, although this tends to be in more recent subdivision development.

The most obvious way to increase overall LOS is to add assets in any area with lower service or acquire land or develop partnerships in areas lacking current service. Significant gaps in neighborhood and walkable service exist throughout VWRPD, and many of these areas may be residential areas. Inventory efforts for this study did not include alternative providers that are known to exist and may supplement the service at the neighborhood and walkable levels. Some residential areas have less access to quality recreation opportunities, while other areas have no walkable access. Pedestrian barriers and lack of trails and sidewalks also may limit access to recreation throughout VWRPD.

Additional analysis and a review of the information received from surveys, focus groups, and other sources, including staff knowledge, contribute to identify the best locations for future improvements.

E. Park and Recreation Influencing Trends

The changing pace of today's world requires analyzing recreation trends from both a local and national level. Understanding the participation levels of town residents using data from the U.S. Census Bureau, combined with research of relevant national recreation trends, provides critical insights that help to plan for the future of parks and recreation. These new shifts of participation in outdoor recreation, sports, and cultural programs are an important component of understanding and serving the community.

Part I: Recreation Behavior and Expenditures of VWRPD Households

- Local Recreational Expenditures
- Outdoor Recreation Behavior
- Fitness and Health Behavior
- Team Sport Participation
- Leisure Activity Participation

Part II: Parks and Recreation Trends Relevant to VWRPD

- Active Transportation
- Administrative Trends
- ADA Compliance
- Community Events and Festivals
- Dog Parks
- Economic and Health Benefits of Parks
- Marketing and Social Media
- National Healthy Lifestyle Trends
- Outdoor Fitness Trails
- Shade Structures
- Sports Trends
- Therapeutic Recreation
- Urban Park Revenue

Part I: Recreation Behavior and Expenditures of VWRPD Households

Local Recreational Expenditures

Data from the Bureau of Labor Statistics provides insights about consumer expenditures per household in 2019. The following information was sourced from Esri Business Analyst, which provides a database of programs and services where VWRPD residents spend their money. **Table 15** shows the average dollars spent on various recreational products/services. Money spent on fees and admissions related to entertainment and recreation generated the highest revenues of \$55.8 million in VWRPD.



Table 15: Recreational Expenditures in VWRPD, California

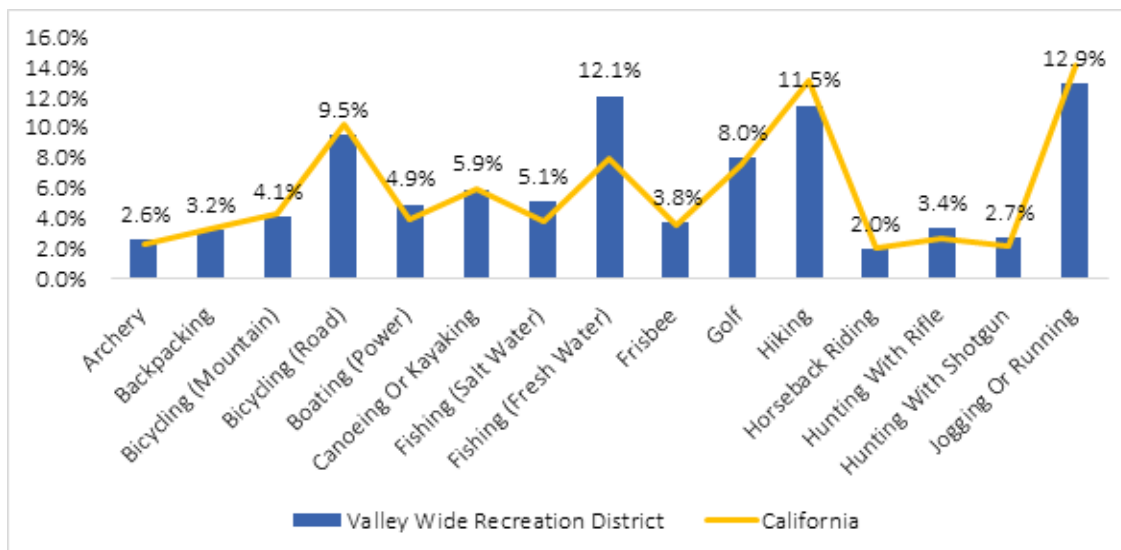
Variable	Individual	Total
Entertainment/Recreation - Fees & Admissions	\$631.66	\$55,836,989
Membership Fees for Social/Recreation/Civic Clubs	\$204.54	\$18,081,049
Entertainment/Recreation -Sports/Rec/Exercise Equipment	\$194.66	\$17,207,092
Fees for Recreational Lessons	\$127.56	\$11,275,622
Payments on Boats/Trailers/Campers/RVs	\$53.99	\$11,173,922
Entertainment/Recreation - Toys/Games/Crafts/Hobbies	\$106.72	\$9,434,057
Hunting & Fishing Equipment	\$68.64	\$6,067,281
Pet Services	\$62.39	\$5,515,495
Camp Fees	\$41.90	\$3,703,506
Bicycles	\$27.15	\$2,399,961
Rental of Boats/Trailers/Campers/RVs	\$22.50	\$1,988,979
Camping Equipment	\$18.85	\$1,666,531
Water Sports Equipment	\$7.72	\$682,407
Winter Sports Equipment	\$4.65	\$410,788

Outdoor Recreation Behavior

In **Figure 24**, data from Esri Business Analyst shows popular outdoor recreation activity participation by households in VWRPD. Participation was also pulled from the State of California for comparison. The most popular activities in the VWRPD included:

- Jogging or Running (12.9%)
- Freshwater Fishing (12.1%)
- Hiking (11.5%)

Figure 24: Outdoor Recreation Behavior of VWRPD compared to the State of California

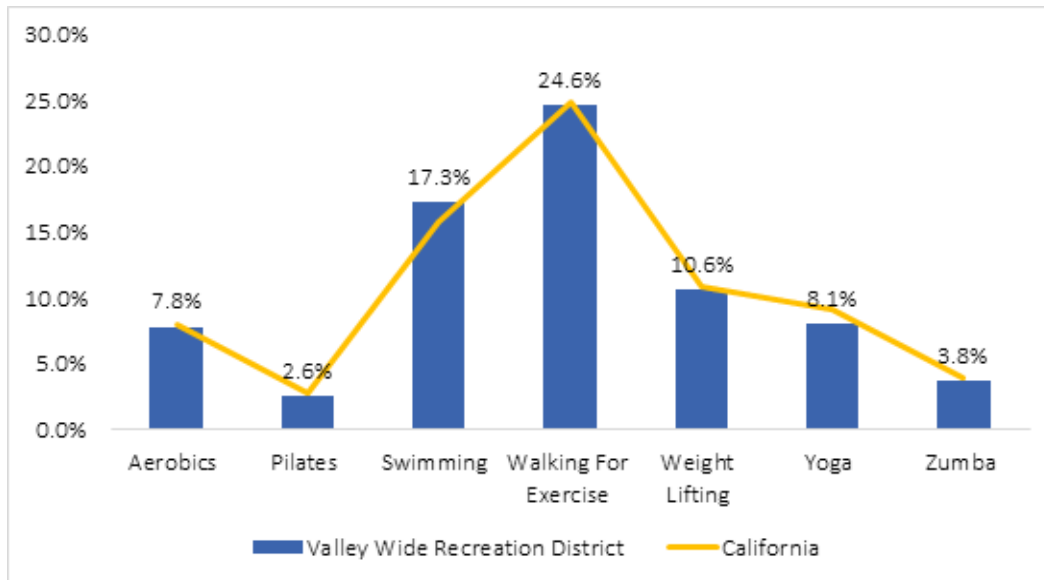


Fitness and Health Behavior

Figure 25 shows household participation in various fitness activities. In VWRPD, the most popular activities included:

- Walking for Exercise (24.6%)
- Swimming (17.3%)
- Weightlifting (10.6%)

Figure 25: Fitness and Wellness Participation of VWRPD compared to the State of California

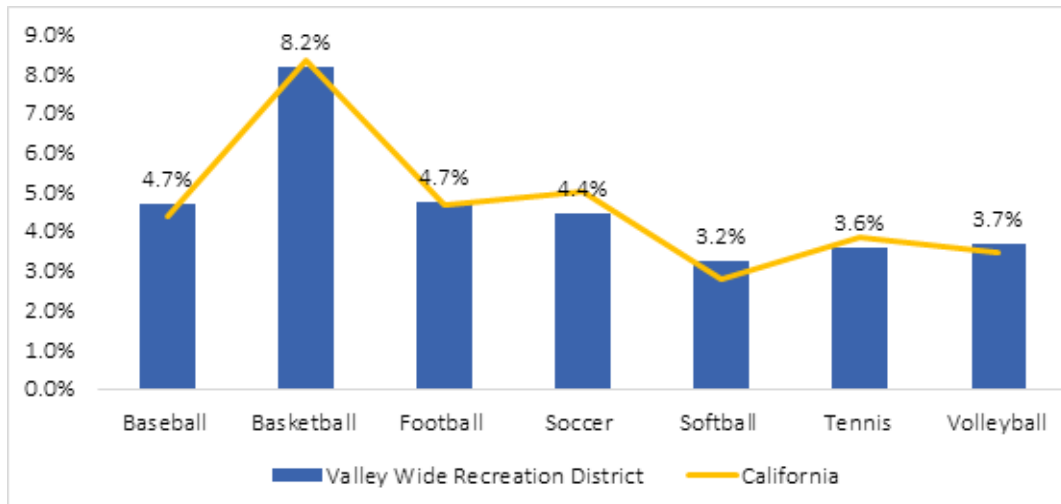


Team Sport Participation

According to census data, households in VWRPD participated most in the following activities:

- Basketball (8.2%)
- Football (4.7%)
- Baseball (4.7%)

Figure 26: Team Sport Household Participation in VWRPD compared to State of California

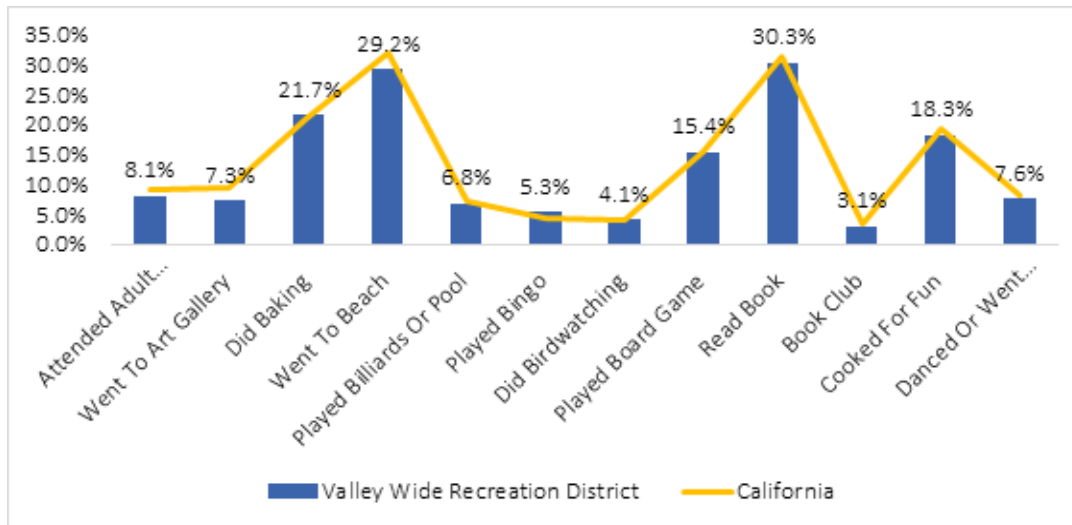


Leisure Activity Behavior

The figure below shows household participation in various leisure activities. In VWRPD, the most popular activities included:

- Reading a Book (30.3%)
- Visiting the Beach (29.2%)
- Baking (21.7%)

Figure 27: Leisure Activity Participation of VWRPD compared to the State of California



Part II: Parks and Recreation Trends Relevant to Valley-Wide Recreation and Park District

Active Transportation – Bicycling and Walking



In many surveys and studies on participation in recreational activities, walking, running, jogging and cycling are nearly universally rated as the most popular activities among youth and adults. Walking, jogging, and running are often the recreational activity with the highest level of participation, and cycling often ranks as the second or third most popular activity.

These activities are attractive as they require little equipment, or financial investment, to get started, and are open to participation to nearly all segments of the population. For these reasons, participation in these activities is often promoted as a means of spurring physical activity and increasing public health. The design of a community's infrastructure is directly linked to physical activity – where environments are built with bicyclists and pedestrians in mind, more people bike and walk. Higher levels of bicycling and walking also coincide with increased bicycle and pedestrian safety and higher levels of physical activity. Increasing bicycling and walking in a community can have a major impact on improving public health and life expectancy.

Administrative Trends in Parks & Recreation

Municipal parks and recreation structures and delivery systems have changed and more alternative methods of delivering services are emerging. Certain services are being contracted out and cooperative agreements with non-profit groups and other public institutions are being developed. These partnerships reflect both a broader interpretation of the mandate of parks and recreation agencies and the increased willingness of other sectors to work together to address community issues.

ADA Compliance

On July 26, 1990, the federal government officially recognized the needs of people with disabilities through the Americans with Disabilities Act (ADA). This civil right law expanded rights for activities and services offered by both state and local governmental entities (Title II) and non-profit/for-profit entities (Title III). Parks and Recreation agencies are expected to comply by the legal mandate, which means eliminating physical barriers to provide access to facilities and providing reasonable accommodations in regard to recreational programs through inclusive policies and procedures.

The 2010 Standards for Accessible Design was later adopted by the DOJ combining various accessibility guidelines published over the previous two decades to address implementation of the ADA. This also made it a requirement that agencies develop an ADA Transition Plan, which details how physical and structural barriers will be removed to facilitate access to programs and services. The Transition Plan also acts as a planning tool for budgeting and accountability.¹

Community Events and Festivals

Festivals and other special events are often popular activities in communities that not only provide entertainment, generate economic activity, and serve to celebrate community identity, they are also fantastic means of introducing people to the event organizer's facility, and provide opportunities for additional events. Local parks and recreation departments and local businesses play a major role in planning, managing, and hosting festivals and other community events that often serve to draw new users to their facilities. Attendees to events hosted in parks, or other facilities, who enjoy their experience may want to return for another event or program, or simply to enjoy the park or facility.

There are a growing number of smaller, more local, community-based festivals and events in communities, most often supported by local councils that have been spawned partly as a reaction to larger festivals that have become prime economic-drivers. These community-based festivals often supplement existing festivals based on their social, educational, and participative value.

Dog Parks

Dog parks continue to see high popularity and have remained among the top planned additions to parks and recreational facilities over the past three years. They help build a sense of community and can draw potential new community members and tourists traveling with pets.²

1 Mark Trieglaff and Larry Labiak, National Recreation and Park Association: "Recreation and the Americans with Disabilities Act," Accessed August 2019: <https://www.nrpa.org/parks-recreation-magazine/2016/august/recreation-and-the-americans-with-disabilities-act/>

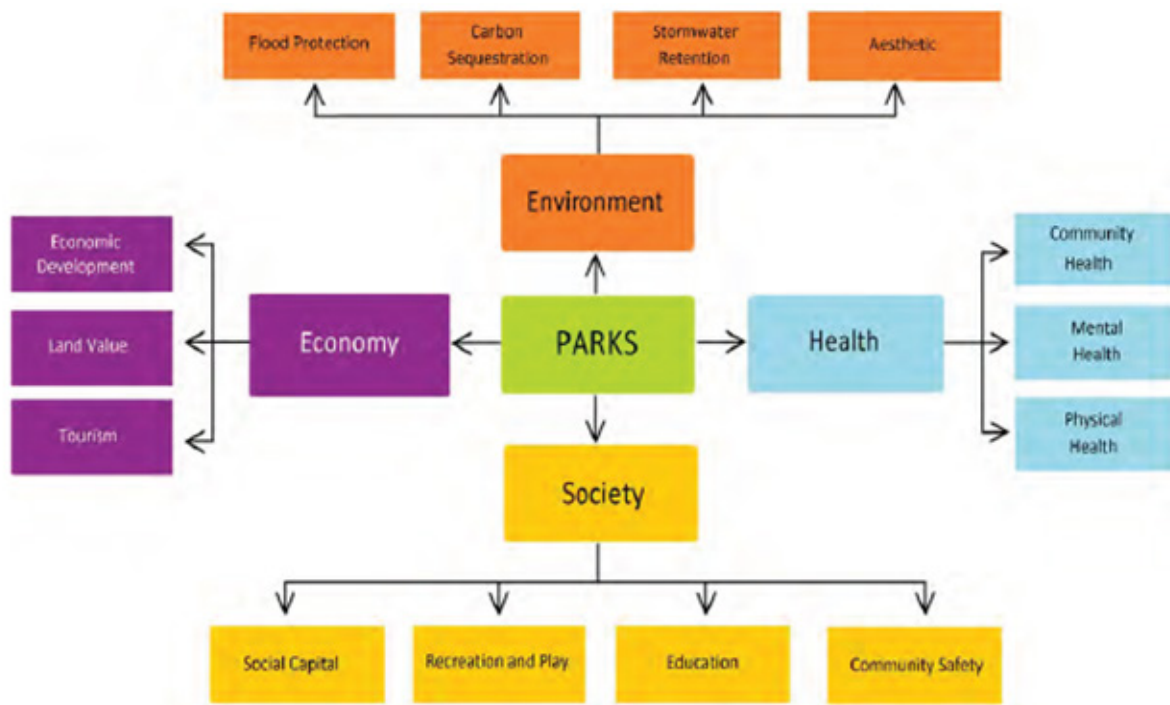
2 Joe Bush, "Tour-Legged-Friendly Parks, *Recreation Management*, February 2, 2016.

Economic and Health Benefits of Parks

The Benefits of Parks: Why America Needs More City Parks and Open Space, a report from the Trust for Public Land, makes the following observations about the health, economic, environmental, and social benefits of parks and open space³:

- Physical activity makes people healthier.
- Physical activity increases with access to parks.
- Contact with the natural world improves physical and psychological health.
- Residential and commercial property values increase.
- Value is added to community and economic development sustainability.
- Benefits of tourism are enhanced.
- Trees are effective in improving air quality and act as natural air conditioners.
- Trees assist with storm water control and erosion.
- Crime and juvenile delinquency are reduced.
- Recreational opportunities for all ages are provided.
- Stable neighborhoods and strong communities are created.

Figure 28: Model of Parks Benefits Provided to People



Source: *Economic Impact of Metro Parks Tacoma Ecosystem Services*

³ Paul M. Sherer, "The Benefits of Parks: Why America Needs More City Parks and Open Space," The Trust for Public Land, San Francisco, CA, 2006

Marketing and Social Media

Technology has made it easier to gain a wide-reaching, location-dependent audience which can be segmented by demographics. However, it has also caused a gap in the way parks and recreation agencies are able to communicate. Agencies around the country have previously not dedicated substantial funding to marketing; however, it is becoming a critical component of reaching participants. Having a strong presence on social networks, through email marketing and through traditional marketing, will help enhance the perception from the community.

National Healthy Lifestyle Trends

The population of the United States is becoming more diverse. As demographics are experiencing an age and ethnic shift, so too are landscapes, daily lifestyles, and habits changing. The number of adults over the age of 65 has increased, and lifestyle changes have encouraged less physical activity. Collectively, these trends have created profound implications for the way local governments conduct business. Below are examples of trends and government responses. More and more, local governments are accepting the role of providing preventative health care through park and recreation services. The following findings are from an International City/County Management local government survey⁴:

- Eighty-nine percent (89%) of respondents indicated that parks and recreation departments should take the lead in developing communities conducive to active living.
- Eighty-four percent (84%) had already implemented recreation programs that encourage active living in their community.
- The highest priority selected for the greatest impact on community health and physical inactivity was a cohesive system of parks and trails and accessible neighborhood parks.

Outdoor Fitness Trails

A popular trend in urban parks with trail use for health, wellness, and fitness activities is to install outdoor fitness equipment along the trails. These can be spaced out or a more popular option is to cluster the fitness apparatus just off the trail with a peaceful and pleasing view of nature.



Signage and Wayfinding

To increase perception and advocacy, a parks and recreation professional needs to prioritize opportunities that impact the way the community experiences the system. This can start with signage, wayfinding, and park identity. The importance of signage, wayfinding, and park identity to encourage awareness of locations and amenities cannot be understated. A park system impacts the widest range of people in a community, reaching users and non-users across all demographic, psychographic, behavioral, and geographic markets. In a more narrow focus, the park system is the core service an agency can use to provide value to its community (ex. partnerships between departments or commercial/residential development, high-quality and safe experiences for users, inviting community landscaping contributing to the overall look or image of the community). Signage, wayfinding, and park identity can be the first step in continued engagement by the community, resulting in a higher perception or awareness of a park system, which can lead to an increase in health outcomes.

⁴ Active Living Approached by Local Government: Survey,” International City/County Management Association, <http://bookstore.icma.org/freedocs/Active%20Living%20and%20Social%20Equity.pdf>, 2004.

Shade Structures

Communities around the country are considering adding shade structures as well as shade trees to their parks, playgrounds and pools, as “a weapon against cancer and against childhood obesity”⁵; both to reduce future cancer risk and promote exercise among children. Without adequate shade, many play areas are simply too hot to be inviting to children. On sunny days, the playground equipment is hot enough to scald the hands of would-be users.

Trees would help provide protection, as tree leaves absorb about 95 percent of ultraviolet radiation, but they take a decade or more to grow large enough to make a difference. So, many communities are building shade structures instead. The non-profit Shade Foundation of American is a good resource for information about shade and shade structures, www.shadefoundation.org.

Sports Trends

According to the Sports and Fitness Industry Association, high-intensity interval training (HIIT) and cross-training style workouts, or CrossFit, are two of the top trending aerobic activities. CrossFit combines elements of gymnastics, weightlifting, running, rowing, and other sports to create a varied fitness regime.



Pickleball, a paddle sport mixing badminton, tennis, and table tennis, is still trending, gaining an average eight percent growth each year. Growing even slightly faster is Cardio Tennis at 9.1 percent. Cardio Tennis is a fitness program that focuses on combining a full body workout with elements of tennis.

Therapeutic Recreation

The Americans with Disabilities Act of 1990 (ADA) established that persons with disabilities have the right to the same access to parks and recreation facilities and programming as those without disabilities. In 2004, The National Council on Disability (NCD) issued a comprehensive report, “Livable Communities for Adults with Disabilities.”⁶ This report identified six elements for improving the quality of life for all citizens, including children, youth, and adults with disabilities. The six elements are:

1. Provide affordable, appropriate, accessible housing
2. Ensure accessible, affordable, reliable, safe transportation
3. Adjust the physical environment for inclusiveness and accessibility
4. Provide work, volunteer, and education opportunities
5. Ensure access to key health and support services
6. Encourage participation in civic, cultural, social, and recreational activities

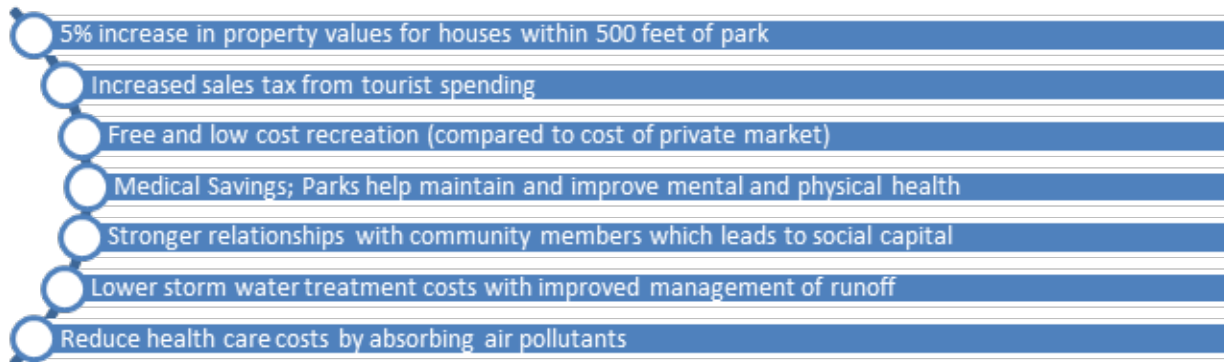
⁵ Liz Szabo, “Shade: A weapon against skin cancer, childhood obesity,” *USA Today*, June 30, 2011, www.usatoday.com/news/health/wellness/story/2011/06/Shade-serves-as-a-weapon-against-skin-cancer-childhood-obesity/48965070/1, accessed May 2015

⁶ National Council on Disability, *Livable Communities for Adults with Disabilities*, December 2004, <http://www.ncd.gov/publications/2004/12022004>.

Urban Park Revenue

A study prepared by the Penn State Department of Recreation, Park, and Tourism Management analyzed the impact of park visitor spending in the state and local economy in 2010. Urban Parks provide unique spaces to recreate which serve as economic drivers. The website, ConservationTools.org, has tools and research to make the case for conservation, including reports on the economic benefits of open space, wetlands, trails, water quality, outdoors, and more.

Figure 29: The Seven Economic Benefits of Parks



F. Organizational Analysis

District Organization

The Valley-Wide Recreation and Park District provides recreation and park services to residents within an 800-square-mile area. These boundaries encompass:



The District is governed by a five-member elected Board of Directors who serve four-year terms. The District circulates a brochure three times per year, which provides information on facilities and programs that the District provides.

Organizational Analysis

GreenPlay broadly assessed the organizational and management structure of the VWRPD and staffing to determine effectiveness and efficiency in meeting current and future departmental responsibilities as related to the community's needs. The needs assessment – including input from staff interviews, community and key stakeholder engagement, and level of service analysis, along with the consultant's expertise – has identified a few areas for operational enhancement.

These key organizational issues identified and observed as areas for improvement include:

- Increase marketing and communication of services, programs and activities.
- Address wayfinding and signage at parks and facilities.
- Address staffing for maintenance to meet current and future demands for services.
- Address staffing for events and facilities operations to meet future demand.
- Review and update the partnership with the San Jacinto Unified School District.

Detailed actions to address these areas of improvements can be found in **Section IV: Recommendations and Actions**.

Staffing Analysis

GreenPlay broadly assessed the management structure and staffing levels of the District to determine effectiveness and efficiency in meeting current and future departmental responsibilities as related to the community's needs. Observations and staff feedback were considered to determine if the District had the right mix of staffing in the right places.

The staffing analysis process included the observations and assessments from:

- Staff focus group
- Facility tours
- Observations of quality of maintenance
- SWOT Analysis
- Community input
- Community satisfaction rates

Staffing Considerations

After considering all the organizational observations and staffing assessments, the consultant team has determined that the VWRPD has an adequate number of staff when all positions are filled to operate its current system with the right mix of staff in the right places within the District. However, focus group participants and survey respondents saw the need for improved maintenance and upkeep of facilities and amenities.

One hurdle the District must deal with is getting an appropriate pool of qualified applicants for open positions. This is a national issue and reflects the changing workforce of both the Millennial and Baby Boomer Generations. To combat this trend, organizations need to be willing to allow for flexible scheduling, allowing for remote workplaces, part-time and "gig" positions, and second career applicants. To operate more effectively in the future as the population increases and to implement the Master Plan, the District will need to hire additional positions to supplement existing staff. This will ensure that staffing resource levels can maintain existing and new facilities at or above acceptable standards as the Master Plan is implemented.

G. Program Analysis

Valley-Wide Recreation and Park District prides itself on the quality and diversity of public recreation programs and activities the district offers and purposefully seeks to make participation affordable and financially accessible for all residents.

Existing Recreation Programs

The seasonal activity guide is the District’s recurrent catalog of program, activity and event offerings. The Brochure is published three times a year. While program and activity offerings vary seasonally, the district catalogs and tracks participation in the following categories:

- Special Interest Classes
- Youth Recreation Camps
- Adult Sports Leagues
- Youth Sports Leagues
- Aquatics Programs
- Special Events

Table 16: Sample Programs by Category

Program Category	Program Type	Age Group
Special Interest Classes	Dance	Youth
	Painting	Adult
	Cooking	Senior
Youth Recreation Camps	Winchester Summer Bash	Youth
	Fun Zone Camp	
	Spring Break Camp	
Adult Sports League	Softball	Adult
	Volleyball	Senior
Youth Sports League	Baseball	Youth
	Volleyball	
	Basketball	
Aquatics Programs	Swim Lessons	Youth
		Adult
		Senior
Special Events	4th of July Celebration	Youth
	Dog Daze	Adult
	Turkey Trot	Senior
	Breakfast with Santa	

Programs are primarily offered at ten facilities including:

- Sports Center
- Regional Park
- Valle Vista Community Center
- Diamond Valley Aquatic Facility
- Meniffee Community Center
- Winchester Community Center
- French Valley Community Center
- Meniffee Gym
- Marion V. Ashley Community Center
- Simpson Center

Descriptions of program categories and 2019 participation rates are summarized below, with key observations provided at the end of the section.

Special Interest Classes

Special Interest Classes are offered throughout the year to provide an opportunity for adults and children to experience new activities or further expand current knowledge and abilities. The range of programs offered throughout the year includes dancing, dog obedience, gymnastics, cooking courses, and martial arts.

The District uses an independent contractor to provide Special Interest Classes and the contractor facilitates program registration. The District serves as a conduit providing rental space to independent contractors who offer recreation enrichment opportunities to the community. Contractors pay the District a rental fee based on program attendance.

Youth Recreation Camps

Youth Recreation camps provide a safe and encouraging environment where children develop healthy habits while engaging in activities including arts and crafts, physical activity, and games designed to support success at any age, skill, or level of ability. Throughout 2019, camps served over 500 youth. Camp opportunities are offered at French Valley Community Center, Regional Park, and Winchester Community Center. The fill rate for camps offered at French Valley Community Center and Regional Park is above 90 percent. Camps offered at Winchester saw minimal or no enrollment.

Adult Sports Leagues

The District offers adult sports leagues that provide recreational opportunities in, volleyball, basketball and softball. Adult coed, as well as men's and women's programs, are offered. Adult softball is separated into two seasons, Spring and Summer. Registration numbers are moderate, with approximately 20 teams registered per season, which equates to nearly 500 participants annually; additionally, the District supports a vibrant Senior Softball program in Hemet and Menifee.

Youth Sports Leagues

The District also offers youth sports leagues in volleyball, basketball, indoor soccer, and baseball. Youth sports leagues are designed to be recreational, where ability is not a prerequisite, and each participant gets an equal chance to play. Youth Sports leagues show strong registration numbers. In 2019 Youth Sports Leagues served over 5,000 youth with many opportunities having more than 100 youth registered. Low or moderate registration numbers occurred only during the winter season for outdoor opportunities.

In addition to the variety of introductory youth leagues offered by the District, independent youth sports leagues and organizations have a strong presence in the community.

Aquatics Programs

The Valley-Wide Recreation and Park District's swim lesson program strives to provide a safe, fun, and creative experience to students of all ages. On average, the District delivers group swim lessons to nearly 800 participants during its 4-month summer season.

Special Events

The District provides several free and low-cost family-friendly events throughout the community. In 2019, special events hosted by the District included:

- Halloween Block Party
- Turkey Trot
- Great Grinch Candy Cane Hunt
- Bunny Hop Easter Egg Hunt(s)
- 4th of July Celebration

For the past 35 years, the Valley-Wide Recreation and Park District has hosted the annual OLDlympics. OLDlympics is a sporting competition for adults 50 and older held each fall. In 2019, the event had 640 registrations across 18 competitions. The range of contests offered include swimming, track and field, billiards and chair volleyball.

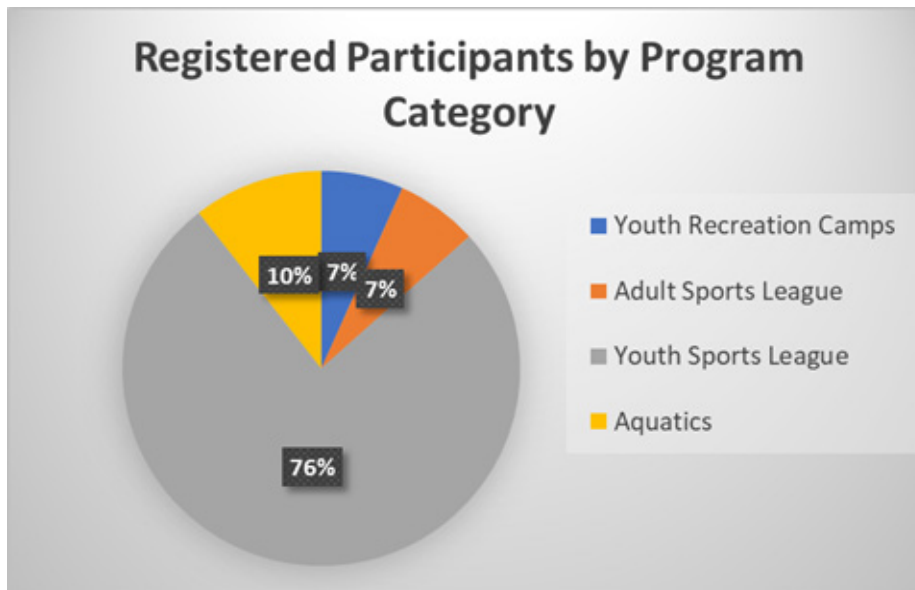
VWRPD Participation Trends

In 2019 the Parks and Recreation Department programs and activities showed moderate to strong participation rates. Registration data and participation estimates for the year included:

- 522 youth registered for youth recreation camps
- 42 teams registered for adult softball
- 5,940 youth registered for youth sports leagues
- 824 individuals registered for aquatics programs
- 25,000+estimated participants at special events (no registration)

The percentage of program registration by the program category is shown below.

Figure 30: Registered Participants by Program Category



*Adult sports attendance calculated using the number of teams multiplied by an average of 12 team members.

Key Findings

- Registration data reflects high interest and participation in youth sports leagues and aquatics programs.
- Demand may warrant considering growth in youth recreation camps. Adding summer sites and school break camps should be evaluated.
- Fill rates are only available for aquatics programs and youth recreation camps. Other program areas did not identify class minimums or maximums when creating their programs. The method used to establish class minimums and maximums and how this effect subsidy levels needs further evaluation for consistency throughout the District.
- Few special interest classes are geared toward adults or seniors.
- Monthly attendance records for special interest programs are kept by the facility. Establishing an annual attendance document reflecting all facilities would allow for easier comparing and contrasting of populations served and program reach.
- The District does not have a consistent way to evaluate the success of current program offerings. The number of offerings, competing programs, season, location, and times of offerings should be evaluated.

Program Development

While residents of District are satisfied with the programs that are offered, there exists a demand for more program offerings. Among the additional programs, residents expressed a desire to see more programming for adults, seniors, and the special needs community. Bilingual and cultural and classes were also desired.

New recreation trends may indicate the need for changing the current program offerings. Changing program offerings requires careful consideration, planning, and proper communication with the community. Programs need to be continually assessed for viability. Decisions regarding changes, expansions, enhancements, and/or program eliminations need to be made carefully and with proper data. Starting new programs, based on community demand and/or trends, need to be researched, planned, and advertised to provide the best possibility of their success. If new program interest seems strong enough based on a survey or community input, then the new programs should be developed, advertised, and implemented.

Program Evaluation

The District should have a process in place to evaluate the success of current program offerings and criteria to determine if new program ideas should be instituted or if changes should be made to current programs, including eliminating or suspending existing programs. A few simple questions should be asked of participants and staff about each program that includes:

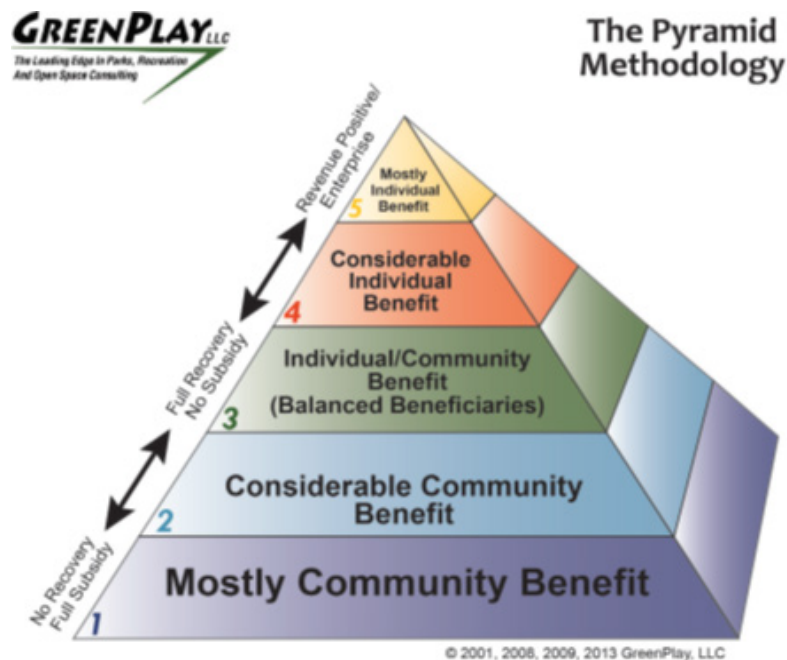
- Is participation increasing or decreasing? If attendance is rising, then it could mean that the program should be continued. If participation is declining, are there steps to take to increase interest through marketing efforts, changes to the time/day of the program, format or instructor? If not, it may be time to discontinue the program.
- Is there information contained in the participation/staff feedback that can be used to improve the program?
- Are cost recovery goals being met? If not, can costs be reduced or can fees be realistically increased?
- Is there another provider of the program that is more suitable to offer it? If yes, the District could provide referrals for its customers.
- Is this program taking up facility space that could be used for expansion of more popular programs or new programs in demand by the community?

Resource Allocation and Subsidy Level Policies

Parks and recreation facilities, programs, and services are essential to improving the lives of the District’s diverse community. However, not all facilities, programs, and services are equal. In general, the more a facility, program, or service provides a community benefit to its citizens, the more that service should be paid for by all citizens through the use of general fund allocation. The more a facility, program, or service provides individual benefits, the more that service should be paid for through user fees. A resource allocation and subsidy philosophy adopted by the VWRPD can acknowledge the many known public benefits a healthy parks and recreation system provides to the community. Parks and recreation services are known to promote and contribute to economic development, a sense of safety, and the public’s well-being.

Parallel to the Master Plan process, the consultant team is conducting a series of staff and public workshops to develop a resource allocation philosophy and subsidy policy. GreenPlay has developed a tool used throughout the industry called the “Pyramid Methodology” shown in **Figure 31**. This methodology allows an organization to develop and implement a refined philosophy and policy. Based on current best practices, the mission of the agency, and categorical service benefits to the community and/or individual, resource allocation and subsidy philosophy and policy will support the Valley-Wide Recreation and Park District public facilities and services goal of ensuring public services that are cost-effective.

Figure 31: Pyramid Methodology



H. Financial Analysis

Current Circumstance

Valley-Wide Recreation and Park District adopts a biannual budget, the most recent being for 2018-2019/2019-2020 is \$16,951,675 and \$19,684,555 respectively. The 2018-2019/2019-2020 budget does not show any surplus and is constrained by the inherent limitations of a “pay-as-you-go” revenue system. The Park District’s Fund balance (carryover) is used to provide the Park District with dry period financing and 6-months operational capability, which is explained later.

Approximately 90% of the budget is for restrictive, reimbursement agreements/grants, or cost-recovery purposes. The remaining 10% is described as funds necessary to fund: (1.) maintenance and operation of fourteen existing parks/facilities which do not have dedicated special district financing, or reimbursement agreement funding, (2.) personnel for recreation, maintenance, administrative functions, (3.) regulatory costs such as elections, weed abatement, backflow testing, and well maintenance; and, (4.) general administrative obligations including: fire system inspection, regulatory permits, legal counsel, professional service support and office supplies to name a few.

Valley-Wide maintains a balanced budget and continues to provide services with the rising costs associated with minimum wage increases, prevailing wages, and cost of materials/supplies. The Park District receives most of its ongoing funding through two types of Special Financing Districts, the Landscaping and Lighting Act of 1972 and the Mello-Roos Community Facilities Act of 1982. The payment of the annual assessment/tax creates the operating revenue for the ongoing maintenance of the parks. Under each Act, the Park District is required to segregate the assessment/tax revenue and to only expend the revenue for the particular park or landscaping improvements for which it was collected. Additionally, per Proposition 218, the Park District cannot increase the assessment or tax beyond the allowed maximum without first obtaining approval from the voters or landowners in the district where the assessment/tax is imposed. It is important to note that the financing district’s costs are calculated based on the square footage of improvements maintained in a specific area and tend to be fixed.

VWRPD plans its finances, taking into account the circumstances of how it receives its operating revenue. “Dry-period financing” is an amount set-aside and required to financially “carry” each of the special financing districts and zones (more than 130) for maintenance and operations during the times when funds are not readily available due to the Tax Collector’s collection and distribution schedule.

The Park District must set aside a portion of the funds to replace and/or rehabilitate the capital facilities and equipment once it becomes no longer usable. These funds are known as “Capital Asset Management” or “CAM” reserves. Without allocating a portion of its revenues to CAM reserves, the Park District would not have the financial capability to replace Park equipment that exceeds its safe useful life. When properties pay an assessment/tax, a portion of the fund is set aside for CAM reserves in order to ensure that the park remains usable in the future.

Valley-Wide maintains a balanced budget and maintains fund balances to remain fiscally viable to finance the daily, routine maintenance, and refurbishment or replacement of capital assets. Further, VWRPD does not have any outstanding debt which is outstanding for a District of this size.

Revenue-to-Operating Expenditures

According to 2019 NRPA Agency Review the typical parks and recreation agency in the United States recover 27.3 percent of its operating expenditures from non-tax revenues. This measurement is also known as cost recovery. In FY 18-19, Valley-Wide Recreation and Park District had 31 percent cost recovery. In FY 17-18 cost recovery was 32 percent.

Operating Expenditures per Capita

Another metric NRPA aggregates and reports on annually in its Agency Performance Review is typical operating expenditures per capita. This measurement marks non-capital dollar spending for each person living in and agency's service area. In 2019, the typical parks and recreation agency spent \$78.69 for each person within its service boundary. VWRPD spent \$63 in FY 18-19 – short of the average of the agencies responsible for providing parks and recreation services. In FY 17-18 VWRPD spent \$59.14 for each person within its service boundary.



Source: 2019 NRPA Agency Performance Review

Potential Funding Support

Revenue enhancement was identified as a key priority for focus groups and stakeholder participants, as well as survey respondents. The District should continue to pursue funding strategies that provide alternative funds to the District's General Fund:

- Explore alternative funding sources that strategically align with targeted services.
- Expand alternative funding for strategic initiatives through grants.
- Explore additional Community Partnerships.
- Explore the opportunities for (and use of) sponsorships.
- Consider a bond referendum for expanded and new facilities.

A bond referendum was supported by 49 percent of survey respondents. The District should consider a bond referendum as a source of funding for updating facilities that will increase patronage and new dedicated revenue sources for long-term maintenance and replacement of improvements. Sponsorships and naming rights also received good support with 70 percent of survey respondents indicating probably or definitely supporting.

It is important that Valley-Wide Recreation and Park District maintain its ability to enrich the quality of life for all VWRPD residents and to deliver services at the level residents are accustomed to experiencing. The Citizen Survey results show that there is some tolerance for fee increases. VWRPD should consider increases to fees in programs and base pricing on demand, target customer data, competitor pricing, and the recently developed subsidy policy while acknowledging the need to maintain the scholarship program.

THIS PAGE INTENTIONALLY LEFT BLANK



III. Key Opportunities

In February of 2020, VWRPD’s master plan project team, staff, and members of the community viewed a Findings Presentation. This presentation focused on sharing summary information on demographic data, focus group, stakeholder and leadership interviews, the community needs assessment survey, and the GRASP® inventory and LOS findings. The Findings presentation concluded with acknowledging a continued need for informed decision-making and provided a summary of key opportunities – resulting from analyses of the data collected. Feedback from those who viewed the Findings presentation confirmed that these themes and issues are indeed those that VWRPD should take into consideration in developing the 2020 Parks and Recreation Master Plan recommendations.

Figure 32: Findings Presentation Key Issues and Opportunities

Findings Key Opportunities
<ul style="list-style-type: none">• Improving communication/marketing/branding• Maintaining what we have / level of service and quality• Sustaining the current system• Creating new parks with development• Maintaining affordability of services and programs• Connecting the communities with walking/biking trails• Maintaining community connection and outreach• Recognizing that youth sports are very important• Increasing staff to continue to provide the current level of service as the community grows• Identifying dedicated funding to support operations and growth• Providing a variety and diversity of facilities• Maintaining and expanding great community partnerships

During a Visioning Workshop held in February 2020, a more in-depth review of issues allowed the VWRPD’s project team to respond to approximately fifty consultant-created recommended strategies. A tool known as the Key Issues Matrix identified, by category, the issues, the origin of qualitative input and quantitative data, and preliminary recommendations. Five categories of issues were identified:

- Organizational
- Programs and Services Delivery
- Facilities and Amenities
- Level of Service (LOS)
- Finance

Identifying and confirming the issues noted here with VWRPD staff provided direction for the development of goals, objectives, and strategies found in **Section IV** – Implementation.

THIS PAGE INTENTIONALLY LEFT BLANK

IV. Implementation

After analyzing the recurring themes and issues, a variety of recommended goals and objectives were developed to guide the improvement of parks, recreation facilities, trails, and pathways in VWRPD. These issues and themes emerged from the Key Issues Matrix, qualitative and quantitative data, inventory of existing assets, Level of Service analyses, citizen survey, the leadership interviews, and stakeholder and public input. These recommendations focus on enhancing public recreation in the District through improvements to existing park facilities and recreation amenities, recommended new facilities and amenities, increased organizational efficiency, improved programming and service delivery, and expanded financial opportunities.

There has been a primary focus on maintaining, sustaining, and improving VWRPD parks, recreation, and trails services. VWRPD should implement the recommendations of the 2020 Parks and Recreation Master Plan Update. As conditions in the District change, and as the methods used to put the recommendations into practice evolve, these may result in the recommendations changing over time.

A. Recommendations

Goal 1: Continue to Improve Organizational Efficiencies

Objective 1.1 – Continue to enhance and improve internal and external communication regarding VWRPD activities and services

The District currently does a good job of promoting its programs and activities through its website, flyers, and social media. When asked how residents prefer to receive their information from the District, survey respondents noted that social media and the VWRPD website were tied as the top preferred method at 51 percent, followed by email, the Activity Guide/Brochure, and newsletters. To continue to be successful, the District should continue to adhere to the VWRPD Marketing Plan that will guide communication and promotion of its activities and facilities. Such marketing efforts create greater awareness of District recreation offerings. The Marketing Plan should be reviewed and updated annually.

As part of the Marketing Plan, the District should evaluate wayfinding signage for facilities on roadways, pathways, and within parks. The District should develop signage standards for parks, trails, and facilities. Improved wayfinding signage will contribute to a greater sense of connectivity to parks, facilities, and pathways.

Objective 1.2 – Staff appropriately to meet current demand and maintain established quality of service

As recommendations in the Master Plan for expanded programs, services, new facilities, pathways and trails, parks, and facility upgrades are implemented, it will be vital for the District to increase staffing levels as the District's responsibilities grow. The intensity of maintenance practices required for upgraded facilities and amenities requires additional workforce to be focused in this area. This would indicate the need for other resources and, most likely, new maintenance positions within the District. It is crucial to evaluate staffing levels to maintain current and desired performance standards. Increasing programming will require additional recreational personnel as well. Increasing technology may also require additional personnel.

Objective 1.3 – Build on existing and look for opportunities to increase appropriate partnerships

Seek to strengthen and grow partnerships between the District and community organizations. Prioritize opportunities that expand residents’ access to new, different, or in-demand programs, facilities, or services that may not be available directly through the District.

VWRPD should review the partnership with the San Jacinto Unified School District. As part of the review, assure that both the VWRPD and the School District are equal partners. The relationship should be outlined in a Memorandum of Understanding that is reviewed and updated regularly.

Objective 1.4 – Keep current with the use of technology

The District should review the District’s website and continue to improve user-friendliness. As the role of technology, the internet, and online tools increase, so will the need to dedicate a full-time staff person to maintain the website, and continue to improve online registration and facility reservation processes. The District should pursue an app for customer service efficiency and create an internal maintenance request process and follow-up system and further develop GIS technology.

Goal 2: Continue to Improve Programs and Service Delivery

Objective 2.1 – Develop additional recreational programs and services

The District should continue to look for opportunities to expand recreational programs and activities based on community demand and current trends. The community would like to see more programs and activities for citizens ages 35 to 55, bilingual and cultural events, as well as additional programs for special needs, teens, and seniors.

The District should continue to monitor recreational trends and stay current with programming and demand. As new programs and services are developed and implemented, continue to create a balance between passive and active recreation.

Objective 2.2 – Work with other service providers to develop programs and services to meet demand and trends

As popularity in program offerings and activities increases, the District should continue to look for opportunities to expand programs while working with the other service providers within the District. Formalize agreements in writing with each service provider. Continue to grow MOUs with the school district, community groups, and non-profits that provide both open space and amenities for the community as well as facility space for additional programming to neighborhoods and underserved portions of the District.

Goal 3: Improve and Expand Facilities and Amenities

Objective 3.1 – Expand greenways, pathways, and trails connectivity

A high priority from the public engagement process was the desire for the expansion of and improved connectivity of the existing trails and public pathway system. The District should continue working with the other agencies, localities, and the County as it looks to meet the demand to develop and expand pathways and trails that regionally connect communities, neighborhoods, schools, and parks.

Using the gap analysis and current existing and planned pathways and trails, the District should make trails and pathways that link the regional system to existing and future parks and facilities a priority.

Objective 3.2 – Continue to maintain and improve existing facilities

The top factor identified by focus group participants that would increase their use of facilities was the condition and maintenance of parks and amenities. The District has done an excellent job with routine maintenance; however, asset replacement and upgrades to amenities need addressing. The age and usage of many facilities present additional challenges in maintaining and upgrading these facilities and amenities. The District currently has several projects underway or in the planning stages. It should continue to implement existing plans and projects identified in the Capital Improvement Plan and as part of the Prop 68 Grant Program. Additionally, use the inventory from this Master Plan to address the deferred maintenance backlog and create an asset replacement schedule to address the low scoring components. These plans and a park assessment should be reviewed annually and updated as needed.

One way to improve the existing parks and the park system, in general, is to widen the user groups for each park site by providing secondary facilities that complement and expand the primary use. The District has begun to follow this approach at some parks, like developing pickleball court at DVL Sports Park and should continue this methodology to help meet the needs of a diverse community.

The District should continue to maintain the GIS database for parks and trails assets using the current inventory from the Master Plan. As new parks, trails, and amenities are added, or existing assets are upgraded, replaced, or repurposed, update the GIS database to reflect those changes and the current condition of assets.

Objective 3.3 – Expand open space and parks

A top priority of leadership interviews, survey respondents, focus groups, and other public engagement respondents was the expansion of open spaces and parks in the District. Based on the GRASP® analysis, 92 percent of the District’s population has access to outdoor recreation within 3 miles, and 97 percent have access within 5 miles. Consider future growth areas and potential gaps identified in the GRASP® analysis as a priority area for additional park and open space lands. The current standard in the District is 5 acres of open space per 1,000 residents.

As development continues to occur in the District, work with the developers to consider larger community parks that are accessible within a 3 to 5-mile driving distance. Regional and Specialty Parks will draw from beyond the 3 to 5-mile services area.

Objective 3.4 – Make improvements to or replace some existing facilities and amenities or develop new amenities at existing parks based on level of service analysis

Demand for the usage of VWRPD parks, trails, and facilities continues to grow, and as development continues, the District should look for opportunities to add new park sites and recreation amenities to enhance the experience for users. Other possibilities exist to expand the user base of individual parks by adding secondary uses that support the primary park use. This will create more activity at the parks and potentially broaden the times of day that the site is active, as well as the number of users.

Additionally, based on the level of service analysis, the District should look for opportunities to add new components at existing parks where the level of service may be below the desired threshold. Refer to the Existing Conditions Report section of the Master Plan for those areas identified as most in need of improvement on a park by park basis.

Some areas of focus identified during the information-gathering phase of the master plan were:

- Adding a Recreation Center/Fieldhouse: The District currently is running out of space to conduct programs at existing facilities. Focus group and survey respondents rated these a high priority to develop in the District.
- Additional sports fields: Focus group participants and survey respondents expressed interest in adding outdoor athletic fields and courts to provide other recreational opportunities for adults, as well as young people. In addition to new sports fields and courts, adding sports lighting to existing fields and courts was identified as a priority to increase and accessibility.

Objective 3.5 – Continue to improve ADA accessibility at all facilities

According to the ADA.gov website, “Access to civic life by people with disabilities is a fundamental goal of the Americans with Disabilities Act (ADA). To ensure that this goal is met, Title II of the ADA requires State and local governments to make their programs and services accessible to persons with disabilities... One important way to ensure that Title II's requirements are being met in cities of all sizes is through self-evaluation, which is required by the ADA regulations. Self-evaluation enables local governments to pinpoint the facilities, programs, and services that must be modified or relocated to ensure that local governments are complying with the ADA.”

The District should continue to inspect existing facilities, conduct self-evaluations, and update its transition plan as needed to continue to improve accessibility for all citizens. As facilities are upgraded, consider the installation of inclusive playground and park equipment.

Objective 3.6 – Upgrade convenience and customer service amenities at existing facilities

As the District upgrades and improves existing facilities, it should explore opportunities to add shade, storage, restrooms, drinking fountains/water bottle filling stations, security lighting, public art, and other amenities appropriately at existing facilities. Priorities for new or improved amenities from the public engagement included the installation of dog parks, splash pads, skate parks, picnic areas, and playgrounds.

Goal 4: Increase Financial Opportunities

Objective 4.1 – Review existing funding and restructure to meet the current situation

The District adopts budgets bi-annually and is funded by four sources of revenue: property tax, program fees, special assessments districts, and grants. Property tax and benefit assessments cover the cost of administration, maintenance, acquisition, capital improvements, debt payments (certificates of participation), utilities, and operations. Program fees cover the cost of programs and are self-sustaining. Grant funds are for specific purposes and can only be used for their intended purpose.

The District should review the current program and rental fees regularly to ensure they are equitable, and that the collection of fees is resulting in the appropriate cost recovery. As part of master planning process, revenue and expenses were evaluated to determine current subsidies. The current fees need to be adjusted to reflect operational and maintenance costs that have increased over time.

Objective 4.2 – Explore additional funding options

In addition to program fees, other funding strategy options include donations, grants, and sponsorships. These are generally short-term, specific to a project or amenity, and typically require some matching funds. These strategies are a great source of supplemental funds but are not a long-term solution.

For long term funding for park development and maintenance, the District could consider a re-valuation (reassessment) of the District. This would bring the older sections of the District up to the current value and provide additional funds that can be used in those areas of the District.

Objective 4.3 – Explore opportunities to increase sponsorships

The District currently has sponsorship arrangements for special events, programs, and activities. It should continue to explore additional sponsorship opportunities and build on existing sponsorships. All existing and future sponsorships should be evaluated to ensure that they are accurately portrayed in a signed sponsorship agreement.

Objective 4.4 – Implement the Cost Recovery and Financial Sustainability Study Recommendations

As part of the master planning process, the District completed a process to develop a formal resource allocation and cost recovery philosophy, model, and policy that is grounded in the values, vision, and mission of VWRPD. The District has developed a pricing methodology that reflects the community’s values, while generating revenues to help sustain the District’s facilities, parks, programs, and services.

B. Action Plan with Cost Estimates and Prioritization

Like the rest of this plan, the Action Plan should be recognized as a living document that can be adapted as shifts in the Valley-Wide Recreation and Park District occur. This section lays out a framework for how VWRPD, the Board of Directors, and jurisdictions in VWRPD’s sphere of influence can respond to the observations and recommendations outlined in this master plan.

All cost estimates, where applicable, are in 2020 figures. Most costs are dependent on the extent of the enhancements and improvements determined or known at this time.

Designated timeframe to complete:

- Short-term (up to 3 years)
- Mid-term (4-6 years)
- Long-term (7-10 years)
- On-going

Goals, Objectives, and Action Steps

Goal 1: Continue to Improve Organizational Efficiencies

Objective 1.1: Continue to enhance and improve internal and external communication regarding department activities and services			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.1.a: Update and follow the District's Marketing Plan; the plan should include but is not limited to: <ul style="list-style-type: none"> • Branding of the District • Wayfinding and signage standards • Increased use of social media • Use and development of the District's website • Partnership opportunities 	\$0	Staff Time Possible New Position (\$35,000-\$40,000)	Mid-Term
1.1.b: Review marketing plan annually and update as needed.	\$0	Staff Time (\$6,000)	Ongoing
1.1.c: Continue to engage the community in current and future parks, recreation, and open space planning efforts.	\$0	Staff Time (\$6,000 - \$9,000)	Ongoing
1.1.d: Continue to promote and create awareness of the programs and activities through the District website and social media.	\$0	Staff Time (\$6,000 - \$9,000)	Ongoing
Objective 1.2: Staff appropriately to meet current demand and maintain established quality of service			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.2.a: Increase staffing levels as the District's responsibilities grow; new positions in recreation programming as well maintenance will be required.	\$0	Will vary based on positions filled	Short-Term Priority
1.2.b: Hire and train staff for current and future park, facilities, and trails/pathways maintenance demands.	\$0	Will vary based on positions filled	Short-Term
1.2.c: Hire, conduct orientation with, and train staff for current and future recreation programming and facility usage demands.	\$0	Will vary based on positions filled	Mid-Term

Objective 1.3: Build on existing and look for opportunities to increase appropriate partnerships			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.3.a: Seek to strengthen and grow partnerships between the District and community organizations.	\$0	Staff Time (\$6,000)	Mid-Term
1.3.b: Continue to ensure all existing and future partnerships are accurately portrayed in a signed agreement.	\$0	Staff Time (\$4,000 - \$6,000)	Short-Term
Objective 1.4: Keep current with the use of technology			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.4.a: Review and update the District website.	\$0	Staff Time (\$6,000)	Mid-Term
1.4.b: Upgrade online registration and facility reservation software to be more user friendly and efficient.	Will vary if outside vendors used to purchase and maintain app.	Staff Time (\$4,000 - \$6,000)	Short-Term
1.4.c: Explore the development of an app to manage internal maintenance work orders.	\$0	Staff Time (\$6,000)	Mid-Term

Goal 2: Continue to Improve Programs and Service Delivery

Objective 2.1: Develop additional recreational programs and services			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.1.a: Develop and implement a plan to address the needs for programs and services for citizens ages 35 to 55, as well as bilingual and cultural activities.	\$0	Staff time to plan with instructors conducting programs (\$8,000 - \$12,000) including required supplies	Short-Term

2.1.b: Identify and explore additional recreational opportunities for residents with special needs, teens, and seniors.	\$0	Staff time to plan with instructors conducting programs (\$8,000 - \$12,000) including required supplies	Ongoing
2.1.c: Keep current with trends in recreational programming and develop new programs based on current trends and community needs and demand.	\$0	Staff time to plan with instructors conducting programs (\$8,000 - \$12,000) including required supplies	Ongoing
2.1.d: As new programs and services are developed and implemented, continue to create a balance between passive and active recreation opportunities.	\$0	None	Ongoing
Objective 2.2: Work with other service providers to develop programs and services to meet demand and trends			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.2.a: Continue to look for opportunities to expand programs while working with other service providers within the District. Formalize partnership agreements in writing.	\$0	Staff time (\$3,000 - \$4,000)	Ongoing
2.2.b: Continue to expand on Joint Use Agreements and Memoranda of Understandings with the school district, non-profits, and private businesses to increase programs and services to the community.	\$0	Staff time (\$3,000 - \$4,000)	Ongoing

Goal 3: Improve and Expand Facilities and Amenities

Objective 3.1: Expand greenways, pathways, and trails connectivity			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.1.a: Continue working with other agencies, District localities, developers, and the County to provide regional connectivity to neighborhoods, schools, parks, and the community.	Multimodal Paths \$87 per linear foot	Additional staff for maintenance (\$3,000 - \$5,000) is necessary for any newly developed parkland	Short-Term Priority
3.1.b: Plan and construct trails and greenway that link the regional system to existing and future parks and facilities. Prioritizes off-street recreation trail opportunities over on-street connections whenever possible to increase trail access to all populations.	TBD	Potential additional staff or contract management (\$5,000 - \$8,000) for maintenance of new trails	Short-Term
3.1.c: Develop and implement a wayfinding program that covers signage standards, directional and distance signage, maps and the use of apps.	Major trailhead/ trail junction signage: \$10,000 per sign Secondary and directional signage: \$3000 – \$5,000/ sign.	Staff Time (\$5,000)	Mid-Term
Objective 3.2: Continue to maintain and improve existing facilities and amenities			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.2.a: Address the deferred maintenance backlog and create an asset replacement schedule that addresses the low scoring components from the Master Plan inventory.	TBD	Staff time (\$7,500)	Ongoing Priority
3.2.b: Keep and maintain updated the GIS database of parks and amenities assets using the current GRASP® inventory. Conduct annual component-based inventory and assessment to identify low scoring components and add new components or amenities.	\$0	Staff time (\$7,500)	Ongoing

3.2.c: Continue to implement existing plans and projects identified in the CIP and as part of the Prop 68 Grant Program.	Will vary based on projects	Staff time (\$9,000)	Ongoing
3.2.d: Address low scoring components and amenities from the Master Plan inventory by upgrading, replacing, or repurposing components or amenities where appropriate.	Capital cost estimates per facility should be included in the deferred maintenance plan	Staff time or contract management (\$8,000 - \$12,000)	Ongoing
3.2.e: Develop an asset replacement schedule to monitor assets and keep replacement up to date based on recurring inventory updates and assessments.	Will vary based on asset	Staff time (\$8,000 - \$12,000)	Ongoing

Objective 3.3: Expand open space and parks

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.3.a: Look for opportunities to add new open spaces and parks as residential development occurs in the District.	TBD	Staff Time	Long-Term
3.3.b: As development continues to occur, work with the developers to consider larger regional parks that are accessible within a 3 to 5-mile driving distance.	TBD	Staff Time	Long-Term

Objective 3.4: Make improvements to or replace some existing facilities and amenities or develop new amenities at existing parks based on current level of service analysis

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.4.a: Look for opportunities to develop new park sites and amenities as the District continues to grow.	Will vary (approx. \$900,000 acre)	Will vary based on projects	On-going
3.4.b: Consider components or opportunities identified in the needs assessment to add secondary uses to existing parks to expand the user base and support the primary park use.	Will vary	Staff Time	Mid-Term
3.4.c: Look for opportunities to develop a new recreation center/fieldhouse to meet community demand.	\$380 per SF 75K-100K SF \$28.5M to \$38M	Will vary based on the final project	Short-Term
3.4.d: Conduct a feasibility study for a new recreation center/fieldhouse.	\$35,000 - \$50,000	Staff Time	Short-Term
3.4.e: Based on the needs assessment, look for opportunities to add new components at existing parks to enhance the user experience and broaden to users of the facility.	Will vary	Additional staff (\$10,000) for maintenance	Mid-Term

3.4.f: Explore opportunities to develop and add outdoor athletic fields and courts to provide additional recreational opportunities for adults and young people.	Athletic Fields \$5 per SF 60K SF = \$290K Courts \$10 per SF 34K SF = \$340K	Additional staff (\$10,000) for maintenance	Mid-Term
Objective 3.5: Continue to improve ADA accessibility at all facilities.			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.5.a: Continue to inspect existing facilities, conduct self-evaluations, and update transition plan as needed.	TBD	Staff Time	Ongoing Priority
Objective 3.6: Upgrade convenience and customer service amenities at existing facilities			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.6.a: Explore opportunities to add restrooms, drinking fountains/water filling stations, shade, storage, and other amenities appropriately at existing parks and facilities.	Will vary based on projects	Additional staff (\$30,000 - \$40,000) for maintenance	Mid-Term
3.6.b: Explore opportunities to add new amenities to existing or new parks to meeting community demand such as dog parks, splash pads, picnic areas, and playgrounds	Dog Park \$3 per SF 30K SF - 60K SF Splash Pad \$400 per SF 2K SF - 3.5K SF Playground \$150 per SF 1K SF - 2K SF	Additional staff or contract management (\$5,000 - \$8,000) for maintenance	Mid-Term

Goal 4: Increase Financial Opportunities

Objective 4.1: Review existing funding and restructure to meet current situation			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.1.a: Implement the recommendation from the Cost Recovery and Financial Sustainability Study conducted as part of the Master Plan.	\$0	Staff Time	Short-Term Priority
4.1.b: Review and adjust existing fees to reflect current operational and maintenance costs incurred by the District.	\$0	Staff Time	Short-Term

Objective 4.2: Explore additional funding options			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.2.a: Use the Capital Improvement Plan and Prop 68 Grant Program to guide the future development of open space and facilities.	Will vary based on projects recommended	Staff Time (\$3,000 - \$5,000)	Short-Term Priority
4.2.b: Continue to pursue grant opportunities and philanthropic donations.	Will vary based on projects recommended	Staff Time (\$3,000 - \$5,000)	Ongoing
4.2.c: Explore the feasibility of a reassessment of the District to create an equitable valuation of properties in the District.	\$0	Staff Time (\$3,000 - \$5,000)	Mid -Term
4.2.d: Explore the feasibility of a bond referendum for capital building projects.	\$0	Staff Time (\$3,000 - \$5,000)	Long-Term
4.2.e: Explore the feasibility of a new hospitality tax or dedicated sales tax for long term funding for park maintenance.	\$0	Staff Time (\$3,000 - \$5,000)	Long-Term
Objective 4.3: Explore opportunities to increase sponsorships			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.3.a : Explore additional sponsorship opportunities and build on existing successful sponsorships.	\$0	Staff Time (\$3,000 - \$4,000) Potential increased revenue or decreased expenses	Ongoing
4.3.b: Ensure that all existing and future sponsorships are accurately portrayed in signed sponsorship agreements.	\$0	Staff Time (\$2,000 - \$3,000)	Short-Term

Objective 4.4: Implement the Cost Recovery and Financial Sustainability Study Recommendations			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.4.a: Implement the resource allocation and cost recovery philosophy, model, and policy that was developed with the Master Plan that is grounded in the values, vision, and mission of VWRPD.	\$0	Staff Time	Short-Term
4.4.b: Implement the pricing methodology that continuously reflects community values while generating adequate revenues to sustain VWRPD facilities, parks, open space, programs, and services. Review the user fee structure annually.	\$0	Staff Time	On-going

THIS PAGE INTENTIONALLY LEFT BLANK

Appendix A: Survey Report

THIS PAGE INTENTIONALLY LEFT BLANK

Valley-Wide Recreation and Park District Master Plan Survey 2020 Final Report

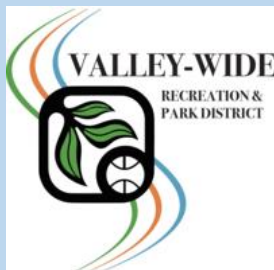











TABLE OF CONTENTS

-  INTRO, METHODOLOGY & KEY FINDINGS
-  DEMOGRAPHICS
-  SATISFACTION
-  CURRENT USAGE
-  IMPORTANCE-PERFORMANCE
-  FUTURE FACILITIES AND PROGRAMS
-  COMMUNICATION AND VISION
-  FINANCIAL CHOICES/ FEES
-  COMMUNITY COMMENTS



INTRODUCTION

The purpose of this study was to gather community feedback on the Valley-Wide Recreation and Park District facilities, amenities, programs, future planning, communication, and more.

This survey research effort and subsequent analysis were designed to assist the Valley-Wide Recreation and Park District in developing a plan to reflect the community's needs and desires.

METHODOLOGY

Primary methods:

1 = Statistically Valid (Invitation Survey)

Mailed survey with an option to complete online

2 = Open Link Survey

Online survey available to all residents

4,200 Surveys Mailed

291
Completed Surveys



172 - Invite Surveys Completed



119 - Open Link Surveys Completed

Note: This final report combines the statistically valid survey and the open link survey into overall results.

WEIGHTING THE DATA

The underlying data from the invitation survey were weighted by age to ensure appropriate representation of the Valley-Wide Recreation and Park District residents across different demographic cohorts in the sample.



Using a combination of sources including the ESRI Business Analyst, American Community Survey, and U.S. Census Data, the age distributions in the sample were adjusted to more closely match the population profile of the Valley-Wide Recreation and Park District.

KEY FINDINGS

The Diamond Valley Community Sports Park and Aquatic Center are the most used facilities among respondents. However, comments indicate improvements or enhancements are needed.

- “I don't know that we need facilities as much as revamping what we already have. Homelessness is also an issue and tends to steer people clear of some park facilities. I know that is tough to combat, but it's a rampant problem.” - Hemet Resident
- “The diamond valley field is dead and there is trash all over. The kids sprain ankles and are basically playing in dirt instead of grass. Horrible grounds maintenance.” - Hemet Resident
- “More lap swim days (Mon., Wed., Fri. instead of Sun. and Mon. only) and hours at Diamond Valley Center Olympic sized swimming pool” - Hemet Resident

Familiarity among respondents is moderate for the Valley-Wide Recreation and Park District offerings.

- Approximately 54% of respondents rated their familiarity as somewhat familiar or very familiar. However, 26% of respondents are somewhat not familiar or not at all familiar. With a quarter of respondents not aware of the offerings, there is some room to improve awareness among residents.

KEY FINDINGS

The Valley-Wide Recreation and Park District can improve and better leverage communication efforts and information dissemination about parks and recreation facilities and services to further create awareness and drive visitation to the facilities.

- About 43% of respondents rated the communication effectiveness at somewhat not effective or not at all effective. Only 33% of respondents rated the district as somewhat or very effective.
- Improved communication about offerings is one of the most important items for the Valley-Wide Recreation and Park department to focus on. Most respondents highlighted social media, the Valley-Wide Recreation and Park District website and email as preferred communication methods.
- “More frequent reminders about programs available and better notification of special events that are upcoming. I often find out too late to attend.” - San Jacinto Resident

Private/public partnerships saw the strongest support for potential funding sources from respondents. Lower support was given to a new sales tax or an increased property tax.

- Support for private/public partnerships (70% would support) received the strongest support from respondents, followed by support for a bond referendum for specific projects (49% would support).
- A new dedicated sales tax (24% would support) and increased property tax (20% would support) received the lowest support from respondents.

KEY FINDINGS

When asked how well facilities or services are meeting the needs of the community, Amenities at parks and trails/pathways rated above the average for importance but fell below average in terms of needs met.

- These are key areas for potential improvements. Improving these would likely positively affect the degree to which community needs are met overall.

Regarding “values and vision” and the purpose of parks and recreation in the Valley-Wide Recreation and Park District, a near equal balance of respondents indicate that providing family-oriented facilities and activities, ensuring affordability, and safety and security are most important for the Valley-Wide Recreation and Park District to focus on.

- “Safety is definitely a major concern when taking my family to any recreation. There's always homeless getting high at parks, rec, facilities like (finger paint), not enough programs for teens to get involved.” - Hemet Resident
- “All sports have made a big impact on all the families here. Keep them going; baseball, softball, soccer. Thank you!” - San Jacinto Resident
- “Better lighting at parking facilities; surveillance to protect users while parked.” - French Valley Resident



DEMOGRAPHICS

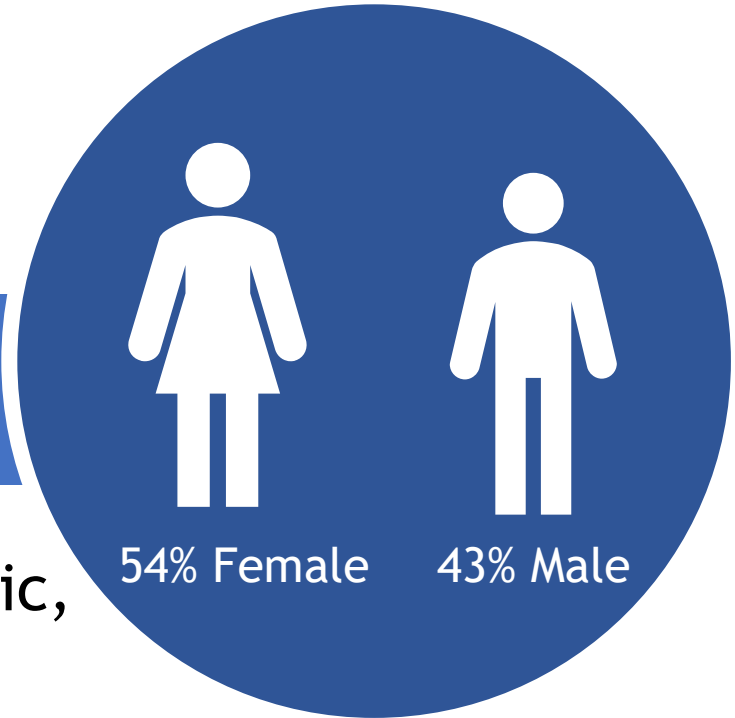
DEMOGRAPHIC PROFILE

Where do you live:

- 55% - Hemet
- 15% - San Jacinto
- 12% - Menifee
- 10% - French Valley
- 4% - Valle Vista
- 3% - Other

27.4

Average number of years living in Valley-Wide Recreation and Park district



35% of respondents are Hispanic, Latino or Spanish Origin



16% of respondents have a need for ADA accessible facilities and amenities

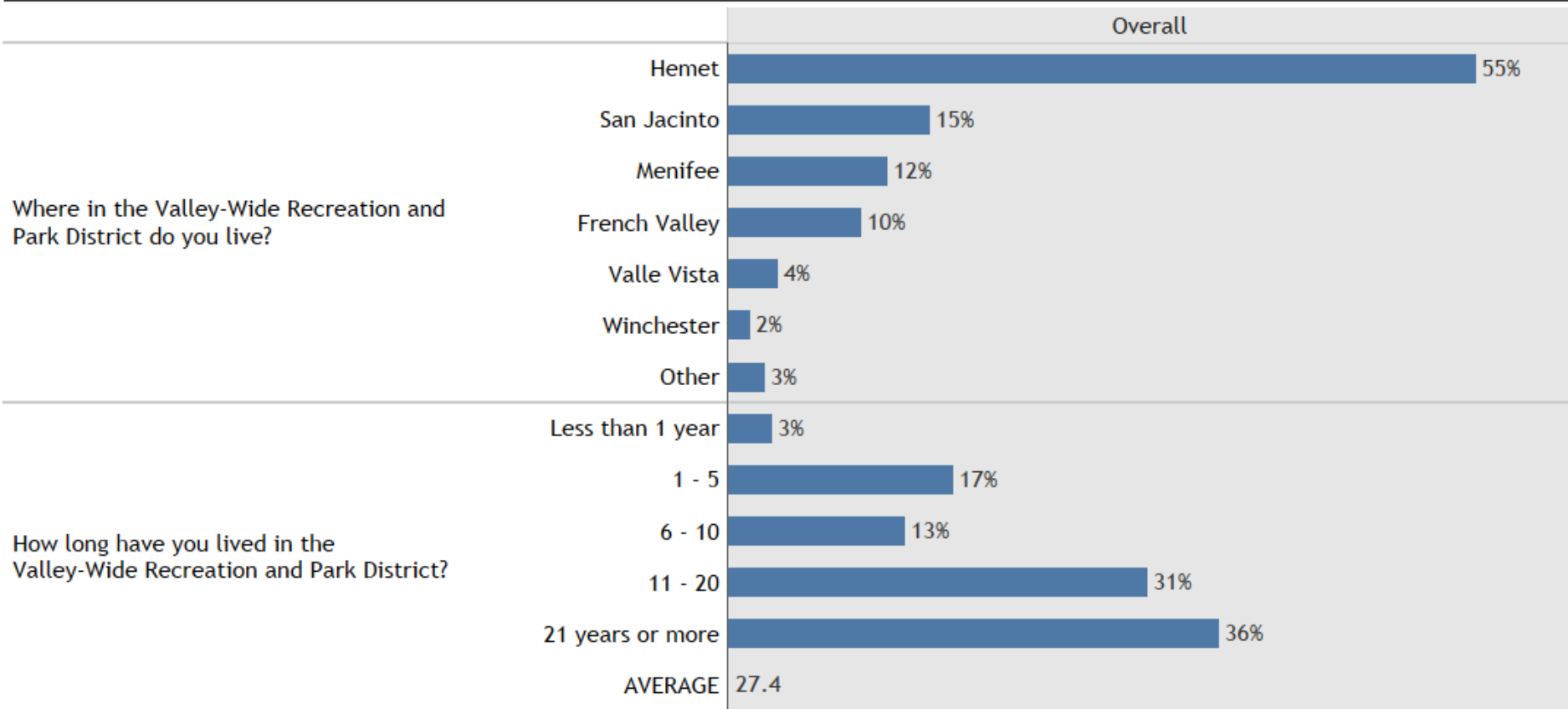


DEMOGRAPHIC PROFILE

More than half of the respondents live in Hemet. The average respondent has lived in the area for 27.4 years. One in 5 respondents have lived in the area for 5 years or less.

Valley-Wide Recreation and Park District Master Plan Survey

Demographics



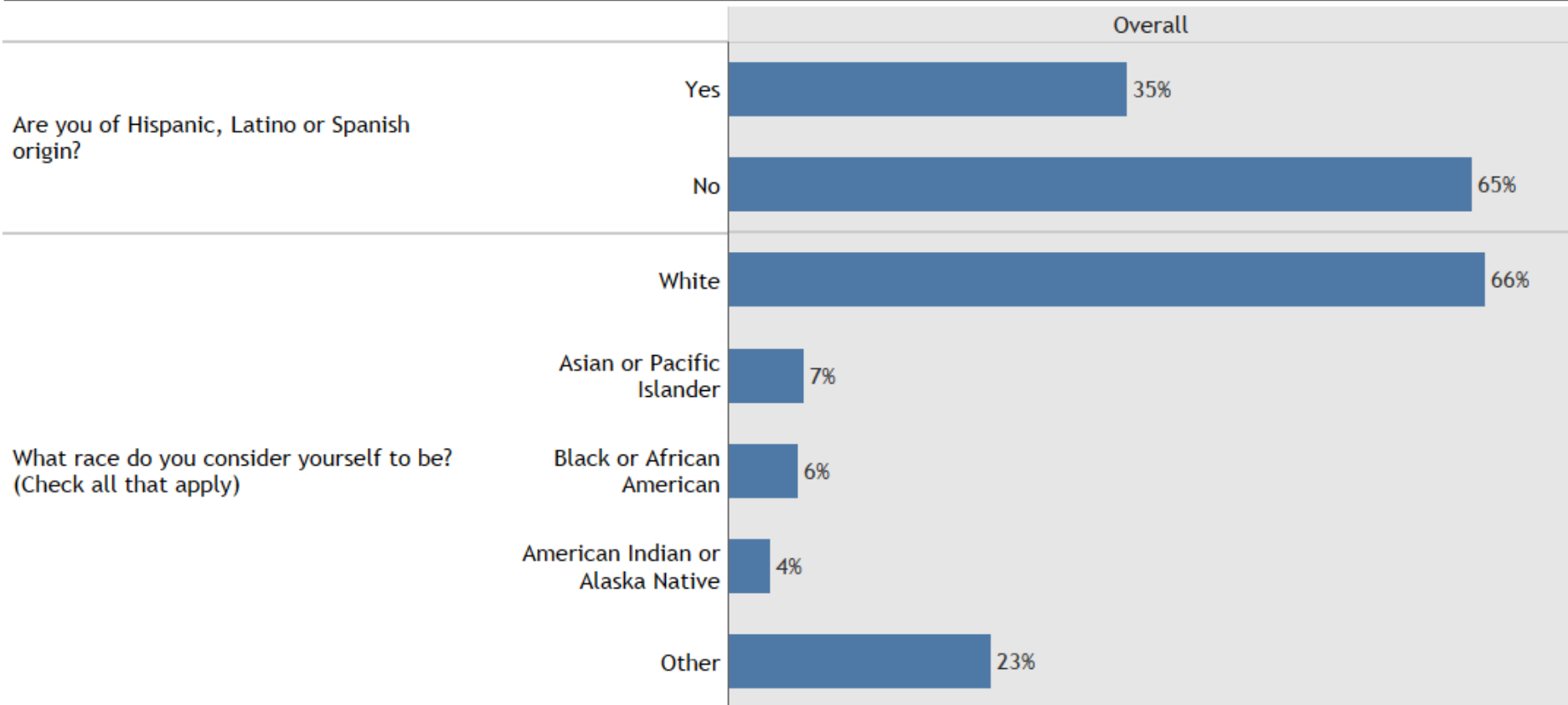


DEMOGRAPHIC PROFILE

A third of respondents identify as Hispanic/Latino/Spanish origin. In total, 66% of respondents identify as White, 7% Asian or Pacific Islander, 6% Black or African American, 4% American Indian/Alaskan Native, and 23% consider themselves some other race.

Valley-Wide Recreation and Park District Master Plan Survey

Demographics

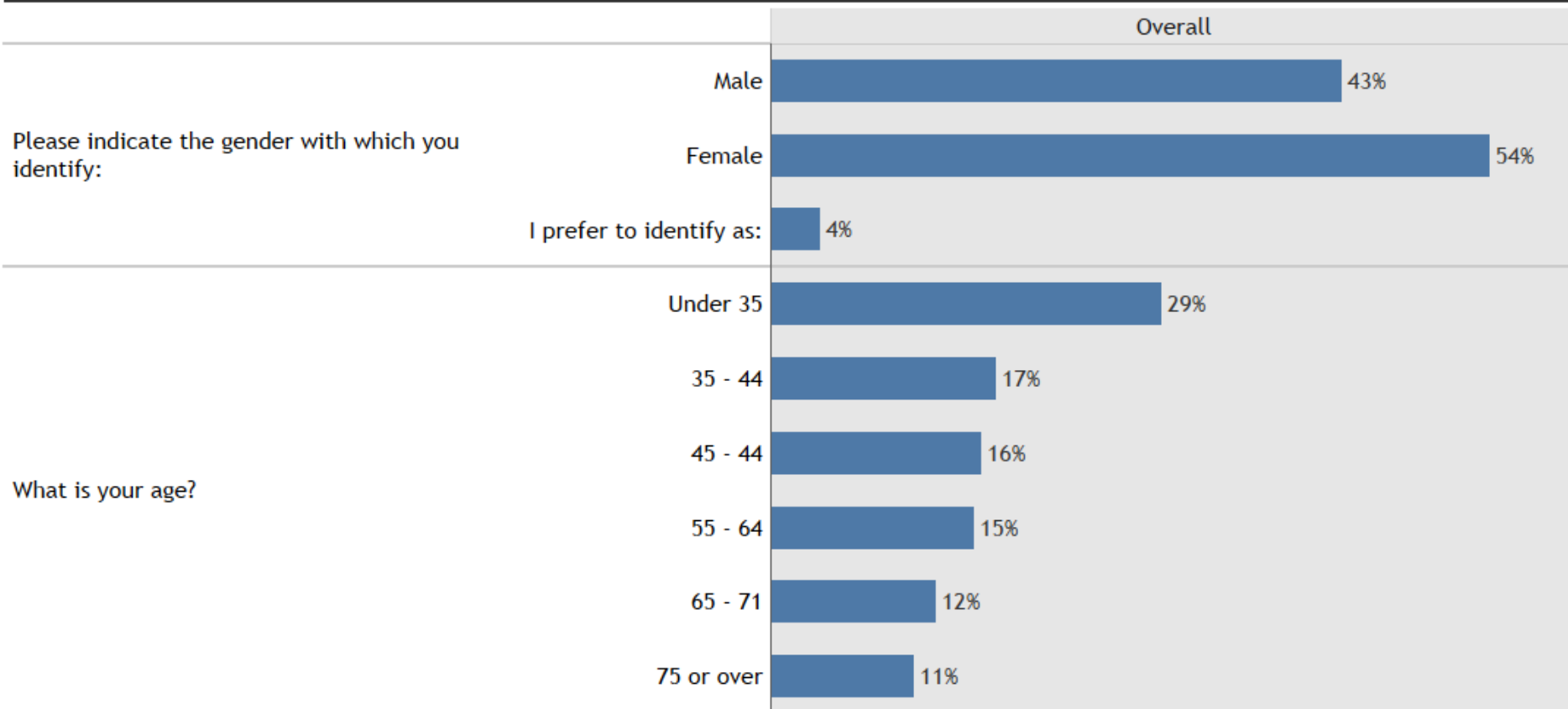




DEMOGRAPHIC PROFILE

Female respondents were more likely than males to participate in the survey. This is not uncommon in surveys as females are more likely to participate in this type of research and respond for the combined household. The age distribution is weighted based on a combination of sources including the ESRI Business Analyst, American Community Survey, and U.S. Census Data and it well represents the Valley-Wide Recreation and Park District.

Valley-Wide Recreation and Park District Master Plan Survey | Demographics



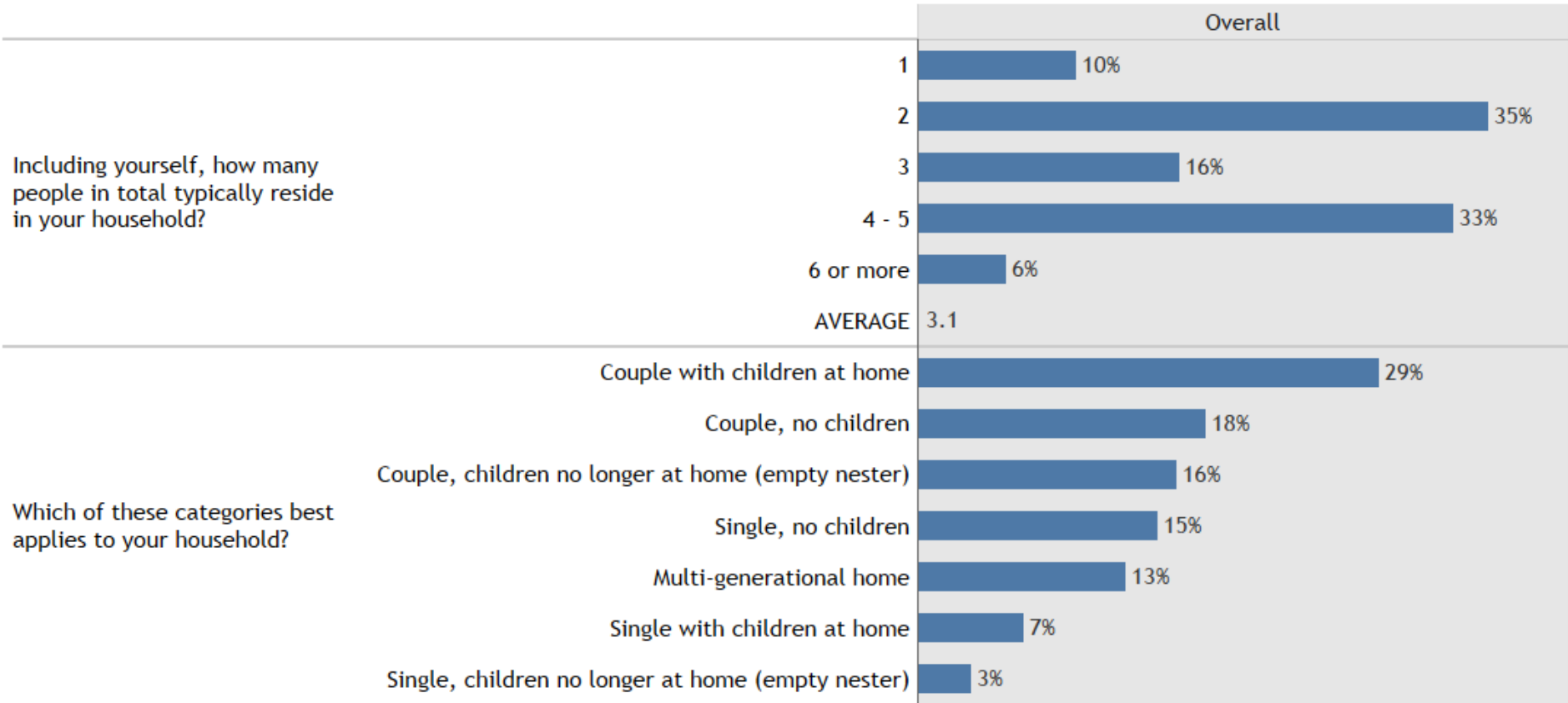


DEMOGRAPHIC PROFILE

Most respondents are couples with children at home, couples without children, and couples with children no longer at home. The average household size is 3.1 people.

Valley-Wide Recreation and Park District Master Plan Survey

Demographics





DEMOGRAPHIC PROFILE

About 16% of respondents have a need for ADA-accessible facilities and services. Over three-quarters (76%) of invite respondents have a household income under \$100,000.

Valley-Wide Recreation and Park District Master Plan Survey

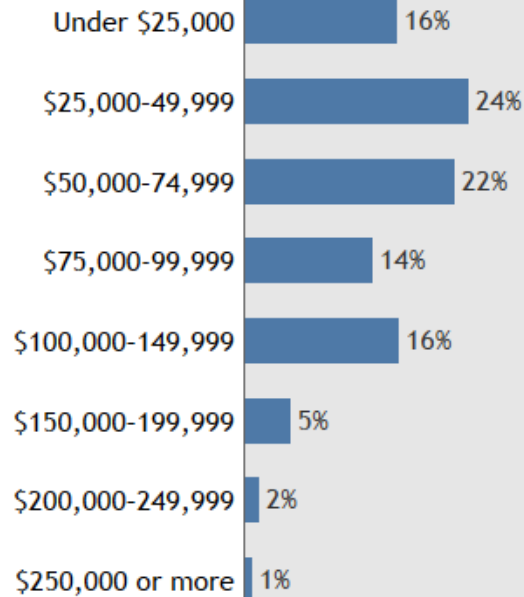
Demographics

Overall

Does your household have a need for ADA-accessible facilities and services?



Which of these categories best describes the total gross annual income of your household (before taxes)?



 SATISFACTION



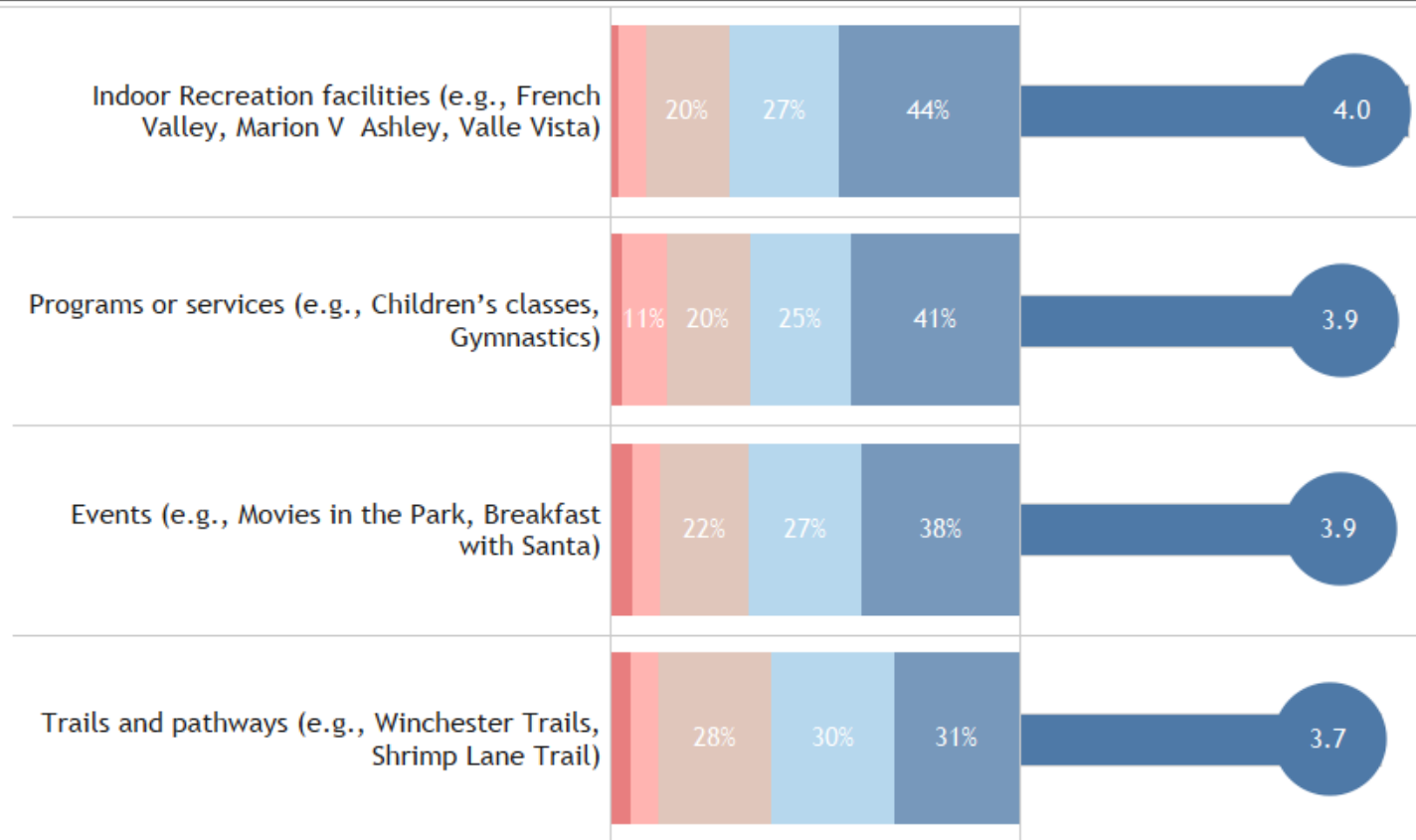
SATISFACTION

Overall satisfaction with the quality of Valley-Wide Recreation and Park District is well above average. Indoor Recreation facilities rated the highest, with 71% either satisfied or very satisfied. Programs or services has the largest share of respondents give a poor rating, with 14% being somewhat dissatisfied or not at all satisfied with the quality.

Valley-Wide Recreation and Park District Master Plan Survey | Satisfaction

How satisfied have you and your family been with the quality of Valley-Wide Recreation and Park District you have used over the past 2 years:

- 5 - Very Satisfied
- 4
- 3
- 2
- 1 - Not at all Satisfied





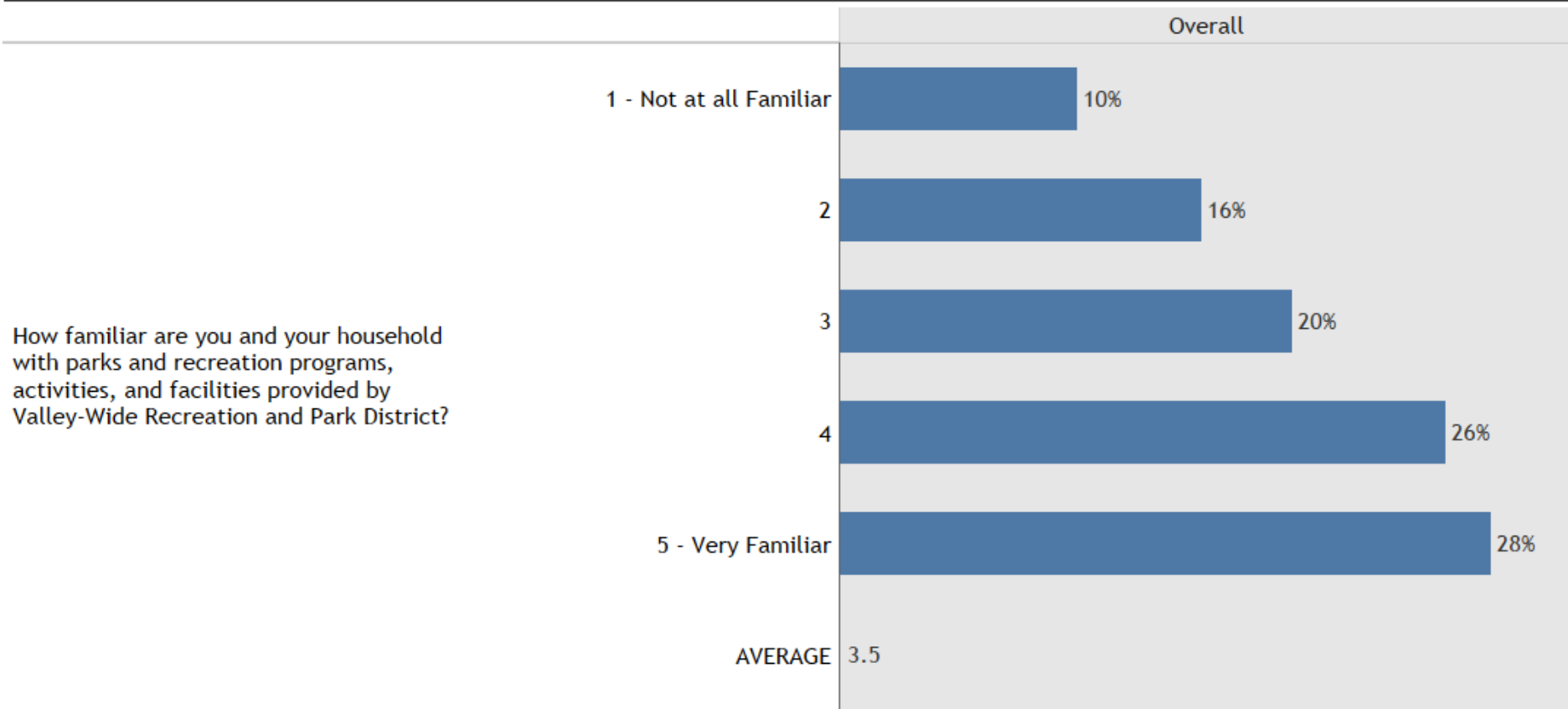
CURRENT USAGE



FAMILIARITY WITH PARKS AND RECREATION

On a 5-point scale of familiarity with parks and recreation offerings, approximately 54% of respondents rated their familiarity as somewhat familiar or very familiar. However, 26% of respondents are somewhat not familiar or not at all familiar. Overall, there is some room to improve awareness.

Valley-Wide Recreation and Park District Master Plan Survey | Familiarity



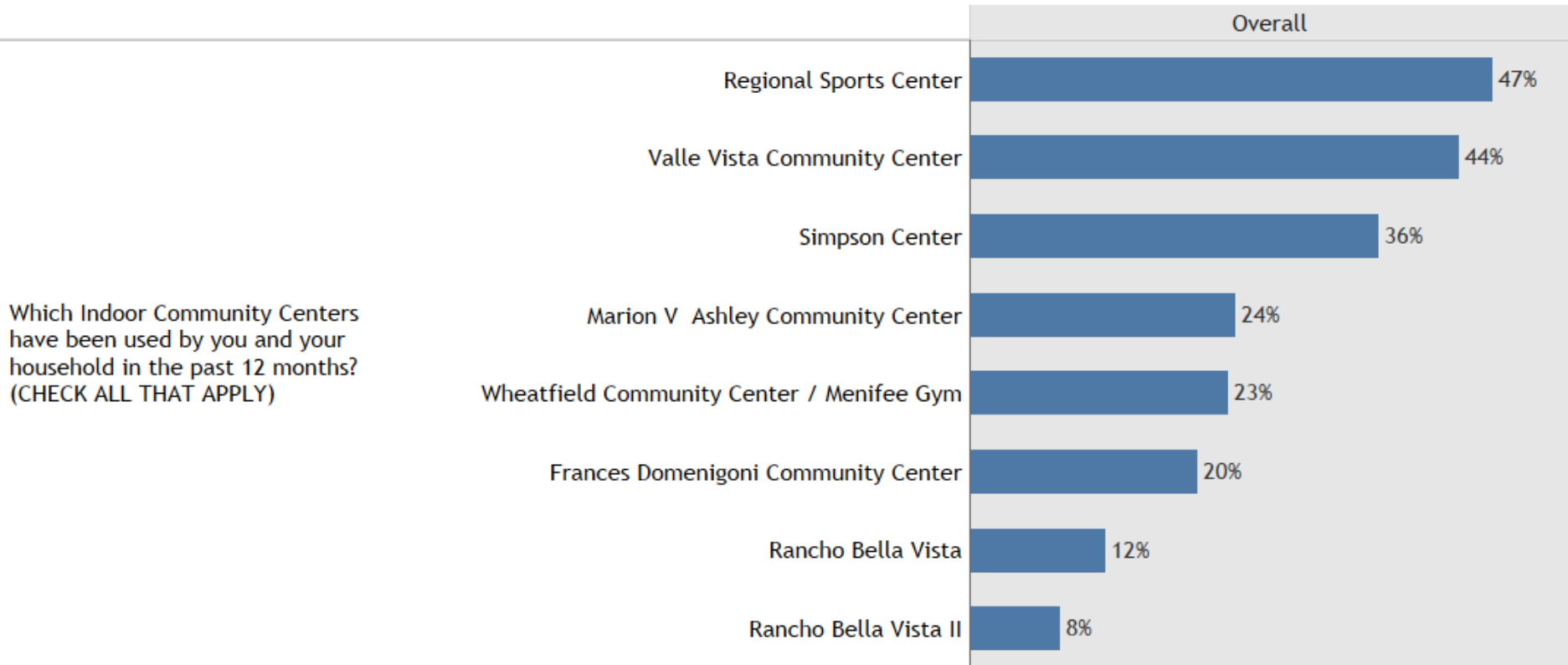


INDOOR COMMUNITY CENTER USAGE

The Regional Sports Center is the most used indoor community center, with half of respondents indicating they use this facility. About 44% of respondents also indicated that they use the Valle Vista Community Center. Rancho Bella Vista and Rancho Bella Vista II are the least used indoor community centers among respondents.

Valley-Wide Recreation and Park District Master Plan Survey Usage

Indoor Community Center





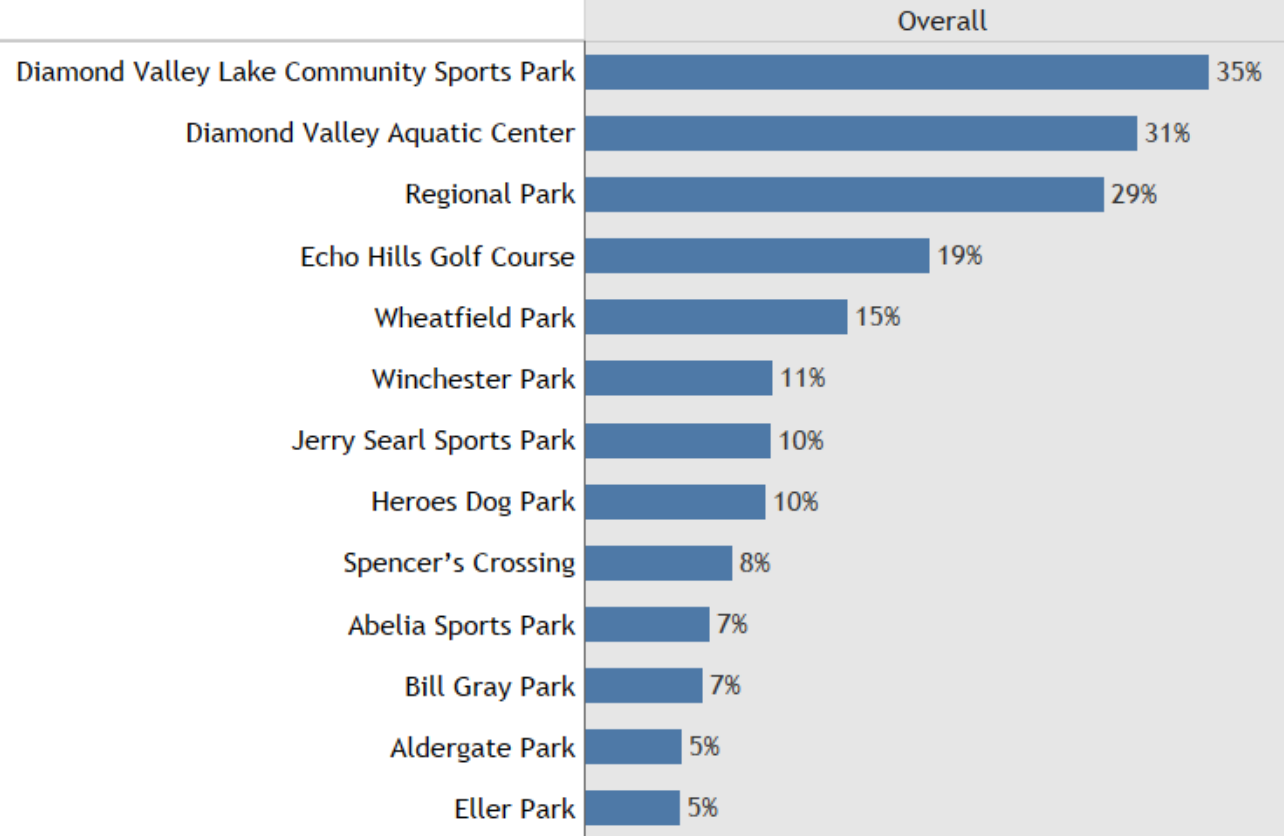
OUTDOOR FACILITY USAGE

The Diamond Valley Lake Community Sports Park is the most used outdoor facility in the Valley-Wide Recreation and Park District, followed by the Diamond Valley Aquatic Center and the Regional Park.

Valley-Wide Recreation and Park District Master Plan Survey

Outdoor Facility Usage

Which Outdoor Facilities have been used by you and your household in the past 12 months? (CHECK ALL THAT APPLY)

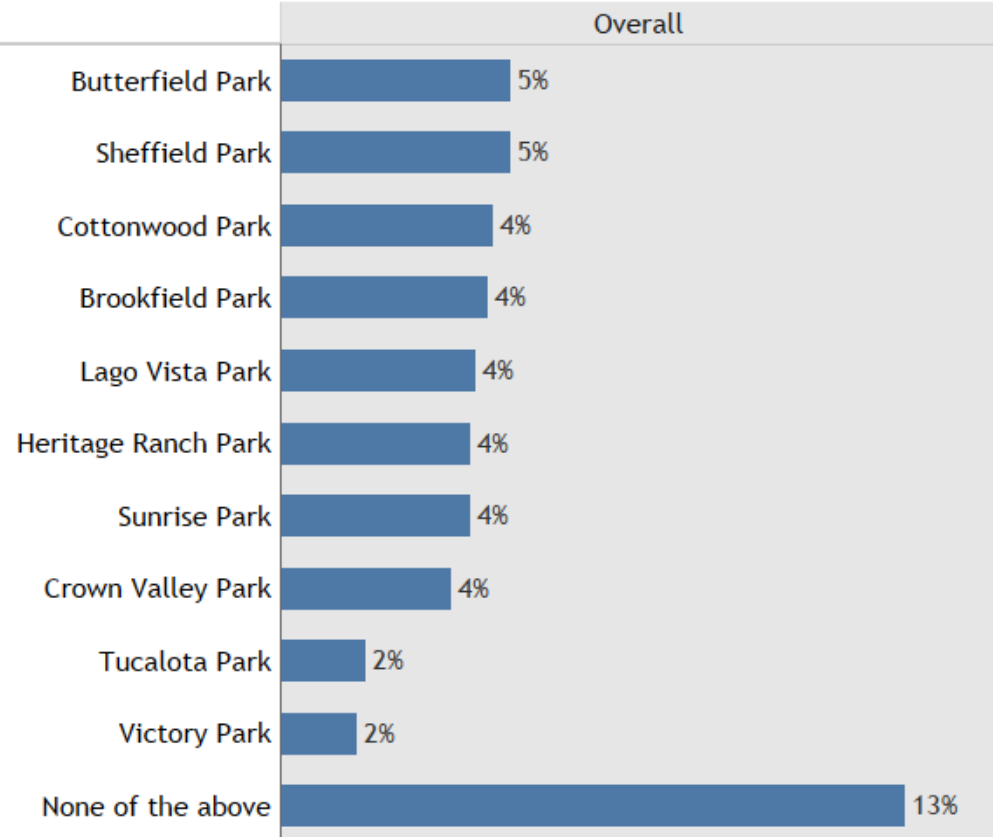


OUTDOOR FACILITY USAGE - CONTINUED

Tucalota Park and Victory Park are the least used outdoor facilities among respondents. In addition, about 13% of respondents have not used outdoor facilities in the past 12 months.

Valley-Wide Recreation and Park District Master Plan Survey | Outdoor Facility Usage

Which Outdoor Facilities have been used by you and your household in the past 12 months? (CHECK ALL THAT APPLY)






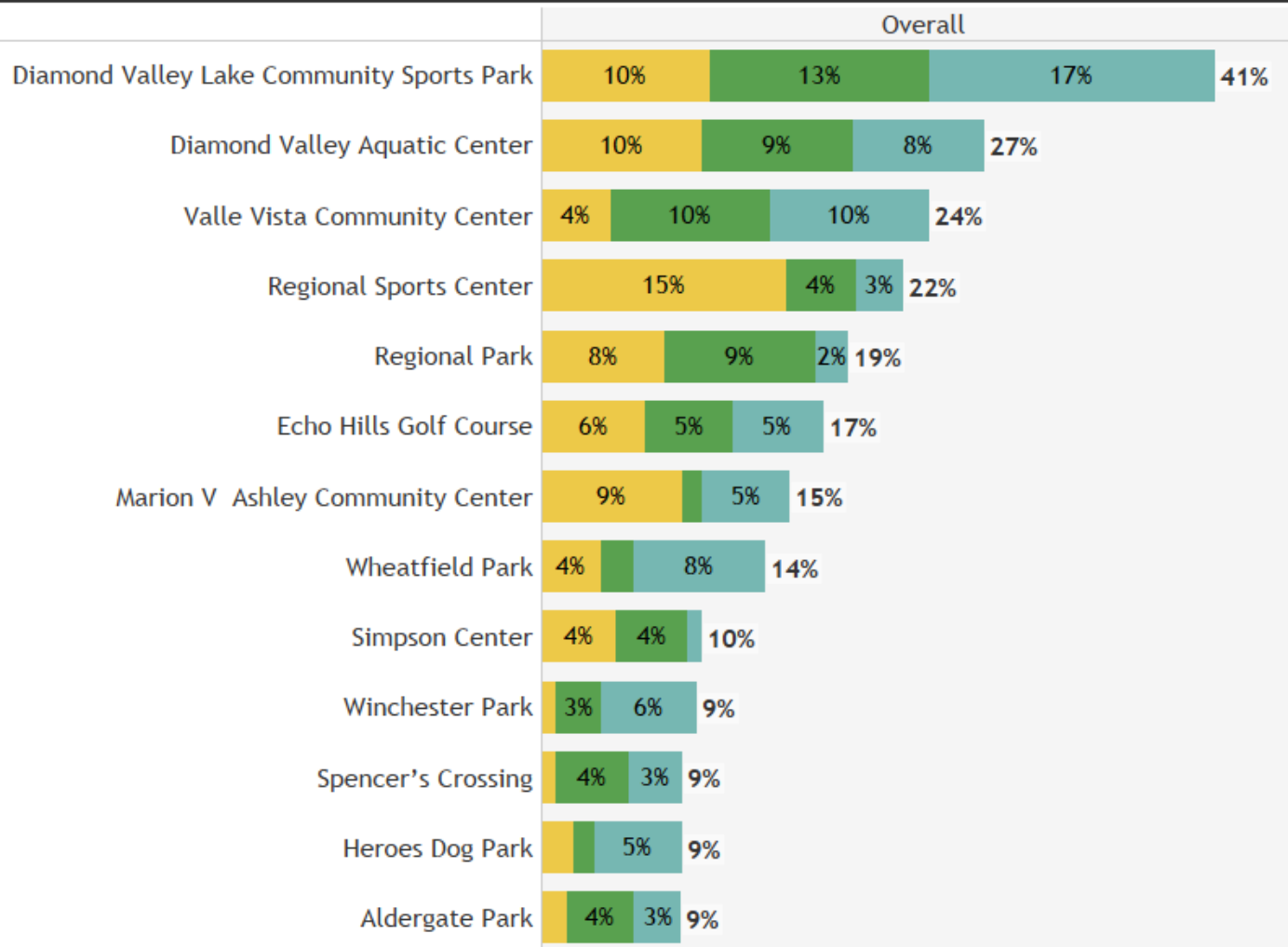
TOP 3 “CURRENT USAGE”

Valley-Wide Recreation and Park District Master Plan Survey

Top 3 “Usage”

Which THREE parks / recreation facilities / amenities does your household use most frequently?

 First Rank
 Second Rank
 Third Rank




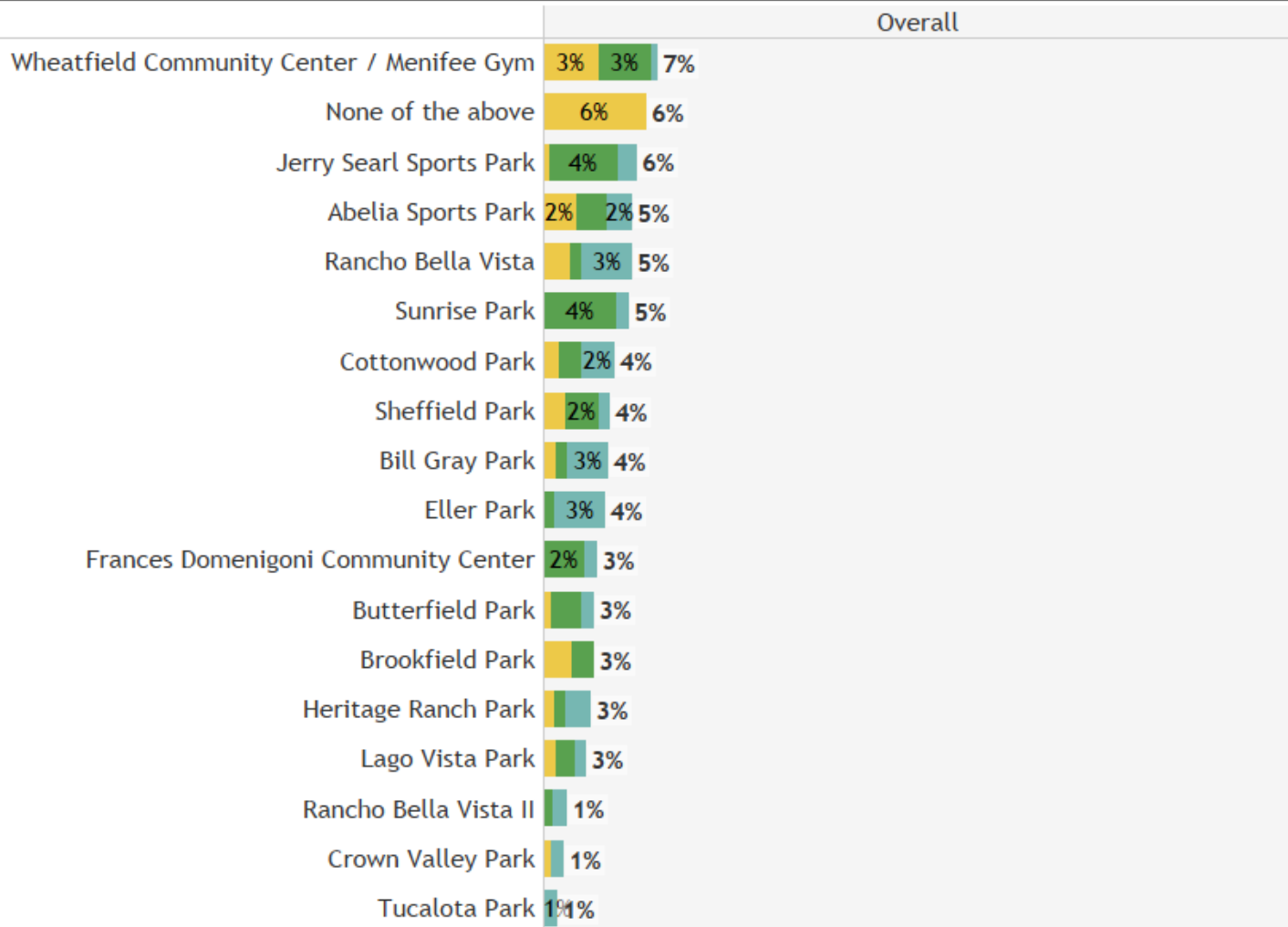
TOP 3 “CURRENT USAGE” - CONTINUED

Valley-Wide Recreation and Park District Master Plan Survey

Top 3 "Usage"

Which THREE parks / recreation facilities / amenities does your household use most frequently?

 First Rank
 Second Rank
 Third Rank



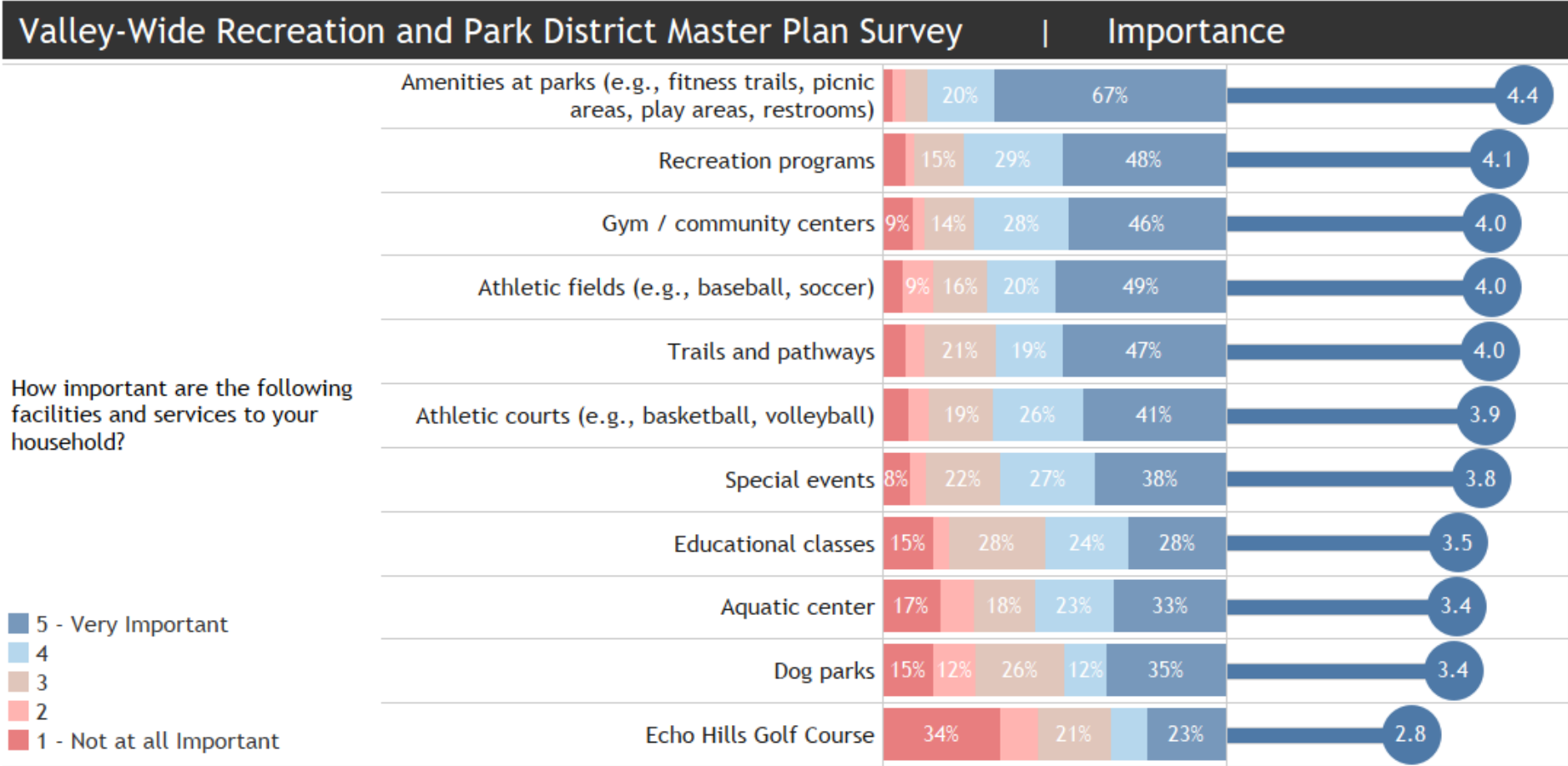


IMPORTANCE-PERFORMANCE



IMPORTANCE OF CURRENT OFFERINGS

When asked what facilities/services were most important to their household, overall respondents highlighted amenities at parks and recreation programs as the most important offerings. However, most facilities or services are important or very important to respondent households. The Echo Hills Golf Course is the least important among respondents.

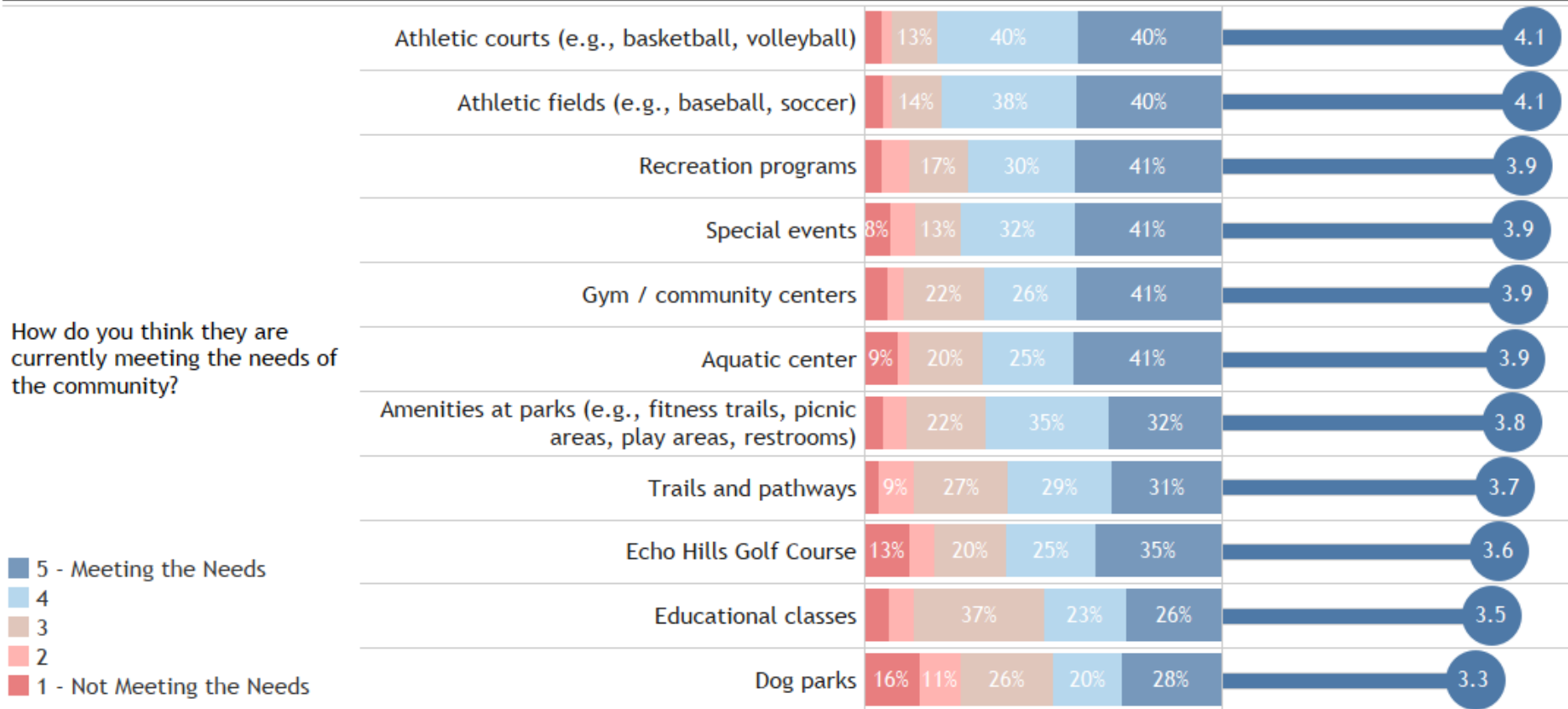




NEEDS MET OF CURRENT OFFERINGS

With regards to how well these facilities or services are meeting the needs of the community, athletic courts and athletic fields were the top two that are meeting the needs the best. Amenities at parks and trails and pathways are above the average for level of importance but below average in terms of needs met. These are key areas for potential improvements. Improving these would likely positively affect the degree to which community needs are met overall.

Valley-Wide Recreation and Park District Master Plan Survey | Needs Met





IMPORTANCE-PERFORMANCE MATRIX

High importance/ Low needs met

These are key areas for potential improvements. Improving these facilities/programs would likely positively affect the degree to which community needs are met overall.

High importance/ High needs met

These amenities are important to most respondents and should be maintained in the future, but are less of a priority for improvements as needs are currently being adequately met.

These “niche” facilities/programs have a small but passionate following, so measuring participation when planning for future improvements may prove to be valuable.

Current levels of support appear to be adequate. Future discussions evaluating whether the resources supporting these facilities/programs outweigh the benefits may be constructive.

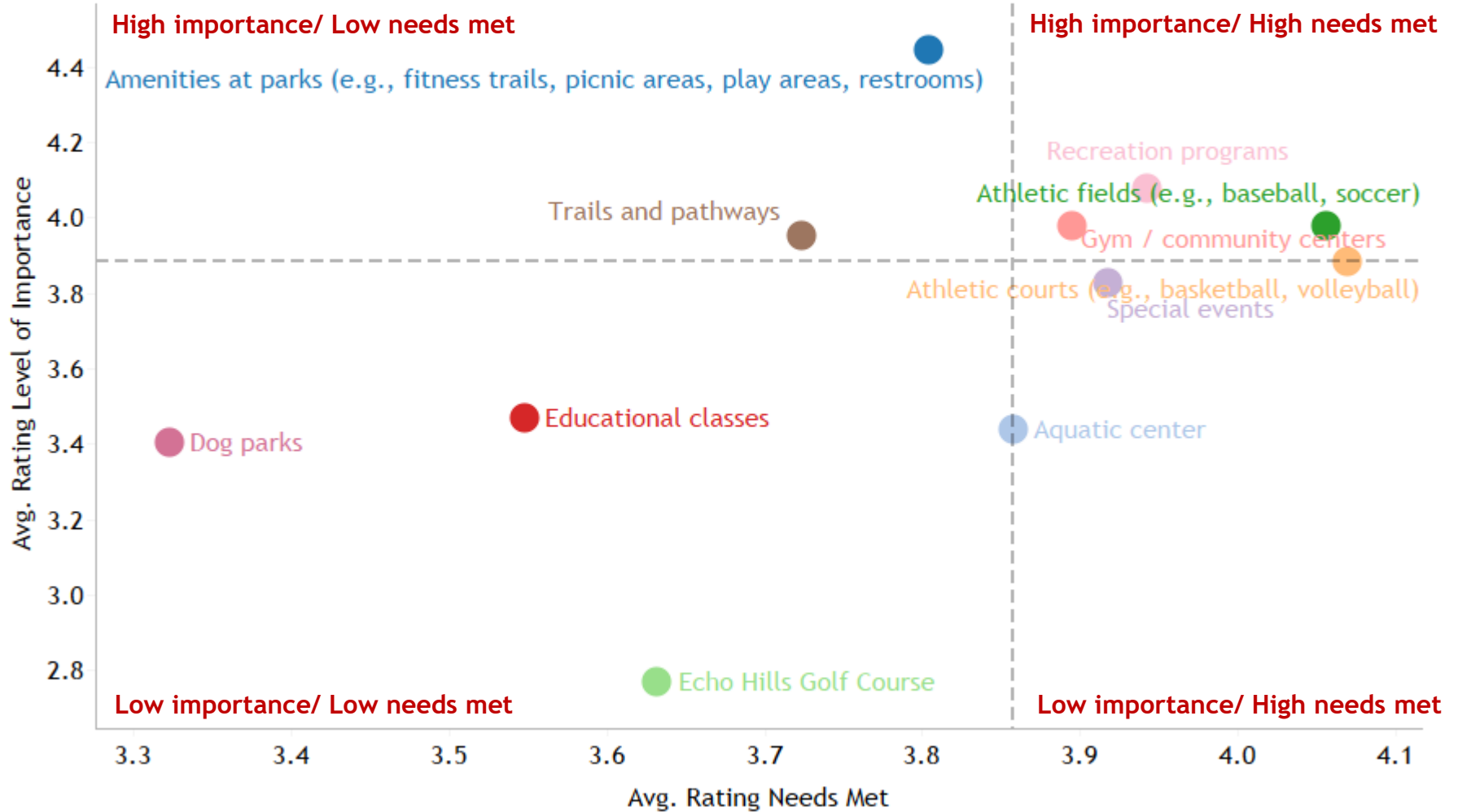
Low importance/ Low needs met

Low importance/ High needs met



IMPORTANCE-PERFORMANCE MATRIX

Valley-Wide Recreation and Park District Master Plan Survey | Level of Importance vs. Needs Met





FUTURE FACILITIES AND PROGRAMS



FUTURE NEEDS FOR INCREASED USE

When asked what the most important items that, if addressed, would increase use at parks and recreation facilities, better condition / maintenance of parks or facilities, improved communication about offerings and better lighting were among the top for respondents.

Valley-Wide Recreation and Park District Master Plan Survey

Future Needs

What are the most important areas that, if addressed by Valley-Wide Recreation and Park District, would increase your use of parks and recreation facilities? (CHECK ALL THAT APPLY)





FUTURE NEEDS

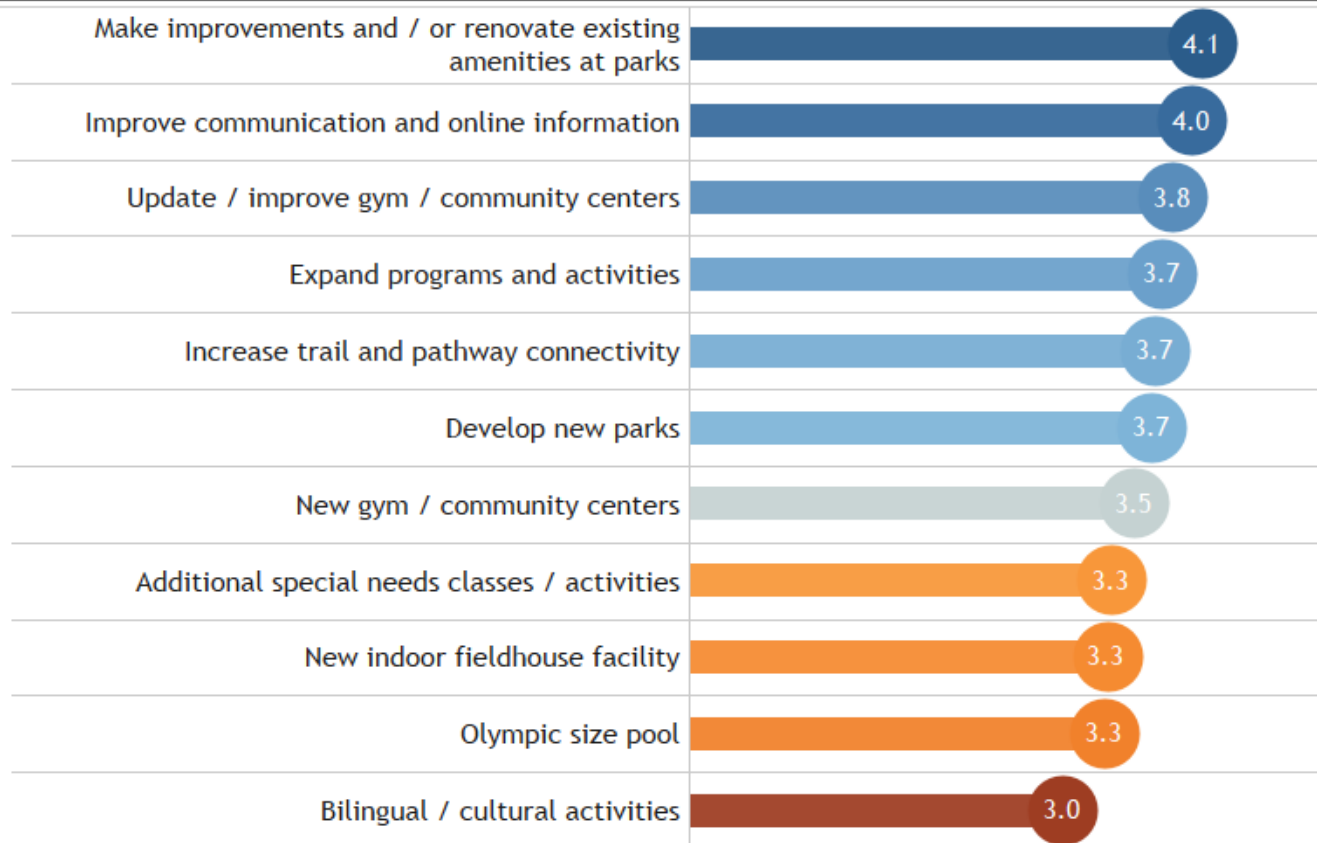
When asked what are the most important needs for the Valley-Wide Recreation and Park District to be address over the next 5 to 10 years, make improvements and/or renovate existing amenities at parks, improved communication and online information, and updates /improvements to gyms and community centers were the most important needs to respondents.

Valley-Wide Recreation and Park District Master Plan Survey

Future Needs

What are the most important needs to be addressed by Valley-Wide Recreation and Park District over the next 5 to 10 years?

- 5 - Very Important
- 4
- 3
- 2
- 1 - Not at all Important



TOP RANKED PRIORITIES FOR THE FUTURE



Improved communication and online information



Make Improvements and/or renovate existing amenities at parks



Expand programs and activities

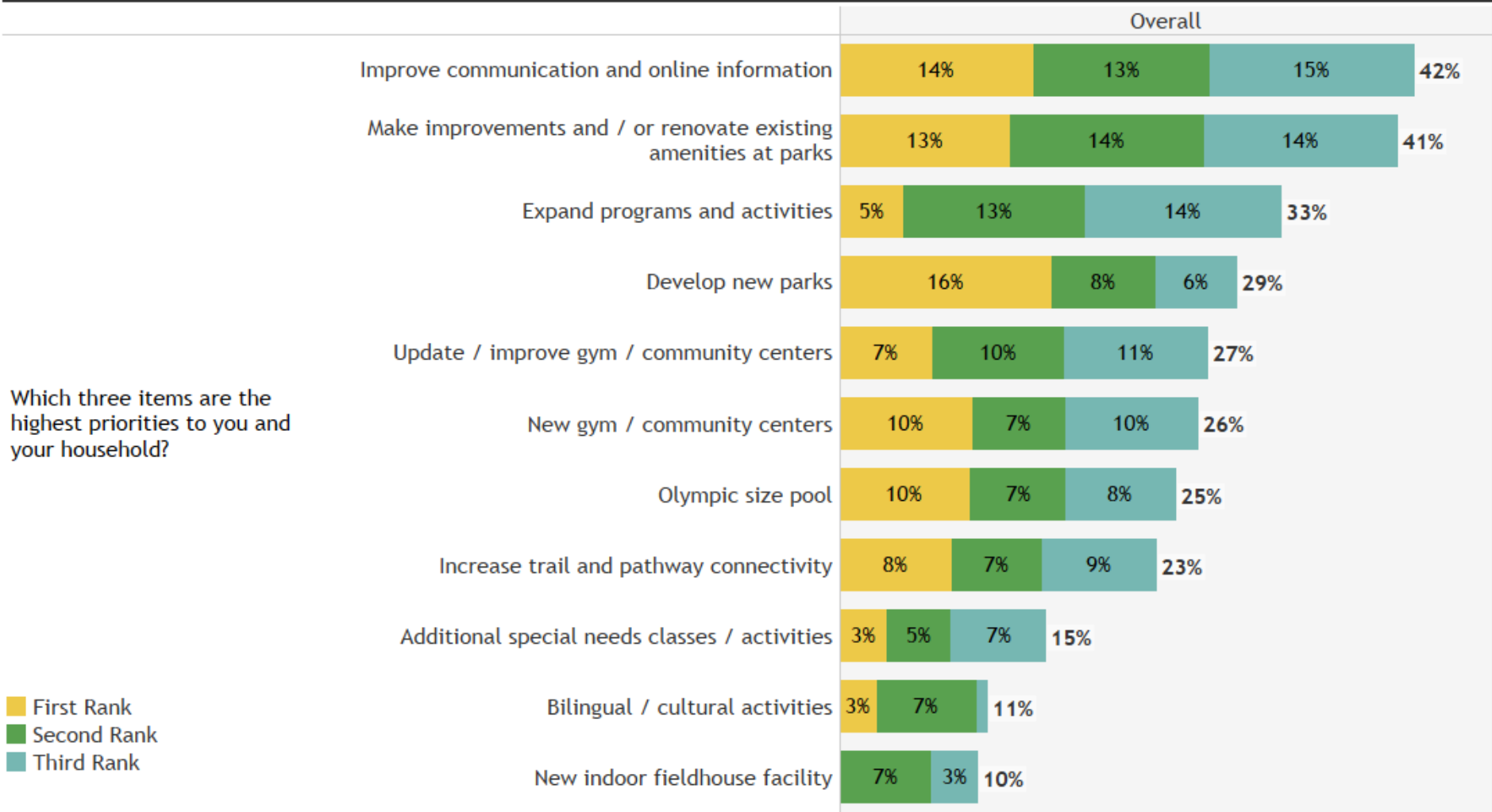


Develop new parks

TOP 3 “FUTURE NEEDS”

Valley-Wide Recreation and Park District Master Plan Survey

Top 3 “Future Needs”





COMMUNICATION AND VISION

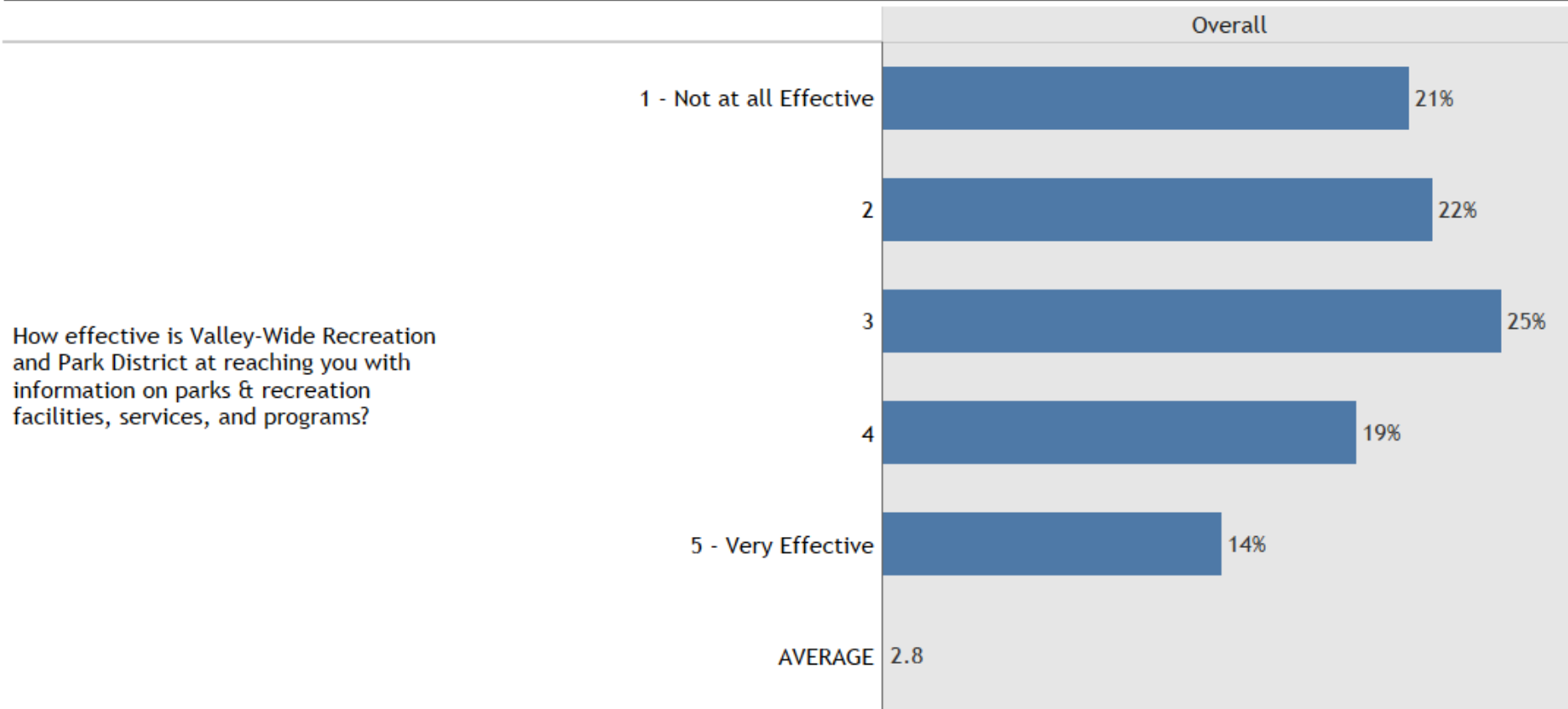


COMMUNICATION EFFECTIVENESS

More respondents rated communication effectiveness as somewhat not effective or not at all effective (43%) than those who rated communication effectiveness as somewhat or very effective (33%). Room for improvement exists to better leverage communication efforts and information dissemination about parks and recreation facilities and services to further create awareness and drive visitation.

Valley-Wide Recreation and Park District Master Plan Survey

Communication



TOP 5 METHODS OF RECEIVING INFORMATION



Social Media 51%



Park District Website 51%



Email 48%



Activity Guide/
Brochure 48%



Newsletter 36%

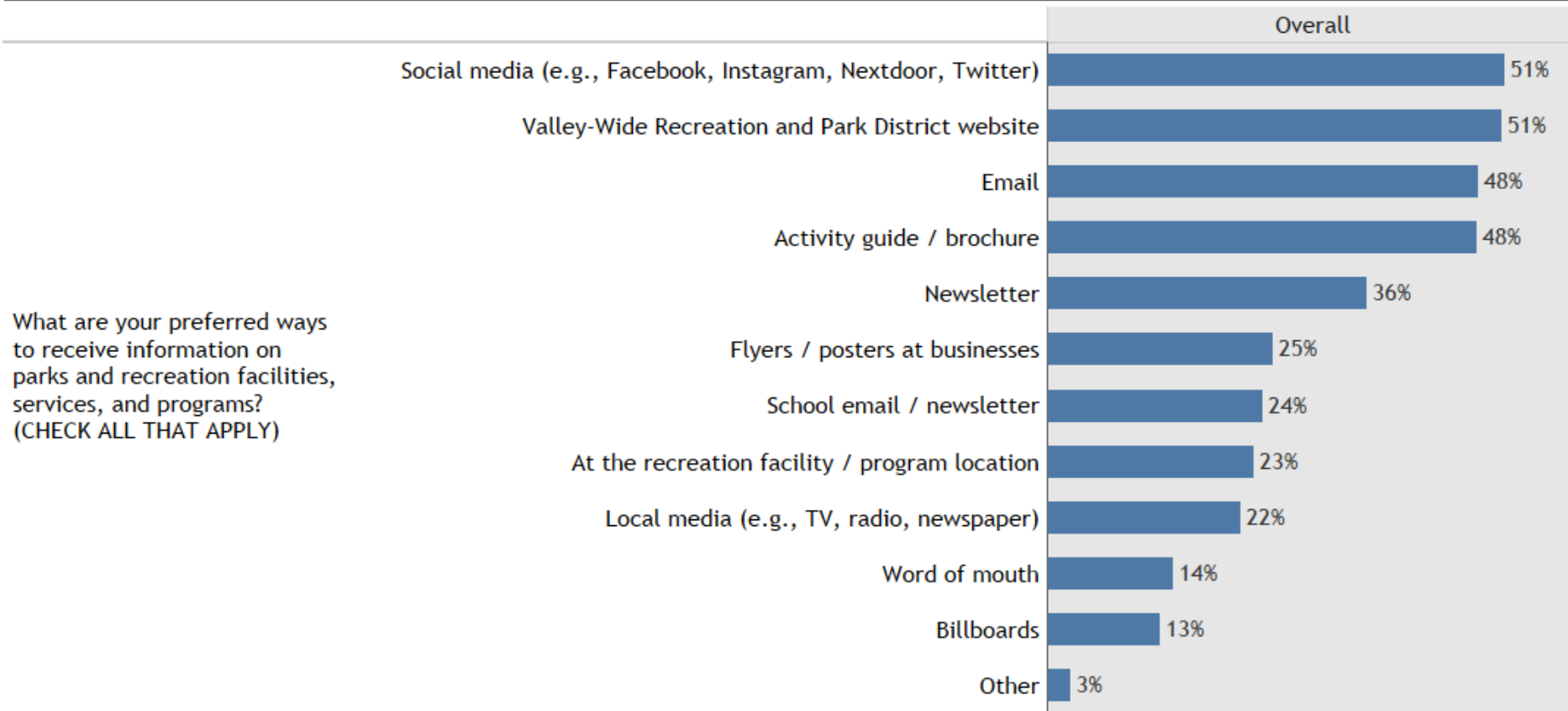


METHODS OF RECEIVING INFORMATION

When asked which method of communication is the best, most respondents highlighted social media, followed by the Valley-Wide Recreation and Park District website and email.

Valley-Wide Recreation and Park District Master Plan Survey

Communication





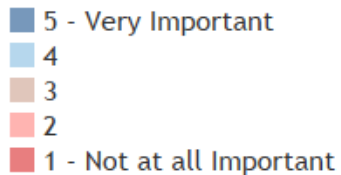
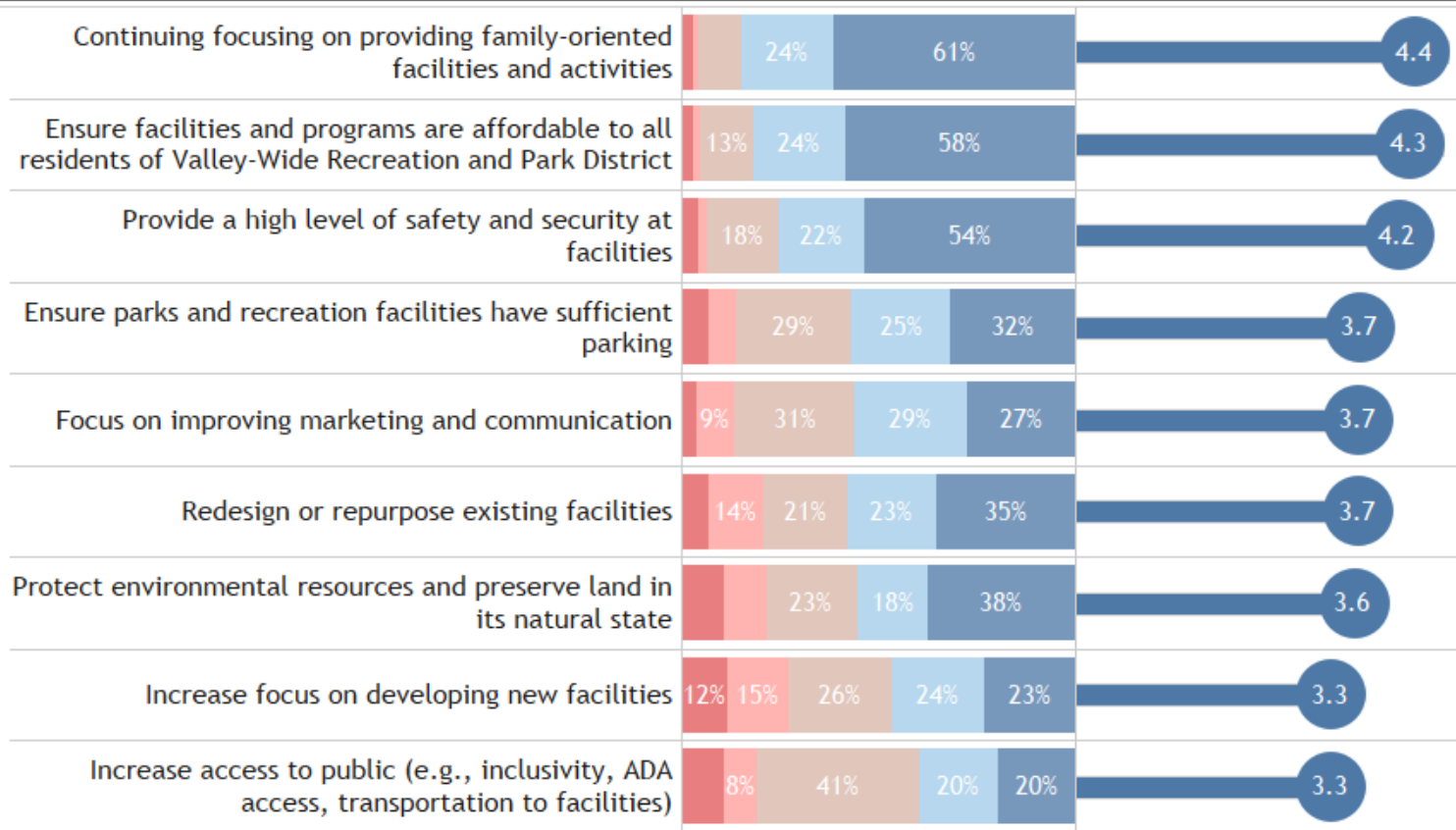
VALUES AND VISION

Providing family-oriented facilities and activities, ensuring affordability and safety and security rated the highest in terms of importance for the Valley-Wide Recreation and Park District to focus on.

Valley-Wide Recreation and Park District Master Plan Survey

Values and Vision

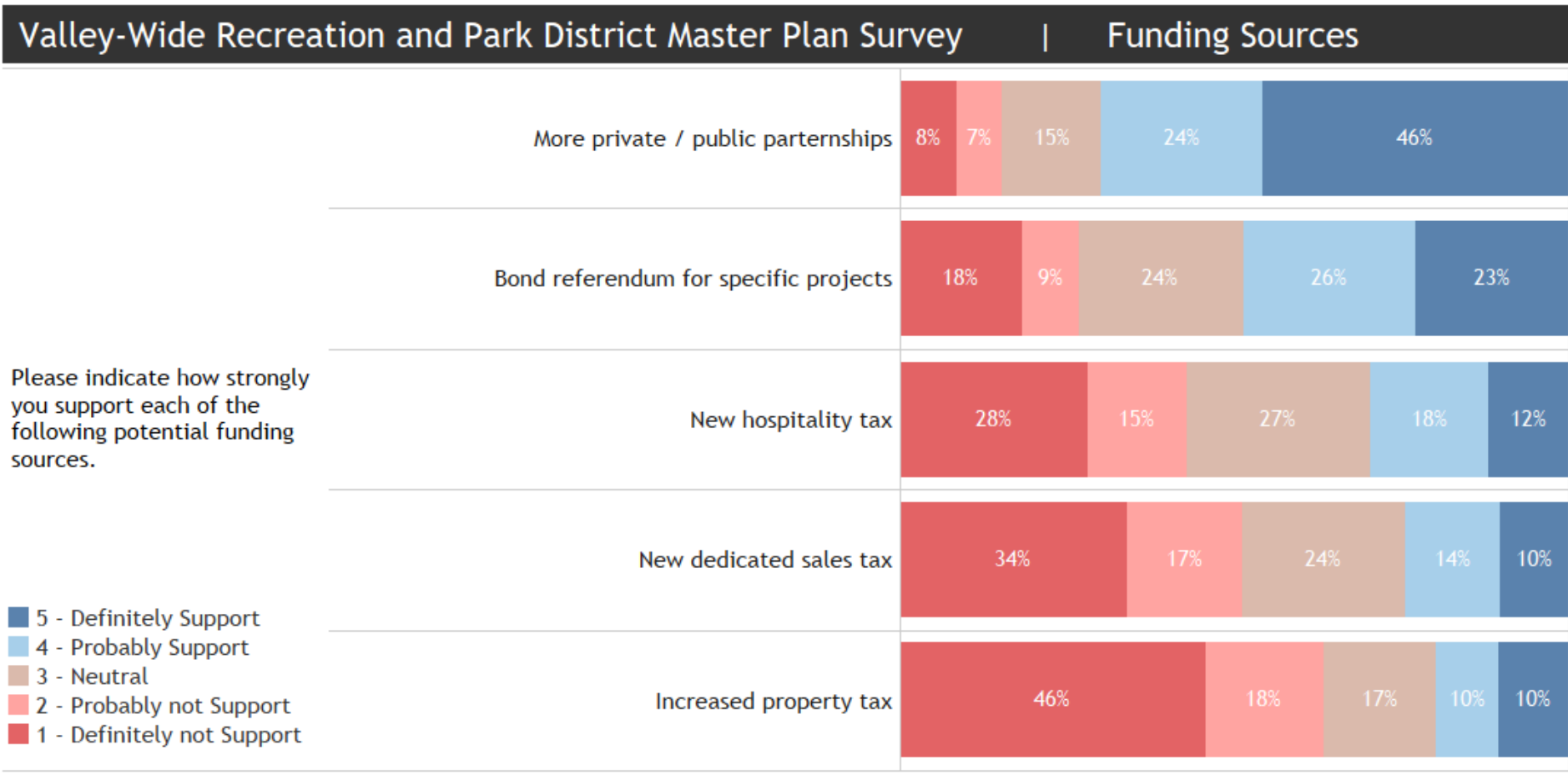
What are the most important parks and recreation issues for Valley-Wide Recreation and Park District to focus on?



\$ FINANCIAL CHOICES

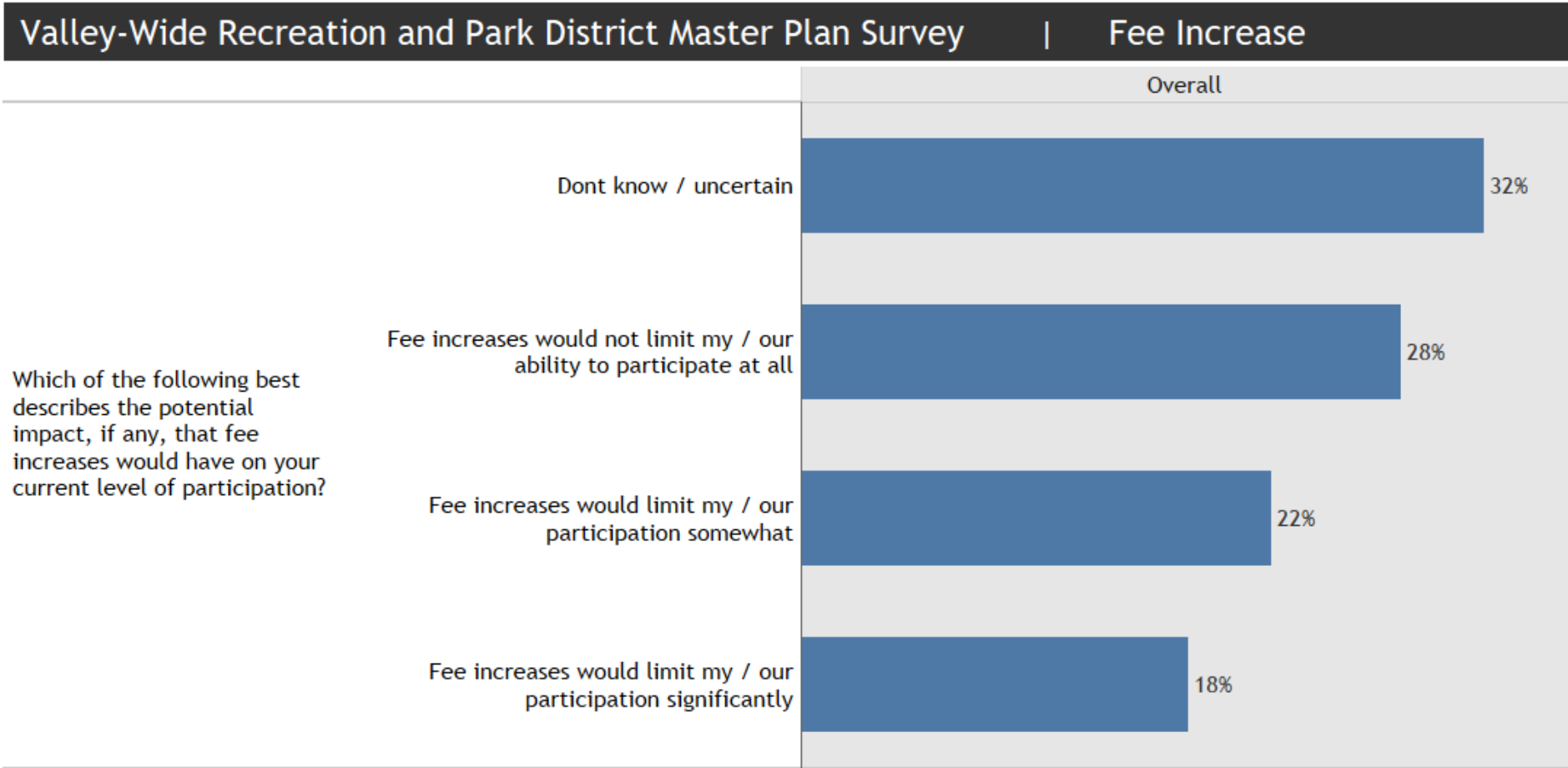
\$ FUNDING MECHANISMS

Private/public partnerships saw the strongest support for potential funding sources from respondents and nearly half of respondents support a bond referendum for specific projects. Lower support was given to a new sales tax or an increased property tax.



\$ FEE ADJUSTMENT IMPACTS

Respondents reported mostly that they don't know or are unsure how fee increases would impact their participation, followed by those who said fee increases would not limit their participation at all. About 18% of total respondents indicate that fee increases would limit their participation significantly.





COMMUNITY COMMENTS



ADDITIONAL COMMENTS

At the end of the survey, respondents were given the opportunity to provide any additional comments about parks and recreation facilities, programs and programs in Valley-Wide Recreation and Park District. A random selection of verbatim responses is shown below. The full listing of responses is provided in the appendix.

Provide or consolidate, large complex for each activity that would allow for a revenue generating activity, i.e. baseball, basketball, pickleball, soccer. Parks with one diamond, one soccer field, two pickleball ball courts are good for practice but not tournaments.

I love the aquatic center and so does my family. So many want to go all the time. We need a larger one with more access for families to go more often.

While Valley Wide has made great strides in adding pickleball courts, they are still way behind the growth curve. Having multiple courts in one location would generate revenue for both the city and the parks and recreation by hosting tournaments. Two courts here and there are nice, but it's not enough to handle the crowds. Players travel great distances to play at parks with 8 or more courts (Castle Creek, Melba Bishop, Palm Springs, etc.).

Add LIGHTS to current UN-LIT baseball fields. If building new baseball fields, ADD LIGHTS.

Turf fields for year-round sports and LED lights

All the ball fields for soccer, flag football, softball are in dire need of repair. The regional fields are overrun by gophers and squirrels. The diamond valley field is dead and there is trash all over. The kids sprain ankles and are basically playing in dirt instead of grass. Horrible grounds maintenance.

It would be nice if you brought back the bus day trips. They were very good, and we miss them.

Appendix B: GRASP® Level of Service Analysis

A. GRASP® Glossary

Buffer: see catchment area

Catchment area: a circular map overlay that radiates outward in all directions from an asset and represents a reasonable travel distance from the edge of the circle to the asset. Used to indicate access to an asset in a level of service assessment

Component: an amenity such as a playground, picnic shelter, basketball court, or athletic field that allows people to exercise, socialize, and maintain a healthy physical, mental, and social wellbeing

Geo-Referenced Amenities Standards Process® (GRASP®): a proprietary composite-values methodology that takes quality and functionality of assets and amenities into account in a level of service assessment

GRASP® Level of service (LOS): the extent to which a recreation system provides community access to recreational assets and amenities

GRASP®-IT audit tool: an instrument developed for assessing the quality and other characteristics of parks, trails, and other public lands and facilities. The tested, reliable, and valid tool, is used to conduct inventories of more than 100 park systems nationwide.

Low-score component: a component given a GRASP® score of “1” or “0” as it fails to meet expectations

Lower-service area: an area of a city that has some GRASP® level of service but falls below the minimum standard threshold for the overall level of service

Modifier: a basic site amenity that supports users during a visit to a park or recreation site, to include elements such as restrooms, shade, parking, drinking fountains, seating, BBQ grills, security lighting, and bicycle racks among others

No-service area: an area of a city with no GRASP® level of service

Perspective: A perspective is a map or data quantification, such as a table or chart, produced using the GRASP® methodology that helps illustrate how recreational assets serve a community

Radius: see catchment area

Recreational connectivity: the extent to which community recreational resources are transitionally linked to allow for easy and enjoyable travel between them.

Recreational trail: A recreation trail can be a soft or hard-surfaced off-street path that promotes active or passive movement through parklands or natural areas. Recreational trails are typically planned and managed by parks and recreation professionals or departments.

Service area: all or part of a catchment area ascribed a particular GRASP® score that reflects the level of service provided by a particular recreational asset, a set of assets, or an entire recreation system

Threshold: a minimum level of service standard typically determined based on community expectations

Trail: any off-street or on-street connection dedicated to pedestrian, bicycle, or other non-motorized users

Trail network: A trail network is a functional and connected part of a trail system within which major barrier crossings, including such things as crosswalks, pedestrian underpasses, or bridges. Different networks are separate from other trail networks by missing trail connections or by such barriers as roadways, rivers, or railroad tracks.

Trail system: all trails in a community that serve pedestrian, bicycle, and alternative transportation users for purposes of both recreation and transportation

Transportation trail: A transportation trail is a hard surface trail, such as a city sidewalk, intended for traveling from one place to another in a community or region. These trails typically run outside of parklands and are managed by Public Works or another utility department.

B. GRASP® Components and Definitions

GRASP® Outdoor Component List

GRASP® Outdoor Component Type	Definition
Adventure Course	An area designated for activities such as ropes courses, zip-lines, challenge courses. The type specified in the comments.
Amusement Ride	Carousel, train, go-carts, bumper cars, or other ride-upon features. The ride has an operator and controlled access.
Aquatics, Complex	An aquatic complex has at least one immersion pool and other features intended for aquatic recreation.
Aquatics, Lap Pool	A human-made basin designed for people to immerse themselves in water and intended for swimming laps.
Aquatics, Leisure Pool	A human-made basin designed for people to immerse themselves in water and intended for leisure water activities. May include zero-depth entry, slides, and spray features.
Aquatics, Spray Pad	A water play feature without immersion intended for interaction with moving water.
Aquatics, Therapy Pool	A therapy pool is a temperature-controlled pool intended for rehabilitation and therapy.
Basketball Court	A dedicated full-sized outdoor court with two goals.

Basketball, Practice	A basketball goal for half-court play or practice that includes goals in spaces associated with other uses.
Batting Cage	A batting cage is a stand-alone facility that has pitching machines and restricted entry.
Bike Complex	A bike complex accommodates various bike skills activities with multiple features or skill areas.
Bike Course	A designated area for non-motorized bicycle use, constructed of concrete, wood, or compacted earth. May include a pump track, velodrome, skills course.
Camping, Defined	Defined campsites may include a variety of facilities such as restrooms, picnic tables, water supply. Use the official agency count for quantity if available.
Camping, Undefined	Indicates allowance for users to stay overnight in the outdoors in undefined sites. Undefined camping receives a quantity of one for each park or location. Use this component when the quantity of sites is not available or for dispersed camping.
Climbing, Designated	A designated natural or human-made facility provided or managed by an agency for recreation climbing not limited to play.
Climbing, General	Indicates allowance for users to participate in a climbing activity. Use a quantity of one for each park or other location.
Concession	A facility used for the selling, rental, or other provision of goods and services to the public.
Diamond Field	Softball and baseball fields, suitable for organized diamond sports games. Not specific to size or age-appropriateness.
Diamond Field, Complex	Many ballfields at a single location suitable for tournaments.
Diamond Field, Practice	An open or grassy area used for the practice of diamond sports. Distinguished from ballfield in that it doesn't lend itself to organized diamond sports games and from open turf by the presence of a backstop.
Disc Golf	A designated area for disc golf. Quantities: 18 hole course = 1; 9 hole course = .5
Dog Park	An area explicitly designated as an off-leash area for dogs and their guardians.
Educational Experience	Signs, structures, or features that provide an educational, cultural, or historical experience. Assign a quantity of one for each contiguous site. Distinguished from public art by the presence of interpretive signs or other information.
Equestrian Facility	An area designated for equestrian use. Typically applied to facilities other than trails.
Event Space	A designated area or facility for an outdoor class, performance, or special event, including an amphitheater, bandshell, stage.
Fitness Course	Features intended for personal fitness activities. A course receives a quantity of one for each complete grouping.
Game Court	Outdoor court designed for a game other than tennis, basketball, volleyball, as distinguished from a multi-use pad, including bocce, shuffleboard, lawn bowling. The type specified in the comments. Quantity counted per court.
Garden, Community	A garden area that provides community members a place to have a personal vegetable or flower garden.

Garden, Display	A garden area that is designed and maintained to provide a focal point or destination, including a rose garden, fern garden, native plant garden, wildlife/habitat garden, an arboretum.
Golf	A course designed and intended for the sport of golf. Counted per 18 holes. Quantities: 18 hole course = 1; 9 hole course = .5
Golf, Miniature	A course designed and intended as a multi-hole golf putting game.
Golf, Practice	An area designated for golf practice or lessons, including driving ranges and putting greens.
Horseshoe Court	A designated area for the game of horseshoes, including permanent pits of regulation length. Quantity counted per court.
Horseshoes Complex	Several regulation horseshoe courts in a single location suitable for tournaments.
Ice Hockey	Regulation size outdoor rink explicitly built for ice hockey games and practice. General ice skating included in "Winter Sport."
Inline Hockey	Regulation size outdoor rink built specifically for in-line hockey games and practice.
Loop Walk	Opportunity to complete a circuit on foot or by non-motorized travel mode. Suitable for use as an exercise circuit or leisure walking. Quantity of one for each park or other location unless more than one distinct circuit is present.
Multi-Use Pad	A painted area with games such as hopscotch, 4 square, tetherball found in schoolyards. As distinguished from "Games Court," which is typically single-use.
Natural Area	Describes an area in a park that contains plants and landforms that are remnants of or replicate undisturbed native regions of the local ecology. It can include grasslands, woodlands, and wetlands.
Open Turf	A grassy area that is not suitable for programmed field sports due to size, slope, location, or physical obstructions. May be used for games of catch, tag, or other informal play and uses that require an open grassy area.
Other	An active or passive component that does not fall under any other component definition. Specified in comments.
Passive Node	A place that is designed to create a pause or particular focus within a park and includes seating areas, plazas, overlooks. Not intended for programmed use.
Pickleball Court	A designated court designed primarily for pickleball play.
Picnic Ground	A designated area with a grouping of picnic tables suitable for organized picnic activities. Account for individual picnic tables as Comfort and Convenience modifiers.
Playground, Destination	A destination playground attracts families from the entire community. Typically has restrooms and parking on-site. May include special features like a climbing wall, spray feature, or adventure play.
Playground, Local	A local playground serves the needs of the surrounding neighborhood. Includes developed playgrounds and designated nature play areas. Park generally does not have restrooms or on-site parking.
Public Art	Any art installation on public property. Art receives a quantity of one for each contiguous site.
Rectangular Field Complex	Several rectangular fields in a single location suitable for tournament use.

Rectangular Field, Large	Describes a specific field large enough to host one adult rectangular field sports game such as soccer, football, lacrosse, rugby, and field hockey. The approximate field size is 180' x 300' (60 x 100 yards). The field may have goals and lines specific to an individual sport that may change with the permitted use.
Rectangular Field, Multiple	Describes an area large enough to host one adult rectangular field sports game and a minimum of one other event/game, but with an undetermined number of actual fields. This category describes a large open grassy area arranged in any manner of configurations for any number of rectangular field sports. Sports may include but are not limited to: soccer, football, lacrosse, rugby, and field hockey. The field may have goals and lines specific to an individual sport that may change with the permitted use.
Rectangular Field, Small	Describes a specific field too small to host a regulation adult rectangular field sports game but accommodates at least one youth field sports game. Sports may include but are not limited to: soccer, football, lacrosse, rugby, and field hockey. A field may have goals and lines specific to a particular sport that may change with a permitted use.
Shelter, Large	A shade shelter or pavilion large enough to accommodate a group picnic or other event for a minimum of 13 seated. Address lack of seating in scoring.
Shelter, Small	A shade shelter, large enough to accommodate a family picnic or other event for approximately 4-12 persons with seating for a minimum of 4. Covered benches for seating up to 4 people included as a modifier in comfort and convenience scoring and should not be included here.
Skate Feature	A stand-alone feature primarily for wheel sports such as skateboarding, in-line skating. The component may or may not allow freestyle biking. May be associated with a playground but is not part of it. Categorize dedicated bike facilities as Bike Course.
Skate Park	An area set aside primarily for wheel sports such as skateboarding, in-line skating. The park may or may not allow freestyle biking. May be specific to one user group or allow for several user types. It can accommodate multiple abilities. Typically has a variety of concrete or modular features.
Target Range	A designated area for practice or competitive target activities. The type specified, such as archery or firearms, in comments.
Tennis Complex	Multiple regulation courts in a single location with amenities suitable for tournament use.
Tennis Court	One standard regulation court is suitable for recreation or competitive play. Quick Start or other non-standard types specified in comments.
Tennis, Practice Wall	A wall intended for practicing tennis.
Track, Athletic	A multi-lane, regulation-sized running track appropriate for track and field events.
Trail, Multi-Use	A trail, paved or unpaved, is separated from the road and provides recreational opportunities or connection to walkers, bikers, rollerbladers, and equestrian users. Paths that make a circuit within a single site are Loop Walks.
Trail, Primitive	A path, unpaved, located within a park or natural area that provides recreational opportunities or connections to users. Minimal surface improvements that may or may not meet accessibility standards.

Trail, Water	A river, stream, canal, or other waterway used as a trail for floating, paddling, or other watercraft.
Trailhead	A designated staging area at a trail access point may include restrooms, an information kiosk, parking, drinking water, trash receptacles, and seating.
Volleyball Court	One full-sized court. May be hard or soft surface, including grass and sand. May have permanent or portable posts and nets.
Wall Ball Court	Walled courts associated with sports such as handball and racquetball. The type specified in the comments.
Water Access, Developed	A developed water access point includes docks, piers, kayak courses, boat ramps, fishing facilities. Specified in comments, including quantity for each unique type.
Water Access, General	Measures a user's general ability to access the edge of open water. May include undeveloped shoreline. Typically receives a quantity of one for each contiguous site.
Water Feature	This passive water-based amenity provides a visual focal point that includes fountains and waterfalls.
Water, Open	A body of water such as a pond, stream, river, wetland with open water, lake, or reservoir.
Winter Sport	An area designated for a winter sport or activity such as a downhill ski area, Nordic ski area, sledding hill, toboggan run, recreational ice. The type specified in the comments.

GRASP® Indoor Component Type	Definition
Arts and Crafts	A room with a non-carpeted floor, built-in storage for materials, and a sink. Often adjacent to a kiln room.
Auditorium/Theater	A large room explicitly designed as a performance/lecture space that includes a built-in stage, seating and can accommodate stage lighting and sound amplification.
Childcare/Preschool	A room or space with built-in secure entry and cabinets, a small toilet, designated outdoor play area. Intended for short-term child watch or half or full-day preschool use.
Fitness/Dance	A room with resilient flooring and mirrors.
Food - Counter Service	Staffed food service with a commercial kitchen and no waiter services.
Food - Full Service	Staffed food service with a commercial kitchen and dining room with waiter services.
Food - Vending	A non-staffed area with vending machines or self-service food options.
Gallery/Exhibits	A space intended for the display of art, interpretive information, or another type of exhibit. Typically has adequate lighting, open wall space, and room for circulation.
Sport Court	An active recreation space such as a gymnasium that can accommodate basketball, volleyball, or other indoor court sports with one or more courts designated in quantity.

Track, Indoor	Course with painted lanes, banked corners, resilient surface, and marked distances suitable for exercise walking, jogging, or running.
Kitchen - Kitchenette	Area for preparing, warming, or serving food.
Kitchen - Commercial	A kitchen meeting local codes for commercial food preparation.
Lobby/Entryway	An area at the entry of a building intended for sitting and waiting or relaxing.
Multi-Purpose Room	A multi-purpose room can host a variety of activities, including events, classes, meetings, banquets, medical, or therapeutic uses. It also includes rooms or areas designated or intended as games rooms, libraries, or lounges. Rooms may be dividable.
Patio/Outdoor Seating	Outdoor space or seating area designed to be used exclusively in conjunction with indoor space and primarily accessed through an indoor space.
Retail/Pro-shop	An area for retail sales of sporting equipment, gifts. Typically has direct access from outdoors and can be secured separately from the rest of a building or facility.
Sauna/Steam Room	A facility with built-in seating and a heat source intended for heat therapy. May be steam or dry heat.
Specialty Services	Any specialty services available at an indoor location.
Specialty Training	Any specialty training available at an indoor location that includes gymnastics and circuit training.
Weight/Cardio Equipment	A room or area with weight and cardio equipment, resilient or anti-bacterial flooring, adequate ventilation, and ceiling heights appropriate for high-intensity workouts.
Woodshop	A room with wood-working equipment that contains an adequate power supply and ventilation.

Note: Include any component from the outdoor component list as an indoor component

C. Inventory Methods and Process

The series of detailed GIS (Geographic Information System) inventory conducted by the planning team first prepared a preliminary list of existing components using aerial photography and GIS data. Components identified in aerial photos were located and labeled.

Next, the consulting team conducted field visits to confirm or revise preliminary component data, make notes regarding sites or assets, and develop an understanding of the system. The inventory for this study focused primarily on components at public parks. Evaluation of each element ensures it serves its intended function, noting any parts in need of refurbishment, replacement, or removal. The inventory also included the recording of site comfort and convenience amenities such as shade, drinking fountains, restrooms, called modifiers.

Collection of the following information during site visits:

- Component type and geo-location
- Component functionality
 - Based assessment scoring on the condition, size, site capacity, and overall quality. The inventory team used the following three-tier rating system to evaluate these:
 - 1 = Below Expectations
 - 2 = Meets Expectations
 - 3 = Exceeds Expectations
- Site modifiers
- Site design and ambiance
- Site photos
- General comments

Asset Scoring

All components were scored based on condition, size, site capacity, and overall quality as they reflect the expected quality of recreational features. Beyond quality and functionality of components, however, GRASP® Level of Service analysis also considers important aspects of a park or recreation site. Not all parks are created equal, and their surroundings may determine the quality of a user's experience. For example, the GRASP® system acknowledges the essential differences between identical playground structures as displayed in the following images:



In addition to scoring components, GRASP®-IT assesses each park site or indoor facility for its comfort, convenience, and ambient qualities. These qualities include the availability of amenities such as restrooms, drinking water, shade, scenery. These modifier values then serve to enhance or amplify component scores at any given location.

Compiled GIS information collected during the site visit includes all GIS data and staff input. This review packet consists of the most recent GIS data displayed by location on an aerial photograph. An accompanying data sheet for each site lists modifier and component scores as well as observations and comments.

Analysis of the existing parks, open space, trails, and recreation systems determine how the systems are serving the public. Level of Service (LOS) in parks and recreation master plans defines the capacity of the various components and facilities that make up the system to meet the needs of the public in terms of the size or quantity of a given facility per unit of population.

D. Composite-Values Level of Service Analysis Methodology

Level of Service (LOS) measures how parks, open spaces, trails, and facilities serve the community. They may be used to benchmark current conditions and to direct future planning efforts.

Why Level of Service?

LOS indicates the ability of people to connect with nature and pursue active lifestyles. It can have implications for health and wellness, the local economy, and the quality of life. Further, LOS for a park and recreation system tends to reflect community values. It is often representative of people’s connection to their communities and lifestyles focused on outdoor recreation and healthy living.

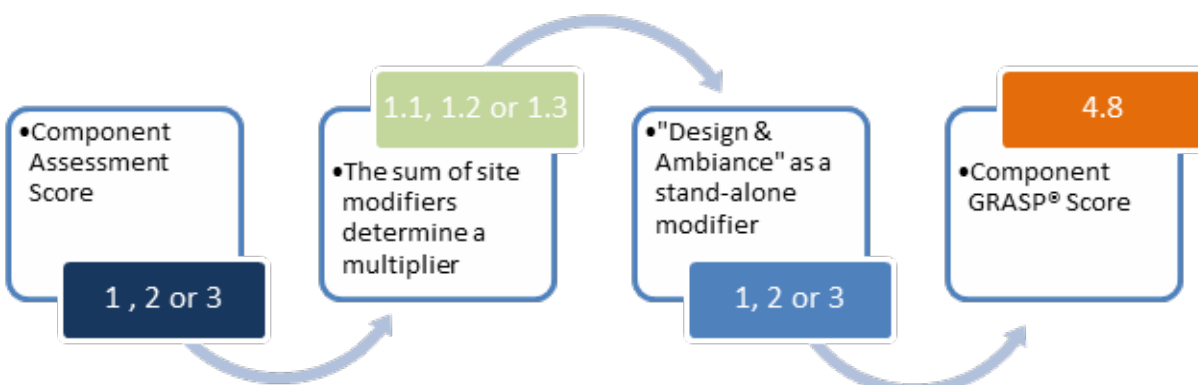
An analytical technique known as GRASP® (Geo-Referenced Amenities Standard Process) was used to analyze the level of service provided by assets. This proprietary process, used exclusively by GreenPlay, yields analytical maps and data that may be used to examine access to recreation across a study area.

Analyses of the existing parks, open space, trails, and recreation systems determine how the systems are serving the public and the capacity of the various components and facilities to meet the needs of the people.

GRASP® Score

Each park or recreation location, along with all on-site components, has been assigned a GRASP® Score. The GRASP® Score accounts for the assessment score as well as available modifiers and the design and ambiance of a park. The following illustration shows this relationship. A basic algorithm calculates scoring totals, accounting for both component and modifier scores, every park, and facility in the inventory. The resulting ratings reflect the overall value of that site. Scores for each inventory site and its components may be found in the GRASP® Inventory Atlas, a supplemental document. Figure X: GRASP® Score calculation.

GRASP® Score calculation.



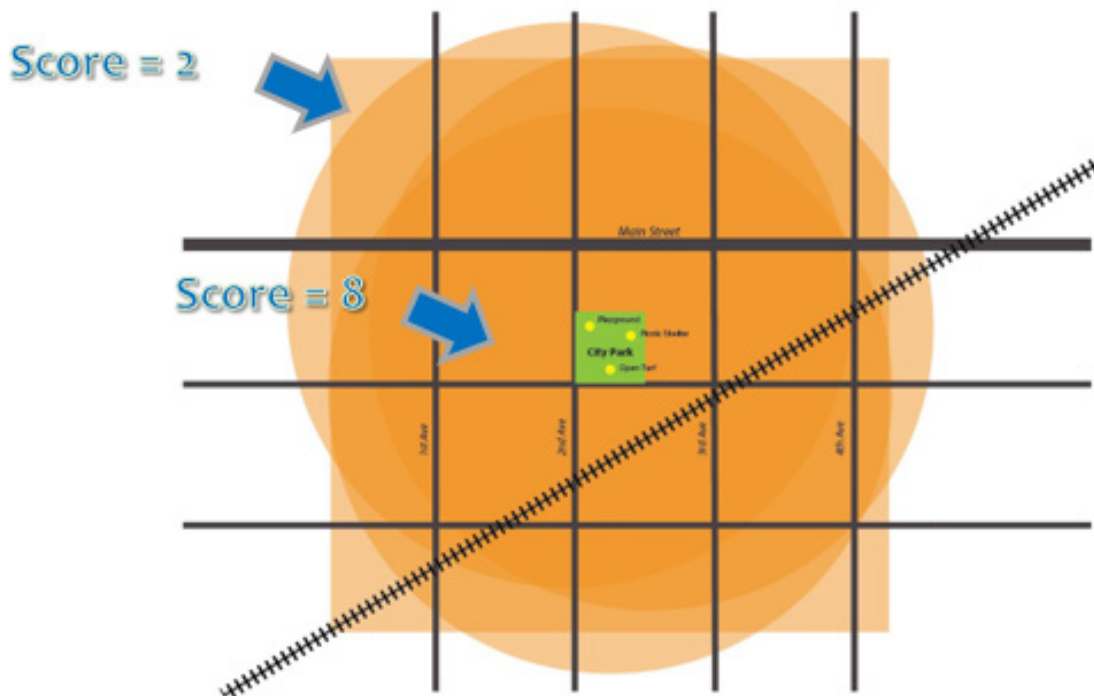
Catchment Areas

Catchment areas, also called buffers, radii, or service area, are drawn around each component. The GRASP® Score for that component is then applied to that buffer and overlapped with all other component catchment areas. This process yields the data used to create perspective maps and analytical charts.

Perspectives

Maps and data produced using the GRASP® methodology are known as perspectives. Each perspective models service across the study area. The system can be further analyzed to derive statistical information about service in a variety of ways. Maps are utilized along with tables and charts to provide benchmarks or insights a community may use to determine its success in delivering services.

Plotting service areas for multiple components on a map produces a picture that represents the cumulative level of service provided by that set of elements in a geographic area.



This graphic illustrates the GRASP® process, assuming all three components and the park boundary itself, is scored a “2”. The overlap of their service areas yields higher or lower overall scores for different parts of a study area.

On a map, darker shades result from the overlap of multiple service areas and indicate areas served by more or higher quality components. For any given spot, there is a GRASP® Value for that reflects cumulative scoring for nearby assets, as seen in the following example.

Example of GRASP® Level of Service (LOS)



More on Utilizing GRASP® Perspectives

GRASP® perspectives evaluate the level of service throughout a community from various points of view. Their purpose is to reveal possible gaps in service and provide a metric to use in understanding a recreation system. However, it is not necessarily beneficial for all parts of the community to score equally in the analyses. Desired Level of Service for a location should depend on the type of service, the characteristics of the place, and other factors such as community need, population growth forecasts, and land use issues. For example, commercial, institutional, and industrial areas might reasonably have lower Levels of Service for parks and recreation opportunities than residential areas. GRASP® perspectives focus attention on gap areas for further scrutiny.

E. Brief History of Level of Service Analysis

To help standardize parks and recreation planning, universities, agencies, and parks & recreation professionals have long been looking for ways to benchmark and provide “national standards” for how much acreage, how many ballfields, pools, playgrounds, a community should have. In 1906 the fledgling “Playground Association of America” called for playground space equal to 30 square feet per child. In the 1970s and early 1980s, the first detailed published works on these topics began emerging (Gold, 1973, Lancaster, 1983). In time “rule of thumb” ratios emerged with 10 acres of parklands per thousand population becoming the most widely accepted norm. Other normative

Perspectives used in conjunction with other assessment tools such as community needs surveys and a public input process to determine if current levels of service are appropriate in a given location. Plans provide similar levels of service to new, developing neighborhoods. Or it may be determined that different Levels of Service are adequate or suitable. Therefore a new set of criteria may be utilized that differs from existing community patterns to reflect these distinctions.

guides also have been cited as traditional standards but have been less widely accepted. In 1983, Roger Lancaster compiled a book called, “Recreation, Park and Open Space Standards and Guidelines,” which was published by the National Park and Recreation Association (NRPA). In this publication, Mr. Lancaster centered on a recommendation “that a park system, at minimum, be composed of a core system of parklands, with a total of 6.25 to 10.5 acres of developed open space per 1,000 population (Lancaster, 1983, p. 56). The guidelines went further to make recommendations regarding an appropriate mix of park types, sizes, service areas, and acreages, and standards regarding the number of available recreational facilities per thousand population. While published by NRPA, the table became widely known as “the NRPA standards,” but these were never formally adopted for use by NRPA.

Since that time, various publications have updated and expanded upon possible “standards,” several of which have been published by NRPA. Many of these publications did a benchmark and other normative research to try and determine what an “average LOS” should be. NRPA and the prestigious American Academy for Park and Recreation Administration, as organizations, have focused in recent years on accreditation standards for agencies, which are less directed towards outputs, outcomes, and performance, and more on planning, organizational structure, and management processes. The popularly referred to “NRPA standards” for LOS, as such, do not exist.

In conducting planning work, it is critical to realize that the above standards can be valuable when referenced as “norms” for capacity, but not necessarily as the target standards for which a community should strive. Each city is different, and many factors that are not addressed by the criteria above. For example:

- Does “developed acreage” include golf courses? What about indoor and passive facilities?
- What are the standards for skateparks? Ice Arenas? Public Art? Etc.?
- What if it’s an urban land-locked community? What if it’s a small town surrounded by open Federal lands?
- What about quality and condition? What if there’s a bunch of ballfields, but they are not maintained?
- And many other questions.

F. GRASP® (Geo-Referenced Amenities Standards Program)

A new methodology for determining the level of service is appropriate to address these and other relevant questions. It is called composite-values methods is applied in communities across the nation in recent years to provide a better way of measuring and portraying the service provided by parks and recreation systems. Primary research and development on this methodology were funded jointly by GreenPlay, LLC, a management consulting firm for parks, open space, and related agencies, Design Concepts, a landscape architecture, and planning firm, and Geowest, a spatial information management firm. The trademarked name for the composite-values methodology process that these three firms use is called GRASP® (Geo-Referenced Amenities Standards Program). For this methodology, capacity is only part of the LOS equation. Consider other factors, including quality, condition, location, comfort, convenience, and ambiance.

Parks, trails, recreation, and open space are part of an overall infrastructure for a community made up of various components, such as playgrounds, multi-purpose fields, passive-areas. Explanations and characteristics listed above affect the amount of service provided by the parts of the system follow. Quality – The service provided by anything, whether it is a playground, soccer field, or swimming pool,

is determined in part by its quality. A playground with a variety of features, such as climbers, slides, and swings, provides a higher degree of service than one with nothing but an old teeter-totter and some “monkey-bars.”

Condition – The condition of a component within the park system also affects the amount of service it provides. A playground in disrepair with unsafe equipment does not offer the same function as one in good condition. Similarly, a soccer field with a smooth surface of well-maintained grass certainly provides more service than one that is full of weeds, ruts, and other hazards.

Location – To be served by something, you need to be able to get to it. The typical park playground is of more service to people who live within easy reach of it than it is to someone living across town. Therefore, service is dependent upon proximity and access.

Comfort and Convenience – The service provided by a component, such as a playground, is increased by having amenities such as shade, seating, and a restroom nearby. Comfort enhances the experience of using a component. Convenience encourages people to use an element, which increased the amount of service that it offers. Easy access and the availability of trash receptacles, bike rack, or nearby parking are examples of conveniences that enhance the service provided by a component.

Design and Ambience – Simple observation proves that places that “feel” right, attract people. A sense of safety and security, as well as pleasant surroundings, attractive views, and a sense of place impact ambience. A well-designed park is preferable to a poorly designed one, and this enhances the degree of service provided by the components within it.

This methodology records a geographic location of components as well as the capacity and the quantity of each element. Also, it uses comfort, convenience, and ambience as characteristics that are part of the context and setting of a component. They are not characteristics of the element itself, but when they exist in proximity to a component, they enhance the value of the component.

By combining and analyzing the composite values of each component, it is possible to measure the service provided by a parks and recreation system from a variety of perspectives and for any given location. Typically, this begins with a decision on “relevant components” for the analysis, collection of an accurate inventory of those components, analysis. Maps and tables represent the results of the GRASP® analysis.

G. Making Justifiable Decisions

GRASP® stores all data generated from the GRASP® evaluation in an electronic database that is then available and owned by the agency for use in a variety of ways. The database tracks facilities and programs and can be used to schedule services, maintenance, and the replacement of components. In addition to determining LOS, it can project long-term capital and life-cycle costing needs. All portions of the information are in available standard software and can be produced in a variety of ways for future planning or sharing with the public.

It is important to note that the GRASP® methodology provides not only accurate LOS and facility inventory information, but also works with and integrates with other tools to help agencies make decisions. It is relatively easy to maintain, updatable, and creates easily understood graphic depictions of issues. Combined with a needs assessment, public and staff involvement, program, and financial assessment, GRASP® allows an agency to defensibly make recommendations on priorities for ongoing resource allocations along with capital and operational funding.

Addressing Low-Scoring Components

Components whose functionality ranks below expectations are identified and scored with a “one.” Find a list of these as extracted from the inventory dataset below. When raising the score of a component through improvement or replacement, the Level of Service is raised as well. The following is an outline strategy for addressing the repair/refurbishment/replacement or re-purposing of low-functioning components.

- I. Determine why the component is functioning below expectations.
 - Was it poorly conceived in the first place?
 - Is it something that was not needed?
 - Is it the wrong size, type, or configuration?
 - Is it poorly placed, or located in a way that conflicts with other activities or detracts from its use?
 - Have the needs changed in a way that the component is now outdated, obsolete, or no longer needed?
 - Has it been damaged?
 - Or, has the maintenance of the component been deferred or neglected to the point where it no longer functions as intended?
 - Does component scores low because it is not available to the public in a way that meets expectations?
 - Is the component old, outdated, or otherwise dysfunctional, but has historical or sentimental value? An example would be an old structure in a park such as a stone barbecue grill, or other artifacts that are not restorable to its original purpose, but which has historical value.
- II. Depending on the answers from the first step, a select a strategy for addressing the low-functioning component:
 - If the need for that type of component in its current location still exists, then the component should be repaired or replaced to match its original condition as much as possible.
 - Examples of this would be many of the existing shelters that need shingles or roof repairs. Other examples could be playgrounds with old, damaged, or outdated equipment, or courts with poor surfacing or missing nets.
 - If the need for that type of component has changed to the point where the original one is no longer suitable, then it should be replaced with a new one that fits the current needs.
 - If a component is poorly located or poorly designed to start with, consider relocating, redesigning, or otherwise modifying it.
 - Remove a component because of changing demands, unless it can be maintained in good condition without excessive expense or has historical or sentimental value. Inline hockey rinks may fall into this category. If a rink has been allowed to deteriorate because the community has no desire for inline hockey, then maybe it should be repurposed into some other use.
- III. It is possible that through ongoing public input and as needs and trends evolve, there is the identification of new needs for existing parks. If there is no room in an existing park for the new needs, the decision may include removal or re-purpose an existing component, even if it is quite functional.
 - As the popularity of tennis declined and demand for courts dropped off in some communities over recent decades, perfectly good courts became skate parks or inline rinks. In most cases, this was an interim use, intended to satisfy a short-term need until a decision to either construct a permanent facility or let the fad fade. The need for inline rinks now

seems to have diminished, while temporary skate parks on tennis courts have been moved to permanent locations of their own and become more elaborate facilities as skateboarding and other wheel sports have grown in popularity and permanence.

- One community repurposed a ball diamond into a dog park. The ball diamond is well-suited for use as a dog park because it is already fenced, and the combination of the skinned infield where the dogs enter and natural grass in the outfield where traffic disperses is ideal. In time this facility either becomes a permanent facility or is constructed elsewhere. Or, it could turn out that dog parks fade in popularity like inline hockey rinks are replaced with some other facility that dog owners prefer even more than the current dog park model. Meanwhile, the use of the ball diamond for this purpose is an excellent interim solution.

List of Low-Scoring Components and Modifiers

Outdoor Low Scoring Components

Location	Component	Quantity	GRASP [®] Score	Comments
Lago Vista Park	Diamond Field	2	0	Consider opening for walk-in use
Santa Fe Field	Diamond Field	1	0	Locked gate and rough field. Consider opening for walk-in use
Lago Vista Park	Diamond Field	1	0	Consider opening for walk-in use
DVL Community Sports Park	Diamond Field, Complex	1	0	Consider opening for walk-in use
Searl Park	Diamond Field, Complex	1	0	Three fields limits function as a complex
Regional Park	Diamond Field, Complex	1	0	Fields are patched together with rough grass
Crown Valley Park	Tennis Court	2	0	Locked. Keys at community center. Consider opening for walk-in use
Wheatfield Park	Tennis Court	2	0	Locked. Consider opening for walk-in use
Rancho Bella Vista Park	Basketball, Practice	1	1	Needs paint and surfacing repair
Cottonwood Park	Diamond Field	1	1	Address fence that has fallen in places and grass is not level and patchy.
Regional Park	Diamond Field	3	1	Consider upgrades to fields 2 through 4
Regional Park	Diamond Field	2	1	Consider upgrades to youth fields
Regional Park	Diamond Field, Practice	1	1	Consider upgrades
Regional Park	Horseshoe Court	9	1	Overgrown. Consider upgrades
La Paloma Park	Loop Walk	1	1	Does not complete loop. Consider upgrade to loop
Pepita Square Park	Open Turf	1	1	Consider upgrades to turf
Cottonwood Park	Playground, Local	1	1	Old structure. Paint and plastic cracked. Consider upgrades
La Paloma Park	Playground, Local	1	1	Aged. Consider upgrades
Leon Park	Playground, Local	1	1	Very small play equipment and swingset. Consider upgrades
Louis M Jackson Park	Playground, Local	1	1	Aged. Consider upgrades
Menifee South Tot Lot	Playground, Local	1	1	Consider upgrades to equipment and surfacing needs updating
Searl Park	Playground, Local	1	1	Aged and worn. Consider upgrades
Wheatfield Park	Playground, Local	1	1	Aged. Consider upgrades
Winchester Park	Playground, Local	1	1	Small slide and swing. Consider upgrades
Wheatfield Park	Tennis, Practice Wall	1	1	Worn. Consider upgrades

THIS PAGE INTENTIONALLY LEFT BLANK

Low Scoring Outdoor Modifiers

Red highlighted modifiers scored low. Modifiers, in yellow that was not present at the time of site visits, scored a zero. These scores do not imply that all parks and facilities should have all modifiers, but instead that the presence of modifiers positively impacts the user experience.

Park or Location	Design & Ambiance	Drinking Fountains	Seating	BBQ Grills	Dog Stations	Security & Lighting	Bike Racks	Restrooms	Shade	Trail Connections	Park Access	On-site Parking	Seasonal Plantings	Ornamental Plantings	Picnic Tables	Park or Location	Design & Ambiance	Drinking Fountains	Seating	BBQ Grills	Dog Stations	Security & Lighting	Bike Racks	Restrooms	Shade	Trail Connections	Park Access	On-site Parking	Seasonal Plantings	Ornamental Plantings	Picnic Tables
Abelia Sports Park	3	2	2	2	2	2	0	2	2	2	2	2	0	2	2	Mahogany Meadows	3	2	2	2	2	2	2	2	2	2	2	2	0	2	2
Adelines Farm Park	2	2	2	0	0	0	0	0	2	0	2	0	0	0	2	Mahogany Meadows Pocket Park	2	0	2	2	2	0	0	0	2	0	2	0	0	2	2
Aldergate Park	2	2	2	0	2	0	0	2	2	0	2	2	0	0	2	Marion V Ashley Community Center Park	2	2	2	2	2	2	2	2	0	2	2	0	2	2	
Autumn Breeze Park	2	2	2	2	0	0	0	0	0	0	2	2	0	2	2	McCall Canyon Park	2	0	2	0	0	0	2	0	0	2	2	0	0	2	
Avignon Park	1	0	0	0	0	0	0	0	0	0	2	0	0	0	0	Menifee South Tot Lot	2	0	2	2	0	0	0	2	0	2	2	0	0	0	
Bill Gray Park	2	2	2	0	2	0	0	0	2	0	2	0	0	0	2	Mira Park	2	2	2	2	0	2	0	2	2	0	2	0	0	2	2
Brindle Mills Park	2	0	2	2	0	0	0	2	0	0	2	0	0	2	2	Mosaic Park	2	2	2	2	0	2	2	0	0	2	0	2	2	2	
Brookfield Park	2	2	2	2	2	0	0	0	0	2	2	2	0	2	2	Northfield Pocket Park	2	0	2	2	0	0	0	0	0	2	0	0	0	2	
Butterfield Park	2	2	2	0	2	0	0	2	0	0	2	0	0	2	2	Pepita Square Park	2	0	0	0	0	0	0	0	0	2	0	0	2	0	
Capri Pocket Park	2	0	2	0	0	0	0	0	2	2	2	0	0	0	2	Pleasant Valley	1	0	0	0	0	0	0	0	0	2	0	0	0	0	
Cottonwood Park	1	0	2	1	0	0	0	0	0	0	2	1	0	0	0	Pompei Park	2	0	2	0	0	0	0	0	2	2	0	0	0	2	
Crown Valley Park	2	2	2	2	2	2	0	2	2	0	2	2	0	2	2	Pourroy Fields	1	0	0	0	0	0	0	0	1	2	0	0	0	0	
Desert Green Park	2	0	2	0	0	0	0	0	0	0	2	0	0	0	0	Primrose Park	2	2	2	2	0	2	0	2	0	2	0	0	2	2	
Discovery Park	3	2	2	2	2	0	0	2	0	2	2	2	0	0	2	Rancho Bella Vista Park	2	2	2	0	2	2	2	2	0	2	2	0	2	2	
DVL Community Sports Park	2	2	2	0	0	0	0	2	2	0	2	2	0	0	2	Rancho Bella Vista Park Two	2	2	2	2	2	0	0	2	0	2	2	2	2	2	
Echo Hills Golf Course	2	0	2	2	0	2	0	2	2	0	2	2	0	0	2	Regional Park	2	2	2	0	2	2	0	1	2	0	2	2	0	2	2
El Dorado Park	2	2	2	0	0	0	0	0	0	2	2	0	0	2	2	Rolling Hills Park	2	0	2	2	0	0	0	0	2	0	2	2	0	0	2
Eller Park	2	2	2	2	2	2	2	2	2	0	2	2	0	2	2	Santa Fe Field	1	0	2	0	0	0	0	1	2	0	2	2	0	0	0
Emerald Park	2	2	2	0	2	0	2	2	0	0	2	2	0	2	0	Searl Park	2	0	2	0	2	0	0	2	2	0	2	2	0	0	0
Fieldview Park	2	2	2	2	2	0	0	2	0	0	2	2	0	2	2	Sheffield Park	2	2	2	0	2	0	0	2	0	2	2	0	0	2	2
Grand Vista Park	2	0	2	0	0	1	0	0	0	0	2	0	0	0	0	Sicily Pocket Park	2	0	2	0	0	0	0	0	0	2	0	0	0	2	
Heritage Park	2	2	2	0	2	0	2	0	2	0	2	2	0	0	2	Spencers Crossing	3	2	2	2	2	2	2	2	2	2	2	0	2	2	
Heroes Park	3	3	2	0	3	2	0	2	2	0	2	2	0	2	2	Sunrise Park	2	2	2	0	2	2	0	2	0	2	2	0	2	2	
Hidden Meadows Park	2	2	2	0	0	0	2	0	2	0	2	2	0	2	0	Tucalota Park	2	2	2	2	2	2	0	2	2	0	2	2	0	0	2
Honey Pine Park	2	0	2	2	0	0	0	0	2	0	2	0	0	0	2	Valle Vista Park	2	0	0	0	0	0	0	2	2	0	2	2	0	0	0
Kona Park	2	0	2	0	2	0	0	0	2	0	2	0	0	2	0	Victory Park	2	2	2	2	2	2	2	0	0	2	2	0	2	2	
La Paloma Park	2	2	2	2	0	2	2	1	2	2	2	2	0	0	2	Wagon Wheel Park	2	0	2	2	0	0	0	0	0	2	0	0	0	2	
Lago Vista Park	3	2	2	2	2	2	2	2	2	2	2	2	2	2	2	Washington Park	2	0	2	0	0	0	0	2	2	0	2	2	0	2	2
Leon Park	2	2	2	0	2	0	0	0	0	2	2	0	0	2	2	Watermill Park	2	0	2	0	0	0	0	0	0	2	0	0	0	2	
Linear Park	3	2	2	0	2	0	0	0	2	2	2	0	0	3	2	Wheatfield Park	2	2	2	0	2	0	0	2	2	0	2	2	0	0	2
Louis M Jackson Park	2	2	2	0	2	0	2	2	2	0	2	2	0	0	2	Winchester Park	2	2	2	0	0	0	0	2	0	0	2	2	0	0	2
Mahogany Creek	2	0	2	2	0	2	0	0	0	2	2	0	0	2	2	Woodbine Park	2	2	2	0	2	3	0	0	2	0	2	2	0	0	2
Mahogany Creek Pocket Park	2	0	2	0	2	0	0	0	0	0	2	0	0	0	0																

THIS PAGE INTENTIONALLY LEFT BLANK

Indoor Low Scoring Components

GIS ID	Facility or Location	Component	Quantity	GRASP* Score	Comments
I014	Menifee Community Center and Menifee Gym	Climbing Wall	1	1	Limited public access, used by school only.
I024	Cottonwood Community Center	Gymnasium	1	1	Assume. Consider upgrades
I025	Francis Domenigoni Community Center	Multi-purpose	1	1	Conference room. Consider upgrades

Low Scoring Indoor Modifiers

Red highlighted modifiers scored low. Modifiers, in yellow that was not present at the time of site visits, scored a zero. These scores do not imply that all indoor facilities should have all modifiers but instead that the presence of modifiers positively impacts the user experience.

LOCATION	Design and Ambiance	Site Access	Aesthetics	Entry	Entry Aesthetics	Building Condition	Entry Desk	Office Space	Overall Storage	Restrooms	Lockerrooms
Cottonwood Community Center	1	1	1	0	0	2	0	0	0	0	0
Valle Vista Community Center	2	2	2	2	2	2	2	2	2	2	0
Marion V Ashley Community Center	2	2	2	2	2	0	1	2	2	2	0
Menifee Community Center and Menifee Gym	2	2	2	1	1	2	1	2	2	2	0
French Valley Community Center	2	2	2	1	1	2	2	2	2	2	0
Rancho Bella Vista 2 Community Center	2	2	2	1	0	2	0	0	2	2	0
Valley Wide Sports Center	2	2	2	1	1	2	1	2	2	2	0
Francis Domenigoni Community Center	1	2	2	2	2	2	1	2	2	2	0
James Simpson Center	2	2	2	2	2	2	2	2	2	2	0

Further system-wide considerations and recommendations:

- Consider the “Acres of Park Land per 1,000 Residents” table when adding land to an existing park or new park locations.
 - 50 acres of parkland
- Consider the “Capacities Analysis” and NRPA Park Metrics comparison table when adding new components at an existing park or new park locations. This table showed the possible need for the following in the next 5 years based on population projections:
 - Basketball court* (1)
 - Basketball, practice* (4)
 - Community Gardens (13#)
 - Diamond fields (4)
 - Dog Parks (5#)
 - Horseshoe Court (1)
 - Loop walks (2)
 - Open turf areas (3)
 - Passive node (1)

- Picnic ground (1)
- Pickleball (TBD)
- Playgrounds (4)
- Rectangle fields (3)
- Shelter (4)
- Swimming Pools (5#)
- Tennis courts (1 to 38#)

*Notes: *NRPA does not distinguish between full and half-court basketball; therefore, the comparison may skew against the District.*

Number needed to match the NRPA median for similar size agency

Agency or system-wide considerations

- Improve ADA access to recreation components throughout the park system
- Consider adding roofs or covers to diamond field dugouts
- Older parks generally need updates or refreshing
- Consider upgrading standards for sports field turf quality

Park or location-specific considerations

- Avignon Park:
 - The property consists of only a concrete pad with a practice basketball court in a stormwater reservoir. Consider adding additional recreation opportunities.
- Bill Gray Park:
 - Consider updates to the playground structure that is old and worn.
 - Diamond backstop and fencing need some repairs.
- DVL Community Sports Park:
 - Consider park build-out. Existing features are quality but the park feels fairly empty.
- Heritage Park:
 - Consider security lighting
 - Consider a fitness course for the large senior population and BBQ grills for the community.
- La Paloma Park:
 - Consider playground upgrades.
 - Complete the Loop Walk.
 - Implement ADA updates or improvements.
- Leon Park:
 - Consider updates and expansion to playground.
- Linear Park:
 - Consider adding shade and water fountain at fitness course
- Louis M Jackson Park:
 - Playground is old and worn, should be replaced to match quality of this feature park.
- Pleasant Valley:
 - Consider park development in this location.
- Pourroy Fields:
 - Park needs parking and access. Locals mentioned drainage issues and swampy grass. Park is empty excepting soccer goals.
- Rancho Bella Vista Park:
 - Bike racks, Basketball, etc., need new paint.
 - Make all tables ADA accessible.

- Rancho San Jacinto:
 - Diamond Field should be leveled and maintained. Outfield hilly, infield fully overgrown.
- Regional Park.
 - Consider upgrades and refresh to this popular signature park
 - Diamond complex needs revamp.
 - Consider upgrades or repurposing of batting cages.
 - Horseshoes need maintenance.
 - Address the location and conditions of the trailer in the middle of the park
- Sallee Park:
 - Only the diamond field was included in the inventory. Consider agreements to ensure community access to the rest of the surrounding location.
- Santa Fe Field:
 - Consider upgrades to the field that is lacking maintenance, has a hole in the backstop behind home
 - Consider open access to the field for neighborhood walk-in use.
- Searl Park:
 - Playground is aged and ready for replacement.
 - Park needs a general facelift.
- Valle Vista Park:
 - Horseshoes need sand.
- Wheatfield Park:
 - This park needs some updates or increased maintenance.
 - Seems to be highly used and use is showing wear and tear on components
 - Playground needs replacement.
 - Practice tennis area needs paint.
 - Fitness course would serve well here.
 - Wood chips under volleyball should be replaced with sand.

H. Level of Service Improvements

Addressing Lower and No Service Areas

One way of using the GRASP® Perspectives is to consider prioritization of identified gap areas. For example, in the walkable access analysis, several areas with low or no service were identified. Further analyses of these areas can help when prioritizing future improvements or recreation opportunities. Prioritization of improvements may consider multiple factors, including providing maximum impact to the highest number of residents. Social equity factors, such as average household income, could also influence priorities.

Component Inventory and Assessment

Maintaining and improving existing facilities typically ranks very high in public input. Existing features that fall short of expectations should be improved to address this concern. Features have been assessed based on condition and functionality in the inventory phase of this plan. Identify and address those with low scores as explained below. The assessment should be updated regularly to assure the upgrade or improvements of components as they are affected by wear and tear over time.

Addressing Low-Scoring Components

Low scoring components are addressed previously in section D.

Booster Components

Another way to enhance the level of service is through the addition of booster components at specific park sites or recreation facilities. These are most effective in low-service areas where parks exist that have space for additional components.

High Demand Components

The statistically-valid survey asks respondents to rank facilities by importance based on those they felt the city needed to add or improve. Consider these high demand components when adding new components to the system.

The highest priority for added, expanded, or improved recreation activities listed by survey respondents are :

- Improving communication/marketing/branding
- Maintaining what we have / level of service and quality
- Sustaining the current system
- Creating new parks with development
- Maintaining affordability of services and programs
- Connecting the communities with walking/biking trails
- Maintaining community connection and outreach
- Recognizing that youth sports are very important
- Increasing staff to continue to provide the current level of service as the community grows
- Identifying dedicated funding to support operations and growth
- Providing a variety and diversity of facilities
- Maintaining and expanding great community partnerships

Many of these needs may be addressed by upgrading facilities, retrofitting lesser used assets, and by adding components that could serve as future program opportunities:

Trends in Parks and Recreation

Trends to consider when deciding what to do with low-functioning facilities, or improving existing parks to serve the needs of residents, include things like:

- Dog parks continue to grow in popularity and may be related to an aging demographic in America, with more “empty-nesters” transferring the attention they once gave to their children, to their pets. It is also an essential form of socializing for people who may have once socialized with other parents in their child’s soccer league, and now that the kids are grown, they are enjoying the company of other dog owners at the dog park. And for singles, a dog park is an excellent place to meet people.
 - The District currently has one dog park
- Skateboarding and other wheel sports continue to grow in popularity. Making neighborhood parks skateable and distributing skating features throughout the community provides greater access to this activity for younger people who cannot drive to a more extensive centralized skate park.
 - The District currently does not offer any skateboard facilities
- A desire for locally-grown food and concerns about health, sustainability, and other issues is leading to the development of community food gardens in parks and other public spaces.
 - The District may consider an opportunity for farmer’s markets, community gardens, and community orchards.

- Events in parks, from a neighborhood “movie in the park” to large festivals in regional parks, are growing in popularity to build a sense of community and generate revenues. Providing spaces for these could become a trend.
- Spraygrounds are growing in popularity, even in colder climates. An extensive and growing selection of products for these is raising the bar on expectations and offering new possibilities for creative facilities.
 - The District does not currently offer any water play opportunities outside of the aquatic center
- New types of playgrounds are emerging, including discovery play, nature play, adventure play, and even inter-generational play. Some of these rely upon movable parts, supervised play areas, and other variations that are different from the standard fixed “post and platform” playgrounds found in the typical park across America. These types of nature-based opportunities help connect children and families to the outdoors.
- Integrating nature into parks by creating natural areas is a trend for many reasons. These include a desire to make parks more sustainable and introduce people of all ages to the natural environment.

I. Walkability

Walkability is an essential consideration in recreation. Various walkability metrics and methodologies have emerged to assist park and recreation managers and planners in understanding this dynamic. These include:

- Walk score
- Walkability TM
- Walkonomics
- RateMy Street
- Walkability App
- Safe Routes to Parks
- Safe Routes to Play
- Safe Routes to School
- Sidewalk and Walkability Inventory

It is vital to take bicycles and public transportation users into account as well as pedestrians. The concept of “complete streets” refers to a built environment that serves various types of users of varying ages and abilities. Many associations and organizations guide on best practices in developing walkable and bikeable complete streets infrastructure. One such entity, the Association of Pedestrian and Bicycle Professionals (APBP, www.apbp.org) actively promotes complete streets in cities around the country. Another such organization, the National Association of City Transportation Officials (NACTO, www.nacto.org), recently released the NACTO Urban Street Design Guide, which provides a full understanding of complete streets based on successful strategies employed in various North American cities. This most comprehensive reference on the topic is a valuable resource for all stakeholders involved in city planning. It proves to be a critical reference in building the cities of tomorrow.

Recreational Connectivity

The infrastructure available to get people to and from destinations is increasingly vital as many people prefer a leisurely walk or bike ride to a trip in the car. Users expect easy access to parks, recreation centers, and other community resources. Employing different modes of travel to include walking and bicycling may be referred to as recreational connectivity.

Recreational connectivity is the ability to access a variety of recreational opportunities or amenities by multiple modes of transportation. In addition to recreational trails, this may also include city sidewalks, bicycle paths, bicycle routes, and public transit infrastructure. Of course, the scope of creating and maintaining such a network is a substantial undertaking that involves many players. Along with a community expectation for this type of user-friendly network infrastructure comes the hope that stakeholders work together in the interest of the public good. At the municipal level, this might include public works, law enforcement, private land-owners, public transit operators, and user groups, as well as the local parks and recreation department.

The concept of recreational connectivity is essential within the scope of parks and recreation planning but also has more profound implications for public health, the local economy, and public safety, among other considerations. As more people look for non-automotive alternatives, a complete network of various transportation options is in higher demand. Other elements of this infrastructure might consist of street/railroad crossings, sidewalk landscaping, lighting, drainage, and even bike-share and car-share availability.

Where to Start?

Recognizing that trail development occurs at a variety of scales, many trails serve park users only while others are of a citywide or regional extent. Also, people with a destination in mind tend to take the most direct route, while recreationists tend to enjoy loop or circuit trails more than linear pathways. An exemplary trail system provides multiple opportunities for users to utilize trail segments to access different parts of the city directly or enjoy recreational circuits of various sizes. By employing park trails, city trails, and regional trails, users should ideally be able to select from several options to reach a destination or spend time recreating. Simple, early steps such as creating preferred routes and loops on city sidewalks or low traffic streets are a great place to start.

Connecting People to Trails

As the trail system develops, additional resources are desirable to support users. It is worthwhile to consider signage and wayfinding strategies, trailheads and access points, public trail maps, and smartphone applications as strategies to connect people to trails and affect positive user experience.

Signage and Wayfinding

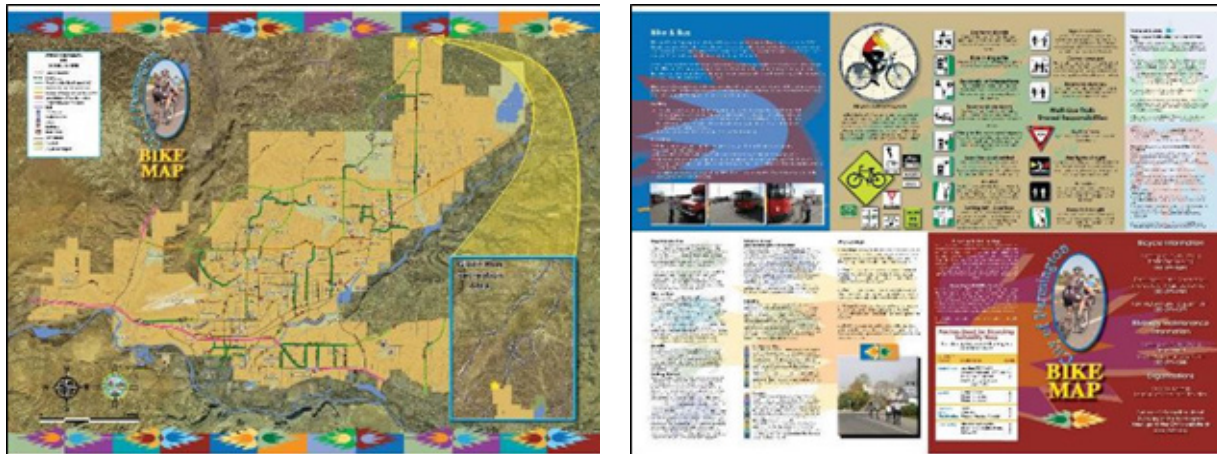
Signage and wayfinding strategies enhance a system by promoting ease of use and improving access to resources. Branding is an essential aspect of adequate signage and wayfinding markers. A hierarchy of signage for different types of users assists residents and visitors as they navigate between recreation destinations. Further, a strong brand can imply investment and commitment to alternative transit, and which can positively impact city identity and open economic opportunities.

Trailheads & Access Points

It is also vital to provide users access to trails. There are two ways to approach this. First, develop formal trailheads that include parking, bike racks, signage, restrooms, drinking water, a trail map, and other amenities. A trailhead provides access to trails that serve a higher volume of users at destinations reached by automobile. The second approach involves providing a trail access point, usually without the extensive amenities found at a trailhead. Trail access points are appropriate in residential or commercial areas where users are more likely to walk or ride a bicycle to reach the trail. Trailheads and access points should be primary points of interest on any trails mapping.

Map & App Resources

By making trail maps, available users may enjoy trails with greater confidence and with a better understanding of distances, access points, amenities, and the system. Even with a developing trail system, such a trail map can provide valuable information to users. A great example is from the City of Farmington, NM. In this case, they created a bike map (see the following graphic) for the community, which includes various trail types to add bike paths and bike routes. In addition to showing streets with bicycle paths and safe on-street bike routes, the Farmington map also includes information about trail ownership, helpful as it displays some trails within easements or even on private land with use agreements. As the trail system evolves, this map should be updated to produce newer versions for distribution to users.



Example Illustration: trail and bicycle map to users with a host of information about trails, bike paths, and bike routes.

Another way of trail mapping is through web-based smartphone technologies. Maps made available on this type of platform are more dynamic for users, always on hand, and can be easily updated. Upfront investment needed for this type of resource may be cost-prohibitive at present. However, it is likely as technologies advance; these costs become more manageable in the future. It may be worth considering the development of web-based maps in long term planning decisions.

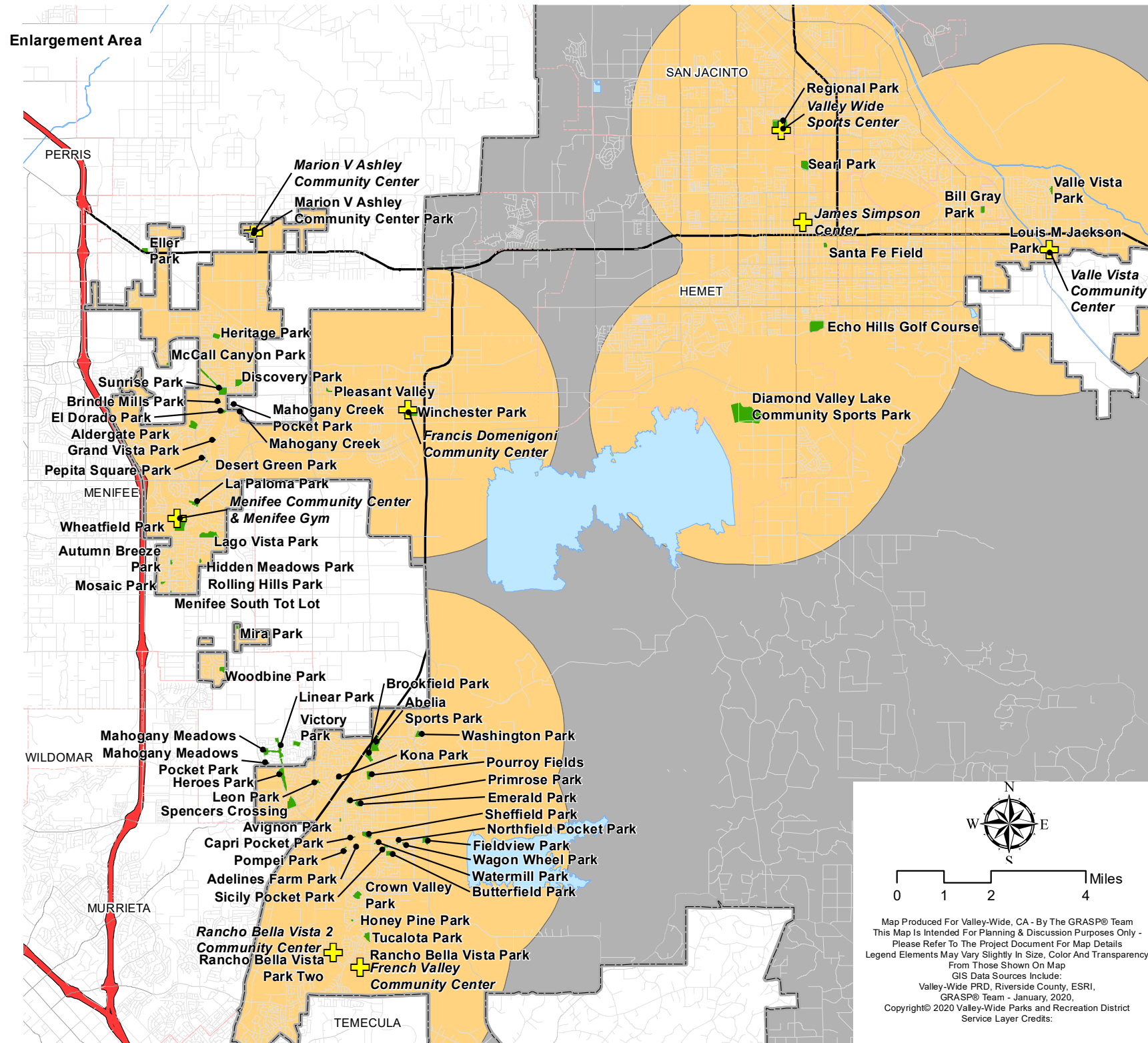
J. GRASP® Maps

Maps begin on the following page.

THIS PAGE INTENTIONALLY LEFT BLANK

Community Access to Quality Outdoor Recreation (3-mile)

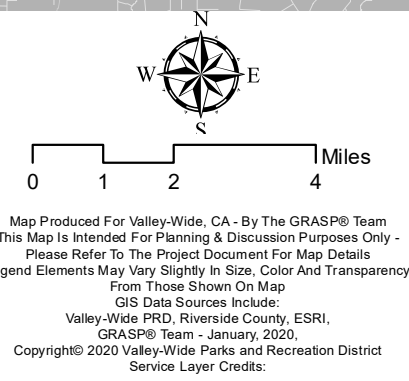
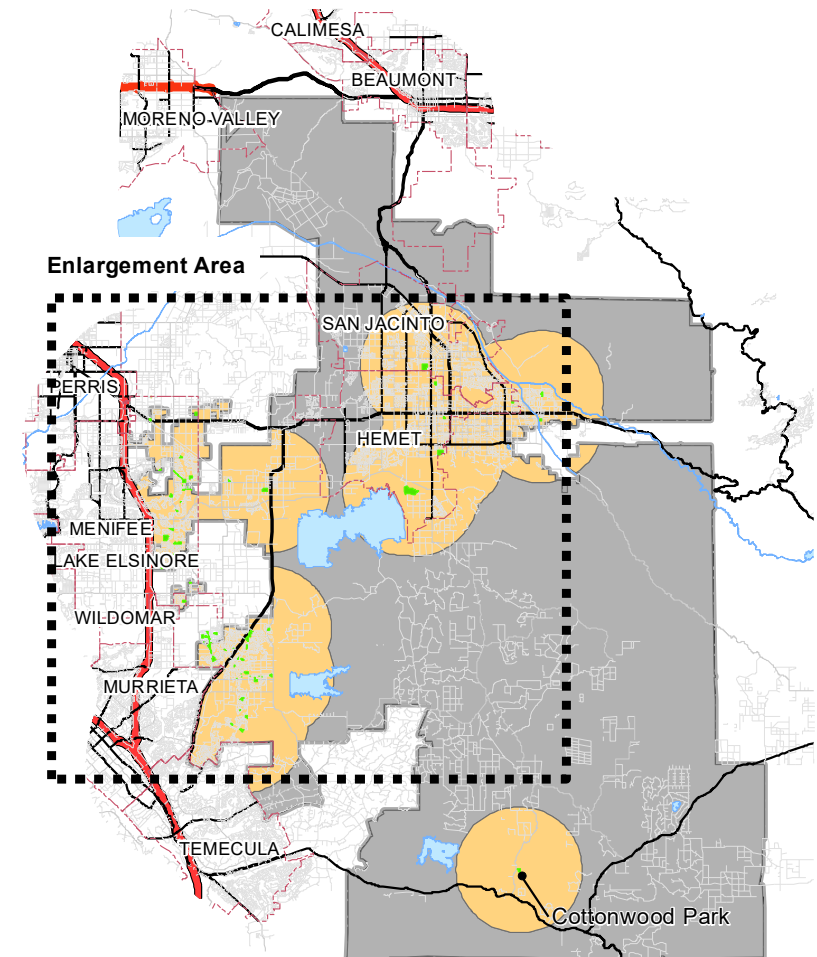
Valley-Wide Parks and Recreation District



Legend

- No Access within 3-miles
- 3-mile Access
- Indoor Facilities
- Interstate/Freeway
- Highway
- Major Street/Road
- Other Street/Road
- Water
- Parks
- Municipal Boundary
- Valley-Wide Boundary

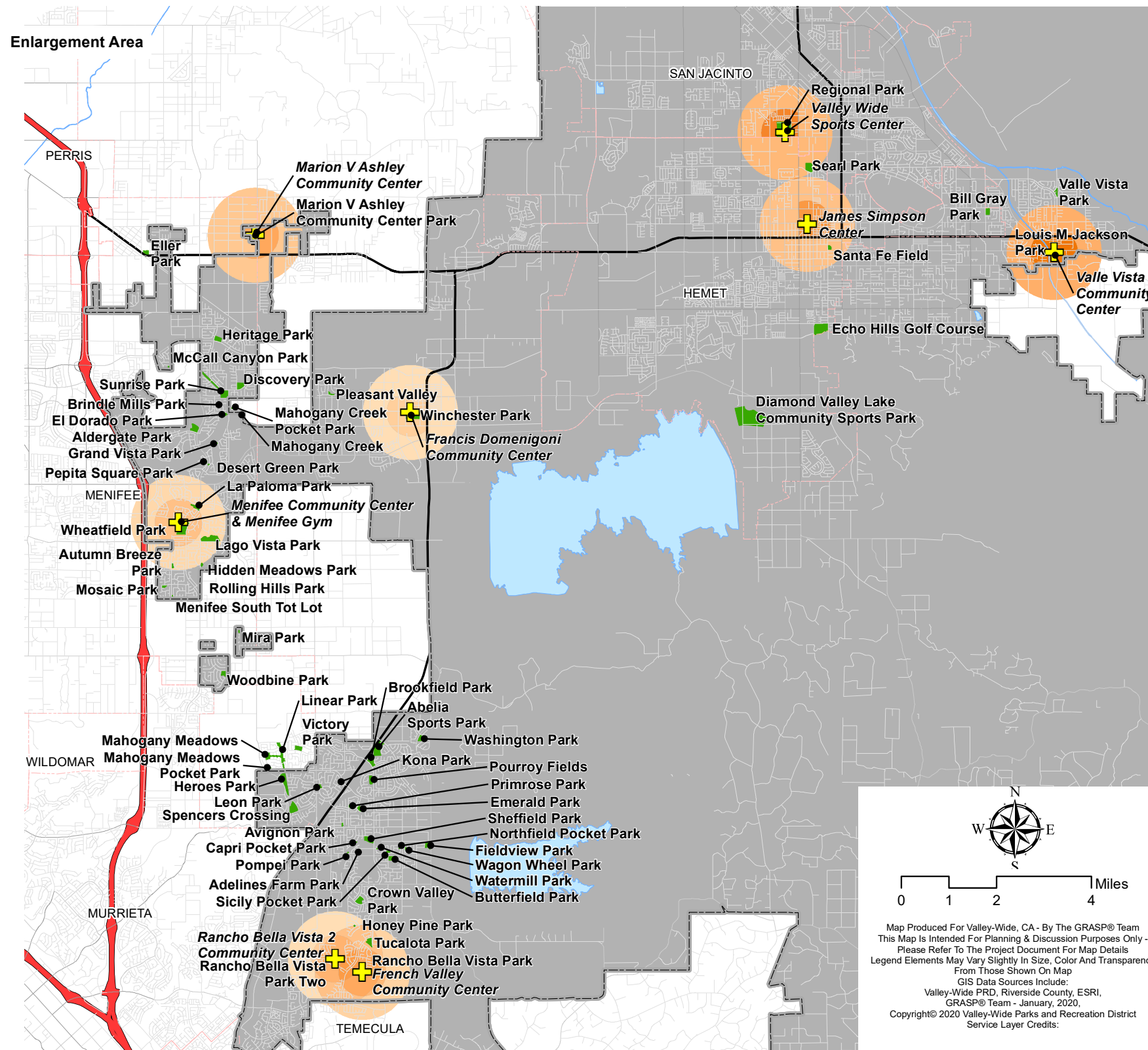
Inset Map: Valley-Wide District



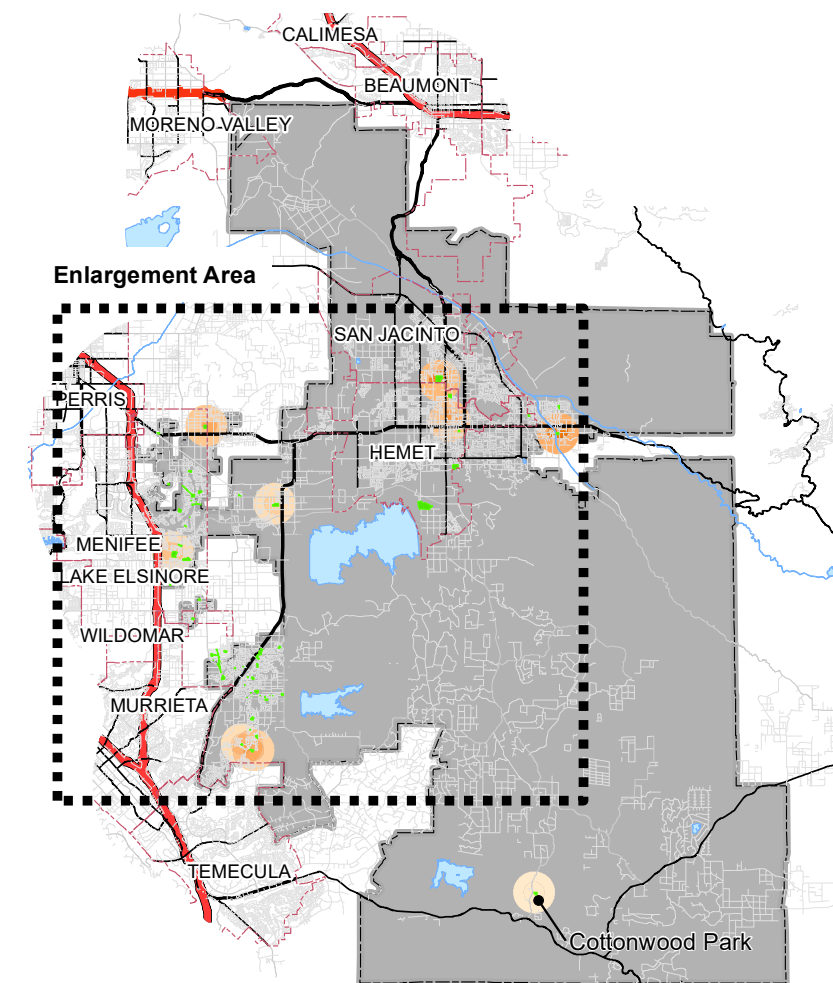
THIS PAGE INTENTIONALLY LEFT BLANK

Neighborhood Access to Quality Indoor Recreation

Valley-Wide Parks and Recreation District



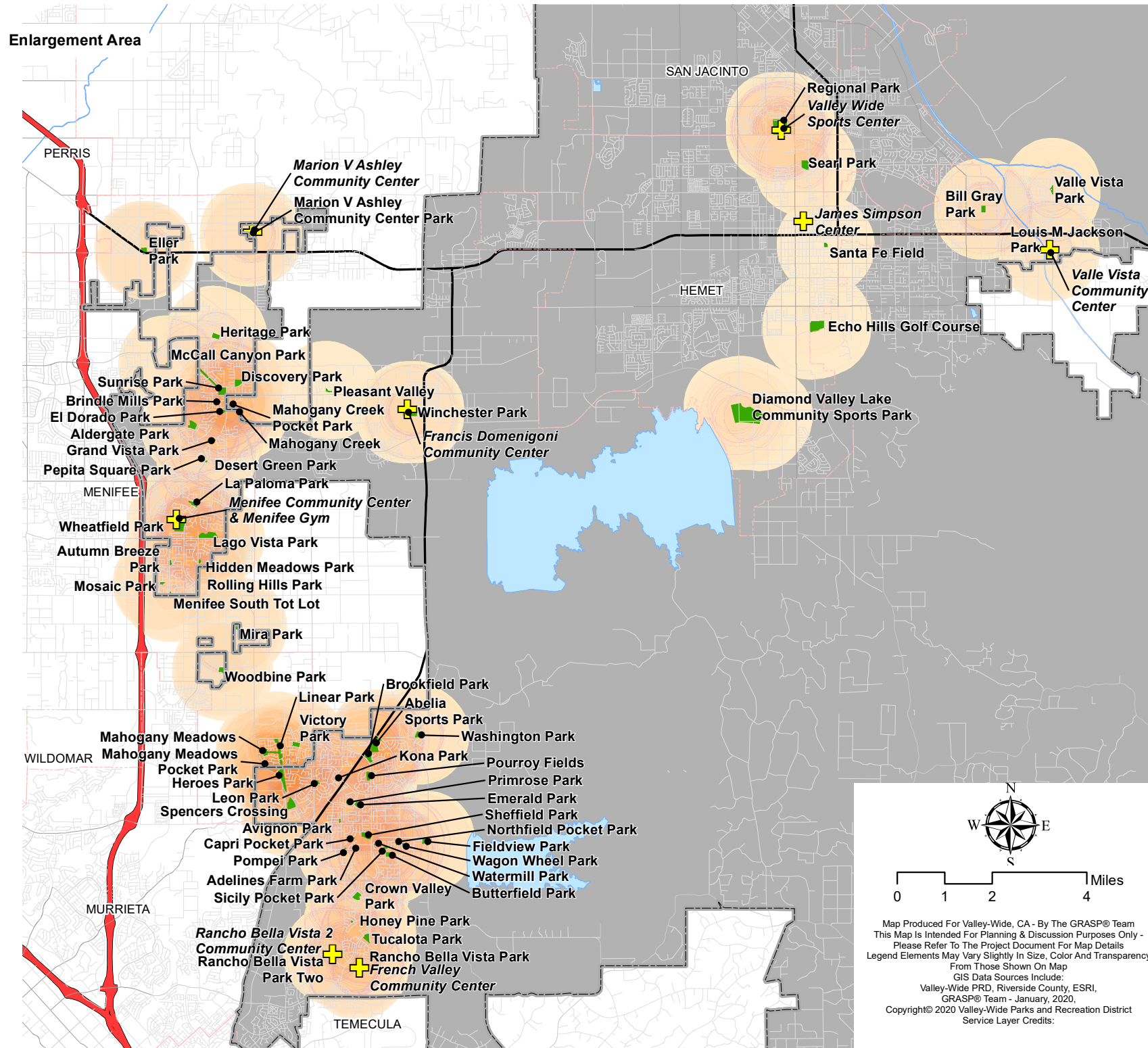
Inset Map: Valley-Wide District



THIS PAGE INTENTIONALLY LEFT BLANK

Neighborhood Access to Quality Outdoor Recreation

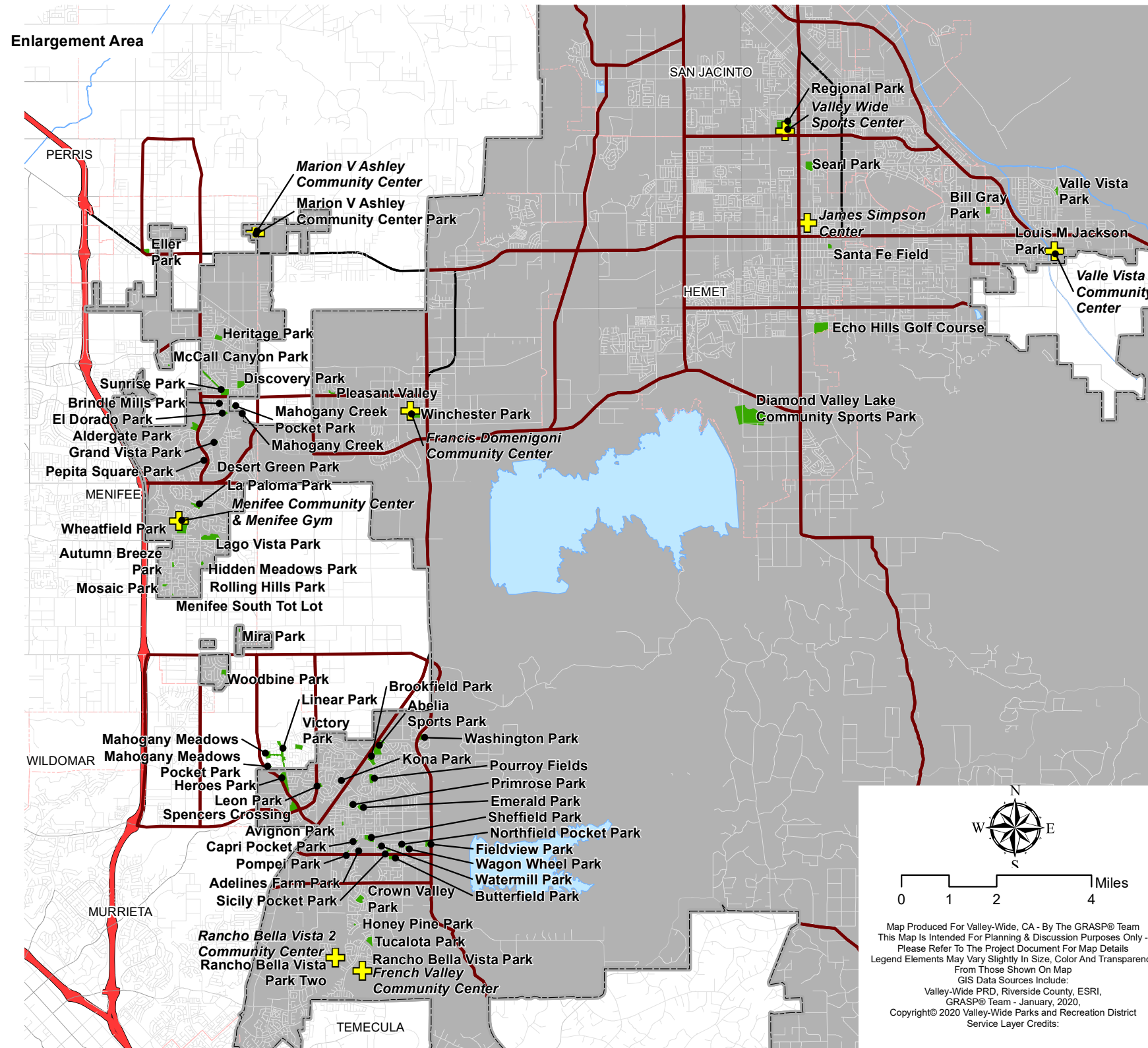
Valley-Wide Parks and Recreation District



THIS PAGE INTENTIONALLY LEFT BLANK

Pedestrian Zones

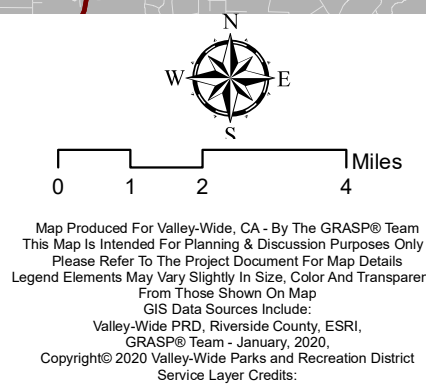
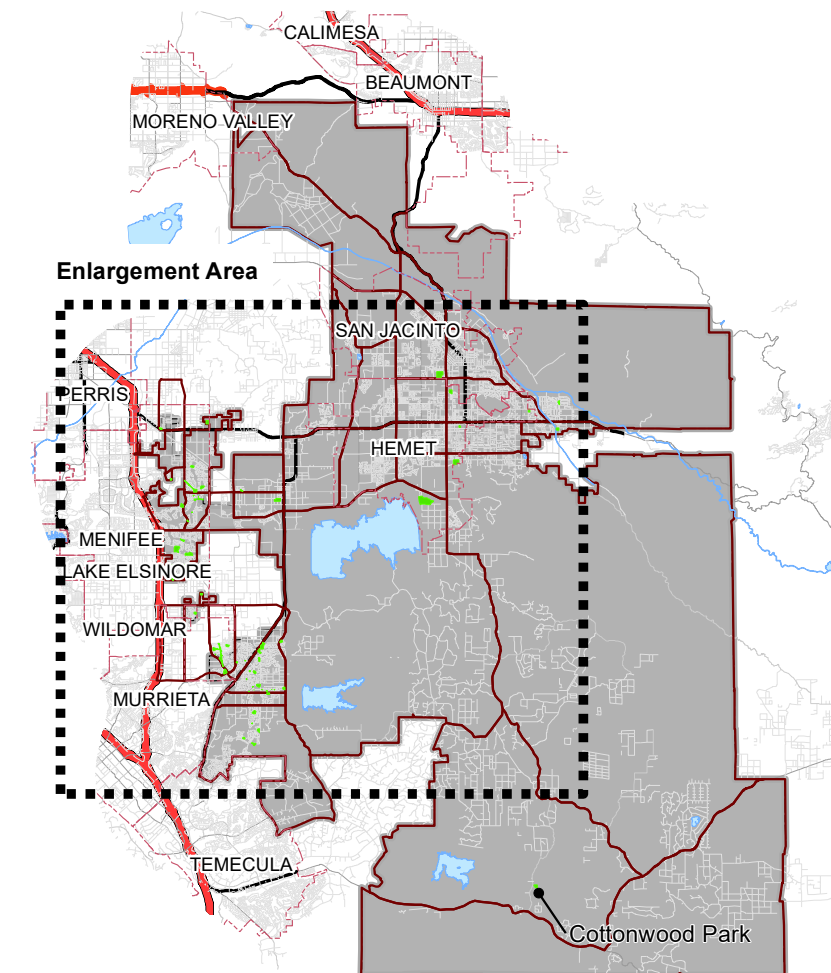
Valley-Wide Parks and Recreation District



Legend

- + Indoor Facilities
- Interstate/Freeway
- Highway
- Major Street/Road
- Other Street/Road
- Pedestrian Zones
- Water
- Parks
- Municipal Boundary
- Valley-Wide Boundary

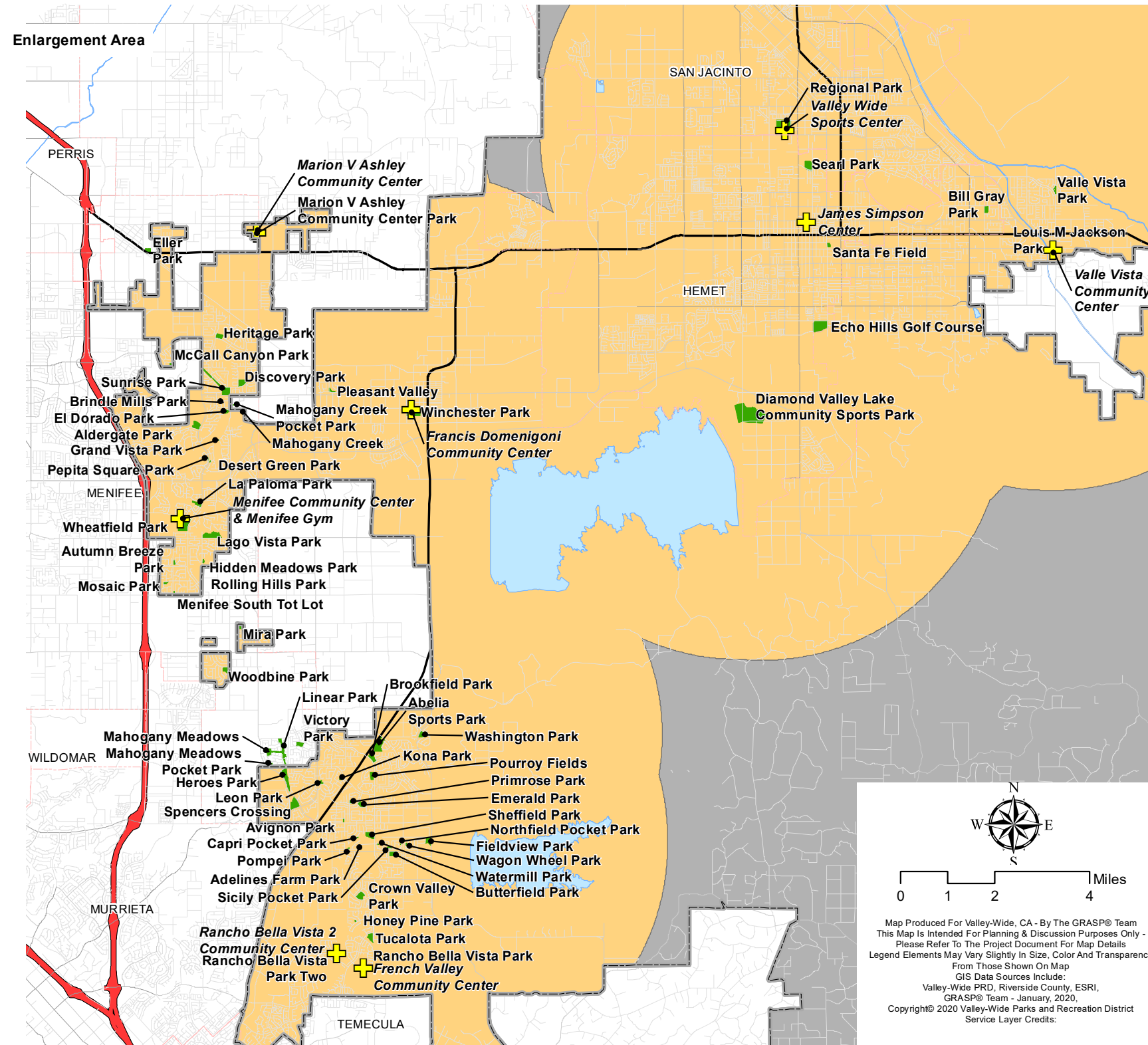
Inset Map: Valley-Wide District



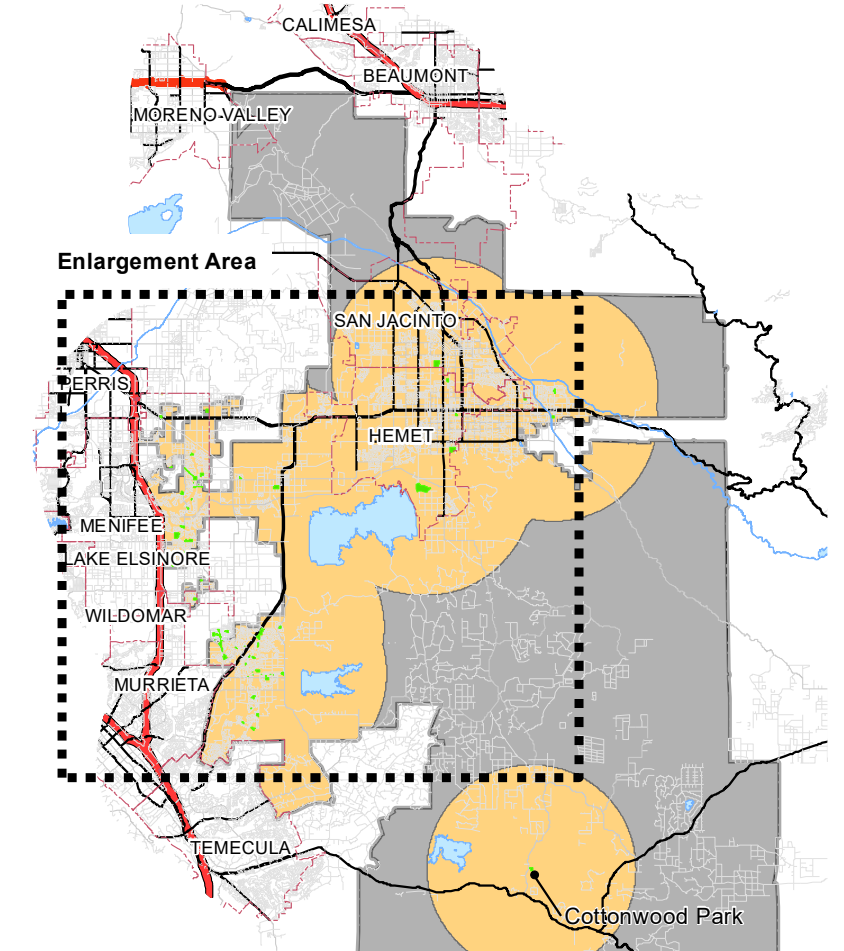
THIS PAGE INTENTIONALLY LEFT BLANK

Regional Access to Quality Outdoor Recreation (5-mile)

Valley-Wide Parks and Recreation District



Inset Map: Valley-Wide District

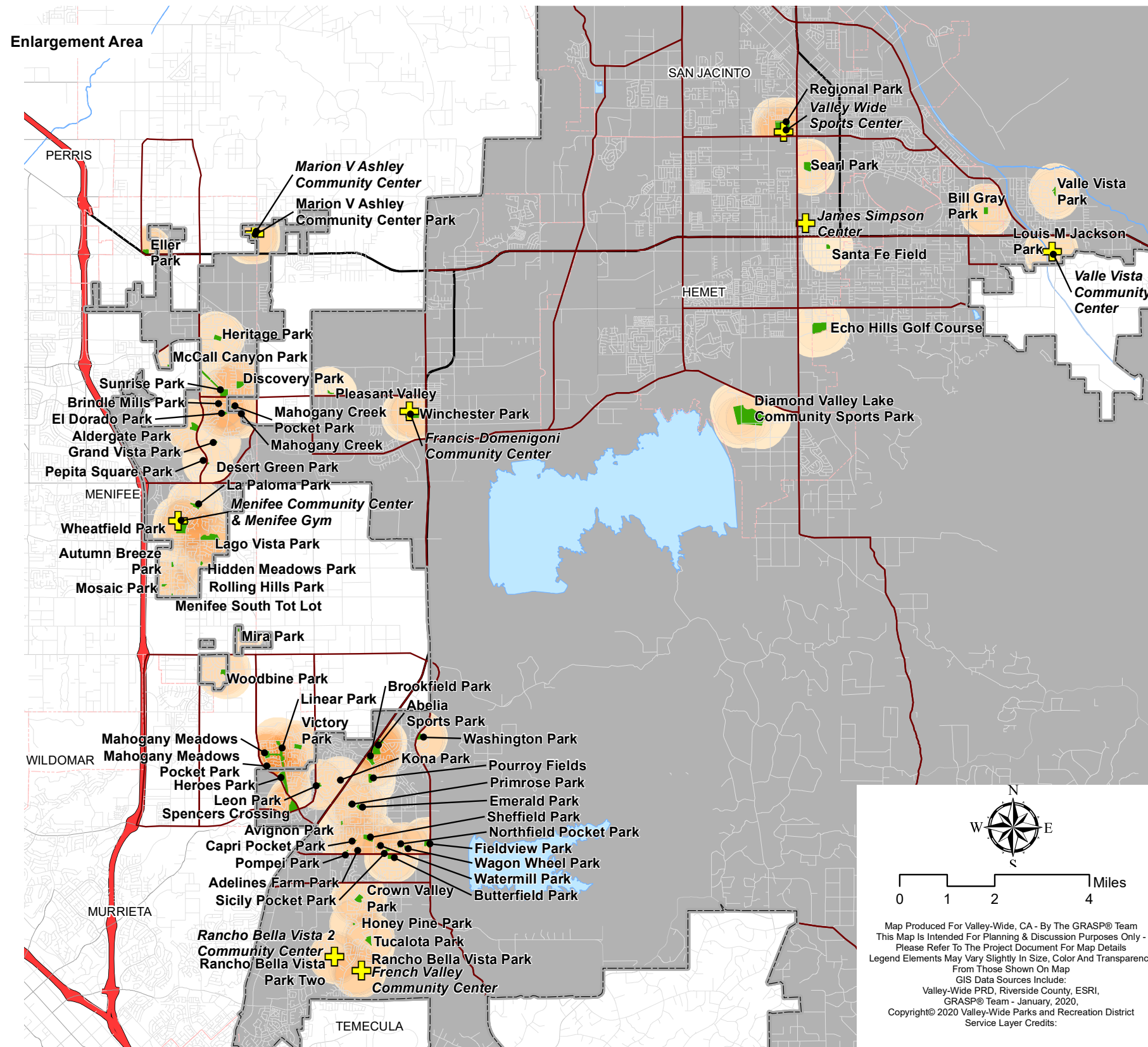


Map Produced For Valley-Wide, CA - By The GRASP® Team
 This Map Is Intended For Planning & Discussion Purposes Only -
 Please Refer To The Project Document For Map Details
 Legend Elements May Vary Slightly In Size, Color And Transparency
 From Those Shown On Map
 GIS Data Sources Include:
 Valley-Wide PRD, Riverside County, ESRI,
 GRASP® Team - January, 2020,
 Copyright© 2020 Valley-Wide Parks and Recreation District
 Service Layer Credits:

THIS PAGE INTENTIONALLY LEFT BLANK

Walkable Access to Quality Outdoor Recreation

Valley-Wide Parks and Recreation District

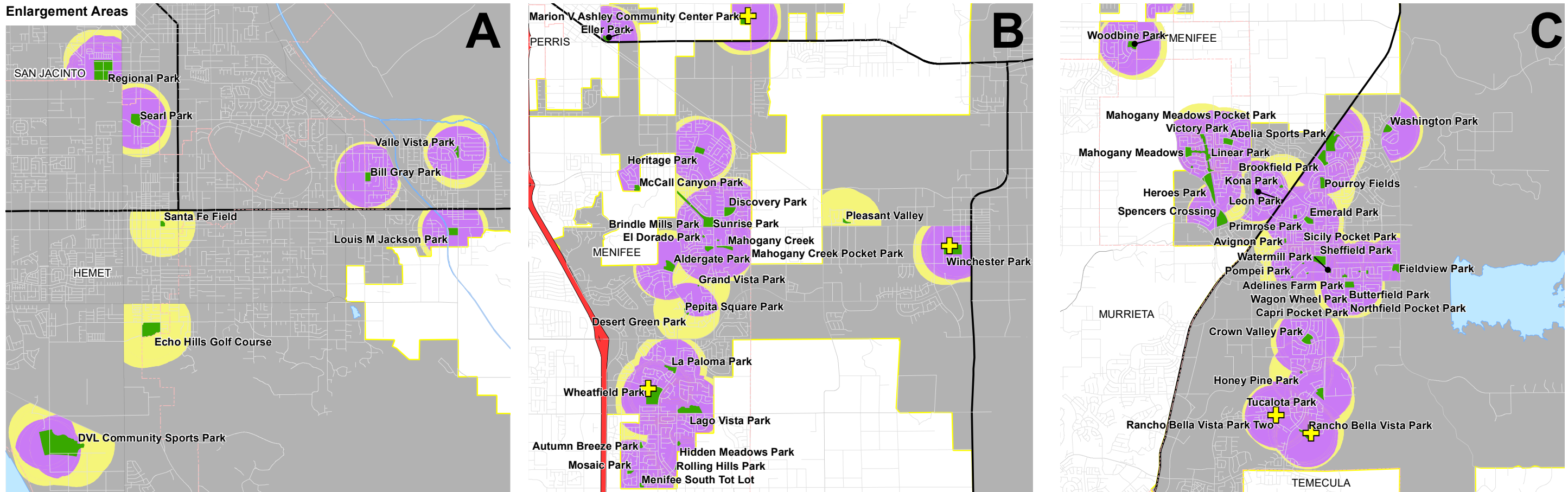


THIS PAGE INTENTIONALLY LEFT BLANK

Walkable Access to Quality Outdoor Recreation - Enlargement Areas

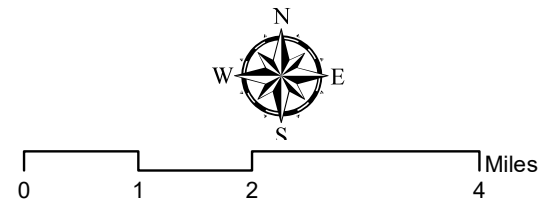
Valley-Wide Parks and Recreation District

Enlargement Areas



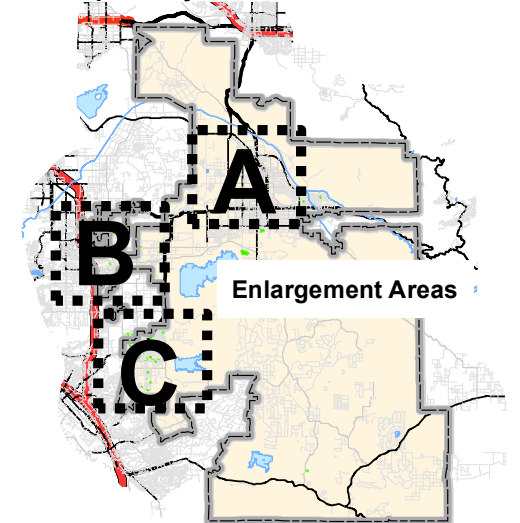
Legend

- | | | | |
|------------------------|---|--------------------|----------------------|
| GRASP®Level of Service | + | Indoor Facilities | Water |
| Target: 38 | — | Interstate/Freeway | Parks |
| — | — | Highway | Municipal Boundary |
| — | — | Major Street/Road | Valley-Wide Boundary |
| — | — | Other Street/Road | |



Map Produced For Valley-Wide, CA - By The GRASP® Team
 This Map Is Intended For Planning & Discussion Purposes Only -
 Please Refer To The Project Document For Map Details
 Legend Elements May Vary Slightly In Size, Color And Transparency
 From Those Shown On Map
 GIS Data Sources Include:
 Valley-Wide PRD, Riverside County, ESRI,
 GRASP® Team - January, 2020,
 Copyright© 2020 Valley-Wide Parks and Recreation District
 Service Layer Credits:

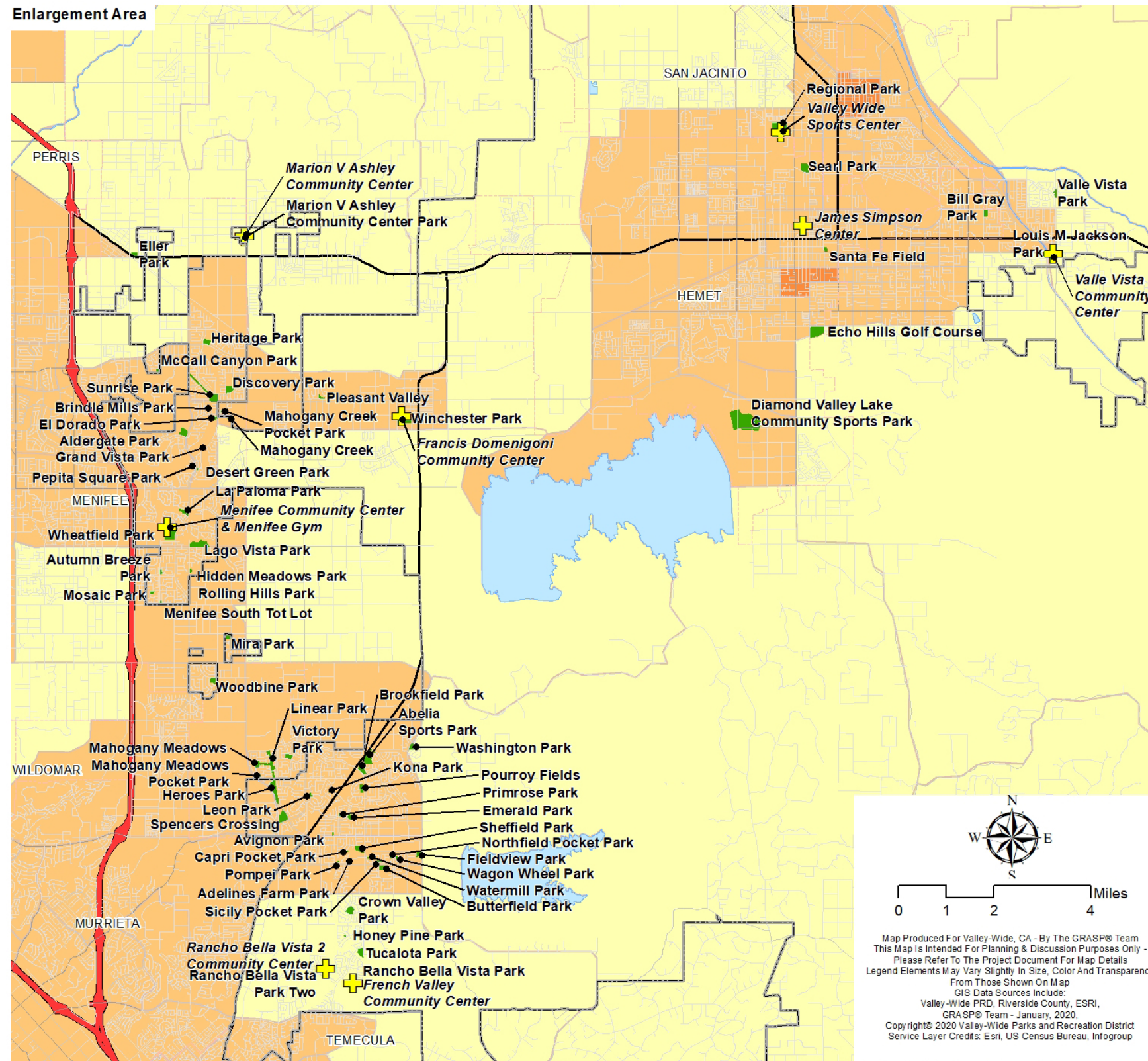
Inset Map: Valley-Wide District



THIS PAGE INTENTIONALLY LEFT BLANK

2019 Population Density by Census Tract (Esri)

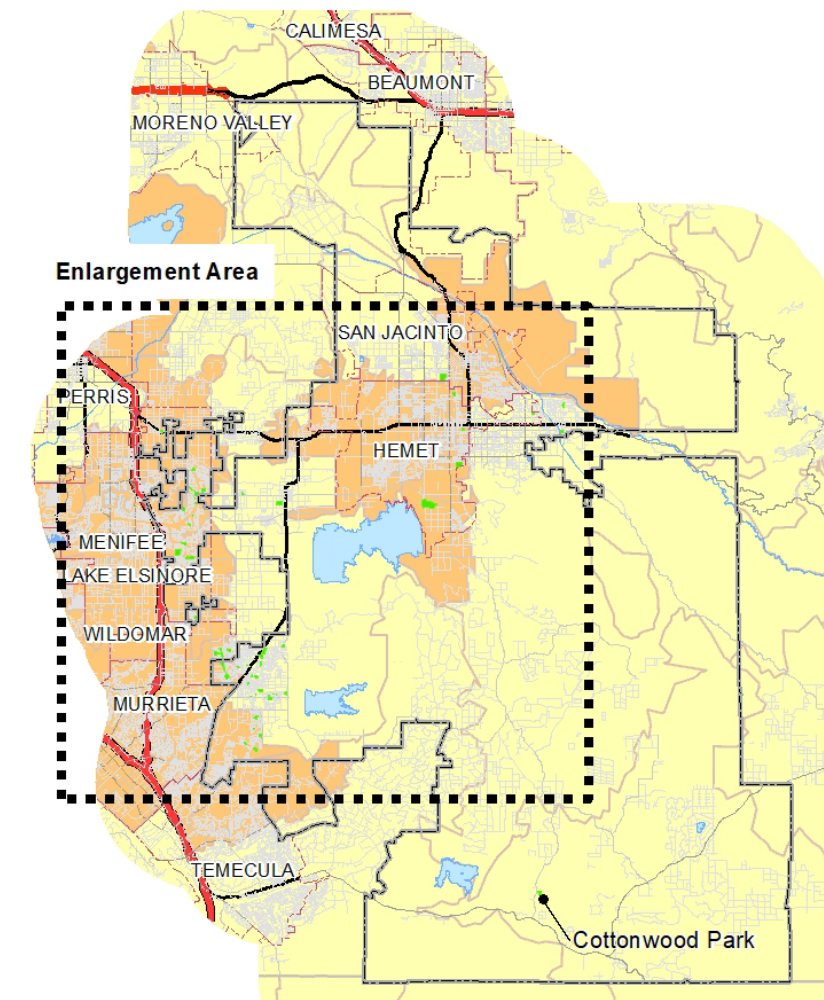
Valley-Wide Parks and Recreation District



Legend

- 0 - 1,000 people per sq mi
- 1,000 - 8,400 people per sq mi
- 8,400 - 15,800 people per sq mi
- 15,800 - 24,000 people per sq mi
- 24,000 - 629,000 people per sq mi
- Indoor Facilities
- Interstate/Freeway
- Highway
- Major Street/Road
- Other Street/Road
- Water
- Parks
- Municipal Boundary
- Valley-Wide Boundary

Inset Map: Valley-Wide District

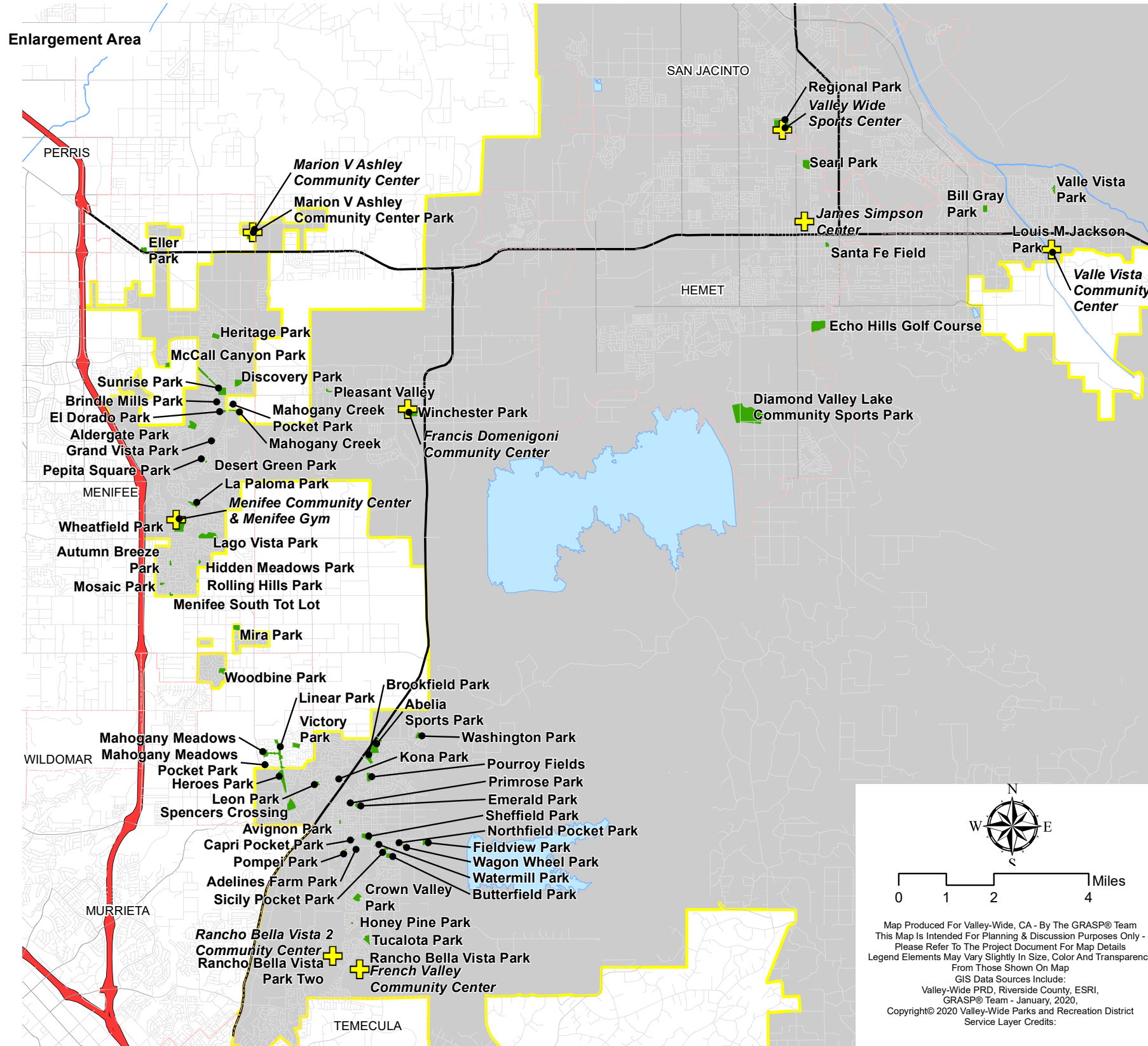


Map Produced For Valley-Wide, CA - By The GRASP® Team
 This Map Is Intended For Planning & Discussion Purposes Only -
 Please Refer To The Project Document For Map Details
 Legend Elements May Vary Slightly In Size, Color And Transparency
 From Those Shown On Map
 GIS Data Sources Include:
 Valley-Wide PRD, Riverside County, ESRI,
 GRASP® Team - January, 2020.
 Copyright © 2020 Valley-Wide Parks and Recreation District
 Service Layer Credits: Esri, US Census Bureau, Infogroup

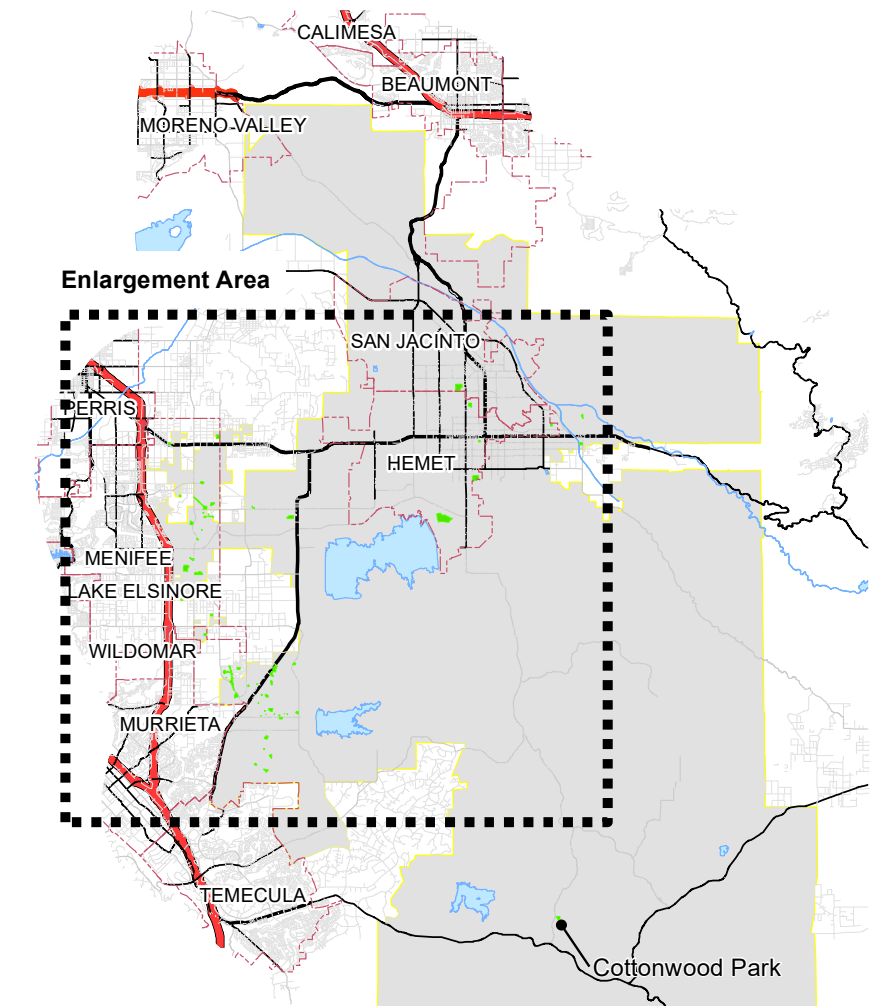
THIS PAGE INTENTIONALLY LEFT BLANK

Parks and Recreation System Map

Valley-Wide Parks and Recreation District



Inset Map: Valley-Wide District



Map Produced For Valley-Wide, CA - By The GRASP® Team
 This Map Is Intended For Planning & Discussion Purposes Only -
 Please Refer To The Project Document For Map Details
 Legend Elements May Vary Slightly In Size, Color And Transparency
 From Those Shown On Map
 GIS Data Sources Include:
 Valley-Wide PRD, Riverside County, ESRI,
 GRASP® Team - January, 2020,
 Copyright © 2020 Valley-Wide Parks and Recreation District
 Service Layer Credits:

THIS PAGE INTENTIONALLY LEFT BLANK

Appendix C: Services Assessment

THIS PAGE INTENTIONALLY LEFT BLANK

Core Services Assessment and Programs Analysis Overview

An assessment of **Public Sector Agency Services** is an intensive review of organizational services including activities, facilities, and parklands that leads to the development of a department's **Service Portfolio**. Additional results indicate whether the service is **"core to the City's values and vision,"** and provide recommended provision strategies that can include, but are not limited to, enhancement of service, reduction of service, collaboration, and advancing or affirming market position. This assessment begins to provide a nexus relative to which services are central to Lafayette's purpose. The process includes an analysis of each service's relevance to Lafayette's values and vision, the City's market position in the community relative to market, other service providers in the service area including quantity and quality of provider, and the economic viability of the service.

The **Public Sector Agency Service Assessment Matrix** assumes that trying to be all things to all people can result in mediocre or low-quality service. Instead, agencies should focus on delivering higher-quality service in a more focused (and perhaps limited) way. The Matrix helps organizations think about some very pragmatic questions.

- Q: Is the agency the best or most appropriate organization to provide the service?**
- Q: Is market competition good for the citizenry?**
- Q: Is the agency spreading its resources too thin without the capacity to sustain core services and the system in general?**
- Q: Are there opportunities to work with another organization to provide services in a more efficient and responsible manner?**

To begin, an agency needs to take a full inventory of all assets, programs, and services to be included in the analysis. For most agencies, there are a substantial number, and they need to be placed into **"Categories of Service"**

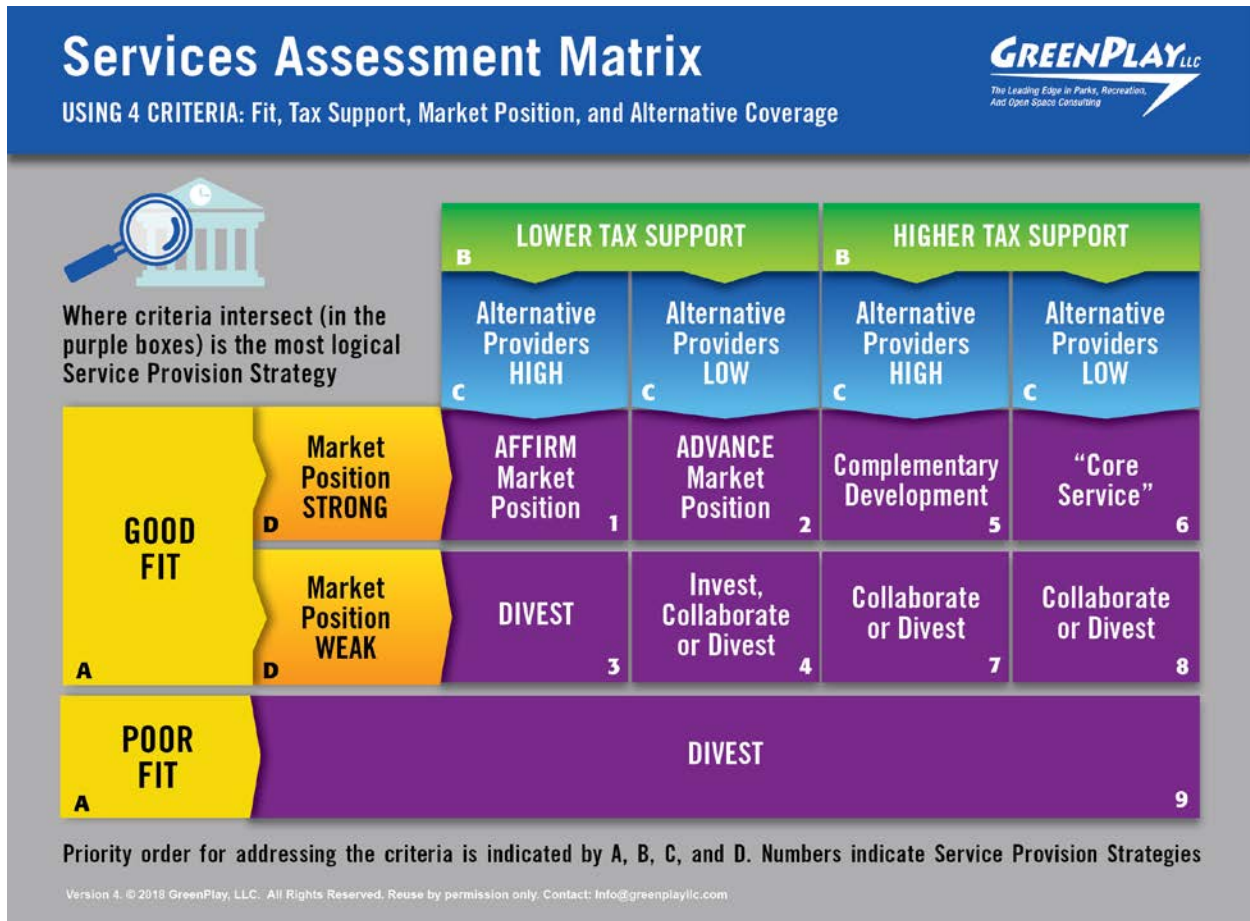
Categories of Service - Examples

- Non-Monitored Parks and Recreational Facilities
- Drop-In Monitored Access (non-instructional)
- Camps
- After School Programs
- Preschool
- Tournaments/Leagues
- Activities- Beginner/Novice
- Activities -Intermediate
- Activities- Advanced/Competitive
- Merchandise for Resale
- Concessions/Vending

- Social Services
- Social Clubs
- Trips
- Amusement or Tourism Attraction
- Special Events Partnered or City-Offered
- Exclusive Use Non-profit and Government
- Exclusive Use For-profit and Private
- Exclusive Use Government
- Leased, management services

After the services are categorized, staff and key stakeholders convene in a facilitated meeting to work each category through the Public Sector Services Assessment Matrix.

Public Sector Agency Services Assessment Matrix



Note: Based on MacMillan Matrix for Nonprofit agencies from the Alliance for Nonprofit Management. Adapted by GreenPlay LLC and GP RED for Public Sector Agencies. April 2009.

The process includes using guiding questions in a facilitated group discussion to assign the Categories of Service to a numbered cell on the Matrix.

Discussions

One of the reasons that this process works so well is that the assignment of categories to cells is based on facilitated consensual discussions. No one person is making the decisions, and at the end of the assignment workshops, all participants have a strong understanding of how the categories do or do not fit within the vision for the agency and the resultant service strategies

Guiding Questions

The following questions guide the process to determine each service’s fit with the agency’s values and vision, the agency’s strength or weakness in the target market service area, the service’s financial sustainability potential, and who else is providing like or similar services in the target market service area. Each question has to be answered for each service.

Some questions to facilitate guiding categories through the Matrix:

1) Fit

Fit is the degree to which a service aligns with the agency's values and vision, reflecting the community's interests. If a service aligns with the agency's values and vision and contributes to the overall enhancement of the community, it is classified as a "good fit." If not, the service is considered a "poor fit."

- Does the service align with agency values and vision?
- Does the service provide community-wide return on investment (i.e. community, individual, environmental, or economic benefits and outcomes that align with agency values such as crime prevention, improved health and well-being, enhancement of property values, etc.)?

2) Financial Capacity

Financial Capacity is the degree to which a service (including a program, facility, or land asset) is currently or potentially attractive as an investment of current and future resources to an agency from an economic perspective.

No program should be classified as "highly attractive" unless it is ranked as attractive on a substantial majority of the criteria below.

- Does the service have the capacity to sustain itself (break even) independent of General Fund or taxpayer subsidy/support?
- Can the service reasonably generate at least 50% from fees and charges?
- Can the service reasonably generate excess revenues over direct expenditures through the assessment of fees and charges?
- Are there consistent and stable alternative funding sources such as donations, sponsorships, grants, and/or volunteer contributions for this service?
- Can the service reasonably generate at least 25% of the costs of service from alternative funding sources?
- Is there demand for this service from a significant/large portion of the service's target market?
- Can the user self-direct or operate/maintain the service without agency support?

3) Market Position

Market Position is the degree to which the organization is perceived by the public to have a stronger capability and potential to deliver the service than other agencies. It includes a combination of the agency's effectiveness, quality, credibility, and market share dominance. No service should be classified as being in a "strong market position" unless it has some clear basis for declaring superiority over all providers in that service category and is ranked as affirmative on a substantial majority of the criteria below.

- Is the service provided at a convenient or good location in relation to the target market?
- Does the agency have a superior track record of quality service delivery?
- Does the agency currently own a large share of the target market currently served?
- Is the agency currently gaining momentum or growing its customer base in relation to other providers (e.g., "Is there a consistent waiting list for the service")?
- Does agency staff have superior technical skills needed for quality service delivery?

4) Alternative Coverage

Alternative Coverage is the extent to which like or similar services are provided in the service area to meet customer demand and need. Are others providing the same services? If there are no other large (significant), or very few small agencies producing or providing comparable services in the same region or service area, the service should be classified as “low coverage.” Otherwise, coverage is “high.”

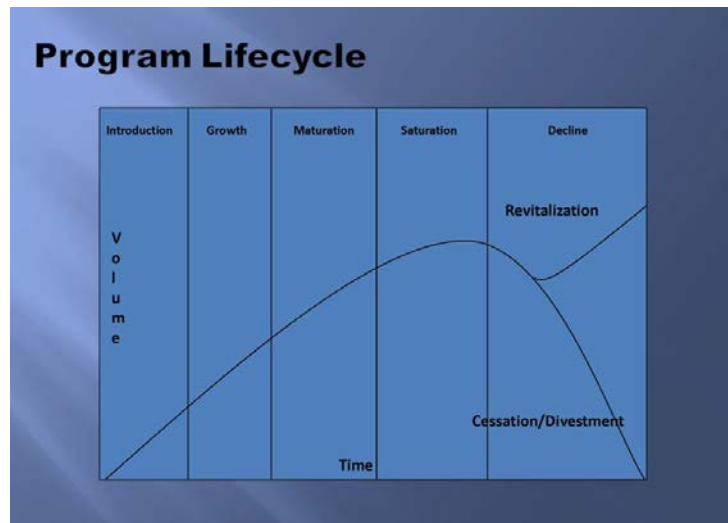
Other questions will arise and may need additional exploration, such as:

- Does the agency have the ability to conduct necessary research, pre and post participation assessments, and/or properly monitor and evaluate service performance therefore justifying the agency’s continued provision of the service (such as benchmarking performance or impact to community issues, values, or vision)?
- Are marketing efforts and resources effective in reaching and engaging the target market?

Unfair Competition

It has become somewhat challenging to draw a line of demarcation between those services that are recognized to be the prerogative of the private sector and those thought to be the responsibility of the public sector. Overlap of service production and provision are common. A continuing problem today is the lack of clarification between what sector should be producing or providing which services; therefore, boundaries should be developed. It is necessary to reshape how public and private sector agencies work either independent of each other or together in a more effective way, becoming complementary rather than duplicative.

Service lines are blurred due to a variety of factors. Whether it is due to the emergence of new services that have not been offered before, in response to customer demand, or reduced availability of public funds and therefore greater dependence on revenue generation, at times, these blurred lines can result in charges that the public sector engages in unfair competition practices by offering similar or like services to those of the private sector. These charges result from resource advantages that the public sector has over the private sector including, but not limited to, immunity from taxation and the ability to charge lower fees for similar or like services due to receipt of subsidy dollars.



Potential Service Strategies

Each numbered resulting cell in the Matrix corresponds with potential target service strategies. Eliminating services that are important to someone or have been offered for some time is challenging. Letting go and making choices based on objective tools must transcend the emotional attachments, because the agency is a public service provider. While this may be difficult, most agencies are re-thinking their resource and labor-intensive services for which they are no longer the strongest provider in the service’s target market. Complementary Development means partnering.

Appendix D: Memorandum of Understanding

THIS PAGE INTENTIONALLY LEFT BLANK

1 **Memorandum of Understanding By and Between**
2 **the County of Riverside and**
3 **Valley-Wide Recreation and Park District for the**
4 **Establishment of Protocols for Coordinating**
5 **Developer-Initiated Development Projects**

6 This Memorandum of Understanding ("MOU") is entered into by and between the County of
7 Riverside, ("County"), a political subdivision of the State of California, and the Valley-Wide
8 Recreation and Park District ("Valley-Wide"), a special district created and operating pursuant to
9 the Recreation and Park District Law (Pub. Res. Code §§ 5780 et seq), together, the Parties
10 ("Parties"), for the establishment of protocols to coordinate developer-initiated development
11 projects located within the unincorporated portions of the Valley-Wide Service Area as defined
12 herein (hereinafter referred to as "Development Projects").

13 **Recitals**

- 14
- 15 A. County is the local land use authority responsible for processing, reviewing and
16 approving land use entitlement applications, including Development Projects within
17 the unincorporated areas of Riverside County ("Unincorporated Area");
 - 18 B. County's Transportation and Land Management Agency ("TLMA") is the County
19 agency responsible for processing land use entitlements, for reviewing final maps and
20 street improvement plans, and for maintaining parkway and median landscaping
21 throughout the Unincorporated Area where another agency with the same function is
22 not operating;
 - 23 C. County's Economic Development Agency ("EDA") is the County agency responsible
24 for establishing maintenance financing mechanisms for certain maintenance services
25 throughout the Unincorporated Area;
26
27
28

1 D. Valley-Wide was formed on July 27, 1972, and is recognized by the Riverside
2 County Local Area Formation Commission as the primary provider of recreation,
3 public landscaping, and park services to residents within an 800-square-mile area.
4 These boundaries and service area encompass the Cities of Hemet and San Jacinto, as
5 well as portions of the City of Menifee and the unincorporated areas of Valle Vista,
6 Sage, Aguanga, Winchester, Menifee, Murrieta, and French Valley, all as depicted in
7 the map attached hereto as Exhibit A and incorporated by reference herein (“Valley-
8 Wide Service Area”);
9

10 E. Valley-Wide establishes and administers various public financing mechanisms for the
11 funding of its recreation, public landscaping and park services, including community
12 facilities districts (“CFDs”);
13

14 F. Valley-Wide has provided the County with its 2010 Valley-Wide Recreation and Park
15 District Master-Plan (“Master Plan”) developed as a result of constituent outreach and
16 input, attached hereto as Exhibit B and incorporated herein by this reference. As part
17 of its Master Plan, Valley-Wide has recognized a minimum of 5-acres of usable park
18 space is needed to incorporate industry-standard recreation features necessary to
19 establish a site as active recreational parkland, of the type that Valley-Wide will
20 accept for maintenance, hereinafter referred to as “Large Parks” and as shown on
21 page 25 of the Master Plan;
22

23 G. County, through the exercise of its local land use authority, may choose to require
24 Development Projects to include parks that are less than 5-acres in size, hereinafter
25 referred to as “Small Parks”;
26
27
28

1 H. Valley-Wide maintains Small Parks and Large Parks as part of its Master Plan and
2 considering the needs and benefits determined through its park planning process.
3 Together, Large Parks and Small Parks are hereinafter referred to as “Public Parks”;

4
5 I. Valley-Wide performs landscape maintenance services for medians, slopes and
6 parkways including within the public road right-of-way, and applicable public benefit
7 property, including numbered lots between right-of-way and tract walls within the
8 Valley-Wide service area. These landscape maintenance services are collectively
9 referred to herein as “Streetscape Landscaping”;

10
11 J. Recently, County has assumed additional responsibilities to maintain features
12 necessary, as the permit holder, for meeting National Pollutant Discharge Elimination
13 System (NPDES) permit requirements for Development Projects that fall within the
14 public right-of-way, or common areas of Development Projects. This includes the
15 maintenance of certain features of water quality basins, such as inlet and outlet
16 structures, forebays and headwalls, rip rap, catch basins, inlet and outlet piping,
17 concrete access roads and curb inlet filters, as well as water quality reporting to meet
18 all regulatory requirements, collectively referred to herein as “Water Quality
19 Structures”;

20
21 K. Other responsibilities including maintenance of other items related to water quality
22 such as basin fencing, slopes, desilting of forebays, maintenance easements, basin
23 bottoms, low-flow sub-drains, gravel, soil media, irrigation and vegetation, and slopes
24 meeting County and Valley-Wide Standards, are hereinafter collectively referred to as
25 “Water Quality Features”;
26
27
28

- 1 L. Together, Streetscape Landscaping, and Water Quality Features are hereinafter
2 referred to as “Non-Park Landscape Features”;
- 3 M. In anticipation of several Development Projects progressing to the construction phase
4 in the near future, the Parties have determined that there is a need for the
5 establishment of clear processing protocols, as described in this MOU, in order to
6 determine at the earliest possible stage in the development process whether County or
7 Valley-Wide will be maintaining Non-Park Landscape Features for each new
8 Development Project;
- 9
10 N. As part of the County’s review and approval of Development Projects through its
11 planning process, County shall provide Valley-Wide the opportunity to review
12 Development Projects and provide comments to the County. Those comments will be
13 taken into consideration by TLMA staff and considered by the appropriate County
14 decision body in determining the Development Project design, location, and scope, as
15 set more fully below;
- 16
17 O. Consistent with Ordinance No. 460, County, through the exercise of its local land use
18 authority, has the discretion to approve the size, location, phasing, and timing of the
19 construction of park improvements required of Development Projects, subject to the
20 provisions of state law, including, without limitation, the Quimby Act (Gov. Code
21 section 66477). County desires to coordinate the size, location, phasing, and timing
22 of Public Parks with Valley-Wide to ensure the recreational needs of each
23 community, including financial mechanisms for Public Park maintenance needs, are
24 met. In doing so, the County and Valley-Wide desire to collaborate on the types of
25
26
27
28

1 park improvements that are most suited for each Development Project, which may
2 include a combination of Large Parks and Small Parks;

3 P. The County anticipates increased development densities in certain Development
4 Projects to address the growing demand for housing, which enhances the need for
5 Public Parks that are spaced throughout Development Projects and situated closer to
6 residents, in locations that would minimize vandalism, excessive noise or other
7 unfavorable uses. County and Valley-Wide acknowledge that Public Parks should
8 ideally be centralized within communities whenever practicable, rather than located
9 in uninhabitable areas of otherwise unusable land, or land that does not provide for
10 adequate connectivity to residents;
11

12 Q. Additionally, as the County reviews and considers Development Project applications,
13 the County requires that Development Projects contribute towards the provision of
14 Public Parks as provided in Ordinance No. 460, or by paying in-lieu fees to Valley-
15 Wide, or a combination of the two;
16

17 R. It has been the desire of the County and Valley-Wide to have one entity responsible
18 for the maintenance of all Public Parks and Non-Park Landscape Features associated
19 with a Development Project, to achieve greater efficiency and responsiveness for
20 residents;
21

22 S. County and Valley-Wide recognize that by working together with developers through
23 thoughtful planning and clear communication, Non-Park Landscape Features and
24 Public Parks can be efficiently coordinated and collectively agreed upon to meet the
25 needs of each agency prior to the approval of entitlements;
26
27
28

1 T. Valley-Wide is in the process of updating its Master Plan (“Updated Master Plan”) to
2 reflect the development trends, policies, and procedures described herein, including
3 park development standards, as well as Quimby Act fee requirements as specified
4 herein and in Ordinance No. 460. Valley-Wide agrees to complete the Updated
5 Master Plan by July 1, 2020;

7 U. In the interim, County wishes to adopt Valley-Wide’s 2010 Master Plan via this
8 MOU;

9 V. The Parties desire to adopt this MOU to memorialize certain policies and procedures
10 as described herein.
11

12 NOW THEREFORE, in consideration of the mutual promises contained herein, the Parties agree
13 as follows:

14 **SECTION 1- COUNTY AGREES:**

- 15 1. Valley-Wide shall have the right of first refusal to accept all maintenance
16 responsibility for all Non-Park Landscape Features associated with any Development
17 Project. Additionally, it is duly understood that Valley-Wide may elect to only accept
18 maintenance responsibility of all Public Parks, if the Non-Park Landscape Features
19 within a Development Project cannot meet Valley-Wide’s adopted Standards and
20 Specifications, as may be amended from time to time, or if it is determined to be in
21 the best interest of Valley-Wide or the Development Project. In any case, it is
22 understood that Valley-Wide only accepts fully developed and improved land for
23 maintenance.
24
25 2. TLMA shall be Valley-Wide’s point of contact for all Development Projects and will
26 closely coordinate with Valley-Wide and the development community as described
27
28

1 herein. Nothing herein shall restrict Valley-Wide from directly engaging with
2 Development Project representatives; however, Valley-Wide shall provide copies of
3 all comments and meeting summaries to TLMA, to ensure clear communication and
4 project updates, and to confirm unified direction is given to developers.
5

6 3. Prior to the approval of any tentative map associated with a Development Project,
7 consistent with Ordinance No. 460, and as a condition thereto, TLMA shall require
8 developers to provide proposed park dedications to the County by written statement.
9 Upon receipt, County will then provide all proposed park dedications to Valley-Wide
10 for review and comment within ten working days. County agrees to follow the same
11 process for Specific Plan approvals to ensure Specific Plans will correspond with
12 future tentative maps, to help avoid the need for tentative map revisions.
13

14 4. Consistent with Ordinance No. 460, if County and Valley-Wide are unable to agree
15 on the appropriate park dedications or fees in lieu thereof for a Development Project,
16 the final decision shall be made by the Board of Supervisors.
17

18 5. Prior to approval of a tentative map associated with a Development Project, TLMA
19 will transmit preliminary maintenance exhibits to Valley-Wide for Valley-Wide's
20 consideration of its right of first refusal with respect to the maintenance of all Non-
21 Park Landscape Features and Public Parks associated with a Development Project.
22

23 6. Prior to approval of a tentative map associated with a Development Project, TLMA
24 will transmit conceptual designs for Non-Park Landscape Features, Public Parks or
25 Large Parks, as appropriate, to Valley-Wide for review and comment. County and
26 Valley-Wide agree to share all written correspondence for all conceptual park design-
27 related comments that may impact tentative map design via the appropriate sharing
28

1 mechanism, including but not limited to Bluebeam. TLMA will make every effort to
2 incorporate Valley-Wide's comments; however, the approval of tentative maps is
3 within the exclusive local land use authority of the County through TLMA.

4
5 7. Prior to approval of any final map associated with a Development Project, TLMA
6 will coordinate with the applicant to prepare detailed maintenance exhibits for Non-
7 Park Landscape Features and Public Parks, and will submit said detailed maintenance
8 exhibits to Valley-Wide for review and comment. TLMA will make every effort to
9 incorporate Valley-Wide's comments; however, the approval of final maps is within
10 the exclusive local land use authority of the County through TLMA.

11
12 8. Upon notification from Valley-Wide pursuant to Section 2.4 below, and in
13 consideration of Valley-Wide's comments, TLMA will specify in the Development
14 Project's conditions of approval if Valley-Wide will be the maintenance entity for all
15 Non-Park Landscape Features, or only for Public Parks.

16
17 9. Prior to approval of any final map associated with a Development Project, TLMA
18 will route any maps and street improvement plans associated with a Development
19 Project to Valley-Wide for review and comment. It is understood that both Parties
20 have adopted standard requirements for development and it is evident that at times
21 standard requirements will require revisions and updates, in order to meet industry
22 needs and changing regulatory requirements. County and Valley-Wide shall closely
23 communicate any revisions and updates. TLMA will make every effort to incorporate
24 Valley-Wide's comments; however, the final approval of maps and street
25 improvement plans is within the exclusive local land use authority of the County
26 through TLMA. Prior to approvals, TLMA will communicate to Valley-Wide any
27
28

1 review comments that will not be accepted and implemented, to consider alternate
2 opportunities to ensure sufficient effort is made to address Valley-Wide's concerns.

3 10. To the extent that Valley-Wide does not accept maintenance of all Non-Park
4 Landscape Features associated with a Development Project, EDA will work with the
5 developer to establish an alternative maintenance mechanism for such Non-Park
6 Landscape Features.
7

8 11. Notwithstanding any other paragraph herein, County will remain the NPDES permit
9 holder, water quality basin property owner, and maintenance entity of Water Quality
10 Structures within a Development Project.
11

12 12. Upon Valley-Wide's adoption of the Updated Master Plan, the County's
13 Transportation and Land Management Agency agrees to submit the plan to the Board
14 of Supervisors for consideration in accordance with provisions as set forth in
15 Ordinance No. 460.
16

17 13. County has reviewed, and as part of the adoption of this MOU, adopts the Master
18 Plan, attached as Exhibit B to this MOU, including the park ratio of 5 acres per 1000
19 persons, subject to the following:

20 a. In the event that County approves a Development Project that contains only
21 Large Parks, Large Parks shall be designed to Valley-Wide standards. Valley-
22 Wide shall count the construction of these parks towards the dedication
23 requirement in accordance with the Quimby Act provisions set forth in the
24 Master Plan at the ratio of 5.0 acres per 1000 persons.
25

26 b. In the event that County approves a Development Project that contains Public
27 Parks, said Development Project will be required to meet the Master Plan park
28

1 ratio of 5.0 acres per 1000 persons (“Master Plan Park Ratio”) in accordance
2 with the Quimby Act, the Master Plan, and Ordinance No. 460. When Valley-
3 Wide has agreed to accept maintenance responsibility for Public Parks by the
4 protocols set herein, County and Valley-Wide agree to coordinate prior to
5 tentative map approvals and ensure that Public Parks are designed to Valley-
6 Wide’s most current Standards and Specifications..
7

8 **SECTION 2 –VALLEY-WIDE AGREES:**

- 9
- 10 1. Valley-Wide shall have the right of first refusal to maintain all Non-Park Landscape
11 Features and all Public Parks associated with Development Projects as defined herein.
 - 12 2. As provided in Section 1 of this MOU, as part of the County’s land use entitlement
13 process, Valley-Wide shall review and comment on Development Projects that are
14 submitted to Valley-Wide by TLMA.
 - 15 3. Within ten working days of receiving written proposed park dedications from County,
16 Valley-Wide shall provide comments to TLMA indicating approval or disapproval of
17 the proposed park dedications.
 - 18 4. Within ten working days of receipt of a preliminary maintenance exhibit from the
19 County, Valley-Wide shall notify EDA and TLMA in writing whether Valley-Wide
20 intends to maintain all Non-Park Landscape Features associated with a Development
21 Project. It is understood that some complex Development Projects may require
22 progress engineered designs prior to the determination of maintenance and upon
23 request from Valley-Wide, County will provide progress engineered designs.
 - 24 5. In the event that Valley-Wide exercises its right of first refusal and accepts
25 maintenance of all Non-Park Landscape Features associated with a Development
26
27
28

1 Project, Valley-Wide shall cause annexation of the Non-Park Landscape Features into
2 a Valley-Wide CFD or similar maintenance mechanism.

3
4 6. Within ten working days of receiving from County engineered designs prepared in
5 accordance with Valley-Wide standards, final maps, or street improvement plans,
6 Valley-Wide shall provide a response, if any, to the appropriate County department,
7 and shall provide complete written comments, if any, to the appropriate County
8 department within thirty calendar days of initial receipt.

9
10 7. Notwithstanding any other paragraph herein, when Valley-Wide shall be responsible
11 for the maintenance of Non-Park Landscape Features, this shall include all Water
12 Quality Features associated with a Development Project.

13 8. Valley-Wide shall submit its Updated Master Plan, reflecting the protocol's identified
14 herein, to the County by July 1, 2020.

15 **SECTION 3 - IT IS FURTHER MUTUALLY AGREED AS FOLLOWS:**

16
17 1. Although the desire by both Parties to have one entity responsible for maintenance of
18 all Non-Park Landscape Features, nothing within the MOU shall restrict either Party
19 from mutually agreeing to both Parties sharing maintenance responsibilities.

20
21 2. It is mutually agreed that the timing and sequence of submittals and reviews may be
22 adjusted by mutual agreement of the parties as necessary to facilitate development.

23
24 3. In the event of any dispute arising under this MOU, the staff of the respective parties
25 shall attempt in good faith to resolve the dispute. Either party may call a conference
26 to review the matter. In the event a dispute cannot be resolved by the respective
27 staffs, then the parties agree to submit the matter to the County Board of Supervisors
28

1 for resolution. The decision of the Board of Supervisors shall be the final
2 administrative decision of the County.

3 4. This MOU is subject to termination, by either party, with a written notice of 90 days
4 given prior to the effective termination date.

5 5. All notices shall be given in writing and shall be addressed as provided below for the
6 respective party:
7

8 TLMA: Riverside County Planning Department
9 4080 Lemon Street, 12th Floor
10 Riverside, CA 92507
11 Attn: Charissa Leach, Assistant TLMA Director

12 Valley-Wide: Valley-Wide Recreation and Park District
13 P.O. Box 907
14 San Jacinto, CA 92581-0907
15 Attn: Dean Wetter, General Manager

16 6. This MOU may be amended only by written agreement signed by the Parties hereto,
17 or their respective successor(s)-in-interest or assign(s), or by court order.

18 7. This MOU is the result of negotiations between the Parties hereto, and the advice and
19 assistance of their respective counsel. The fact that this MOU was prepared as a
20 matter of convenience by the County shall have no import or significance. Any
21 uncertainty or ambiguity in this MOU shall not be construed against the County
22 because the County prepared this MOU in its final form.

23 8. This MOU shall be effective upon signature by all Parties. If the MOU is signed on
24 different dates, then the last date the MOU is signed by a Party shall be the effective
25 date of the MOU. ///

1 **IN WITNESS WHEREOF, the parties hereto have executed this Agreement on**

2 **(to be filled in by Clerk of the Board)**

3
4 **COUNTY OF RIVERSIDE**
5 **RECOMMENDED FOR APPROVAL:**

6 Juan C. Perez

7 _____ Dated: _____
8 Asst. CEO/TLMA Director

9
10
11
12 **APPROVED AS TO FORM:**
13 **GREGORY P. PRIAMOS, COUNTY COUNSEL**

14 By: _____ Dated: _____
15 Leila Moshref-Danesh
16 Deputy County Counsel

17 **APPROVAL BY THE BOARD OF SUPERVISORS**

18 _____ Dated: _____
19 Kevin Jeffries, Chairman

20 **ATTEST:**
21 **Kecia Harper**

22
23 By: _____ Dated: _____
24 Deputy

25
26
27
28

1 **APPROVAL BY Valley-Wide Recreation and Parks District**
2 **RECOMMENDED FOR APPROVAL:**

3 Dean Wetter

4  Dated: 12-3-19

5 General Manager

6
7 APPROVED BY

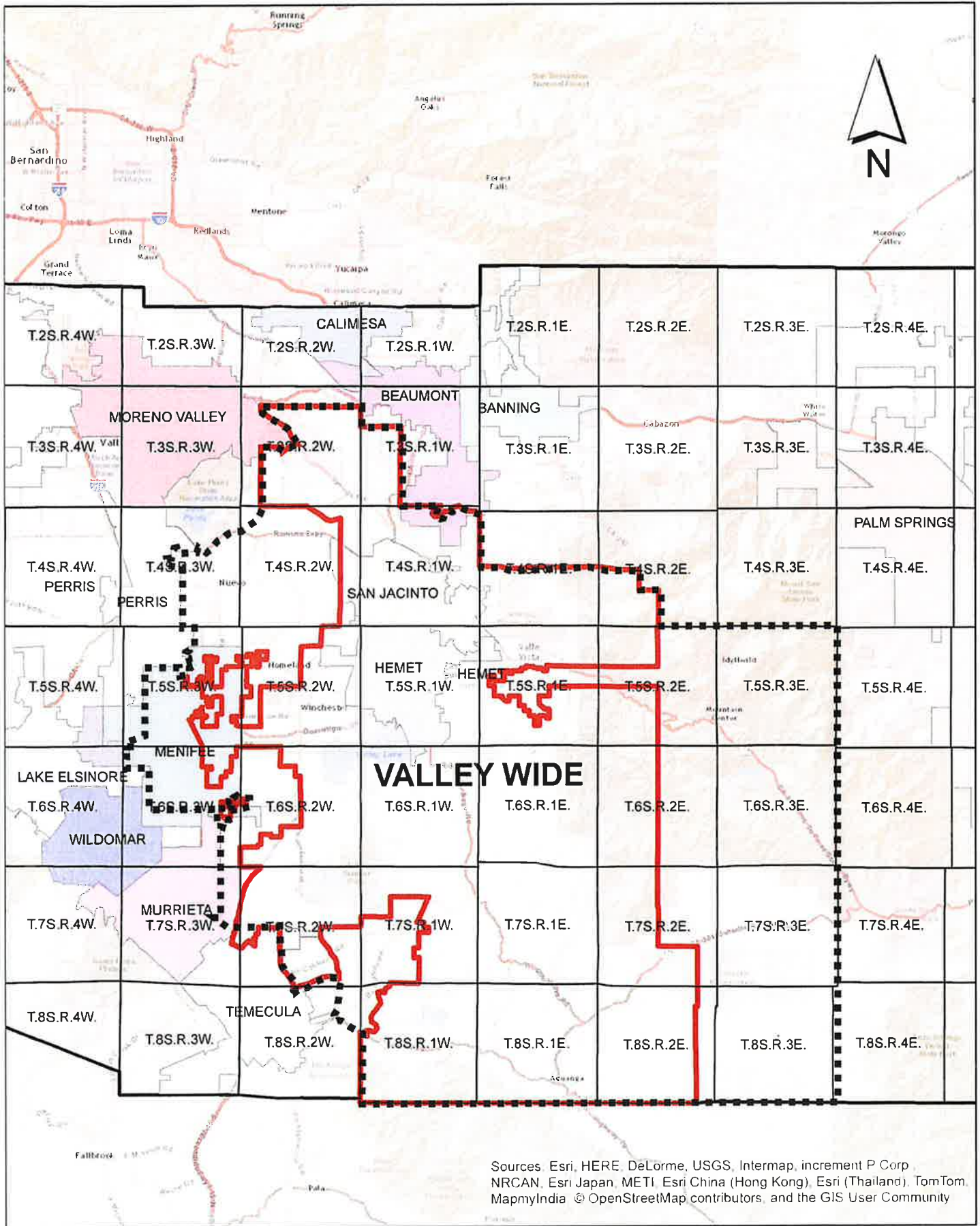
8  Dated: 12-3-19

9 Nick Schouten, President

10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Valley-Wide Recreation & Park District Boundaries Exhibit A

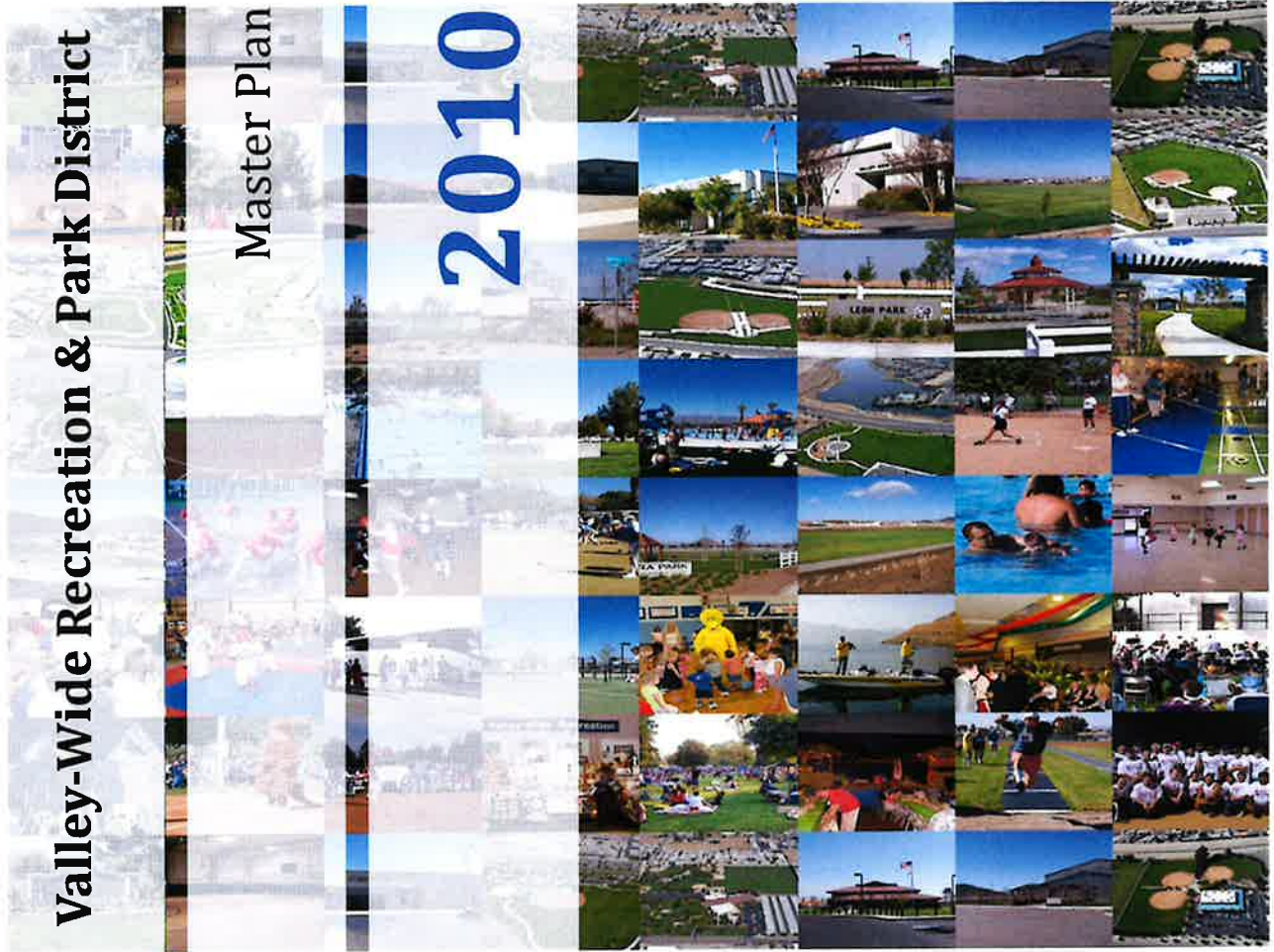
LAFCO 2014-04-3&5 - VWRPD MSR



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapnyIndia © OpenStreetMap contributors, and the GIS User Community

0 3.75 7.5 15 Miles

CCraig



“Creating Community...Since 1972”

Valley-Wide Recreation & Park District
901 W. Esplanade Ave. San Jacinto, CA
951-654-1505
951-654-5279 FAX



Executive Summary

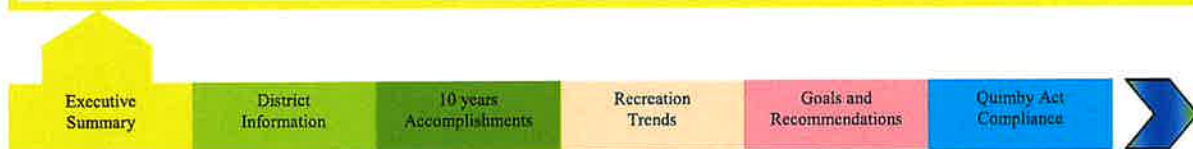
Valley-Wide Recreation and Park District enjoys a long history of service to the community through recreation and park services. The supporters and founders of Valley-Wide have stressed the importance of a business and community minded government agency that enhances the quality of life for all ages. On any given day Valley-Wide facilities are packed with community members enjoying a variety of recreation opportunities in one of the many parks and community centers throughout the District.

The 2010 Master Plan is crafted to serve as a working document for the community, Board of Directors, and Staff over the next 10 years. Included are current recreation trends, existing facilities, and future goals of the District and its Board of Directors. This plan will be reviewed from time to time to ensure the District is on the most appropriate course that will best serve the community.

Enjoy!

Jeffrey R. Leatherman

General Manager, Valley-Wide Recreation and Park District



Master Plan Introduction

Valley-Wide Recreation and Park District's (Valley-Wide) Master Plan is developed to provide a guide for the district over the next 10 years. The plan will identify current and future needs of the 800 square mile district by providing parks, recreation and community services that reach all residents regardless of age, gender, race, or economic status. The master plan was developed as a collaborative effort by the District Board of Directors, District Staff, and input from the community.

Purpose

The purpose of this Master Plan is to provide a working document that focuses the District to meet current needs and position ourselves for future expansion, changing demographics, and future recreation trends.

Development objectives:

Throughout the development process overarching themes were identified,

Those themes included:

Existing Conditions

Analyze the population growth over the past 10 years

Identify existing needs within our community

Inventory existing district, public, and private recreation facilities within the District

Future Development

Provide for park acquisition, design and development standards

Identify funding mechanisms for the implementation of the Master Plan

Adhere to the County of Riverside ordinance for park planning

Allow community input for citizens throughout the District

Forecast future demographic and recreational trends in the community

Why a Master Plan?

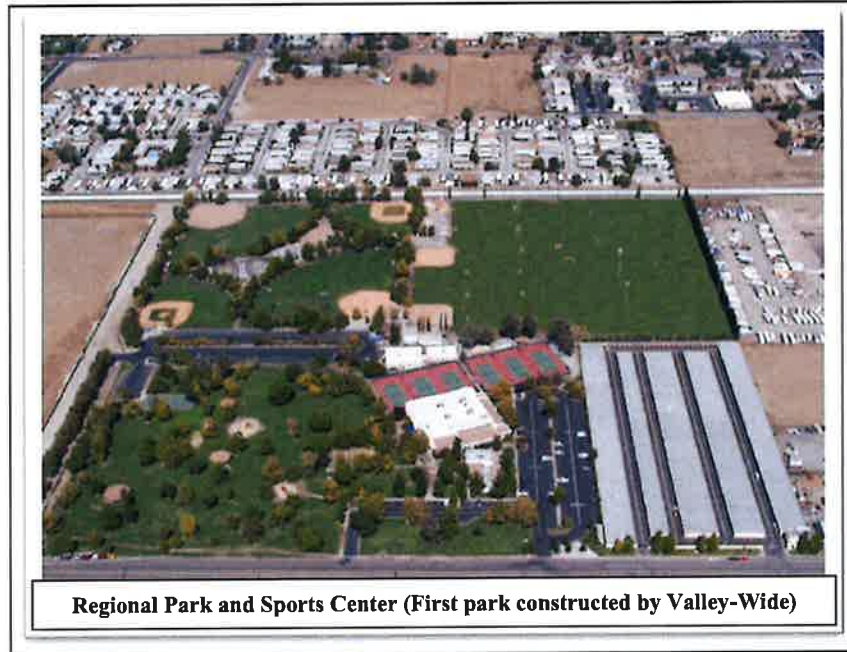
In January, 1987 the Board of Supervisors of Riverside County adopted an amendment to the County's General Plan that would govern the implementation of the Quimby Act, which was established by the State of California in 1965 to allow local jurisdictions to accept dedications of land, payment of fees in lieu thereof, or a combination of both for park and recreation purposes.

The District's initial Master Plan was prepared in 1987, in part to serve as a mechanism in which to acquire parkland dedications and or payments of fees for the subdivision of land within the District Boundaries. In 1999 the updated master plan focused on the growth and development of park and recreation needs for the next 10 years including the establishment of the Landscape Maintenance Districts (LMD's).



Valley-Wide Recreation and Park District was formed on July 27, 1972, in the County of Riverside under the provisions of the Public Resource Code Section 5780 et, seq. for the purpose of providing recreation and park services to the District residents.

The District is governed by a five member elected, at large, board of directors. Each member is elected to a four year term by the electorate within the District boundaries.
The 2010/11 adopted budget reflects our current operating budget of \$12 million



The District's Mission

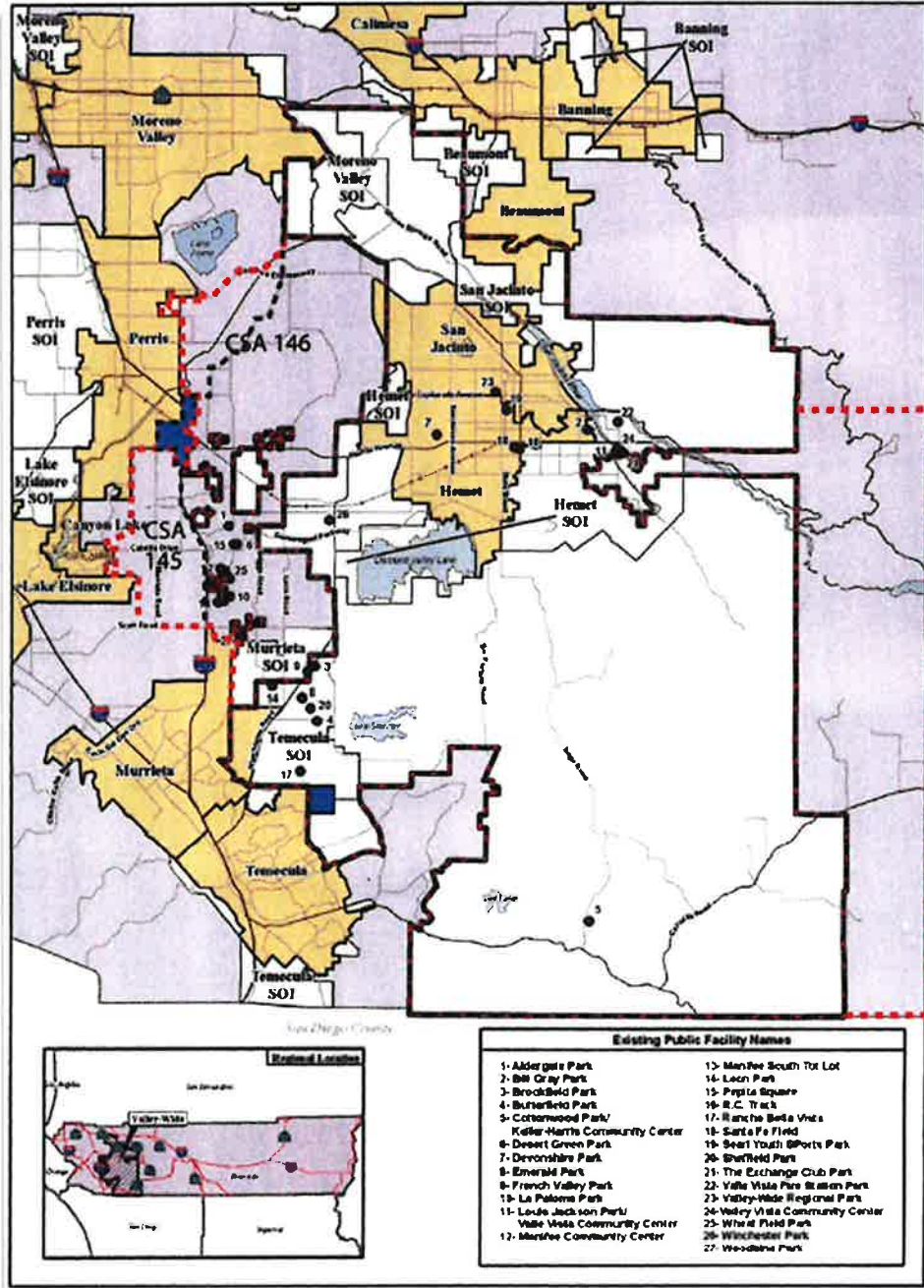
Strengthen our communities through providing quality, efficiently maintained recreation and park facilities, and comprehensive programs that promote community involvement, healthy lifestyles, cultural awareness, fiscal responsibility, and environmental stewardship.



District Boundaries

Exhibit 1

Includes the Cities of Hemet, Menifee and San Jacinto as well as the unincorporated areas of Winchester, French Valley, Homeland, Valle Vista, Sage, Aguanga and The Soboba Band of Luiseño Indian Reservation.



District Demographics and Populations

The population of the Valley-Wide District has increased considerably since its creation in 1972. The population increase in the District mirrors that of Riverside County. According to the US Census Bureau State and County QuickFacts, Riverside County has experienced a 37.5% population change from April 1, 2000 to July 1, 2009 as shown in [Table 1](#):

Table 1

Valley-Wide Recreation and Park District Population Growth		
Estimated Population 1980-2009		
Year	Population	Percent Increase
1980	69,516	0%
1990	113,154	62.8%
1999	146,757	29.7%
2009	201,791	37.5%

Source: US Census Bureau State and County QuickFacts

The 2010 census data was not yet available for the development of this Master Plan. An estimated 201,791 persons reside within the Valley-Wide District. The rapid growth has brought a number of young families to the District and consequently the percent of the population over 55 years of age has decreased dramatically from 34 percent in 1990 to 20 percent in 2008 as shown in [Table 2](#):



Table 2

Valley-Wide Recreation and Park District Age	
Age of Population – 2008	
Age Group	Percentage
0 – 17 years	30%
18 – 54 years	49%
55 years and older	20%

Source: Cities of Hemet & San Jacinto and US Census Bureau State & County Quick Facts

Average household size is 3.1 persons per unit with larger households still concentrated in the Hemet area.

Among cultural minorities, the strongest showing of non-whites is Hispanic at 44 percent. Approximately 3 percent are Indian/Asian and 4 percent are African American.

The unemployment rate in the District is approximately 18 percent; significantly higher than the State of California at 12.2%. In good economic times as well as in difficult economic times recreation plays a vital role in the quality of life. The difference is in the types of recreational activities that people choose. For example, in these current economic times on any given weekend at any one of our parks, families are taking advantage of no cost recreation in the form of family barbeques, pick-up games of basketball, use of playground equipment, etc. We have also seen a trend in our youth sports leagues where families are making an outing of attending practices and games. In 1997, based on a growing number of youth participants who could not afford to participate in our sports programs, Valley-Wide Recreation and Park District implemented a youth sports scholarship program. Over the last decade, requests for scholarships have increased 300% to what is now an average of 400 scholarships provided each year. The need for low cost and no cost recreational opportunities provided by the District is further substantiated by the percentage of students receiving free or reduced lunches in the following school districts within our District boundaries; Hemet Unified School District – 67%, San Jacinto Unified School District – 76% and Romoland School District – 80% for a Valley-Wide Recreation and Park District average of 74.3%.



Population Trends and Projections

Demands placed upon park and recreation needs are primarily dependent upon population. Historically, Riverside County has grown at a moderate to rapid pace. In 1986, the County's population was 838,474. By 2009, the population had nearly tripled, rising to 2,125,440.

Much of the population increase can be attributed to in-migration from such areas as Los Angeles, Orange and San Diego Counties where housing costs have skyrocketed and open space lands have been severely reduced. It is because of these factors that Riverside County's housing industry surged in the past decade. Valley-Wide Recreation's park standards have kept up with the growth, but cities within surrounding communities have not, further impacting our facilities.



Accomplishments (represents the past 10 years)

In 1999 the District set out to accomplish a number of goals. Many of the accomplishments are represented in the facilities and activities that were added over the past ten years. Notably, the District added 38 parks and 2 community centers to serve our growing communities. The landscape maintenance districts have grown considerably over the past ten years adding valuable improved parkland, open space areas, and several miles of improved streetscape maintenance responsibilities to the District.

Community Development and Recreation

Annual events such as 4th of July, Oldlympics and Turkey Trot continue to be successful and grow in participation. Over the past 10 years we have added Movies in the Park, Breakfast with Santa, Halloween Extravaganza, Farmers Market, and many others. The foundation that has been created to position the District as a vital community resource continues to be reinforced by creating new, innovative programs and events. Valley-Wide remains a positive influence on the community and sets an example for responsible government management.

Facility Development Standards

With the creation of Menifee Parks Landscape Maintenance District, Valley-Wide recognized the need for park and streetscape standards to ensure quality parks and community streetscapes. Responsible spending of taxpayers' dollars has always been a priority for Valley-Wide, and the creation of standards reflected the District's desire to be as efficient as possible. Consistent park and irrigation design allows the District to build facilities that can be maintained as opposed to the common practice of using any new product that companies sell to make a quick dollar. Generally, communities that allow multiple irrigation systems, products or services find over time they are more costly to maintain, train staff, and manage. Valley-Wide however, created standards prior to the large development boom in Riverside County that have since been adopted by agencies across the state.

One benefit from the creation of these standards is the District's ability to be on the cutting edge of water saving technology and techniques. As one of Eastern Municipal Water District's largest customer, Valley-Wide has been instrumental in the creation of water efficiency systems; The use of Recycled Water, and the implementation of comprehensive planning that brings the water purveyor (EMWD) and the end user (Valley-Wide) together before a community is approved to ensure the most efficient system is installed for the community.



Administration

The diversification of revenue, use of partnerships and maintaining a group of qualified dedicated full-time staff has been the long standing value base for the administration of the District. Historically, our Board of Directors has been a group of volunteers from education and business background with an entrepreneurial spirit that drove the District to be run more like a business than typical government. By practice we do not spend excess resources on administrative functions, leaving resources available to directly serve the community. We have established partnerships with local community organizations that allow the community and Valley-Wide to be mutually beneficial to each other. Similar to private enterprise, the District has diversified generating multiple revenue sources and relationships to promote community involvement which has allowed the District to remain solvent during difficult economic times.

Facility Management

Over the past 10 years, the District has been very careful not to over promise and under deliver our services to the community. Careful attention has been given to maintaining the facilities that we have through contract maintenance which dramatically reduces costs. Valley-Wide does not own equipment, manage a large full-time staff or have a costly administrative office. These only serve to waste resources and effort in the long run. Through contracting services we are able to focus our efforts in building and maintaining facilities that the community uses and has ownership over instead of large administrative office buildings.



Recreation Trends Throughout California

The number of days adult respondents visited outdoor recreation area during the past 12 months						
Outdoor Recreation Area	0 Days	1-5 Days	6-10 Days	11-20 Days	21-50 Days	>50 Days
Highly developed parks and recreation areas: Urban areas that include playgrounds and sports facilities	9.9%	31.8%	14.0%	13.3%	14.9%	16.1%
Developed nature-oriented parks and recreation areas: Located outside or on the fringe of urban areas, including trails, picnic areas, campgrounds	12.3%	41.5%	15%	11.5%	9.0%	10.0%
Historical or cultural buildings sites or areas	22.2%	47.9%	13.3%	6%	2.6%	8%
Natural and undeveloped areas	21.9%	42.2%	11.4%	9.74%	6.2%	9.9%

Source: California State Parks State Wide Recreation Survey 2009

Travel time from adult respondents residence to place they most often go for recreation.					
Distance in Minutes	5 minutes or less	6-10 minutes	11-20 minutes	21-60 minutes	More than 60 minutes
Driving	30%	20%	21.8%	19%	9.2%
Walking	37.6%	20.9%	22.6%	17.0%	1.8%
Other					
Bicycle	24.7%	35.1%	22.1%	14.3%	3.9%
Public Transportation	11.6%	9.3%	23.3%	39.5%	16.3%
Wheelchair/Cart	5%	2.5%	2.5%		
Skateboard	5%		2.5%		

Source: California State Parks State Wide Recreation Survey 2009

The above results from the State Parks survey show that adults prefer parks that are near their home and spend a great deal of their recreation and leisure time in urban and developed park settings. Valley-Wide is positioned as a community recreation agency within medium to medium high density developed areas. We also have a number of square miles of undeveloped land with very low density. Based on this, Valley-Wide needs to be vigilant in providing recreation services that are highly developed and within each community we serve and further position the district over the next 10 years to develop more recreation and park space as development continues into the low density areas of the District.



Youth Recreation Trends Throughout California

Recreation activity participation of youth respondents during the past 12 months. (Listed the top 20 answers only)	
Activity	Percent Participated in the past 12 months
Walking on streets, sidewalks paths or trails in your community	85.9%
Swimming in a pool	82.9%
Jogging or running	79.8%
Playing in a park (non-sports play)	75.1%
Beach Activities	69.8%
Attending outdoor events	67.8%
Swimming in ocean, lakes, rivers and streams	67.8%
Visiting historical or cultural sites, museums, zoos, and gardens	64.7%
Team sports (baseball, soccer, softball etc.)	62.5%
Bicycling (on paved surfaces)	54.7%
Day hiking	51.1%
Picnicking	50.6%
Scenic drive with someone	47.9%
Camping (tent, RV or trailer)	45.1%
Wildlife viewing and watching	37.3%
Surfing or boogie boarding	34.5%
Tennis	34.3%
Skateboarding	33.8%
Sledding, ice skating, snow play	33.5%
Fishing	29.2%

Source: California State Parks State Wide Recreation Survey 2009

California's youth across the state are active in a diverse range of activities. According to the survey question outlined above, a majority of the recreation time (top 7) are either free or low cost activities. Generally they can be found close to home or within driving distance from home or school.



Actions that could help youth respondents participate in Outdoor Activities More Often.	
Provide more recreation areas closer to my home (sports fields, skateboard parks, open space areas)	65.2%
Provide areas for these activities that are just for kids my age	56.4%
Provide equipment (sports equipment, playground equipment)	55.7%
Provide instruction or lessons	45.8%
Provide transportation to recreation areas and activities	41.3%
Provide safer ways to get to recreation areas close to my home	37.3%

Source: California State Parks State Wide Recreation Survey 2009

The youth respondents in this survey provided very valuable information for our park and facility development standards. It is important for our District to recognize that 65.2% of the youth in our communities want access to parks close to home. We must continue to be proactive with our park standards in order to meet the needs of our community. Dedication of land, development of parks and creating recreation space within our communities is very important to the well-being of our youth and adults District wide.



District Goals and Recommendations

In order for the District to continue to fulfill our mission we have categorized the goals into four sections. The goals are benchmarked by realistic projections for successful accomplishment over the next ten years. The District’s goals must take into account the following two statements in order to continue to be effective over the next 10 years.

1. The resources required to accomplish our goals must come from within the community. Our existing economy and unbalanced state budget limits the possibility of outside funding.
2. Our program and facilities must equally distribute the cost of the goals among existing residents and future residents.

Categories	Benchmarks
Community Development and Recreation	0-3 years: Short-Term Priorities
Facility Development Standards	3-6 years: Intermediate Priorities
Administration	6-10 years: Future Positioning
Facility Management	



This icon represents goals that are environmentally beneficial for the community.

Community Development and Recreation

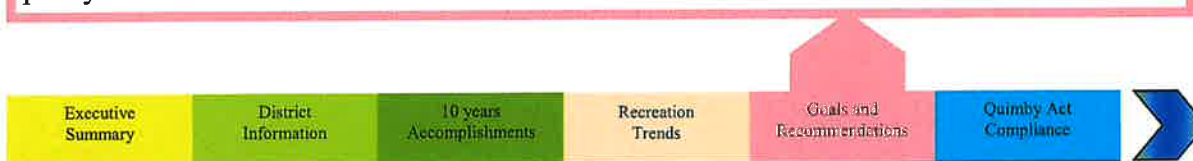
Within 3 years

Goal: To enhance access to recreation and community services through social media, web sites, mobile devices and co-mingling information with other agencies within the District.


Explanation: Over the past 10 years technology has drastically changed, making it cheaper to be creative and innovative with information dissemination. Access to web sites and other media outlets are simple with no real boundaries to the possibilities they offer. As our community becomes more “plugged in” Valley-Wide needs to provide dynamic interactive sites that communicate our activities and events directly to the end user regardless of age or circumstances. The creation of new websites and keeping up with the constant evolution of technology will allow the District to position ourselves as a community information stakeholder, providing valuable information and activities.

Goal: To Expand our indoor sports capacity through partnerships with other organizations and agencies to provide additional active recreation and sports facilities throughout the District.

Explanation: The District has done an outstanding job during the past 30 years partnering with agencies and private groups to use and share facilities. As local budgets continue to be stretched and the State of California continues to struggle to balance a budget we must rely on local partnerships to expand our ability to offer indoor recreation activities. Currently, our gymnasiums are jam-packed with games leaving little time for practice and open recreation opportunities. By partnering with local schools, churches and other organizations we can offer more practice and game facilities and enhance our programs as well as District wide capacity.



Goal: Develop an online registration program

 Explanation: As technology develops, our habits and expectations as a society change. As current economic times send mothers back to work or fathers adding a second job, their ability to drive to a community center to sign up for a class or register for a sport decreases. The District needs to make it as easy as possible for parents to register for classes, receive reminders or review rules and regulations from their office or home. We also must be aware that online registration does not take the place of face to face contact with staff or a receptionist picking up the phone to answer questions. The balance between ease of access and customer service must be met by trained helpful staff and quick easy access to registration and information. The online registration should also help hold staff and our community to deadlines so that we are able to maximize the use of our facilities and time District wide.

Goal: To track, identify and implement new programs that meet the needs of our changing communities.

Explanation: As reviewed in the demographics section of this report, our community is changing. A once largely rural area, it was host to a retirement community supplemented by families and young adults. During the recent development boom and subsequent decline the District has added communities like French Valley and Menifee. The Hemet and San Jacinto communities have grown adding many new housing tracts populated by families. Our retirement community has also grown and changed with the baby boomer generation seeking active recreation opportunities. Valley-Wide has the responsibility to create innovative programs that meet the needs of our community through research, community outreach and creativity.

Goal: Develop recreation programs for special populations.

Explanation: Special populations are, at times, overlooked in many communities. Valley-Wide must be creative in meeting the needs of all members of our community. Developing recreation programs through partnerships with impacted community members, caretakers, and family members is necessary in order to provide needed, successful programs, events and sport activities. We must identify the existing and future needs of our special population community and develop opportunities that meet those needs.

Within 5 years

Goal: Analyze existing and future trends in the community and recreation industry and position the District to meet those trends.

Explanation: Sports, cultural and recreation crazes come and go from year to year as product developers try to diversify equipment and facilities. Unlike many Cities, Counties and Special Districts, Riverside County and specifically the Inland Empire is still growing. The potential for new equipment and facilities will continue to allow the District the ability to provide new innovative ideas, facilities and construction concepts that function for the community and are cost effective to maintain.



Goal: Grow our special event programs and expand existing successful programs District Wide.

Explanation: The communities we serve are very distinct and have specific demographics that should assist in the creation of special events that fit every community. Historically events like the 4th of July, Turkey Trot, Movies in the Park, and Breakfast with Santa have been isolated to individual communities. As the District continues to grow, we will expand successful events that logically fit in our communities, and create new special events the community can appreciate for the future.

Goal: Create and maintain partnerships with outside organizations such as P.A.L, Exceed, Local School Districts, Soboba Band of Luiseño Indians, and the Cities of Menifee, Hemet, and San Jacinto.

Explanation: Pooling resources within the community allows for maximum use of public and private facilities and land. Buildings and schools that are traditionally empty in the afternoons can be used as facilities for Valley-Wide leagues and events. Providing reciprocating partnerships is also important for Valley-Wide. We have resources and facilities that organizations are able to benefit from when available. The more partnerships that Valley-Wide can create, the better suited we are to serve the community.

Within 10 years

Goal: Implement new advertising technology that allow the community to be effectively informed about activities, events and sports.


Explanation: The decline and cost of print media has become a hindrance to Valley-Wide's ability to effectively communicate with our communities. Technology will provide opportunities for customized communication with our many communities and Valley-Wide will need to remain as flexible as possible to be on the innovative edge of advertising and communication.




Facility Development Standards

Within 3 years

Goal: Release updated and improved Standards and Specifications

 Explanation: Every two years Valley-Wide must commit to reviewing our park construction Standards and Specifications. Through that review process, the analysis will determine if a new version is necessary for publication. The review will analyze changing construction trends, state and federal mandates, and community use of park improvements. The Standards and Specifications will provide the standards for parks, community centers and other facilities within the District.

Goal: Anticipate future development standards including recycled water standards, electrical efficiency standards and “green” standards.

 Explanation: Recycled water will continue to be used as the “norm” in Riverside County for parks, golf courses and other developed green space. In order to best serve our community Valley-Wide will need to be on the cutting edge of the use, regulations, and availability of recycled water throughout the District. Other efficiency models will be beneficial to the District in the form of night time electrical rates, solar rebates and green building standards. With each advance, Valley-Wide must be prepared to take advantage of any opportunity to save money, resources and time.

Goal: Implement a comprehensive security plan that includes parks, facilities and law enforcement partners.

Explanation: As Valley-Wide continues to grow, and our communities and cities change, we need to be aware of the unfortunate reality that Valley-Wide is prone to crime against facilities, participants and children. A comprehensive security plan will provide security monitoring in our facilities and parks through a number of personnel and technological solutions. Including this plan in our new facilities will allow Valley-Wide to protect the community and community assets by being proactive.

Goal: Modify Valley-Wide’s average household per 1000 to match actual community demographics.

Explanation: Through the development of this Master Plan and comparing our Quimby act calculations Valley-Wide has determined that a new population per household calculation is required to adequately reflect the real conditions of our community.

Goal: Continue to annex new developments within our Sphere of Influence (SOI) and District Boundaries.

Explanation: The unincorporated areas of Riverside County will continue to be developed. Valley-Wide is uniquely positioned to provide parks, recreation and community maintenance services throughout our District. Our intent is to continue to annex appropriate developments that are within the District’s Boundaries or Sphere of Influence.



Within 5 years


Goal: Analyze existing facilities and identify shortfalls for specific park amenities.

Explanation: Through utilizing and monitoring our existing facilities it is the District's responsibility to provide new or renovate outdated equipment with new innovative design and construction methods to provide an attractive, safe, usable environment for our communities. Through observation, research and community forums Valley-Wide will continue to update facilities according to the needs of our community.

Goal: Work with local cities and Riverside County to develop consistent standards and specifications in effort to streamline the development process and avoid duplication of services.

Explanation: Valley-Wide specializes in Recreation and Park services. We have developed irrigation and construction standards that work effectively for building parks and community centers. By working with other local governments we are able to streamline the development process to provide the very best service to the community as possible. Creating standards that can be adopted by other local government agencies will promote consistency with facilities, irrigation, water consumption and maintenance.

Goal: Continually re-define our water efficiency standards and environmentally responsible design throughout our parks and facilities.

 Explanation: Water is a limited, valuable resource in Riverside County. Technology and realistic maintenance requirements will converge to provide diverse water efficiency products and equipment to limit the amount of waste in older irrigation systems. Converting existing facilities to accommodate the delivery of recycled water is the new mean in water efficiency. Valley-Wide must be on the leading edge of any water efficiency standards to keep costs in control for our communities.

Goal: Partner with local, county and state officials to increase development standards from 5 acres per 1,000 to 7 acres per 1,000 population.

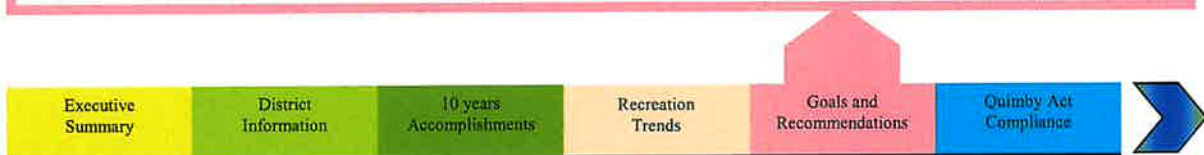
Explanation: We only have one chance to do it right with new development in Riverside County. Land will always be a premium in California and as less and less is available along the coast, developers will move east looking for the best deal at the cheapest price. The lack of foresight is evident in established cities in Riverside County and developers were allowed to forgo their responsibilities to develop park space in the communities they built. Money was diverted and siphoned off for other projects. As open land disappears cities are scrambling to make up for lost time and land. Valley-Wide and local government must be proactive in securing park land before development is allowed to proceed.



Within 10 Years

Goal: Secure more parkland at Diamond Valley Lake

Explanation: Valley-Wide has an opportunity to continue development of the Diamond Valley Lake facility. The original land dedication from MWD was listed at 129 acres in early documents. This would have allowed Valley-Wide to create a true regional park facility including ballfields, community centers, campgrounds, soccer fields, trails, and other recreation amenities. The final land dedication was 85 acres in total limiting Valley-Wide's ability to create a true regional park. Valley-Wide seeks to position ourselves in a way that would allow for future dedication of park land around our existing facility.



Administration

Within 3 years

Goal: Identify long term needs for administrative facilities and position the District to purchase an existing facility, build a new facility or expand a District owned facility.

Explanation: Valley-Wide has grown over the past 34 years to include 8 community centers 72 parks and a number of contracts and special projects. Our District philosophy has always been to put community centers, events and sports first. The reality is that as the District grows we are going to need administrative space to serve the community. We do not want to trade resources for space but the District will need to be creative to create usable administrative space for staff. The current economy may provide some options for the District to purchase vacant property or economically modify existing buildings to create quality work space.


Goal: Evaluate the annexation process and requirements for Landscape Maintenance Districts.

Explanation: Valley-Wide has a system in place that allows developers to annex into the District through LAFCO. Working with our annexation consultants we will continue to refine the process and adjust our requirements based on best practices and state law. Advances by our consultants will assist the District over the long term to effectively analyze our existing facilities and future needs within our communities.

Goal: Continue to diversify the District's revenue sources including contracting, programs fees, cell towers and property taxes.

Explanation: Valley-Wide continues to remain stable as other local agencies have struggled over the past few years. Living within our means, contracting our maintenance services and diversifying our revenue sources makes Valley-Wide successful. Opportunities will continue to present themselves for the District, and the District will need to continue to adapt to those opportunities. Recent additions to the District have been the Diamond Valley Lake Docent Program, P.A.L., temporary operation of the San Jacinto Senior Center, French Valley Cell Tower, and possible expansion of the after school program. These contracts provide a service to the community and continue to allow Valley-Wide to be creative in our funding sources.


Goal: Develop policies, procedures and habits that promote environmentally responsible behavior.

 Explanation: In the 2009 California State Parks Survey over 50% of the respondents agreed that California park agencies should be leaders in environmentally responsible behavior. In responding to this, Valley-Wide must continue to be a leader within our local community. Behaviors including recycling, "green" buildings and others will be at the forefront of our construction, maintenance, and administrative actions in the future.



Within 5 years

Goal: Convert the administrative office to a paperless storage system.

 Explanation: Understanding that Valley-Wide should be a leader in environmentally responsible behavior we must consider how we store and use paper and other resources District wide. Technology has provided an opportunity for innovative storage systems that provide electronic storage for all paper documents. This will allow the District to save physical storage space, protect valuable information for natural disasters, and create document sharing capabilities, limiting the number of faxes, e-mails and copies necessary on a daily basis.

Goal: Network the community centers with the administrative office to streamline the accounting process.

Explanation: Valley-Wide can benefit from streamlining the accounting process. It will cut down driving trips to the administrative office, faxes and e-mails. Direct access to the accounting process will allow community centers to collect fees for programs throughout the District. Currently all receipts are hand written and manually processed creating a more cumbersome process for the accounting staff. Networking our facilities together will allow front line staff to perform the data entry and the finance department to review and approve transactions.

Within 10 years

Goal: Hire staff to position the District for future expansion in the park planning, human resources and administrative positions.

Explanation: Valley-Wide has had the benefit of longevity with our full time staff. Many have been with the District well over 15 or even 20 years. As they begin to retire it will be important for Valley-Wide to hire qualified staff to continue to run the programs and facilities. Cross training those staff members will continue to be necessary to remain successful and staff will need to be recruited from a cross section of the community to provide the necessary skills for the future.




Facility Management

Within 3 years

Goal: Implement a Capital Improvement plan for the District.

Explanation: No matter how well something is built it will eventually age and begin to breakdown. Conservative spending has always been a priority for the District and we have traditionally saved money for large capital improvements. All things considered, the majority of Valley-Wide's facilities are relatively new and well maintained. In order to continue this standard we must create a capital improvement plan that allows the District to pinpoint the amount of money that we need to set aside for the future. The plan will also allow us not to over assume the amount of money required to sustain existing levels of maintenance, leaving the maximum amount for day to day operations, events and programs.


Goal: Convert existing facilities to recycled water where possible.

 Explanation: The cost of recycled water is significantly reduced. Our first retrofit project has taken over two years to complete at Wheatfield park. This experience realizes the need to apply well in advance for other recycled retrofit programs so the District can take advantage of the project benefits as soon as possible. Areas in Menifee and French Valley will be the prime locations for these retrofit projects in the future.

Goal: Convert the Valle Vista and Winchester swamp coolers to Air Conditioning Units.

Explanation: Converting these two buildings to A/C will allow for increased daytime summer activity in the buildings. The swamp coolers are loud and make it difficult to hold meetings or events in the summer. As the number of people increase in the facility the less effective the swamp coolers become.

Goal: Implement a recycling program in the recreation center and community rooms.

 Explanation: Recycling is an easy way to help protect the environment which is important for the District and the community. Offering recycling throughout our facilities shows our commitment to long term sustainability.




Within 5 years

Goal: Analyze the need for a large capital improvement plan funded by a voter approved bond measure.

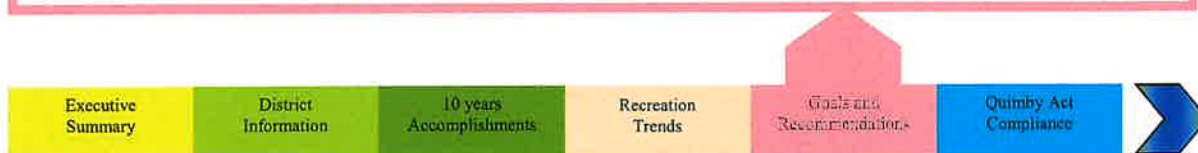
Explanation: Valley-Wide currently owns vacant property and partially completed parkland that could be developed with a large influx of capital from the sale of bonds. Over the next five years, Valley-Wide will work with consultants and the community to determine the feasibility and community support for bond measure improvement throughout the District.

Goal: Develop a future recycled water plan in cooperation with Eastern Municipal Water District.

 Explanation: Independent of converting existing facilities that have access to recycled water, EMWD has plans to extend recycled water pipelines throughout their service area. Parks and agriculture combined are the largest users of recycled water. By working with EMWD Valley-Wide can direct recycled water pipeline to the end users (Valley-Wide) so we are able to benefit from the installation plans in the future.

Goal: Design and construct the Wheatfield annex property and new parking lot.

Explanation: Valley-Wide has been working to secure funding for a 5 acre park across from Wheatfield park in Menifee for a number of years. The park design includes a much needed secondary parking lot with access from La Piedra road. The construction of the annex will provide soccer fields for the community thereby allowing Valley-Wide to construct the additional needed parking lot.



Quimby Act Collection Compliance

Valley-Wide Recreation and Park District has determined that we can serve our District most effectively by collecting development impact fees (Quimby Fees) directly. In compliance with Riverside County Code 460 and Government Code 66477 the following is the methodology the District will use for all new building within the District Boundaries or Sphere and Influence.

1. The Quimby Act – Subdivisions

Implemented by the County of Riverside, pursuant to Section 10.35 of Ordinance No. 460, the Quimby Act (Government Code Section 66477) provides for development of park and recreational facilities through land dedication and/or payment of fees. Specifically, each sub divider of land for residential uses may be required to dedicate lands or pay fees in lieu thereof, or do a combination of both for park and recreational purposes as a condition to the approval of a parcel map or tentative tract map.

In deciding whether to require the dedication of land, the payment of fees, or both, the District shall consider those factors set forth in Paragraph I of Section 10.35 of Ordinance No. 460.

A. Dedication of Land

The Quimby Act provides a park dedication formula related to densities and dwelling unit types. The amount of land required to be dedicated shall be based upon the population generated by the subdivision, and shall be computed on the basis of five acres of parkland per 1,000 persons in accordance with the following formula:

- $DUs \times Population\ Density \times Park\ Ratio = Amount\ of\ Parkland\ to\ be\ Dedicated$
- Where: DUs = Number of Dwelling Units
- Population Density = Population Per Dwelling Unit as Set Forth Below
- Park Ratio = 5.0 Acres Per 1,000 Persons



Population density shall be set forth below:

Table 14	
Population Density / Dwelling Unit	
Description of Dwelling Unit	Persons Per Dwelling Unit
Single family dwelling unit (detached garage)	3.68
Single family dwelling unit (attached garage)	3.2
2 dwelling units per structure	3.26
3 to 4 dwelling units per structure	3.06
5 or more dwelling units per structure	2.9
Mobile homes	3.36

*To be updated/verified with 2010 Census information when available.

The District will accept as a minimum, 5 acre usable parks. Where the amount of parkland to be dedicated is less than 5 acres, the developer will be required to pay in-lieu fees.

In addition when land is to be dedicated, the District shall comply with the dedication provisions of Section 10.35 of Ordinance No. 460, but not limited to, the improvement provisions of Paragraph 16.



B. Payment of Fees

When a fee is to be paid in lieu of land dedication, the amount of such fees shall be based upon the current fair market value of the amount of land which would otherwise be required for dedication. The fee shall be determined by the following formula:

- Number of Acres x Fair Market Value = In-Lieu Fee
- Where: Number of Acres = Acreage of Parkland to be Dedicated as Determined Above.
- Fair Market Value = Fair market value per acre of the property to be subdivided based upon the land as an improved subdivision, not as raw acreage. Fair market value shall be based on the following procedure:
 1. The County, the District and the subdivider may agree to the fair market value; or
 2. If agreement cannot be reached, the subdivider may, at his own expense, obtain an appraisal of the property by a qualified real estate appraiser, which appraisal may be accepted by the County and the District if found to be reasonable; or
 3. The fair market value (per acre) shall be determined by a current appraisal of the land subdivision by the Office of the County Assessor which appraisal shall be final unless modified by the Board of Supervisors of Riverside County.

In addition, when a fee is to be paid in lieu of land dedication, the District shall comply with the fee provisions of Section 10.35 of Ordinance No. 460, including but not limited to, the credit provisions of Paragraph 17, and the refund provisions of Paragraph 19.



C. Sample Implementation of Formulas:

As an example, the following land dedication in-lieu fees would be required for a 400 unit subdivision:

- Land Dedication
 $400 \text{ DUs} \times 3.2 \text{ persons/DU} \times 5.0/1,000 = 6.4 \text{ acres of parkland to be dedicated}$
- Park In-lieu Fee
 $6.4 \text{ acres} \times \$350,000/\text{acre} = \$2,240,000$

The Quimby Act specifically provides that land, fees, or a combination thereof, are to be used only to serve the subdivision from which they emanated and must bear a reasonable relationship to the use of any future recreation facility by the future inhabitants of the subdivision.

The Quimby Act fees collected will be used to acquire, develop and rehabilitate park facilities for the residents.

As growth occurs within the District, the Master Plan may be amended and the boundaries thereby realigned to properly distribute park and recreational facilities within the District's boundaries. However, it is important to note that the number of park facilities will not always be evenly distributed; parks will be located where development is occurring.

Quimby fees are designed for the purchase and development of parkland only. The maintenance costs, including irrigation, are generated from the Landscape Maintenance District special assessments and a portion of the 1 percent property tax the District receives.

2. Other Residential Development Projects

Multi-family residential projects, apartment projects and other non-subdivision residential projects create a need for park and recreation facilities which is perhaps even greater than that created by land subdivisions. This is due in large part to the high density of these projects and the higher lessee/tenant turnover rate. Accordingly, the District will require the payment of fees to such projects. The mitigation fees shall be calculated, collected, maintained and disbursed in the same manner as Quimby Act fees as set forth herein and in Section 10.35 of Ordinance No. 460. The refund provisions of Paragraph 19 of Section 10.35 of Ordinance No. 460 shall not, however, be applicable to other residential development project fees.



3. Fee Administration

All park and recreation fees referenced above shall be administered as specifically indicated herein by Valley-Wide Recreation and Park District and in accordance with all applicable laws, rules and regulations.

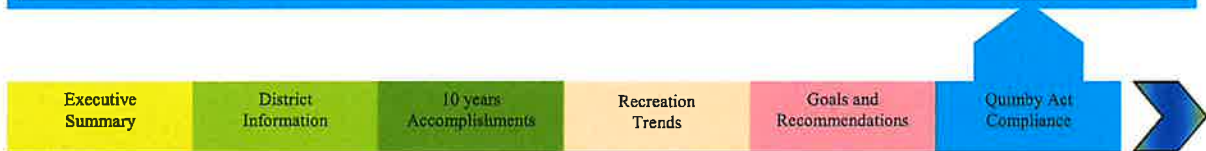
New Developments – Quimby Fees

An interesting situation exists in the Hemet/San Jacinto Valley whereby Valley-Wide, City of Hemet, and City of San Jacinto all collect Quimby fees. Valley-Wide collects fees in the unincorporated areas of our boundaries, Hemet collects within city limits and San Jacinto does the same. Valley-Wide does not collect fees within either city. Valley-Wide spends fees in the area collected. Hemet and San Jacinto spend within their city limits.

A number of the District parks are within the city limits of Hemet or San Jacinto as listed below, however, these parks do not benefit from Quimby fees collected by the cities from the new developments in close proximity to them. Examples include:

- ⇒ Bill Gray Park – City of Hemet
- ⇒ Searl Park – City of Hemet
- ⇒ Diamond Valley Community Park – City of Hemet
- ⇒ Regional Park – City of San Jacinto

Additionally, the Valle Vista Community Center at Louis Jackson Park, like Regional Park, serves residents of the City of Hemet and the City of San Jacinto, but since it is in neither city, it does not benefit from park fees collected in the cities. All of these facilities whether within or out of city limits do indeed benefit those residents. As we have outlined in our goals and objectives, we hope to work with all the cities within our District boundaries to maximize resources for the benefit of all residents including the use of Quimby fees collected by the cities.



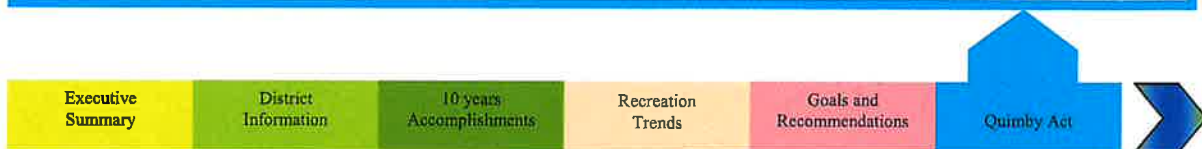
Landscape Maintenance Districts

Valley-Wide currently has five zones. Funds collected within each zone benefit the parks planned and/or existing within those zones. With parks in each zone. As new development occurs, Valley-Wide conditions maps to pay appropriate park fees based upon 5 acres of parkland for every 1,000 residents generated from the development. Additionally, developments that generate 5 acres or more of parkland are required to dedicate and improve land in lieu of park fees and must set up a funding mechanism for operation and maintenance of the park. In other words, annexation into a Landscape Maintenance District.

Cost for capital improvements will be generalized for planning purposes. Approximate costs for acquisition and construction of facilities are:

- Community parks \$7 million
- Community centers \$10 million
- Neighborhood parks \$350,000 per acre

For planning purposes, costs include administrative, design, construction administration and inspection. These costs are often overlooked but can add up to 20 percent of construction costs depending on the funding source.



Appendix A

Year	Location	Acreage	Capital Improvements/Land Acquisition
1999	Winchester Park	20 acres	Restrooms/Ballfields & Community Center
1999	Louis Jackson Park	7 acres	Park Construction
2000	Winchester Park		Fire Suppression System & Restroom Addition
2000	Winchester Park		Restroom Addition
2000	Cottonwood Park	9 acres	Community Center Building
2000	Menifee Gymnasium (Joint Use Project with Menifee Union)		Gymnasium and Community Room
2001	Winchester Park		Heating/Air Conditioning & Electrical Systems
2001	Louis Jackson Park		Parking Lot
2001	Butterfield Park	5 acres	New Park Addition
2001	Cottonwood Park		Parking Lot
2002	Regional Park	36 acres	Tennis Courts Rehab
2002	Desert Green	½ acre	New Park Addition
2003	Regional Park		Remodel Sports Ctr/Admin Offices
2003	Winchester Park		Fire System Upgrade
2003	Louis Jackson Park		Playground Equipment
2003	Aldergate Park	7 acres	New Park Addition
2003	Menifee South Tot Lot	1 acre	New Park Addition
2004	Winchester Park		Kitchen Improvements
2004	Emerald Park	5 acres	New Park Addition
2004	Rancho Bella Vista	7 acres	New Park Addition
2004	French Valley Community Center		Community Center Addition
2005	Diamond Valley	85 acres	New Park Addition
2005	Leon Park	4 acres	New Park Addition
2005	Woodbine Park	5 acres	New Park Addition
2005	Brookfield Park	12 acres	New Park Addition
2005	Diamond Valley		Aquatic Facility
2005	Sheffield Park	11 acres	New Park Addition
2006	Wheatfield Annex	5 acres	New Park Addition
2006	Mathew Ranch	9.2 acres	New Park Addition
2006	Primrose Park	3 acres	New Park Addition
2006	Exchange Club Park	4 acres	New Park Addition
2007	Hidden Meadows	2.5 acres	New Park Addition
2007	McCall Park	4 acres	New Park Addition
2007	Autumn Park	2 acres	New Park Addition

Year	Location	Acreage	Capital Improvements/Land Acquisition
2007	Heritage Park	5.5 acres	New Park Addition
2007	Abelia Sports Park	9.6 acres	New Park Addition
2007	Crown Valley	7 acres	New Park Addition
2007	Adeline's Farms	1 acre	New Park Addition
2007	Fieldview	7 acres	New Park Addition
2007	San Jacinto River Park	32 acres	New Park Addition
2007	Washington Park	5 acres	New Park Addition
2007	Mira Park	5 acres	New Park Addition
2007	Watermill Park	Res Lot	New Park Addition
2007	Northfield Park	Res Lot	New Park Addition
2007	Wagon Wheel Park	Res Lot	New Park Addition
2007	Regional Park		Play Structures
2008	Leon Park Extension	1 acre	New Park Addition
2008	El Dorado Pocket Park	.5 acres	New Park Addition
2008	Regional Park		Well Rehab
2008	Diamond Valley		Lights, Paving and Backstops
2008	El Dorado Park	4 acres	New Park Addition
2009	Kona Park	1 acre	New Park Addition
2009	Sunrise Park	11 acres	New Park Addition
2009	Diamond Valley		Backstops, Restrooms
2009	Diamond Valley		Concrete, Irrigation & Fencing
2009	Regional Park		Resurface Sports Center Roof
2010	Diamond Valley		8 Ball Diamonds & 3 Soccer Fields
2010	Eller Park	5 acres	New Park Addition
2010	Marion V. Ashley	12 acres	New Park and Community Center Addition

**Parks at a
Glance
January
2010**

	General		Ballfields / Courts								Amenities			
	Total Acres	Gymnasium	Ballfields	Lighted Fields	Soccer Fields	Basketball Courts	Tennis Courts	Volleyball Courts	Pickleball Courts	Horseshoe Pits	Play Areas	Restrooms	Ronic Structures	Fitness Trails
Abelia	17	no	2	1	1	2	1	1	0	0	2	yes	2	yes
Adeline's	1	no	0	0	0	0	0	0	0	0	2	no	1	no
Aldergate	7	no	1	0	0	2	0	0	2	0	1	yes	no	no
Autumn	2	no	0	0	0	0	0	0	0	0	1	no	no	no
Avignon	0.5	no	0	0	0	1	0	0	0	0	0	no	no	no
Bill Gray	5	no	1	0	0	2	0	0	0	0	1	no	no	no
Eldorado	4	no	1	0	0	0	0	0	0	0	2	no	2	no
Eldorado Pocket Park	0.34	no	0	0	0	0	0	0	0	0	1	0	1	0
Eller Park	5.00	no	1	1	0	2	0	0	0	0	1	1	1	yes
Brookfield	12	no	1	0	0	2	0	1	0	0	2	no	1	yes
Brookfield Open Sp	82													
Butterfield	5	no	1	0	0	2	0	0	0	0	2	yes	no	no
Cantalena	15													
Cottonwood	10	yes	1	0	0	1	0	0	0	0	1	yes	1	yes
Crown Valley	7	no	1	1	1	2	2	0	0	0	2	yes	no	no
Desert Green	0.5	no	0	0	0	0	0	0	0	0	0	no	no	no
Devonshire	10	no	0	0	0	0	0	0	0	0	0	no	no	no
Diamond Valley Lake	85	no	8	8	8	4	6	7	2	0	3	4	3	yes
Discovery	8	no												
Emerald	7	no	1	0	0	2	0	0	0	0	1	yes	no	no
Exchange Club	8	no												
Fieldview	7	no	1	0	0	2	0	0	0	0	1	yes	1	yes
Garratt Group Park	5													
Grand Vista	0.5	no	0	0	0	0	0	0	0	0	0	no	no	no
Heritage	5.5	no	0	0	0	2	0	0	0	0	2	no	2	no
Hidden Meadows	2.5	no	0	0	0	0	0	1	0	0	1	no	no	no
Kona	1	no	0	0	0	0	0	0	0	0	1	no	no	no
The Lakes	20	no	2	3	2	4	0	0	0	0	3	yes	1	yes
La Paloma	5	no	0	0	0	0	0	0	0	0	1	yes	no	no
Leon	5	no	0	0	0	2	0	0	0	0	2	no	1	yes
Louis Jackson	10	yes	3	0	0	0	0	0	0	0	1	yes	2	no
Mathews Ranch	10													
Marion V. Ashley	12	yes	2	2	0	2	0	0	0	0	1	yes	1	yes
McCall	4	no	0	0	0	2	0	0	0	0	1	no	no	no
Menifee South Tot Lot	2	no	0	0	0	0	0	0	0	0	2	no	no	no
Menifee Village	5													
Mira	5	no	1	0	0	2	0	0	0	0	1	no	1	no
Mosaic	1.5													
Mountain Gate	5													
Northfield	1	no	0	0	0	0	0	0	0	0	0	no	no	no
Pepita Square	0.5	no	0	0	0	0	0	0	0	0	0	no	no	no
Pleasant Valley	2.5	no	0	0	0	2	0	0	0	0	1	no	1	yes
Pourroy Fields	9	no	0	0	6	0	0	0	0	0	0	no	no	no
Primrose	3	no	0	0	0	0	0	1	0	0	1	no	1	no
Rancho Bella Vista	7	yes	1	1	0	1	0	0	0	0	1	yes	1	no
Regional	36	yes	7	4	6	1	6	1	0	6	4	yes	3	yes
Rivercrest	3													
Rolling Hills	1.5	no	0	0	0	0	0	0	0	0	1	no	1	no
San Jacinto River Pk	52													
Santa Fe	5	no	1	1	0	0	0	0	0	0	0	no	no	no
Searl	11	no	3	4	1	0	0	0	0	0	1	yes	no	no
Sheffield	14	no	2	0	4	0	0	0	0	0	0	no	no	yes
Skunk Hollow	162													
Spencer's Crossing	12	no	2	1	1	0	0	0	0	0	2	yes	1	no
Stonegate	5													
Sunrise	11	no	2	0	0	2	0	0	0	0	2	yes	1	yes
The Trails	5													
Valle Vista	5	no	0	0	0	1	0	0	0	2	1	yes	no	no
Vineyard	2.7													
Wagon Wheel	1	no	0	0	0	0	0	0	0	0	1	no	no	no
Watermill	1	no	0	0	0	0	0	0	0	0	0	no	no	no
Washington	5	no	1	0	0	2	0	0	0	0	1	yes	1	no
Wheatfield	25	yes	6	2	0	1	2	1	0	2	2	yes	1	no
Wheatfield #2	5													
Whispering Heights	8													
Winchester	20	yes	3	3	4	2	1	0	0	2	1	yes	2	no
Winchester Sports	35													
Woodbine	5	no	0	0	1	2	0	0	0	0	2	no	no	no

THIS PAGE INTENTIONALLY LEFT BLANK

ACTION ITEM
ITEM 15.02

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 15.02

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

Notice of General District Election

RECOMMENDED ACTION:

That the Board of Directors approve regulations that candidates shall be responsible for payment of the Candidates statement in connection with the General District Election to be held on November 3, 2020.

ANALYSIS:

Valley-Wide Recreation and Park District elections will take place November 3, 2020, whereas the following Board member's terms will expire on December 4, 2020:

- Director Steve Simpson, Division 2
- Director John Bragg, Division 4
- Director Noah Rau, Division 5

Per the Registrar of Voters, the District must adopt regulations regarding payment of the **cost of the candidate's statement**, which are as follows: **Division 2** \$600, **Division 4** \$600, and **Division 5** \$600. This amount is an estimate and candidates may receive a bill or refund for the difference depending on how many candidates actually file a candidate statement. The electronic distribution of a candidate statement cost is \$260.

ATTACHMENTS:








1. Calendar of Important Dates for the November 3, 2020 Election
2. Registrar of Voters Introduction Letter
3. Special Districts Information Form
4. Executive Order N-64-20 (Mandates all voters be mailed a vote-by-mail ballot for the November Election)

Prepared by: Lanay Negrete
Reviewed by: James Salvador
Approved by: Dean Wetter



UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

The materials contained in this calendar represent the research and opinions of the staff at the Riverside County Registrar of Voters. The contents of this calendar and any legal interpretations contained herein are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader's risk.


Please call (951) 486-7200 if you have any questions or comments or visit our website at www.voteinfo.net. Thank you.

DATE	PERSON RESPONSIBLE	DESCRIPTION
July 1 (125)	District	<p><i>BOUNDARY CHANGES (E.C. § 12262)</i></p> <p>Last day boundary changes may be made for this election.</p>
July 1 (125)	District	<p><i>DELIVER NOTICE OF ELECTION AND MAP OF DISTRICT (E.C. §§ 10502, 10504, 10509, 10522)</i></p> <p>No later than this date the District Secretary shall deliver a notice containing the elective offices to be filled and whether the district or candidate is to pay for the Candidates Statement. Said notice shall bear the secretary's signature and the district seal. The District Secretary shall also deliver a map showing the current boundaries of the district and divisions, if any.</p>
July 4	Registrar of Voters	<p><i>INDEPENDENCE DAY (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
July 6 – August 5 (120 – 90)	Registrar of Voters / District Secretary	<p><i>PUBLISH NOTICE OF ELECTION (E.C. §§ 12112, 12113)</i></p> <p>Between these dates the Registrar of Voters shall publish once in a newspaper of general circulation published in the district or, if no such newspaper exists, a newspaper having general circulation in the district, a Notice of Election, which shall contain the following:</p> <ul style="list-style-type: none">  Date of election.  Name of each office for which candidates may file.  Qualifications required by the principal act for each office.  The location where Declaration of Candidacy may be obtained.  Office in which completed declarations are required to be filed.  Date and time after which no Declaration of Candidacy may be accepted for filing.  Statement that appointment to office will be made pursuant to E.C. 10515 if there are insufficient nominees and no petition has been filed requesting the election be held. <p>Said notice shall also be delivered to the District Secretary and posted in the district office.</p> <p><i>GENERAL PRESS RELEASE (E.C. § 12112)</i></p> <p>Press release should include offices to be filled and telephone number information regarding filing for elective office.</p>
July 10 (116)	Registrar of Voters	<p><i>PRECINCTING SECTION TO COMPLETE BOUNDARY CHANGES</i></p> <p>No later than this date, precinct section must complete boundary changes.</p>



UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
July 13 – August 7 (113 – 88)	Candidates / Registrar of Voters / District Secretary	<p><i>OBTAIN AND FILE DECLARATION OF CANDIDACY (E.C. §§ 10510, 13107)</i></p> <p>Between these dates a candidate may obtain and file a Declaration of Candidacy with the Registrar of Voters in person, or by mail. If by mail, Declaration of Candidacy may be returned by certified mail in time to reach the Registrar of Voters by no later than the filing deadline. The Ballot Designation Worksheet must be filed at the same time as the Declaration of Candidacy.</p> <p>Either the Registrar of Voters or the District Secretary will issue the Declaration of Candidacy.</p> <p>No candidate shall withdraw his or her Declaration of Candidacy after 5 p.m. on the 88th day prior to the election.</p>
July 13 – August 7 (113 – 88)	Candidates / Registrar of Voters / District Secretary	<p><i>CANDIDATE STATEMENT (E.C. §§ 10540, 13307, 13309, 13311, 18351)</i></p> <p>Candidates who want to file a candidate's statement must file it with the Registrar of Voters at the same time that the Declaration of Candidacy is filed. Candidate statements are confidential until deadline for filing has passed.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 13313)</i> The 10 day exam period for Candidate Statements will be held August 8 through August 17. If extension applies, see extension period.</p>
July 13 – August 7 (113 – 88)	Candidates / Registrar of Voters / District Secretary	<p><i>CODE OF FAIR CAMPAIGN PRACTICES (E.C. § 20400 et seq.)</i></p> <p>At the time a candidate is issued nomination papers each candidate will be issued a Code of Fair Campaign Practices. Filing it is voluntary and it may be filed with the Registrar of Voters any time prior to the election. It is available for public inspection until 30 days after the election.</p>
July 13 – August 7 (113 – 88)	Candidates / Registrar of Voters	<p><i>STATEMENT OF ECONOMIC INTEREST (G.C. §§ 87200 et seq.)</i></p> <p>A Statement of Economic Interests must be filed for all candidates with the Registrar of Voters by the close of the nomination period.</p>
August 7 (88)	Candidates / Registrar of Voters	<p><i>FILE DECLARATION OF CANDIDACY AND / OR WITHDRAW (E.C. §§ 10510, 13307)</i></p> <p>Last day for candidates to file their Declarations of Candidacy and Candidate Statements with the Registrar of Voters. (Candidate Statement is optional). This is also the last day to withdraw candidacy. Candidate must withdraw before 5 p.m., unless there is an extension of the nomination period.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 13313)</i> There will be a 10 day exam period for Candidate Statements filed. The period will be held August 8 through August 17.</p>





UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
August 7 (88)	District	<p><i>BALLOT MEASURE (E.C. §§ 9312, 10403, 13247)</i></p> <p>Last day for resolution calling a measure to be submitted to the Registrar of Voters. A copy shall be made available to any voter. The statement of all measures submitted to the voters shall be abbreviated on the ballot. The statement shall contain not more than 75 words for each measure to be voted on.</p>
August 7 (88)	Registrar of Voters	<p><i>PUBLISH NOTICE OF ELECTION (E.C. § 12111; G.C. §§ 6060, 6061)</i></p> <p>Publish a notice of election as soon as possible pursuant to section 12111 of the California Elections Code. A synopsis of the measure(s) shall be included in the publication. Government Code 6061 requires the notice to be published once. The last day to submit arguments to the Registrar of Voters should also be included in the notice. A copy of the notice shall be delivered to the district and posted in the district office.</p>
August 10 (85)	Candidates / Registrar of Voters	<p><i>LAST DAY TO WITHDRAW CANDIDATE STATEMENT (E.C. § 13307)</i></p> <p>Last day to withdraw candidate statements, unless there is an extension of the nomination period. Withdrawal of candidate statements must be in writing</p>
August 12 (83)	Candidates / Registrar of Voters / District	<p><i>EXTENSION OF NOMINATION PERIOD (E.C. § 10516)</i></p> <p>If the incumbent does not file by 5 p.m. on the last day of the nomination period, any eligible person, other than the incumbent, shall have until 5 p.m. of the 83rd day prior to the election to file a Declaration of Candidacy. The nomination extension is not applicable where there is no incumbent to be elected. If this section is applicable, a candidate may withdraw his or her Declaration of Candidacy up until 5:00 p.m. on the 83rd day before the election.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 13313)</i> The 10 day exam period for Candidate Statements will be held August 13 through August 22.</p>
August 12 (83)	District	<p><i>LAST DAY TO WITHDRAW MEASURE (E.C. § 9605)</i></p> <p>Whenever a legislative body has ordered that a measure be submitted to the voters of any jurisdiction at an election, the order of election shall not be amended or withdrawn after this date.</p>
August 12 (83)	Registrar of Voters / District Secretary	<p><i>NOTICE WHETHER ELECTION WILL BE HELD (E.C. § 10515)</i></p> <p>If there are insufficient nominees for the offices to be filled, and a petition requesting the election be held has not been presented to the officer conducting the election, then the election shall not be held.</p> <p>The Registrar of Voters shall request the Board of Supervisors to appoint the qualified candidate(s) to such office. If there are no candidates, the Board shall appoint a qualified person to each office. Persons appointed shall qualify, take office, and serve as if elected.</p>

UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
August 13 (82)	Candidates / Registrar of Voters	<p><i>WITHDRAW CANDIDATE STATEMENT (EXTENSION) (E.C. §§ 10516, 13307)</i></p> <p>In the event there is an extension of the nomination period, candidates may have until this date to withdraw their candidate's statement. Withdrawal must be in writing.</p>
August 13 (82)	Secretary of State	<p><i>RANDOMIZED ALPHABET (E.C. § 13112)</i></p> <p>On this date the Secretary of State shall conduct a drawing of the alphabet for determining the order of candidate's names on the ballot.</p>
August 13 (82)	Registrar of Voters	<p><i>SEND LIST OF CANDIDATES TO DISTRICT SECRETARY</i></p> <p>Approximate date to send list of qualified candidates to District Secretary and other county if it is involved. If election is not held, inform district of procedures that will be followed.</p>
August 17 (78)	Registrar of Voters	<p><i>REQUEST BOARD OF SUPERVISORS TO APPOINT (if election will not be held) (E.C. § 10515)</i></p> <p>Registrar of Voters shall request the Board of Supervisors at a regular or special meeting held prior to the Monday before the first Friday in December in which the election would have been held, to appoint to such office or offices the qualified candidate(s); or if no candidate(s), the Board shall appoint any qualified person to such office.</p>
August 17 (78)	County Counsel	<p><i>LAST DAY TO SUBMIT IMPARTIAL ANALYSIS (E.C. §§ 9313, 9314)</i></p> <p>Last day for County Counsel to submit impartial analysis to Registrar of Voters. The analysis shall include a statement indicating whether the measure was placed on the ballot by petition signed by the requisite number of voters or by the governing body of the district. The analysis shall be printed in the Voter Information Guide section of the Sample Ballot preceding the arguments for or against the measure. The analysis is limited to 500 words.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 9380)</i> There will be a 10-day exam period for the Impartial Analysis from August 18 through August 27.</p>
August 17 (78)	Proponents / Opponents	<p><i>LAST DAY TO FILE ARGUMENTS (E.C. §§ 9315, 9316, 9600)</i></p> <p>Last day set by Registrar of Voters to submit arguments in favor or against the measure. Arguments may not exceed 300 words. No more than five signatures shall appear with any arguments. Authors of Argument form shall accompany all arguments.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 9380)</i> There will be a 10-day exam period for arguments from August 18 through August 27.</p>


UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
August 27 (68)	Proponents / Opponents	<p><i>REBUTTALS (E.C. §§ 9317, 9600)</i></p> <p>Last day for the same authors of the primary argument to file rebuttals with the Registrar of Voters no later than 5:00 p.m. Rebuttals are limited to 250 words. Statement of Authors of Arguments form must be attached to the rebuttal.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 9380)</i> There will be a 10-day exam period for Rebuttals from August 28 through September 6.</p>
September 7	Registrar of Voters	<p><i>LABOR DAY (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
September 7 (57)	Candidates / Registrar of Voters	<p><i>FIRST DAY NOMINATION PAPERS FOR WRITE-IN CANDIDACY WILL BE AVAILABLE (E.C. § 8600 et seq.)</i></p> <p>Any qualifying person wishing to file as a write-in candidate may pick up nomination papers beginning on this date. Papers must be filed with the Registrar of Voters no later than 14 days prior to election day. Write-in candidates must also file Statement of Economic Interest (if applicable) and campaign disclosure statements.</p>
September 8 (56)	Registrar of Voters	<p><i>ORDER PRINTING OF ELECTION MATERIAL</i></p> <p>Suggested date to prepare copy for printer and order ballots.</p>
September 20 – September 24 (44 – 40)	Candidates / Committees / Registrar of Voters	<p><i>FILING PERIOD FOR FIRST PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT (G.C. §§ 84200.5, 84200.8)</i></p> <p>Filing period for 1st pre-election campaign statement covers transactions through September 19. Statements must be filed online, or sent by personal delivery or first class mail.</p>
September 21 (43)	Registrar of Voters	<p><i>SATELLITE LOCATION PRESS RELEASE (E.C. § 3018)</i></p> <p>Notice of satellite locations shall be made by the elections official by the issuance of a general news release, issued not later than 14 days prior to voting at the satellite location, except that in a county with a declared emergency or disaster, notice shall be made not later than 48 hours prior to voting at the satellite location. The news release shall set forth the following information:</p> <ul style="list-style-type: none">  The satellite location or locations.  The dates and hours the satellite location or locations will be open.  A telephone number that voters may use to obtain information regarding vote-by-mail ballots and the satellite locations.

UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
September 24 – October 24 (44 – 10)	Registrar of Voters	<p><i>MAIL COUNTY VOTER INFORMATION GUIDES AND OTHER ELECTION MATERIAL TO VOTERS (E.C. §§ 9312, 10540, 13303, 13307)</i></p> <p>Between these dates the Registrar of Voters shall mail a County Voter Information Guide to each voter, who is registered at least 29 days prior to the election.</p>
October 5 (29)	Registrar of Voters	<p><i>MAILED BALLOT PRECINCTS (E.C. §§ 3005, 3010, 3017, 3018, 3020, 4000 et seq.)</i></p> <p>Approximate date to mail notices to voters in mailed ballot precincts, send official ballot and election material. Mail ballot precincts have less than 250 voters. Ballots must be postmarked on or before election day and received by the elections official within three days after election day to be counted.</p>
October 5 (29)	Registrar of Voters	<p><i>PRECINCTS, POLLING PLACES & ELECTION OFFICERS (E.C. §§ 12280 et seq., 12300 et seq.)</i></p> <p>Last day for Registrar of Voters to establish polling places and appoint election officers for this election. Immediately following appointment, the Registrar shall mail appointment notices to election officers.</p>
October 5 – October 24 (29 – 10)	Registrar of Voters	<p><i>PUBLISH POLLING PLACES & CENTRAL COUNTING PLACE (E.C. §§ 12105, 12109)</i></p> <p>Suggested date to publish polling places. The notice will include the hours that the polls will be open and a Notice of Central Counting Place.</p>
October 5 – October 27 (29 – 7)	Registrar of Voters	<p><i>VOTE-BY-MAIL BALLOT APPLICATIONS (E.C. §§ 3001, 3006, 3021, 3200)</i></p> <p>Applications for vote-by-mail ballots may be made in person or by mail during this time frame.</p>
October 12	Registrar of Voters	<p><i>COLUMBUS DAY (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
October 18 (16)	Registrar of Voters	<p><i>VOTE-BY-MAIL PROCESSING PUBLIC NOTICE (E.C. § 15104)</i></p> <p>The elections official shall notify vote-by-mail voter observers and the public at least 48 hours in advance of the dates, times, and places where vote-by-mail ballots will be processed and counted.</p>
October 18 – October 22 (16 – 12)	Candidates / Committees / Registrar of Voters	<p><i>FILING PERIOD FOR SECOND PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT (G.C. §§ 84200.5, 84200.8)</i></p> <p>Filing period for 2nd pre-election campaign statement covers transactions through October 17. Statements must be filed online, or sent by personal delivery or guaranteed overnight service.</p>

UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
October 19 (15)	Registrar of Voters	<p><i>COLLECTION CENTERS PUBLIC NOTICE (E.C. § 15260)</i></p> <p>In establishing a collection center, the elections official may designate a group of precincts which the center shall serve and this designation shall be available for public inspection no later than 15 days before the election.</p>
October 19 (15)	Registrar of Voters	<p><i>CLOSE OF REGISTRATION (E.C. §§ 2101, 2102)</i></p> <p>Last day to register or transfer registration for this election.</p>
October 20 (14)	Candidates / Registrar of Voters	<p><i>FILE DECLARATION OF WRITE-IN CANDIDACY (E.C. §§ 8600 et seq., 15340 et seq.)</i></p> <p>Last day for write-in candidates to submit their write-in nomination documents to the Registrar of Voters.</p>
October 20 (14)	Registrar of Voters	<p><i>PROCESS BALLOTS (E.C. § 15101 et. seq.)</i></p> <p>When ballots are to be counted by computer, the Registrar of Voters may begin processing ballots 10 business days prior to the election. No count may be made until after the polls close on election day.</p>
October 20 – October 27 (14 – 7)	Registrar of Voters	<p><i>POST ELECTION OFFICERS & POLLING PLACES (E.C. § 12105.5)</i></p> <p>Not less than one week before the election, the elections official shall post a list of all current polling places and a list of election officers appointed by the 15th day before the election. The elections official shall post this list in his or her office and on his or her Web site. The list shall remain posted for 30 days after completion of the canvass.</p>
October 20 (14)	Registrar of Voters	<p><i>PROCESS BALLOTS (E.C. § 15101 et. seq.)</i></p> <p>When ballots are to be counted by computer, the Registrar of Voters may begin processing ballots 10 business days prior to the election. No count may be made until after the polls close on election day.</p>
October 27 (7)	Registrar of Voters	<p><i>LOGIC AND ACCURACY TESTING (E.C. § 15000)</i></p> <p>No later than seven days prior to any election, the elections official shall conduct a test or series of tests to ensure that every device used to tabulate ballots accurately records each vote.</p>
October 30 (4)	Registrar of Voters	<p><i>MANUAL TALLY PUBLIC NOTICE (E.C. § 15360)</i></p> <p>The manual tally shall be a public process, with the official conducting the election providing at least a five day public notice of the time and place of the manual tally and of the time and place of the selection of the precincts to be tallied prior to conducting the tally and selection.</p>
November 3		<p><i>ELECTION DAY (E.C. § 3020, 4103)</i></p> <p>Voted ballots must be received by the elections official no later than the close of the polls on election day or be postmarked on or before election day and received no later than three days after election day to be counted.</p>

UNIFORM DISTRICT ELECTION LAW ELECTION
NOVEMBER 3, 2020
(E.C. §§ 9300 et seq., 10500 et seq.)

DATE	PERSON RESPONSIBLE	DESCRIPTION
November 5 (+2)	Registrar of Voters	<i>CANVASS ELECTION RETURNS (E.C. § 15301 et seq.)</i> Registrar of Voters shall commence the official canvass on this day.
November 5 – December 3 (+2 – 30)	Registrar of Voters	<i>ONE PERCENT MANUAL TALLY (E.C. § 15360)</i> During the Official Canvass the Elections Official shall conduct a public manual tally in 1 percent of the precincts chosen at random by the elections official.
November 11	Registrar of Voters	<i>VETERAN'S DAY (CO. ORD. 358.8)</i> The Registrar of Voters office will be closed.
November 26 – November 27	Registrar of Voters	<i>THANKSGIVING DAY / DAY AFTER THANKSGIVING (CO. ORD. 358.8)</i> The Registrar of Voters Office will be closed.
December 1 (+28)	Registrar of Voters	<i>POST ELECTION OFFICERS & POLLING PLACES (E.C. § 12105.5)</i> Not later than 28 days after the election, the elections official shall post an updated list of polling places and election officers that actually served on election day. The elections official shall post this list in his or her office and on his or her Web site. The list shall remain posted for 30 days after completion of the canvass.
December 3 (+30)	Registrar of Voters	<i>SEND STATEMENT OF RESULTS (E.C. §§ 10550, 10551, 10553, 15372, 15374)</i> As soon as the canvass is completed, no later than this date, the Registrar of Voters shall mail a statement of results of the election to the district. The Registrar of Voters will also deliver to each person elected a certificate of election.
December 3 (+30)	Registrar of Voters	<i>COST OF ELECTION</i> Approximate date to send invoice to jurisdiction for cost of election. Any refund on Candidate Statements will also be processed by this date.
December 4	District	<i>OFFICERS TAKE OFFICE (E.C. § 10554)</i> Elective officers, elected or appointed, take office at noon on the first Friday in December next following the general district election. Prior to taking office, each elective officer shall take the official oath and execute any bond required by the principal act.
January 1 – January 31	Candidates / Committees / Registrar of Voters	<i>FILING PERIOD FOR SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENT (G.C. § 84200)</i> Statement covers transactions through December 31. Statements must be sent by personal delivery or first class mail.

Note: Whenever a date prescribed by law falls on a weekend or holiday, such act may be performed on the next business day (E.C. 15; G.C. 6700, 6701)

REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters


REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE


June 3, 2020

Lanay Negrete
Valley-Wide Recreation & Park District
PO Box 907
San Jacinto, CA 92581

Dear Ms. Negrete:

In preparation for your upcoming November 3, 2020 General District Election, we are providing the following information:

 **Candidate Filing Seminar:** Please plan to attend a virtual candidate filing seminar on **June 25, 2020**. In this seminar we will coordinate the procedures involved in conducting the election, discuss new legislation that impacts general district elections and answer any questions.

 **Estimated Candidate Statement Costs:** The estimated candidate statement costs for your jurisdiction are as follows: Division 2 \$600, Division 4 \$600 & Division 5 \$600.

Please note that this is only an estimate. Candidates may receive a bill or refund for the difference depending on how many candidates actually file a candidate statement. The electronic distribution of a candidate statement cost is \$260.

You must adopt regulations regarding the payment of the costs of candidate statements.

 **Enclosed forms:**

Election Calendar – For your review.

Notice of General District Election Form – Complete and return this form to us as soon as it is approved at your board meeting. This form and a map of your district showing the current boundaries must be filed in our office by **July 1, 2020**.

If you have any questions, please feel free to call Leticia Flores at (951) 486-7212 or Malissa Kouba at (951) 486-7318.

Sincerely,

REBECCA SPENCER
Registrar of Voters

Malissa Kouba
Chief Deputy Registrar of Voters

Enclosures

**NOTICE TO THE REGISTRAR OF VOTERS
(ELECTIONS CODE §§ 10509, 10522; W.C. § 71451)
GENERAL DISTRICT ELECTION, NOVEMBER 3, 2020**

DISTRICT: _____ **PHONE:** _____

ADDRESS: _____ **FAX:** _____

MAILING ADDRESS: _____ **E-MAIL:** _____

LIST NAMES OF DISTRICT DIRECTORS WHOSE TERMS EXPIRE ON DECEMBER 4, 2020

NAME OF DIRECTOR	DIVISION NUMBER (IF APPLICABLE)

The following section applies only if a Director(s) was/were appointed to fill a vacancy in an office, which is not normally scheduled to be voted on this year (Short term).

NAME	DIVISION (If applicable)	DATE APPOINTED	DIRECTOR REPLACED

STATEMENT OF ECONOMIC INTERESTS: The Government Code now requires all candidates to file a Form 700 with the Registrar of Voters by the nomination period deadline. If the candidate has previously filed an initial, assuming office, or annual statement for the same office sought within 60 days before the nomination deadline then the candidate does not have to file the Form 700 again.

CANDIDATE'S STATEMENT: Who is to pay the cost of the printing and handling of statement?
Please check appropriate box. **CANDIDATE** **DISTRICT**

NOTICE OF ELECTION published by Registrar of Voters in _____
(Insert name of Local Newspaper)

CANDIDATES may obtain nomination documents from the Registrar of Voters, 2720 Gateway Drive, Riverside, CA 92507, or from the District Secretary located at:

(Insert Location Name, Address, and Business Hours)

DISTRICT MAP: Attach 34" x 42" map showing district boundaries and divisions, if applicable.

Enclosed Map Contains Boundary/Division Changes YES NO

I certify that the enclosed map of the district boundaries and divisions is true and correct as of this date, and is submitted in compliance with Section 10522 of the California Elections Code for use in the General District Election to be held on November 3, 2020, or that there have been no changes to the boundaries as of the last General District Election.

Dated: _____ **Contact Person:** _____

Sign: _____
(District Secretary)

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-64-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS on November 3, 2020, California—like the other states of the United States—will hold a General Election, and Californians throughout the state will exercise their right to vote; and

WHEREAS it is unknown to what degree COVID-19 will pose a threat to public health in November, and California and its counties must begin taking action now—to procure supplies, secure polling places, enlist volunteers, and draw up plans, among other steps—to ensure that the November 3, 2020 General Election is held in a manner that is accessible, secure, and safe; and

WHEREAS to preserve public health in the face of the threat of COVID-19, and to ensure that the November election is accessible, secure, and safe, all Californians must be empowered to vote by mail, from the safety of their own homes; and

WHEREAS it is also essential to ensure that all Californians who may need access to in-person voting opportunities—including individuals with disabilities, individuals who speak languages other than English, individuals experiencing homelessness, and others who may find vote-by-mail less accessible than in-person voting—are able to access such opportunities and exercise their right to vote; and

WHEREAS the Secretary of State has been working with California elections officials, voting rights advocates, and other stakeholders to explore how best to implement procedures for the November election that will make in-person voting opportunities available, give county elections officials needed flexibility, and preserve public health; and

WHEREAS discussions concerning the November election have been informed, and should continue to be informed, by the ways in which existing California law—including, in particular, the California Voter's Choice Act—provide standards to ensure that, even in the context of an "all-mail ballot" election, voters are able to access in-person voting opportunities; and

WHEREAS work in partnership with the Legislature and the Secretary of State, guided by the standards in existing California law and the exigencies of the COVID-19 pandemic, will be essential to ensure that the November election is accessible, secure, and safe; and

WHEREAS confirming that every voter will be able to vote by mail in the November election will allow California and its counties to begin preparing for that election now—even as planning continues to determine how details of that election (including requirements concerning the availability of in-person voting opportunities) will be implemented; and

WHEREAS it is critical that counties have clarity regarding requirements for in-person voting opportunities and other details of the November election by no later than May 30, 2020, which may require a subsequent Executive Order; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes specified in this Order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

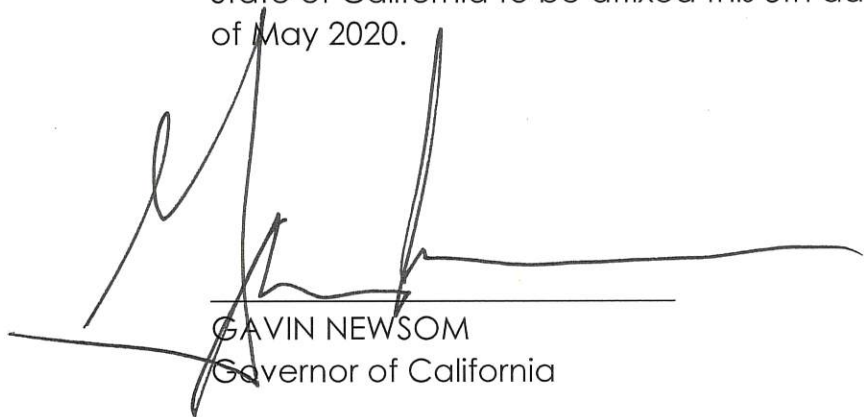
IT IS HEREBY ORDERED THAT:

- 1) Notwithstanding any limitation on the distribution of vote-by-mail ballots in Elections Code sections 1500 and 4000-4007, or any other provision of state law, each county elections officials shall transmit vote-by-mail ballots for the November 3, 2020 General Election to all voters who are, as of the last day on which vote-by-mail ballots may be transmitted to voters in connection with that election, registered to vote in that election. As set forth in this paragraph, every Californian who is eligible to vote in the November 3, 2020 General Election shall receive a vote-by-mail ballot.
- 2) Nothing in this Order shall be construed to limit the extent to which in-person voting opportunities are made available in connection with the November 3, 2020 General Election. It is the intent of this Order that my Administration continue to work with the Legislature and the Secretary of State to determine how requirements for in-person voting opportunities and other details of the November election will be implemented—guided by California's longstanding commitment to making its elections accessible, as enshrined in existing California law, while recognizing the exigencies of the COVID-19 pandemic.
- 3) My Administration continues working in partnership with the Secretary of State and the Legislature on requirements for in-person voting opportunities and on how other details of the November election will be implemented. Nothing in this Order is intended, or shall be construed, to limit the enactment of legislation on that subject.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 8th day of May 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

ACTION ITEM
ITEM 15.03

THIS PAGE INTENTIONALLY LEFT BLANK



AGENDA REPORT

Item No. 15.03

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

CSDA Board of Directors Election 2020

RECOMMENDED ACTION:

That the Board authorize the General Manager to complete the California Special District Association (CSDA) election ballot for 2020 and submit on behalf of the District.

ANALYSIS:

The California Special Districts Association (CSDA) is a 501c(6), not-for-profit association that was formed in 1969 to promote good governance and improved core local services through professional development, advocacy, and other services for all types of independent special districts.

Since 1969, CSDA has offered members cost-efficient programs and representation at the State Capitol with a membership of over 1,000 organizations throughout California. They are the only statewide association representing all types of independent special districts including irrigation, water, park and recreation, cemetery, fire, police protection, library, utility, harbor, healthcare, and community services districts.

CSDA provides education and training, insurance programs, legal advice, industry-wide litigation and public relations support, legislative advocacy, capital improvement and equipment funding, collateral design services, and, most importantly, current information that is crucial to a special district's management and operational effectiveness.

Ballots will be mailed to all member Districts on May 25, 2020 and must be submitted no later than 5:00 p.m. on July 10, 2020.

ATTACHMENTS:

1. Election Ballot
2. Candidate Statements

Prepared by: Lanay Negrete
Reviewed by: James Salvador
Approved by: Dean Wetter

[Home](#)[How It Works](#)[Logout **Dean Wetter**](#)

CSDA Board of Directors Election Ballot - Term 2021-2023; Seat C - Southern Network

Please vote for your choice

Choose **one** of the following candidates:

- Arlene Schafer*
- Ronald Coats
- Daniel Jagger
- Greg Mills

Arlene Schafer* [\[view details\]](#)

Ronald Coats [\[view details\]](#)

Daniel Jagger [\[view details\]](#)

Greg Mills [\[view details\]](#)

[Continue](#)[Cancel](#)



EAST VALLEY WATER DISTRICT

LEADERSHIP | PARTNERSHIP | STEWARDSHIP

BOARD OF DIRECTORS

David E. Smith
President

Phillip R. Goodrich
Vice President

Chris Carrillo
Director

Ronald L. Coats
Director

James Morales, Jr.
Director

John Mura, General Manager/CEO

Dear Fellow CSDA Member:

Since joining the East Valley Water District Board in 2014, I have had the pleasure of being part of a world class organization. I firmly believe in the importance of transparent government and public service. With these foundational principles, I look forward to representing this region in a professional manner, as the Southern Network, Seat B, Board of Directors representative for the California Special Districts Association (CSDA).

I am a proud member of the California Special District's Association and currently sit on the Member Services Committee and the Professional Development Committee. I am committed to active civic engagement, where I was also an ambassador for the San Bernardino Area Chamber of Commerce; Chairman of the Citizens Oversight Committee for San Bernardino Community College District; Vice Chairman of Advisory Commission on Water Policy Board for San Bernardino Valley Municipal Water District; Budget Review Committee member for the San Bernardino City Unified School District; along with being a 36 gallon plus donor to Life Stream Blood Bank; served in the United States Army; and member of many other civic organizations.

I have had the opportunity to work with a number of organizations through my involvement with CSDA, and truly believe in the importance of sharing knowledge, experiences, and lessons learned. As a lifetime member of the CSDA Leadership Foundation, I have experienced the benefits of a strong peer network firsthand. With East Valley Water District recently receiving its Gold District of Distinction Accreditation, we look forward to continuing to be an active member in the valuable organization.

As a CSDA Director, I will bring that passion for good governance and public service. I look forward to conveying local issues for discussion on a broader level and working through the challenges and opportunities facing special districts in California.

Whether it is serving in the military, participation in local organization, or representing the residents East Valley Water District, I have taken great pride in being an active member of my community. I look forward to your consideration for allowing me the opportunity to serve on the board of our special district community.

Sincerely,

Ronald L. Coats
East Valley Water District Board Member

Promoted to the position of General Manager of Beaumont-Cherry Valley Water District in October 2017, Dan Jagers brings more than 25 years of professional experience to the District. Prior to this appointment, Mr. Jagers served BCVWD for more than five years as Director of Engineering, overseeing long-range planning, capital improvements, and project design on local and regional levels.

As General Manager, Mr. Jagers directs the activities of the District, moving the District toward its goals while maintaining consistency with the District's mission and vision. Mr. Jagers provides leadership based on the direction set by a five-member elected Board of Directors, manages operations, strategic planning, and policy implementation.

Mr. Jagers' experience as Director of Engineering for BCVWD garnered him the internal knowledge and proficiency to guide and manage the District. He directed and participated in Engineering Department goals and operating policies, provided direction to managers and coordinated all issues needing Board approval or policy direction from the Board of Directors.

A resident of the inland empire for more than 26 years, Dan brings local knowledge and experience to the District. He served as a Senior Engineer at Desert Water Agency, and spent 18 years in the private sector as a Senior Engineering Consultant with Krieger & Stewart, Inc. where he focused on all aspects of public facilities planning, design and construction service including full support services for small to large public infrastructure projects for water, recycled water, wastewater, storm water, site development, and street improvements. From planning, design and construction project management, Mr. Jagers' experience is high level and varied.

Dan's combination of public and private experience make him an asset to BCVWD.

Mr. Jagers graduated from Ohio State University with a Bachelor of Science in Civil Engineering. He is a Registered Civil Engineer in the State of California and has developed a reputation for trustworthiness, positivity, passion and professionalism.

ELECT ARLENE SCHAFFER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION SOUTHERN NETWORK, SEAT C

Arlene Schaffer – Secretary Costa Mesa Sanitary District



PREVIOUS EXPERIENCE

SERVING SPECIAL DISTRICTS

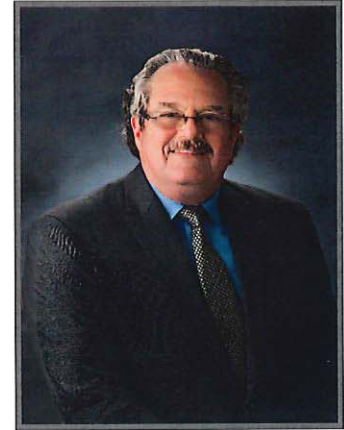
- ◆ OC LAFCO Chair
 - ◆ CSDA Board President
 - ◆ CSDA Board Vice President
 - ◆ CSDA Board Secretary
 - ◆ CSDA Finance Corporation
 - ◆ CSDA Legislation Committee
 - ◆ CSDA Fiscal Committee
 - ◆ CSDA Membership Committee
 - ◆ Independent Special Districts Orange County (ISDOC) Second Vice President
-

It has been an honor to serve as your Southern Network, Seat C representative for the past 12 years. I believe my 28 years of experience as a local government leader that includes 20 years serving special districts in a variety of different capacities makes me the best candidate. I believe it is important for CSDA to continue serving as an advocate for California special districts by informing the legislature and the public of the important and essential services we provide to our communities. Furthermore, I believe it's important for special districts to demonstrate good governance that will help earn the public's trust.

Currently, I am serving on the Board of Directors for the Costa Mesa Sanitary District (CMSD) where I have been a Board member for 20 years. CMSD provides solid waste and wastewater collection services to over 116,000 residents residing in the City of Costa Mesa and portions of Newport Beach and the unincorporated Orange County. I am proud to be part of an organization that has been a District of Distinction since 2009, earned the Transparency Certificate of Excellence and CMSD is one of few special districts in California that received Platinum Recognition in Special District Governance.

If re-elected, I will continue to collaborate with CSDA committees to ensure you have educational opportunities to enhance special district governance and help elevate public awareness of the role we play as the form of government closest and most directly accountable to our constituents. I believe my experience, knowledge, dedication and commitment to special districts will enable me to represent you well and I am asking for your vote and support. Please vote for Arlene Schaffer by **July 10, 2020.**

Greg Mills
Seat C CSDA
Candidate Statement



BUSINESS

- Small business owner – sixteen years
- Analytical Chemist – six years
- Process Engineer – six years
- Technical Marketing Manager – three years
- Marketing Director – three years
- Marketing Executive – five years

COMMUNITY INVOLVEMENT

- Board Member (Vice President) - Serrano Water District three years
- Villa Park City Councilman – four years; One term Mayor and one term Mayor Pro-Tem (one year each)
- Orange County Sanitation District - Director two years
- Orange County Vector Control District - Director three years
- ACWA-JPIA - Representative Serrano Water District
- Villa Park Family Picnic – five years
 - Chair – three years
- Eagle Scout; Camp Counselor
- Villa Park Rotary - Board member twenty-two years
 - Club President; Paul Harris Fellow; Speaker Chair
- Indian Princess YMCA - seven years
- Orange Elks Lodge – seven years

PROFFESIONAL

- American Chemical Society – thirty years
- CS Mantech – eleven years
- PDA (Parenteral Drug Association)– five years
- ISPE (International Society of Pharmaceutical Engineering – eight years
- SEMI (Semiconductor Equipment and Manufacturer Institute – nine years
- Optical Society of America – four years
- MEPTEC
- AVS (American Vacuum Society)
 - ICMCTF

EDUCATION

- B.A., Chemistry – Illinois College
 - Phi Alpha President/Vice President
- M.S., Engineering Management – Santa Clara University

PERSONAL

- Married – 25 years. Wife: Journalist and active member of the community. One daughter currently at university.

***ACTION ITEM
ITEM 15.04***

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA REPORT

Item No. 15.04

BOARD OF DIRECTORS MEETING: June 15, 2020	SUBJECT: Replacement Flooring Purchase and Installation for Three (3) Locations
---	---

RECOMMENDED ACTION:

That the Board of Directors approve the purchase and installation of flooring from Performance Floor Systems, Inc. in the amount of \$59,601.82.

- Winchester Community Center - \$16,407.11
- Valle Vista Community Center – 26,993.03
- Diamond Valley Lake Sports Park Restroom Facility – \$16,201.68

ANALYSIS:

Aging facilities and high volume of usage have started to take a toll on the flooring at all three (3) locations. The flooring at the Winchester and Valle Vista facilities have been slowly chipping away and are now exposing bare concrete in some areas. The extreme popularity of our Diamond Valley Lake Sports Park has brought in a vast number of teams over the years, both locally and distance, for tournament and league play. This usage has caused wear and tear to the restroom facility flooring.

It is recommended for the Winchester and Valle Vista facilities to both receive an Epoxy Floor System, and the Diamond Valley Lake Sports Park Restroom facility to receive a Urethane Floor System from Performance Floor Systems, Inc.

Three quotes were obtained, and the following is a summary:

Vendor	Quote
Performance Floor Systems, Inc.	\$59,601.82
Concrete Protection Systems West, Inc.	\$65,208.00
PacWest Polishing & Coating, Inc.	\$85,494.25

FISCAL IMPACT:

The estimated total for all three (3) locations is \$59,601.82

Prepared by: Lanay Negrete
 Reviewed by: James Salvador
 Approved by: Dean Wetter

THIS PAGE INTENTIONALLY LEFT BLANK

ACTION ITEM
ITEM 15.05

THIS PAGE INTENTIONALLY LEFT BLANK



AGENDA REPORT

Item No. 15.05

**BOARD OF DIRECTORS
MEETING:**

June 15, 2020

SUBJECT:

2020/2021 and 2021/2022 Preliminary Budget

RECOMMENDED ACTION:

That the Board of Directors discuss and approve the Preliminary Budget for Fiscal Year 2020/2021 and 2021/2022

ANALYSIS:

The attached Preliminary Budget is submitted for your review and adoption; additionally, this budget conforms to the accounting and budget procedures for special districts. Valley-Wide Policy 3020, Budget Preparation identifies the following timeline for budget adoption:

1. On or before July 1, the Board shall adopt a preliminary budget.
2. On or before August 30, after making any changes in the preliminary budget, the Board shall adopt a final budget. The final adoption is anticipated to take place at the July 20, 2020 Board Meeting.

Valley-Wide Recreation and Park District's Budget continues to focus on fiscal stability and sustainability through conservative budgeting practices. In the upcoming fiscal years, we see signs of growth and new facilities being added, as well as California minimum wage increases, which will increase to \$14.00 per hour on January 1, 2021.

Valley-Wide staff has been resilient in the face of reduced resources, and the focus is creating efficiencies and synergy in teamwork.

FISCAL IMPACT:

The proposed budget adjustments reflect anticipated changes in revenue and expenditures to provide a **balanced budget**.

ATTACHMENTS:

1. Preliminary Budget
2. Valley-Wide Policy 3020, Budget Preparation

Prepared by: Lanay Negrete
Reviewed by: James Salvador
Approved by: Dean Wetter

Valley-Wide Recreation and Park District

Revenues - Actual & Requested Consolidated

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Property Tax	1,614,336	1,738,044	1,792,453	1,800,000	1,900,000
Homeowners Tax Relief	13,367	15,655	12,955	16,500	17,500
Regional-Assessments	1,185,961	1,194,823	1,229,973	1,200,000	1,300,000
Supplemental Tax	35,931	25,478	30,879	30,000	30,000
Program Fees	284,776	268,689	125,424	164,987	285,000
Sponsors	59,376	60,685	34,016	30,000	60,000
Facility Rental	245,092	186,505	135,924	158,695	210,000
Aquatic Facility	338,908	321,633	167,746	169,173	350,000
Echo Hills Golf Course	0	0	0	270,000	275,000
Simpson Center	182,030	229,132	247,912	240,000	245,000
After School Programs	1,015,260	966,226	944,273	850,000	850,000
Donations	2,000	200	28,922	5,000	5,000
Concessions	748	321	0	500	500
Graffiti Income	23,541	29,799	32,939	40,000	40,000
Administrative Transfers	1,479,301	1,509,998	1,747,640	1,811,700	1,937,850
Miscellaneous	13,673	56,475	38,703	35,000	35,000
Investment Income	16,862	24,171	11,789	15,000	20,000
Subtotal	6,511,162	6,627,834	6,581,548	6,836,555	7,560,850
Capital Projects Revenues	419,121	883,461	2,396,148	0	0
Subtotal	6,930,283	7,511,295	8,977,696	6,836,555	7,560,850
Assessment Districts					
Menifee LMD	2,267,639	2,308,195	2,389,456	2,400,000	2,560,000
Menifee CFD	6,850	60,244	91,549	115,000	115,000
Menifee North	1,537,058	1,611,745	1,986,089	2,030,000	2,180,000
Menifee North CFD	0	0	26,250	15,000	15,000
Menifee South	894,613	900,214	966,877	985,000	1,060,000
Menifee South CFD	18,275	0	12,000	15,000	15,000
Wheatfield South	0	0	0	13,000	14,000
French Valley LMD	4,708,443	4,813,118	4,870,129	5,075,000	5,425,000
French Valley CFD	725,394	1,029,066	1,474,625	1,485,000	1,630,000
Rivercrest	35,944	35,840	42,171	55,000	60,000
Winchester Park LMD	66,098	133,549	147,945	160,000	165,000
Winchester Park CFD	50,250	74,067	229,380	225,000	275,000
Subtotal	10,310,564	10,966,038	12,236,471	12,573,000	13,514,000
Total	17,240,847	18,477,333	21,214,167	19,409,555	21,074,850

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Consolidated

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries-Permanent	733,270	884,879	1,013,017	1,275,318	1,327,084
Salaries-Part-Time	732,138	727,742	645,247	682,126	721,822
Benefits/Payroll Taxes	477,376	531,286	523,494	694,368	796,254
Contract Labor	164,477	152,535	89,249	104,228	190,000
Contract Services	418,259	435,010	533,743	527,000	602,000
Workmen's Compensation	57,630	39,240	39,496	54,000	57,500
Insurance (CAPRI)	60,770	73,097	91,934	95,000	100,000
Telephone	43,586	41,286	36,357	44,500	47,500
Travel	10,477	11,071	11,635	13,500	13,500
Gas & Oil	35,052	36,938	29,270	45,000	47,500
Legal	23,036	31,012	26,759	25,000	30,000
Professional Consulting	16,632	1,527	1,527	45,000	70,000
Memberships	11,784	11,174	10,497	12,800	13,000
Conferences	6,776	11,062	6,769	16,500	16,500
Advertising	11,555	11,566	14,656	20,500	22,000
Admin Serv- Payroll	21,612	22,522	19,202	25,000	30,000
Admin Serv- Assessments	13,979	14,280	11,507	15,000	20,000
District Audit	15,268	14,357	12,087	15,000	20,000
Equipment Repairs	16,224	11,612	11,673	17,000	19,500
Supplies	35,782	60,020	53,411	57,500	62,500
Graffiti	38,550	44,153	39,141	40,000	40,000
Equipment Leases	20,512	10,406	8,310	10,500	12,000
Promotional	27,527	39,258	33,395	38,500	39,500
Elections	-	27,976	-	151,000	-
Miscellaneous Expense	3,947	381	-	27,500	27,500
REC1 Fees	8,499	8,025	4,239	9,000	10,000
Rec Supplies	242,512	249,560	169,760	170,000	275,000
Utilities	380,384	330,568	265,046	327,521	400,000
Field Supplies	392,954	418,471	365,912	375,000	415,000
Community Accessibility				50,000	50,000
Vehicle/Equipment Outlay	83,733	19,290	-	25,000	20,000
After School Programs	909,402	801,747	755,090	800,000	845,000
Aquatic Center	509,072	508,489	458,898	425,318	575,000
Echo Hills Golf Course				320,000	330,000
Simpson Center	212,951	246,071	247,257	260,000	260,000
Contingencies/Carryover	-	-	-	22,877	55,190
Subtotal	5,735,726	5,826,611	5,528,578	6,836,555	7,560,850

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Consolidated

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Park Development & Grants	222,843	1,862,855	1,720,584	-	-
Subtotal	6,001,850	7,733,112	7,293,174	6,836,555	7,560,850
Assessment Districts					
Menifee LMD	2,515,001	2,401,073	2,430,540	2,400,000	2,560,000
Menifee CFD	7,470	12,271	19,749	115,000	115,000
Wheatfield South	14,641	22,580	1,152	13,000	14,000
Menifee South LMD	877,801	903,611	953,520	985,000	1,060,000
Menifee South CFD	-	2,335	6,226	15,000	15,000
Menifee North LMD	1,617,897	1,757,791	1,864,852	2,030,000	2,180,000
Menifee North CFD	-	-	-	15,000	15,000
French Valley LMD	4,538,976	5,163,394	5,679,783	5,075,000	5,425,000
French Valley CFD	524,012	792,890	982,555	1,485,000	1,630,000
Rivercrest	17,881	17,884	18,935	55,000	60,000
Winchester Park LMD	51,332	71,435	69,968	160,000	165,000
Winchester Park CFD	77,707	65,551	105,081	225,000	275,000
Subtotal	10,242,718	11,210,815	12,132,361	12,573,000	13,514,000
Total	16,244,568	18,943,927	19,425,535	19,409,555	21,074,850

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Consolidated By Department

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Board of Directors	31,141	67,800	32,208	188,500	37,500
Administration	964,946	1,059,220	1,246,942	1,500,875	1,660,679
Planning	-	-	-	-	-
Recreation	3,033,748	3,022,030	2,720,673	3,351,229	3,848,669
Parks	1,705,891	1,677,561	1,528,755	1,773,074	1,958,812
Subtotal	5,735,726	5,826,611	5,528,578	6,813,678	7,505,660
Contingencies	-	-	-	22,877	55,190
Subtotal	5,735,726	5,826,611	5,528,578	6,836,555	7,560,850
Park Development	222,843	1,862,855	1,720,584	-	-
SubTotal	5,958,569	7,689,466	7,249,162	6,836,555	7,560,850
Assessment Districts					
Menifee LMD	2,515,001	2,401,073	2,430,540	2,400,000	2,560,000
Menifee CFD	7,470	12,271	19,749	115,000	115,000
Wheatfield South	14,641	22,580	1,152	13,000	14,000
Menifee South	877,801	903,611	953,520	985,000	1,060,000
Menifee South CFD	-	2,335	6,226	15,000	15,000
Menifee North	1,617,897	1,757,791	1,864,852	2,030,000	2,180,000
Menifee North CFD	-	-	-	15,000	15,000
French Valley LMD	4,538,976	5,163,394	5,679,783	5,075,000	5,425,000
French Valley CFD	524,012	792,890	982,555	1,485,000	1,630,000
Rivercrest	17,881	17,884	18,935	55,000	60,000
Winchester Park LMD	51,332	71,435	69,968	160,000	165,000
Winchester Park CFD	77,707	65,551	105,081	225,000	275,000
Total	16,201,288	18,900,282	19,381,524	19,409,555	21,074,850

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Board of Directors

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Memberships	2,500	2,500	2,500	2,500	2,500
Conferences	-	1,982	1,455	1,500	1,500
General Operations					
Travel Expense	1,114	3,886	218	3,500	3,500
Promotional/Supplies	27,527	31,456	28,035	30,000	30,000
Election	-	27,976	-	151,000	
Total	31,141	67,800	32,208	188,500	37,500

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Administration

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	221,210	302,733	388,650	528,776	551,465
Salaries-Part-Time	139,811	146,808	122,949	111,807	122,988
Benefits/Payroll Taxes	205,948	233,811	238,153	320,292	337,226
Contract Labor	0	50	0	0	0
Contract Services	17,737	27,499	167,329	100,000	150,000
General Operations					
Workmen's Compensation	2,025	916	2,694	5,500	7,000
Insurance (CAPRI)	60,770	73,097	91,934	95,000	100,000
Telephone	17,926	17,866	15,345	18,000	19,000
Travel	7,933	6,651	10,874	7,500	7,500
Gas & Oil	11,071	12,805	12,546	15,000	17,500
Legal	23,036	31,012	26,759	25,000	30,000
Professional Consulting	16,632	1,527	1,527	45,000	70,000
Memberships	8,634	8,024	7,322	9,000	9,000
Conferences	4,819	8,631	5,190	10,000	10,000
Advertising	1,010	4,536	14,656	10,000	10,000
Admin Serv- Payroll	21,612	22,522	19,202	25,000	30,000
Admin Serv- Assessments	13,979	14,280	11,507	15,000	20,000
District Audit	15,268	14,357	12,087	15,000	20,000
Equipment Repair	3,054	1,044	887	2,500	5,000
Supplies	33,667	57,975	51,463	55,000	60,000
Miscellaneous Expense	3,947	381	0	27,500	27,500
Equipment Leases	12,574	1,450	1,367	1,500	2,000
Promotional	0	7,802	5,360	8,500	9,500
Graffiti Expenses	38,550	44,153	39,141	40,000	40,000
Equipment Outlay					
Equipment	30,384	3,396	-	-	-
Phone System	-	-	-	-	-
Vehicles	53,349	15,894	-	-	-
Computer System	-	-	-	10,000	5,000
Total	964,946	1,059,220	1,246,942	1,500,875	1,660,679

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Recreation

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	348,642	404,578	425,764	538,695	557,379
Salaries-Part-Time	365,716	379,224	331,625	358,523	376,449
Benefits/Payroll Taxes	193,677	205,024	192,095	269,165	326,840
Contract Labor	164,477	152,485	89,249	104,228	190,000
Contract Services	0	2,000	0	2,000	2,000
General Operations					
Workers Comp	19,058	12,828	10,766	13,500	15,500
Telephones	24,766	22,636	20,786	25,000	27,000
Travel	1,430	534	543	2,500	2,500
Gas & Oil	8,681	8,164	4,017	10,000	10,000
Memberships	650	650	675	1,300	1,500
Conferences	1,477	349	124	2,500	2,500
Advertising	10,545	7,030	0	10,500	12,000
Equipment Maintenance	2,140	1,635	894	2,500	2,500
Office Supplies/Postage	2,115	2,045	1,948	2,500	2,500
Equipment Leases	7,938	8,956	6,943	9,000	10,000
REC1 Fees	8,499	8,025	4,239	9,000	10,000
Rec Supplies	242,512	249,560	169,760	170,000	275,000
After School Programs	909,402	801,747	755,090	800,000	845,000
Aquatic Center	509,072	508,489	458,898	425,318	575,000
Echo Hills Golf Course	-	-	-	320,000	330,000
Simpson Center	212,951	246,071	247,257	260,000	260,000
Equipment Outlay					
Vehicles					
Equipment	-	-	-	15,000	15,000
Total	3,033,748	3,022,030	2,720,673	3,351,229	3,848,669

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested Parks and Building Maintenance

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	163,418	177,568	198,603	207,847	218,239
Salaries-Part-Time	226,611	201,710	190,673	211,796	222,385
Benefits\Payroll Taxes	77,751	92,451	93,246	104,911	132,187
Contract Labor				-	-
General Operations					
Contract Services	400,522	405,511	366,414	425,000	450,000
Workers Comp	36,547	25,496	26,036	35,000	35,000
Telephone	894	784	226	1,500	1,500
Gas-Diesel-Oil	15,300	15,969	12,707	20,000	20,000
Conferences	480	100	0	2,500	2,500
Equipment Repairs	11,030	8,933	9,892	12,000	12,000
Field/Building Supplies	392,954	418,471	365,912	375,000	415,000
Utilities	380,384	330,568	265,046	327,521	400,000
Community Accessibility	-	-	-	50,000	50,000
Equipment Lease Purchase					
Equipment	-	-	-		
Lease Purchase	-	-	-		
Special Assessment Expenses	-	-	-		
Equipment Outlay					
Field Equipment	-	-	-		
Trailer, Utility Vehicle	-	-	-		
Vehicles	-	-			
Total	1,705,891	1,677,561	1,528,755	1,773,074	1,958,812

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Park Development

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Park Development & Grants	222,843	1,862,855	1,720,584		
Equipment Replacement Fund					
Capital Replacement Fund					
Park Improvements					
Total	222,843	1,862,855	1,720,584	-	-

Valley-Wide Recreation and Park District

Preliminary

Revenue - Actual & Requested Menifee Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Menifee					
Menifee Revenues	146,630	153,972	128,841	125,000	185,000
Menifee Revenues-Assessments	2,121,009	2,154,223	2,260,615	2,275,000	2,375,000
Subtotal	2,267,639	2,308,195	2,389,456	2,400,000	2,560,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Menifee Landscape Maintenance District

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	179,340	202,051	218,843	229,785	239,590
Salaries-Part-Time	139,830	157,502	145,662	155,000	163,423
Contract Labor	60,081	57,225	32,052	40,000	75,000
Benefits/Payroll Taxes	111,313	122,950	131,760	153,915	159,436
General Operations					
Administrative Expense	333,524	319,966	416,956	341,250	356,250
Insurance-Liability	23,628	25,327	31,698	35,000	40,000
Contract Services-Maintenance	657,848	678,535	682,315	700,000	725,000
Legal	26,940	13,883	13,947	25,000	25,000
Loan Interest	2,249	375	100	-	-
Loan Principle	43,327	31,954	-	-	-
Audit	4,494	4,983	4,315	5,500	5,500
Supplies	37,651	34,412	79,424	55,000	65,000
Equipment Leases	1,479	1,154	1,522	2,500	2,500
Rec1 Fees	3,296	3,410	1,536	3,500	3,500
Operational Expenses	295,464	330,582	281,253	318,050	344,300
Utilities	291,658	297,941	291,201	305,000	325,000
Telephone	11,274	11,396	12,385	15,000	15,000
Travel	-	-	-		
Gas & Oil	4,887	4,875	4,631	5,500	5,500
Memberships	1,024	971	1,019	2,000	2,000
Equipment Maintenance	2,083	2,409	275	2,500	2,500
Annexation to LMD	-	-	-	-	-
Plan Check/Inspections	5,283	2,550	3,900	5,500	5,500
Equipment	-	-	-		
Structure/Improv/Landscape	278,328	96,622	75,746		
CAM Costs					
Capital Replacement Account					
Total	2,515,001	2,401,073	2,430,540	2,400,000	2,560,000
Truck	-	-	-	-	-
Total	2,515,001	2,401,073	2,430,540	2,400,000	2,560,000

Valley-Wide Recreation and Park District

Preliminary

Revenues - Actual & Requested Menifee Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Menifee CFD					
Menifee CFD-Revenues	6,850	1,640	0	15,000	15,000
Menifee CFD-Assessments	0	58,604	91,549	100,000	100,000
Subtotal	6,850	60,244	91,549	115,000	115,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested Menifee Community Facilities District

Preliminary

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
General Operations					
Administrative Expense	-	8,836	13,704	15,000	15,000
Insurance-Liability	-	-	-		
Contract Services-Maintenance	-	-	2,337	85,000	85,000
Legal	-	-	-		
Audit	-	-	-		
Professional Serv. Regional LMD	-	1,430	3,194	5,000	5,000
Plan Check/Inspections	170	2,005	405		
Supplies	950	-	-		
Operational Expenses	-	-	109	10,000	10,000
Utilities	-	-	-		
Telephone	-	-	-		
Annexation to LMD	6,350	-	-		
Memberships	-	-	-		
Travel/Gas & Oil	-	-	-		
Equipment	0	0	0		
Structure/Improv/Landscape	0	0	0		
CAM Contingencies\Carryover	0	0	0		
Total	7,470	12,271	19,749	115,000	115,000
Truck	-	-	-	-	-
Total	7,470	12,271	19,749	115,000	115,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

Menifee North Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Menifee North					
Menifee North-Revenues	40,744	41,599	29,700	30,000	30,000
Menifee North-Assessments	1,496,314	1,570,146	1,956,389	2,000,000	2,150,000
Subtotal	1,537,058	1,611,745	1,986,089	2,030,000	2,180,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Menifee North Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	13,332	18,368	22,230	36,358	38,175
Salaries-Part-Time	-	-	-	9,000	10,000
Contract Labor	-	-	-		
Benefits/Payroll Taxes	3,481	5,439	7,253	18,179	18,333
Workers Comp	316	253	250	1,000	1,000
General Operations					
Administrative Expense	229,833	234,004	291,754	300,000	322,500
Insurance-Liability	13,787	17,806	22,058	15,000	15,000
Contract Services-Maintenance	597,388	599,075	585,288	625,000	675,000
Legal	8,610	13,328	5,136		
Audit	2,641	3,503	3,422	5,500	5,500
Professional Serv. Regional LMD	7,038	7,302	11,268	7,500	7,500
Plan Check/Inspections	12,715	11,795	2,630	5,000	5,000
Supplies	141	62	62		
Operational Expenses	294,878	339,296	484,748	500,000	525,000
Utilities	433,140	409,694	428,040	450,000	475,000
Telephone	-	-	-		
Annexation to LMD	-	-	-		
Memberships	597	687	713	1,000	1,000
Travel/Gas & Oil	-	-	-	-	-
Equipment	-	-	-		
Structure/Improv/Landscape	-	97,179	-		
CAM Contingency/Carryover				56,464	80,992
Total	1,617,897	1,757,791	1,864,852	2,030,000	2,180,000
Truck	-	-	-	-	-
Total	1,617,897	1,757,791	1,864,852	2,030,000	2,180,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

Menifee North Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Menifee North CFD					
Menifee North CFD-Revenues	0	0	26,250	15,000	15,000
Menifee North CFD-Assessments	0	0	0	-	-
Subtotal	0	0	26,250	15,000	15,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Menifee North Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
General Operations					
Administrative Expense	-	-	-		
Insurance-Liability	-	-	-		
Contract Services-Maintenance	-	-	-		
Legal	-	-	-		
Audit	-	-	-		
Professional Serv. Regional LMD	-	-	-		
Plan Check/Inspections	-	-	-	15,000	15,000
Supplies	-	-	-		
Operational Expenses	-	-	-		
Utilities	-	-	-		
Telephone	-	-	-		
Annexation to LMD	-	-	-		
Memberships	-	-	-		
Travel/Gas & Oil	-	-	-		
Equipment	-	-	-		
Structure/Improv/Landscape	-	-	-		
CAM Contingencies\Carryover	-	-	-		
Total	-	-	-	15,000	15,000
Truck	-	-	-	-	-
Total	-	-	-	15,000	15,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

Menifee South Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Menifee South					
Menifee South-Revenues	17,958	5,670	5,385	10,000	10,000
Menifee South-Assessments	876,655	894,544	961,492	975,000	1,050,000
Subtotal	894,613	900,214	966,877	985,000	1,060,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Menifee South Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	16,767	23,532	28,931	36,064	33,537
Salaries-Part-Time	-	-	-	9,500	9,500
Contract Labor	-	-	-		
Benefits/Payroll Taxes	4,385	6,850	9,442	18,032	16,768
Health Insurance					
Workers Comp	399	350	350	1,000	1,000
General Operations					
Administrative Expense	135,610	132,916	156,708	146,250	157,500
Insurance-Liability	9,110	9,707	11,940	10,000	10,000
Contract Services-Maintenance	332,793	322,648	320,782	350,000	375,000
Legal	16,763	531	5,777		
Audit	1,729	1,910	1,316	2,500	2,500
Professional Serv. Regional LMD	14,191	14,613	22,723	12,000	12,000
Plan Check/Inspections	4,530	3,755	1,123	1,000	1,000
Supplies	56	-	-		
Operational Expenses	98,836	149,053	136,578	125,000	155,000
Utilities	242,237	222,686	256,868	265,000	275,000
Telephone	-	-	-		
Annexation to LMD	-	-	-		
Memberships	395	374	386	500	500
Travel/Gas & Oil	-	-	-	1,500	1,500
Equipment	-	-	-		
Structure/Improv/Landscape	-	14,686	596		
Vehicles	-	-	-		
Total	877,801	903,611	953,520	978,346	1,050,805
CAM Costs	-	-	-	6,654	9,195
Total	877,801	903,611	953,520	985,000	1,060,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

Menifee North Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Menifee North CFD					
Menifee North CFD-Revenues	18,275	0	12,000	15,000	15,000
Menifee North CFD-Assessments	0	0	0	-	-
Subtotal	18,275	0	12,000	15,000	15,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Menifee North Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
General Operations					
Administrative Expense	-	-	-		
Insurance-Liability	-	-	-		
Contract Services-Maintenance	-	-	-		
Legal	-	535	451		
Audit	-	-	-		
Professional Serv. Regional LMD	-	-	-		
Plan Check/Inspections	-	1,800	5,775	15,000	15,000
Supplies	-	-	-		
Operational Expenses	-	-	-		
Utilities	-	-	-		
Telephone	-	-	-		
Annexation to LMD	-	-	-		
Memberships	-	-	-		
Travel/Gas & Oil	-	-	-		
Equipment	-	-	-		
Structure/Improv/Landscape	-	-	-		
CAM Contingencies\Carryover	-	-	-		
Total	-	2,335	6,226	15,000	15,000
Truck	-	-	-	-	-
Total	-	2,335	6,226	15,000	15,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary Wheatfield South Landscape Maintenance District *Preliminary*

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Wheatfield South					
Wheatfield South-Revenues	0	0	0	-	
Wheatfield South-Assessments	0	0	0	13,000	14,000
Subtotal	0	0	0	13,000	14,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary Wheatfield South Landscape Maintenance District *Preliminary*

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	-	-	-		
Salaries-Part-Time	-	-	-		
Contract Labor	-	-	-		
Benefits/Payroll Taxes	-	-	-		
Workers Comp	-	-	-		
General Operations					
Administrative Expense	-	-	-	1,950	2,100
Insurance-Liability	-	-	-		
Contract Services-Maintenance	-	-	-		
Legal					
Audit	-	-	-		
Professional Serv. Regional LMD	599	609	952	650	700
Plan Check/Inspections					
Supplies	-	-	-		
Operational Expenses	14,042	21,965	194	10,400	11,200
Utilities	-	-	-		
Telephone	-	-	-		
Annexation to LMD					
Memberships	-	6	6		
Travel/Gas & Oil					
Equipment	-	-	-		
Structure/Improv/Landscape	-	-	-		
Vehicles					
Total	14,641	22,580	1,152	13,000	14,000
Truck	-	-	-	-	-
Total	14,641	22,580	1,152	13,000	14,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

French Valley Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
French Valley					
French Valley-Revenues	447,700	516,974	146,017	175,000	225,000
French Valley-Assessments	4,260,743	4,296,144	4,724,112	4,900,000	5,200,000
Subtotal	4,708,443	4,813,118	4,870,129	5,075,000	5,425,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

French Valley Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	180,161	204,922	231,508	255,103	264,608
Salaries-Part-Time	106,486	112,870	93,643	87,966	102,697
Contract Labor	39,210	43,054	36,760	50,000	50,000
Benefits/Payroll Taxes	68,800	84,344	87,230	85,767	91,826
Workers Comp	7,196	6,157	4,429	10,000	10,000
General Operations					
Administrative Expense	656,459	639,050	702,752	735,000	780,000
Insurance-Liability	46,525	52,141	64,759	70,000	75,000
Contract Services-Maintenance	1,642,821	1,668,193	1,683,337	1,700,000	1,750,000
Legal	342	22	-		
Audit	8,931	10,259	10,572	12,000	15,000
Professional Serv. Regional LMD	36,086	37,142	58,226	40,000	40,000
Plan Check/Inspections	11,163	22,400	5,075	25,000	25,000
Supplies	32,825	32,386	29,474	35,000	37,500
Rec1 Fees	6,007	5,452	3,872	7,500	9,000
Operational Expenses	572,066	799,380	1,019,950	950,000	1,025,000
Utilities	998,987	874,305	928,218	975,000	1,025,000
Telephone	7,216	8,037	8,100	8,500	9,500
Equipment Leases	1,638	1,134	1,099	1,200	1,500
Conferences	367	20	-	750	1,000
Memberships	2,015	2,011	2,093	2,500	2,500
Travel/Gas & Oil	2,677	2,877	9,325	4,000	4,500
Equipment	-	-	-		
Structure/Improv/Landscape	110,998	557,238	699,361	-	-
Vehicles	-	-	-		
CAM Costs				19,713	105,368
Total	4,538,976	5,163,394	5,679,783	5,075,000	5,425,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

French Valley Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
French Valley					
French Valley-Revenues	35,057	35,195	50,588	35,000	35,000
French Valley-Assessments	690,337	993,871	1,424,037	1,450,000	1,595,000
Subtotal	725,394	1,029,066	1,474,625	1,485,000	1,630,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

French Valley Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	-	-	-	-	-
Salaries-Part-Time	-	-	-	-	-
Contract Labor	-	-	-	-	-
Benefits/Payroll Taxes	-	-	-	-	-
Workers Comp	-	-	-	-	-
General Operations					
Administrative Expense	107,712	147,093	210,697	217,500	239,250
Insurance-Liability	3,167	8,320	11,130	22,500	28,125
Contract Services-Maintenance	273,037	430,536	441,374	575,000	600,000
Legal	2,033	-	1,092	3,500	3,500
Audit	475	1,637	1,599	2,500	2,500
Professional Serv. Regional LMD	13,687	16,885	26,461	17,200	19,200
Plan Check/Inspections	26,785	23,775	20,916	20,000	20,000
Supplies	2,158	30	2,087	2,500	3,500
Rec1 Fees	-	-	-		
Operational Expenses	22,788	44,957	101,152	90,000	125,000
Utilities	63,258	117,644	157,870	175,000	190,000
Telephone	-	1,692	2,717	2,500	3,500
Annexation to LMD	8,775	-	5,100	10,000	10,000
Memberships	137	321	360	750	950
Travel/Gas & Oil	-	-	-		
Equipment	-	-	-		
Structure/Improv/Landscape	-	-	-		
Vehicles	-	-	-		
CAM Contingencies/Carryover				346,050	384,475
Total	524,012	792,890	982,555	1,485,000	1,630,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

Rivercrest Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Rivercrest					
Rivercrest-Revenues	0	0	6,000	15,000	10,000
Rivercrest-Assessments	35,944	35,840	36,171	40,000	50,000
Subtotal	35,944	35,840	42,171	55,000	60,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Rivercrest Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	1,145	1,360	1,402	4,489	4,713
Salaries-Part-Time	-	-	-		
Contract Labor	-	-	-		
Benefits/Payroll Taxes	328	399	477	2,244	2,357
Workers Comp	-	-	-		
General Operations					
Administrative Expense	5,562	5,312	5,328		
Insurance-Liability	351	399	486		
Contract Services-Maintenance	8,655	8,655	8,879	15,000	17,500
Legal	-	-	-		
Audit	68	79	77		
Professional Serv. Regional LMD	730	741	970		
Plan Check/Inspections	-	-	-		
Supplies	-	-	-		
Operational Expenses	433	433	1,045		
Utilities	594	491	255		
Telephone	0	0	0		
Annexation to LMD	-	-	-		
Memberships	15	15	16		
Travel/Gas & Oil	-	-	-		
Equipment	0	0	0		
Structure/Improv/Landscape	0	0	0		
Vehicles	0	0	0		
Total	17,881	17,884	18,935	21,733	24,570
CAM Costs	-	-	-	33,267	35,430
Total	17,881	17,884	18,935	55,000	60,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

Winchester Park Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Winchester Park					
Winchester Park-Revenues	4,893	6,092	147	10,000	5,000
Winchester Park Assessments	61,205	127,457	147,798	150,000	160,000
Subtotal	66,098	133,549	147,945	160,000	165,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Winchester Park Landscape Maintenance District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	3,435	4,080	4,208	26,932	28,279
Salaries-Part-Time	-	-	-	-	-
Contract Labor	-	-	-		
Benefits/Payroll Taxes	905	1,118	1,376	13,466	14,139
Workers Comp	83	81	63	500	500
General Operations					
Administrative Expense	10,601	17,507	20,532	22,500	24,000
Insurance-Liability	731	832	1,012	1,500	1,500
Contract Services-Maintenance	4,548	13,934	12,099	25,000	27,000
Legal	-	714	-		
Audit	143	164	160	750	750
Professional Serv. Regional LMD	4,643	4,791	5,882	5,500	5,500
Plan Check/Inspections	4,095	2,600	600	2,500	2,500
Supplies	-	-	389		
Operational Expenses	9,550	11,518	7,563	15,000	25,000
Utilities	12,587	14,064	16,051	25,000	30,000
Telephone	-	-	-		
Annexation to LMD	-	-	-		
Memberships	11	32	33		
Travel/Gas & Oil	-	-	-		
Equipment	-	-	-		
Structure/Improv/Landscape	-	-	-		
Vehicles	-	-	-		
Total	51,332	71,435	69,968	138,648	159,168
CAM Costs	-	-	-	21,352	5,832
Total	51,332	71,435	69,968	160,000	165,000

Valley-Wide Recreation and Park District

Revenues - Actual & Requested

Preliminary

Winchester Park Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Winchester Park					
Winchester Park-Revenues	50,250	38,175	65,283	50,000	50,000
Winchester Park Assessments	-	35,892	164,097	175,000	225,000
Subtotal	50,250	74,067	229,380	225,000	275,000

Valley-Wide Recreation and Park District

Expenditures - Actual & Requested

Preliminary

Winchester Park Community Facilities District

Preliminary

	Actual 6/30/2018	Actual 6/30/2019	Estimated 6/30/2020	Requested FY 20/21	Requested FY 21/22
Salaries & Benefits					
Salaries-Permanent	-	-	-	-	-
Salaries-Part-Time	-	-	-	-	-
Contract Labor	-	-	-		
Benefits/Payroll Taxes	-	-	-	-	-
Workers Comp	-	-	-	500	500
General Operations					
Administrative Expense	-	5,316	24,522	26,250	33,750
Insurance-Liability	-	555	675	1,500	1,500
Contract Services-Maintenance	-	-	25,439	35,000	55,000
Legal	6,652	7,065	6,536		
Audit	-	109	107	500	500
Professional Serv. Regional LMD	2,172	3,924	7,066	5,500	5,500
Plan Check/Inspections	20,240	8,386	17,187	2,500	2,500
Supplies	4,572	3,037	2,155		
Operational Expenses	-	3,363	5,443	25,000	40,000
Utilities	-	-	2,191	25,000	25,000
Telephone	-	-	-		
Annexation to LMD	44,050	33,775	13,738	35,000	35,000
Memberships	21	21	22		
Travel/Gas & Oil	-	-	-		
Equipment	-	-	-		
Structure/Improv/Landscape	-	-	-		
Vehicles	-	-	-		
Total	77,707	65,551	105,081	156,750	199,250
CAM Contingencies/Carryover	-	-	-	68,250	75,750
Total	77,707	65,551	105,081	225,000	275,000

VALLEY-WIDE RECREATION AND PARK DISTRICT

POLICY AND PROCEDURES MANUAL

POLICY TITLE: Budget Preparation
POLICY NUMBER: 3020

On or before July 1 of each year, the Board shall adopt a preliminary budget that conforms to the accounting and budgeting procedures for special districts contained in Title 2 of the California Code of Regulations, (Subchapter 3 (commencing with Section 1031.1) and Article 1 (commencing with Section 1121) of Subchapter 4 of Division 2). The Board may divide the preliminary budget into categories, as specified in Public Resources Code section 5788.

On or before July 1 of each year, the Board shall publish a notice stating the following:

- That the Board has adopted a preliminary budget that is available for inspection at a time and place within the District specified in the notice.
- That date, time and place when the Board will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items.
- The Board shall publish the notice at least two weeks before the hearing in at least one newspaper of general circulation in the District per Government Code section 6061.

At the time and place specified for the meeting, any person may appear and be heard regarding any item in the budget or regarding the addition of other items. The hearing on the budget may be continued from time to time.

On or before August 30 of each year, after making any changes in the preliminary budget, the Board shall adopt a final budget. The Board shall forward a copy of the final budget to the auditor of each county in which the District is located.

At any regular meeting or properly noticed special meeting after the adoption of its final budget, the Board may adopt a resolution amending the budget and ordering the transfer of funds between categories, other than transfers from the restricted reserve for capital outlay and the restricted reserve for contingencies.

In its annual budget, the Board may establish a restricted reserve for capital outlay and a restricted reserve for contingencies. When the Board establishes a restricted reserve, it shall declare the exclusive purposes for which the funds in the reserve may be spent. The funds in the restricted reserve shall be spent only for the exclusive purposes for which the Board established the restricted reserve. The reserves shall be maintained according to generally accepted accounting principles. Any time after the establishment of a restricted reserve, the Board may transfer any funds to that restricted reserve. If the Board finds that the funds in a restricted reserve are no longer required for that purpose for which the restricted reserve was established, the Board may, by a four-fifths vote of the total membership of the Board, discontinue the restricted reserve or transfer any funds that are no longer required from the restricted reserve to the District's General Fund.

On or before July 1 of each year, the Board shall adopt a resolution establishing its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B of the California Constitution and Division 9 (commencing with Section 7900) of Title 1 of the Government Code.

***NEWS ARTICLES,
THANK YOU'S,
RECREATION
REPORTS***

THIS PAGE INTENTIONALLY LEFT BLANK

Post Details



Valley-Wide Recreation and Park District

Published by Craig Shultz · May 20 at 8:00 PM ·

A shout out to our maintenance team and everyone who works behind the scenes at parks. As the article states "'Thank You!' to every park maintenance employee nationwide working through this stressful and challenging time. You were already doing it, every day, seven days a week, year-round, with a smile on your face and an unwavering dedication to public service, but now you do it in the wake of a pandemic and national emergency going into its third month. You too are essential – and you always have been." #IAmValleyWide



Get More Likes, Comments and Shares

When you boost this post, you'll show it to more people.

Performance for Your Post

1,013 People Reached

60 Reactions, Comments & Shares

45 Like	33 On Post	12 On Shares
-------------------	----------------------	------------------------

5 Love	5 On Post	0 On Shares
------------------	---------------------	-----------------------

5 Comments	5 On Post	0 On Shares
----------------------	---------------------	-----------------------

5 Shares	5 On Post	0 On Shares
--------------------	---------------------	-----------------------

44 Post Clicks

0 Photo Views	12 Link Clicks	32 Other Clicks
-------------------------	--------------------------	---------------------------

NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
--------------------	-------------------------

0 Report as Spam	0 Unlike Page
-------------------------	----------------------

Reported stats may be delayed from what appears on posts

Post Details



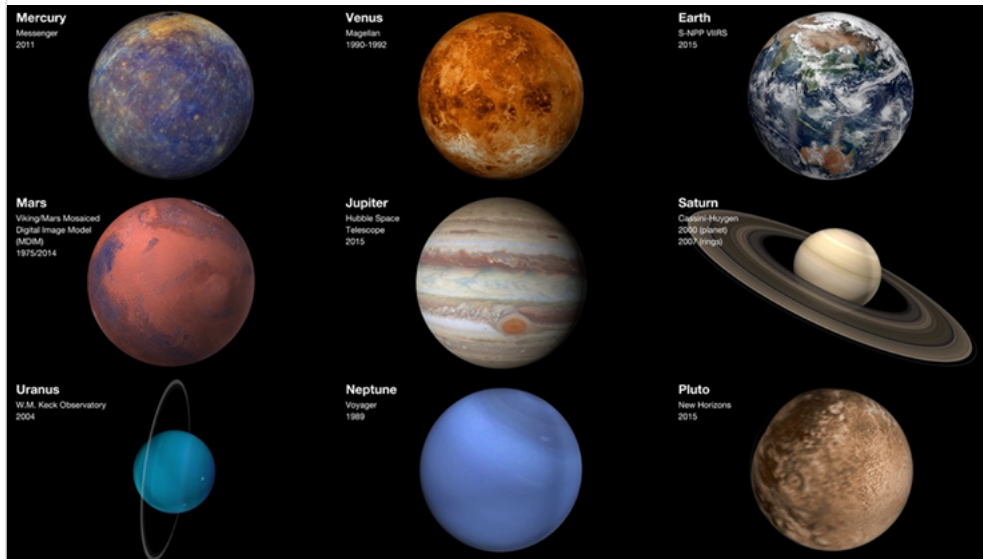
Valley-Wide Recreation and Park District

Published by Craig Shultz · June 1 at 9:38 AM ·

After the space launch Saturday, you can learn about the solar system in our Online Recreation Center, gorecreation.org

https://solarsystem.nasa.gov/solar-syst.../our-solar-system/...

#IAmValleyWide



Get More Likes, Comments and Shares

When you boost this post, you'll show it to more people.

542

People Reached

26

Engagements

Boost Post

Rick Hoffman, Angel John Brittany and 3 others

1 Comment 1 Share

Like

Comment

Share



Performance for Your Post

542 People Reached

10 Reactions, Comments & Shares

7 Like **4** On Post **3** On Shares

1 Love **1** On Post **0** On Shares

1 Comments **1** On Post **0** On Shares

1 Shares **1** On Post **0** On Shares

16 Post Clicks

0 Photo Views **3** Link Clicks **13** Other Clicks

NEGATIVE FEEDBACK

2 Hide Post **0** Hide All Posts

0 Report as Spam **0** Unlike Page

Reported stats may be delayed from what appears on posts




valleywiderec



valleywiderec Missing the cows while not driving around the valley as much? Take a farm tour and other virtual trips on our Online Recreation Center at www.gorecreation.org/online-recreation-center. #IAmValleyWide

2w



exceed_inland_empire  Love



Liked by [thelakesathemetwest](#) and others

MAY 18

Add a comment...

Post